

Town of Wilmington

WILMINGTON
MEMORIAL
LIBRARY

Wilmington

Memorial

150  years

Library

1871 - 2021

Annual Report 2021



In Memoriam

Karen M. Arnold

Sarah C. Barry

Barbara L. Beaucher

Kathleen R. Betts

Ruth E. Camber

Margaret E. Caouette

Joanna E. Clayton

Walter J. Dalton

Richard J. DeRosas

Paul E. Doerfler

Joseph F. Duffy

James J. Durkee

Ella M. Efraimson

William J. Flaherty

Evelyn M. Grassia

Richard K. Hayden

Ruth T. Holbrook

Alice M. Hooper

James F. Jordan, Jr.

Walter J. Kaminski

John J. King

Minnie Kirby

Judith A. LaBossiere

William H. Lopez

Marjorie A. Marshall

Janet McLaren

Janice M. Quandt

Dennis J. Shea

Michele M. Sheppick

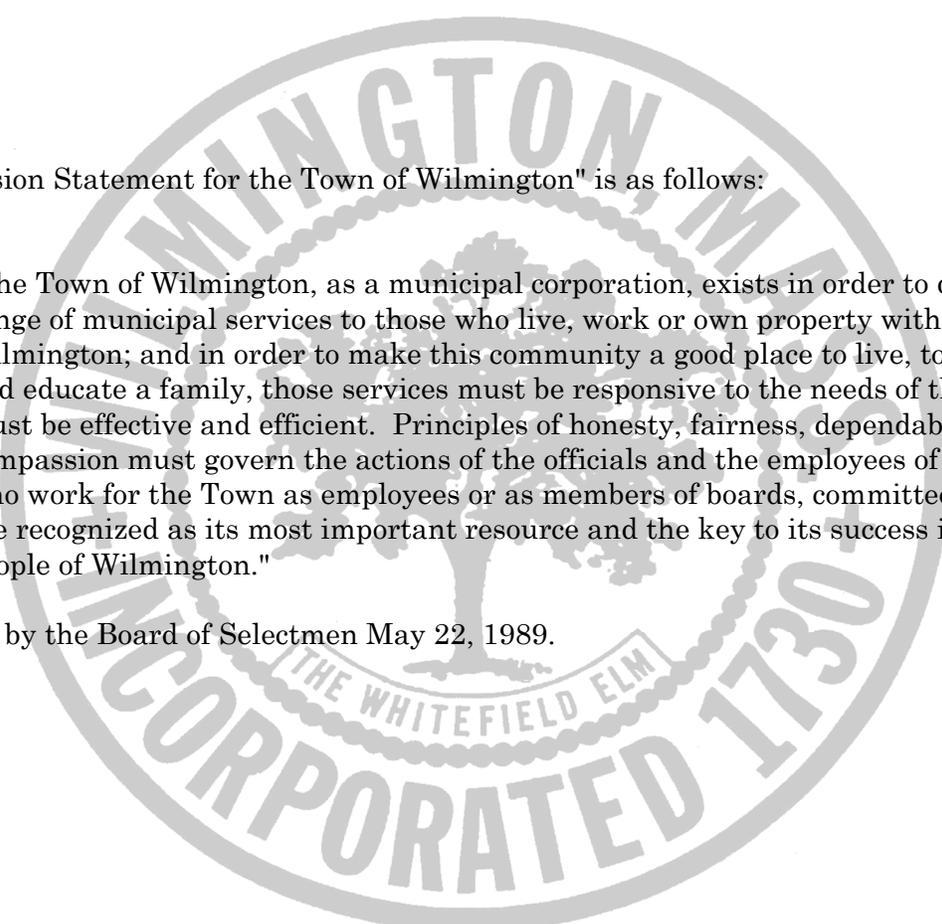
Paul D. Smalley

Carol A. Tildsley

Mark A. Wagstaff

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The "Mission Statement for the Town of Wilmington" is as follows:

"The Town of Wilmington, as a municipal corporation, exists in order to deliver a wide range of municipal services to those who live, work or own property within the borders of Wilmington; and in order to make this community a good place to live, to work, and to raise and educate a family, those services must be responsive to the needs of the people. They must be effective and efficient. Principles of honesty, fairness, dependability and compassion must govern the actions of the officials and the employees of the Town. Those who work for the Town as employees or as members of boards, committees and commissions are recognized as its most important resource and the key to its success in serving the people of Wilmington."

Endorsed by the Board of Selectmen May 22, 1989.



Town of Wilmington
Office of the Board of Selectmen
121 Glen Road
Wilmington, MA 01887-3597

PHONE: (978) 658-3311
FAX: (978) 658-3334
TTY: (978) 694-1417

WWW.WILMINGTONMA.GOV

Dear Fellow Resident:

It is my privilege and honor to submit, on behalf of the Wilmington Board of Selectmen, this annual report summarizing the activities of the Board of Selectmen and your town government for calendar year 2021.

The COVID-19 pandemic continued this past year, something many of us thought we would see the end of sooner. Nevertheless, we continued to prioritize the health and safety of our residents. While vaccines were originally difficult to get from the State, our Board of Health was able to secure vaccines and hold multiple vaccination clinics. We saw things open up during the summer months with positive cases declining and ended the year on an uptick of COVID cases due to the new variant.

We were able to bring back many of the special annual events held in town. The Memorial Day Parade, National Night Out, Horribles Parade, Veterans' Day Ceremony, Festival of Trees, Tree Lighting on the Common and Santa Parade. We thank all the volunteers and first responders who make these events possible for our community.

On September 2, a Special Town Election was held for the open seat on the Board of Selectmen. This election resulted in Judith O'Connell becoming the newest elected member to the Board.

The Wilmington Memorial Library celebrated its 150th birthday with a celebration and rededication of the library in conjunction with Veterans Services. The library had been dedicated to four (4) Wilmington soldiers who were killed in the Vietnam War: John A. Rich, John J. Fullerton Jr., Robert W. Parent and Richard W. Welch. The rededication included those four and all of Wilmington's fallen heroes.

On December 13th, the Board of Selectmen unanimously voted to make January 3rd Sean Collier Day in Wilmington. Sean grew up in Wilmington and was an MIT police officer. He tragically lost his life in the line of duty in the aftermath of the 2013 Boston Marathon bombing. January 3rd is Sean's birthday.

The Wilmington Economic Development Committee secured a Rapid Recovery Grant. The grant comes in the form of consultants working with the Committee to develop project ideas and recommendations for betterments in Town. Some of those betterments include, developing a comprehensive and collaborative marketing strategy to make Wilmington a desirable town that is attractive to business. Establishing a façade improvement grant program and developing a town brand. The Committee is also continuing to work on ways to grow Wilmington's small business and economic fingerprint.

In April 2021, Wilmington received an invitation into the Massachusetts School Building Authority (MSBA) grant program to build a new Wildwood Elementary School. Successfully completing the required steps to obtain MSBA's financial support would relieve the Town from the tax burden of fully funding construction of a school.

The MSBA serves as the primary grant program in the state to support individual community efforts in the repair/renovation or new construction of school facilities. While participation in the MSBA grant program is lengthy, the invitation and forthcoming engagement with the MSBA will be time well spent which could result in a new school for our children.

The U. S. Environmental Protection Agency (EPA) approved a Record of Decision (ROD) on a cleanup remedy for the Olin Chemical Superfund Site. This provides interim actions to remove ongoing sources of contamination in groundwater and final cleanup actions for addressing contaminated soil, sediments and surface water at the site. In addition to this remedy, studies will continue to close remaining data gaps, including to improve the characterization of bedrock topography and fractures and further delineate the extent of groundwater contamination. These studies will be used to evaluate long-term groundwater remedial alternatives, leading to a final cleanup plan for groundwater.

The State Childhood Cancer Study released their findings in relation to the cluster of childhood cancer cases in Wilmington in the 1990's. The research study has linked that cluster to water contamination linked to Olin. Results show an association between childhood cancer and prenatal exposure to NDMA, or NDMA and TCE in Wilmington from 1990 to 2000. Those chemicals were traced to the Olin site. Wilmington's public drinking water is no longer contaminated with NDMA or TCE and poses no known public health risks, according to the DPH.

On behalf of the Board of Selectmen, we would like to thank you for the support you give us and the trust you have in us to serve our great community. Thank you to all the volunteers on the various Wilmington boards and committees for your time and dedication to the Town and residents. To the residents of Wilmington, it is a privilege to serve you and this community, and it is not something we take for granted.



Lilia Maselli, Chairman
Board of Selectmen

Board of Selectmen

Kevin A. Caira, Judith L. O'Connell, Chairman Lilia Maselli,
Gregory B. Bendel and Gary B. DePalma



Town of Wilmington
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To The Honorable Board of Selectmen and Residents of Wilmington:

Going into 2021 the expectation was that COVID would be in retreat, masks would be unnecessary, workplaces would reopen and traditional community gatherings would return as life returned to normal. However, the pandemic was not yet ready to release its grip on the world or our daily lives here in Wilmington.

The challenges persisted but there were beams of hope. The establishment of regional vaccination centers rather than establishing vaccination dissemination via the local health departments, who for many years have been required to plan for such events, was quite frustrating. The Wilmington Little League Parade and Opening Day ceremonies and the Fun on the Fourth celebration were once again cancelled. However, events including the Memorial Day Parade, National Night Out, Veterans' Day ceremonies and the Holiday Tree Lighting on the Town Common took place. Town offices reopened to the public in May and students returned to in-person learning for the start of the new academic year.

Communities, citizens and businesses across the United States have been affected by COVID-19 in numerous ways. Many citizens have contracted the disease, lost loved ones or lost jobs. Businesses have struggled to retain employees, to retain customers and remain financially viable. Cities and towns have lost revenue due to the struggles of their residents and businesses. The American Rescue Plan Act (ARPA) was approved by Congress and signed by President Joe Biden on March 11, 2021. The Town of Wilmington is slated to receive \$7,007,864 in ARPA funding. The vast majority of the funds, \$5.5 million will be used to replace 11,000 linear feet of 10" water main with a 12" water main extending along Woburn Street from Lowell Street to a point near Kajin Way. The remaining funds will be used to replace catch basins, pay for personnel to conduct ongoing COVID contact tracing if needed, develop a branding and marketing plan for local businesses, to make grants for façade and streetscape improvements available to local businesses and to cover costs for grant administration.

Efforts continued in pursuit of obtaining financial assistance for the replacement of the Wildwood Early Childhood Center. Six (6) statements of interest (SOIs) were submitted to the Massachusetts School Building Authority (MSBA) and consultations took place with MSBA representatives throughout early 2021. Presentations were made to the Board of Selectmen, School Committee and Finance Committee about the options to be considered when evaluating replacement of the school. In April the MSBA Board of Directors invited the Town into the "Eligibility Period" which represents the first step on the road to potential financial assistance. Over the remaining months, town and school officials completed a series of tasks required by MSBA in order to be eligible for invitation into the second phase of their approval process. These steps included establishing a building committee, providing enrollment and building maintenance data and scheduling a Special Town Meeting to obtain funding for a feasibility study.

In August of 2020 the federal Environmental Protection Agency (EPA) issued a draft Record of Decision (ROD) which described the approach to remediate the Olin Chemical Company Superfund site on Eames Street. Public comments were received by EPA on the ROD through the early fall of 2020. After considering the comments, EPA issued a final ROD in April of 2021. This document is a blueprint for remediating contaminated soil, sediments and surface water at the Olin Chemical

Superfund Site. An interim action plan was established to initiate steps to address groundwater remediation. More data about groundwater needs to be collected before that plan can be finalized. Following issuance of the final ROD, EPA entered into negotiations with the Olin Chemical Corporation and other potentially responsible parties to fund the clean-up which is estimated to be \$48 million.

Two homes on Cook Avenue have been receiving bottled water due to concerns about their well water being impacted by the Olin plume. Work to connect these two homes on Cook Avenue to the Town's water distribution system, while creating the opportunity for other homes on the street to connect in the future, was completed this year. Design and construction of the water line was fully funded by the Olin Chemical Corporation.

An increase in Per-and Polyfluoroalkyl Substance (PFAS) within water from the Sargent Water Treatment Plant prompted quick action by the Public Works Department. This family of chemicals is man-made and used in products that resist grease, oil, stains and heat. Water systems across the country are required to monitor and treat water for PFAS. When identified in concentrations at, or greater than, 20 parts per trillion the Massachusetts Department of Environmental Protection requires the information be reported to the public. The treatment plant was shut down and additional water drawn from the Massachusetts Water Resources Authority (MWRA) water system which does not have reportable amounts of PFAS. After replacing the granular activated carbon filter beds at the Sargent Water Treatment Plant samples were drawn which reflected PFAS readings significantly below the reportable level which enabled the treatment plant to return to service.

Significant progress has been made towards submitting requests for funding the final design and construction of a senior center and joint town/school administration building at a future town meeting. After receiving funding authorization to complete a feasibility study and schematic design for each building, Project Planning Professionals (P3), a firm with over 25 years of experience in the public construction business was hired to serve as the Town's Owners' Project Manager (OPM). Public procurement law requires that public building construction projects in the amount of \$1.5 million or more in cost have a representative with expertise in the building trades to represent the community in dealings with architects, engineers and other contractors. This firm is serving as the OPM for both projects.

Dietz & Company Architects is working with the Town to complete feasibility and schematic design for the senior center and Johnson Roberts Associates is completing similar work for the town/school administration building. After evaluating four (4) town owned sites, a determination has been made to locate the senior center on property next to the Church of the Transfiguration (St. Dorothy's Church) on Main Street and to locate the town/school administration building on the parking lot at the former Swain School on Middlesex Avenue and School Street. Both projects are in the early stages of establishing the floor plans and identifying the functions and adjacencies for each space.

Utilizing state grant funds, the Town completed a Municipal Vulnerability and Preparedness (MVP) plan and updated its Hazard Mitigation Plan (HMP). The MVP identifies natural hazards and vulnerabilities that have the greatest potential to impact the Town due to climate change. This plan identifies strategies to make the Town more resilient to potential impacts from climate change. The update to the HMP is key to reducing current and future risks to natural hazards by identifying efforts that will minimize those risks. This plan is required by the Federal Emergency Management Agency (FEMA). With the approval of these plans the Town will be eligible for grants to cover the cost of projects related to climate change resiliency and will allow the Town to apply for pre-and post-disaster hazard mitigation grant funds.

Selectmen were informed in April that through the efforts of multiple departments, the Town has earned its first designation as Tree City USA for 2020 by the National Arbor Day Foundation. Communities across the country who demonstrate proactive efforts at tree management are eligible for this recognition. Trees serve a vital role in mitigating many of the human induced effects on the environment in addition to fostering a welcoming outdoor environment in which to be.

The Town's Open Space and Recreation Plan was updated and submitted to the state's Department of Conservation Services. Approval of the plan makes the Town eligible for open space related grants. The plan provides information on available open space resources and sets goals and objects for steps to be taken to further improve upon those resources.

Recognizing the expected increased demand for electric vehicles, Reading Municipal Light Department (RMLD) obtained state grant funds to install electric charging stations in the communities they serve. With the approval of the Board of Selectmen, Wilmington will receive one charging station to be located at the Town Hall and a second charging station at the library. Installation and maintenance of these charging stations will be the responsibility of RMLD.

Wilmington is rightfully proud of its history. This year marked the 150th anniversary of the library. First established in a room behind the old Town Hall on Middlesex Avenue, which currently serves as the Wilmington Public Schools office for Student Support Services, the library was moved to the current July 4th Building before making its final move to its existing location. In 1969 the library was renamed the Wilmington Memorial Library to honor the four (4) Wilmington men killed during the Vietnam War. On Memorial Day a rededication of the library was held with support of the Library Department and the Department of Veterans' Services.

Every year presents its own set of challenges and triumphs and 2021 was no different. While continuing to work through the trials of a pandemic was no easy task, we adapted and managed to make the best of it. The function of municipal government and the services provided to you the residents depends upon the time and dedication of many people both employees and the volunteers giving of their time and talents to serve on boards, committees and commissions. It is my privilege to work with so many civic minded people. Hat's off to each and every one of you for all that you continue to do to make Wilmington the welcoming, supportive, responsive community for which it is known.



Offering Remarks at September 11
20th Anniversary Observance

Respectfully Submitted,

Jeffrey M. Hull
Town Manager

ADMINISTRATION & FINANCE

Town Clerk

The Town Clerk serves as Records Access Officer, Chief Election Officer and Local Registrar of Vital Records and Statistics. The Clerk is charged with the responsibility of ensuring that the appropriate process, with notification and procedure, is adhered to in the making of legislative policy and of managing public access to this information. This office is often the first door of government accessed by individuals seeking information and the resolution of problems.

The following information and vital statistics were recorded during 2021:

| | |
|--------------------------------------|-----|
| Births | 243 |
| Marriage Intentions | 89 |
| Marriages | 85 |
| Deaths | 283 |
| Deaths - Out of State | 0 |
| Burial Permits | 155 |
| Veterans Buried in Wildwood Cemetery | 35 |

Flammable Permits and Registrations:

Flammable permits are issued by the Board of Selectmen through the Town Clerk's office. Notice is sent to the owner or occupant of land where the storage is located on or about April 1st for renewal by April 30th of each year. Failure to register on time, or to comply with the Board's regulations, may result in revocation of the permit after a public hearing. Thirty-seven permits were issued during the year.

Permits & Recordings:

| | |
|---------------------------------------|-------|
| Business Certificates and Withdrawals | 209 |
| Pole & Conduit Locations | 0 |
| Dog Licenses | 2,526 |
| Raffle and Bazaar Permits | 1 |

The Town Clerk also serves as Clerk to the Board of Registrars. In this capacity she has met with the Board of Registrars on a regular basis, kept the minutes up to date and supervised all elections and the annual town census by mail. The Town Clerk's office also maintains current voting lists and registers voters during regular office hours. She also meets with the Board for special evening sessions to register voters and to certify nomination papers for candidates.

Town Meeting & Elections 2021

| | |
|-----------------------|-------------------|
| Annual Town Election | April 24, 2021 |
| Annual Town Meeting | April 30, 2021 |
| Special Town Election | September 2, 2021 |

Board of Registrars

In accordance with Section 1, Chapter 3 of the Town By-laws, meetings of the Board of Registrars were held as needed for the registration of voters and to conduct business. Under Chapter 616 of the Acts of 1958, these meetings were open to the public and press, and were so posted in the Town Hall. The Board also met many times for certification of signatures on nomination papers and assisted at all elections and town meetings.

The Board held registration sessions as mandated by Massachusetts General Laws Chapter 51, Sections 26, 28, 31 and 32 and supervised the conduct of elections, mandated by Chapter 54, Section 64 and Chapter 53, Sections 43 and 63, all in accordance with the Town Charter and By-laws of the Inhabitants of the Town of Wilmington Revised.

The calendar year 2021 had a total of 17,914 registered voters from our listed 22,539 inhabitants.

The Board of Registrars wants to thank the many households that returned their town census forms in 2021.

Town Counsel

The law firm of KP Law, P.C. serves as Town Counsel for the Town of Wilmington. As Town Counsel, the firm provides advice and representation on all legal matters to the Board of Selectmen and Town Manager, as well as the Town's various boards and departments. Town Counsel represents the Town in state and federal courts and agencies, undertakes enforcement of the Town's by-laws and addresses issues involving legal, administrative and regulatory matters. Town Counsel advises the Town in real estate and land use matters, and drafts, reviews and approves contracts with vendors and contractors providing goods and services to the Town, including specialized design and consulting services. Town Counsel assists with preparation of the Warrant for, as well as providing advice at, Town Meeting. Town Counsel also serves as labor counsel to the Town, assisting the Town Manager with labor and employment matters and collective bargaining.

Town Counsel is currently representing the Town in the following matters, including litigation and labor and employment:

1. Frank C. Cirone v. Chief of Police
Woburn District Court, C.A. No. 2153CV000604
This is an appeal from a denial of an application for a license to carry firearms, based on unsuitability and false information on application.
2. Timothy M. Spencer v. Town of Wilmington
Middlesex Superior Court, C.A. No. 2281CV00021
This is an action filed to seek reinstatement of a septic installer's license.
3. Mark D. Nelson v. Bank of America and the Town of Wilmington
Middlesex Superior Court, C.A. No. 2081CV00790
This is a complaint seeking release of definitive subdivision surety in the amount of \$46,000 held in an escrow account by the Town since 2002.

4. Town of Wilmington, by and through its Zoning Enforcement Officer and Board of Selectmen v. Mark Nelson, individually and as Trustee of Kaiser Realty Trust
Middlesex Superior Court, C.A. No.
This is a prospective action by the Town to enforce the provisions of the Wilmington Zoning By-law and to enjoin violations at property on Polk Street owned by the defendants.
5. Tresca v. Zoning Board of Appeals
Middlesex Superior Court, 1681CV01986 & 01987
These are consolidated appeals from the Zoning Board of Appeals' June 2016 denial of two special permits to expand the existing sand and gravel use located at 90 Eames Street to include a concrete manufacturing use. This matter was remanded to the Board and a request for reconsideration of the decision was denied.
6. Tresca Brothers Sand and Gravel, Inc. v. Eames Street, LLC, et al.
Middlesex Superior Court, C.A. No: 2081CV00614
This action relates to the real property located at 90 Eames Street and the special permits at issue in Tresca v. Zoning Board of Appeals, Middlesex Superior Court, 1681 CV 01986 & 01987.
7. Wells Fargo Bank, N.A. v. Town of Wilmington, et al. Land Court, 15 Misc. 000178
In this action, Wells Fargo Bank seeks to eliminate an affordable housing restriction on a single-family residence located at 12 Silverhurst Avenue as a result of a notice of mortgage foreclosure.
8. 887 Woburn Street
This matter involves an application to the Board of Health for a site assignment for a construction and demolition materials processing facility.
9. 64 Wildwood Street
This matter involves the acquisition of property for future expansion of the Town's cemetery.

It is our privilege to serve the Town of Wilmington as Town Counsel. We thank the Board of Selectmen and Town Manager for the opportunity to serve the Town and for their efforts and dedication in attending to the many needs of the Town. We appreciate the opportunity to work with the Town's department heads, employees and boards, and look forward to continuing to provide the Town with effective legal advice and representation.

Respectfully submitted,



KP Law, P. C.
Town Counsel

Board of Assessors

RECAPITULATION – 2021 FISCAL YEAR

| | | |
|--|------------|------------------------|
| Amounts To Be Raised: Appropriations | | \$ 121,868,325.00 |
| Total Overlay Deficits Prior Years | 0.00 | |
| Cherry Sheet Offsets | 28,891.00 | |
| Miscellaneous Other Amounts to be Raised | 0.00 | |
| Mosquito Control Project | 69,148.00 | |
| Air Pollution District | 8,658.00 | |
| Metropolitan Area Planning Council | 12,833.00 | |
| RMV Non-Renewal Surcharge | 15,960.00 | |
| Mass. Bay Transportation Authority | 535,478.00 | |
| Tuition Assessment | 126,893.00 | |
| Special Education | 21,729.00 | |
| Overlay of Current Year | 900,489.62 | |
| | | <u>\$ 1,720,079.62</u> |
| | | \$ 123,588,404.62 |

Less Estimated Receipts and Available Funds

| | | |
|---|-----------------|-------------------------|
| Estimated Receipts from Local Aid Cherry Sheet | \$14,464,099.00 | |
| Motor Vehicle and Trailer Excise | 4,377,500.00 | |
| Other Excise (meals) | 280,000.00 | |
| Penalties and Interest on Taxes | 640,000.00 | |
| Payments in Lieu of Taxes | 860,000.00 | |
| Charges for Services – Sewer (new Enterprise Fund FY21) | 3,461,963.00 | |
| Other Charges for Services | 525,000.00 | |
| Fees | 87,500.00 | |
| Rentals | 145,000.00 | |
| Departmental Revenue – School | 1,000.00 | |
| Departmental Revenue - Library | 6,500.00 | |
| Departmental Revenue - Cemetery | 150,000.00 | |
| Other Department Revenue | 100,000.00 | |
| Licenses and Permits | 730,000.00 | |
| Special Assessments | 0.00 | |
| Fines and Forfeits | 52,500.00 | |
| Investment Income | 600,000.00 | |
| Voted from Available Funds | 1,644,231.00 | |
| Voted from Free Cash | 4,939,000.00 | |
| Miscellaneous Recurring | 107,497.00 | |
| | | <u>\$ 33,171,790.00</u> |

Tax Rates: Residential: \$13.84 CIP: \$31.43

Average Single Family Home Assessed Value - \$507,014

| <u>Real Estate</u> | <u>Assessed Value</u> | <u>Tax</u> |
|--------------------|--|---------------------|
| Residential | \$ 3,856,453,521 x 13.84 per thousand | 53,373,316.73 |
| Commercial | \$ 183,849,464 x 31.43 per thousand | 5,778,388.65 |
| Industrial | \$ 837,967,014 x 31.43 per thousand | 26,337,303.25 |
| Personal Property | \$ <u>157,329,780</u> x 31.43 per thousand | <u>4,944,874.99</u> |
| | \$ 5,035,599,779 | \$ 90,433,883.62 |

Information Technology

The Town's Information Technology Department is committed to meeting the current and future technological needs of all departments, to providing support for this technology and to ensuring that all electronic information communicated through the Town of Wilmington remains secure.

2021 was another productive year for our IT Department. We continue to remain flexible and adapt our workforce to the changes brought forth through the ebbs and flows of the pandemic. It's triggered the broadening of our remote capabilities and introduced new dynamics as we look towards future technology for the organization.

Highlights include:

Completing replacement cycle of town and public safety servers.

Deploying replacements for 20% of all Town and Public Safety workstations to maintain hardware lifecycle schedule.

Transitioning organization to new productivity software including email migration.

Beginning first phase of new Town and Public Safety VOIP (Voice Over Internet Phone) project.

Being recognized by Governor Baker as a Cyber Aware Community.

Resolving 2,016 support requests.

We are grateful for the support we have received from town leadership, fellow employees and all board and committee members. We will continue our efforts to be helpful, diligent and precautionary in our roles as custodians of the Town's technology and data.



Members of the Community Gather on Route 93 Overpass as USMC Sgt. Johnny Rosario Pichard, KIA Afghanistan, is Brought Home to Lawrence, Massachusetts

Treasurer/Collector

Commitments

| | |
|---------------------------------|------------------|
| 2021 Real Estate | \$ 85,489,008.62 |
| 2021 Personal Property | 4,944,874.94 |
| 2021 Excise | 4,894,937.33 |
| 2020 Excise | 23,369.54 |
| Ambulance | 1,582,317.89 |
| Apportioned Sewer Betterments | 26,639.12 |
| Interest | 2,671.20 |
| Sewer Liens | 72,308.24 |
| Water Liens | 202,367.74 |
| Electric Liens | 39,383.58 |
| Apportioned Title 5 Betterments | 21,267.50 |
| Interest | <u>5,044.92</u> |
| Total | \$ 97,304,190.62 |

Collections

| | |
|--|-------------------|
| Real Estate | \$ 85,231,601.74 |
| Personal Property | 4,867,292.94 |
| Excise | 5,149,975.32 |
| Sewer Betterments | 30,482.07 |
| Title 5 Betterments | 35,213.76 |
| Water Liens | 199,632.33 |
| Sewer Liens | 71,622.20 |
| Electric Liens | 38,689.98 |
| Excise Interest and Charges | 187,590.49 |
| Ambulance | 1,128,342.04 |
| Lien Certificates | 41,700.00 |
| Betterment Certificates | 20.00 |
| Miscellaneous | 279.86 |
| Water Collections | 5,630,441.24 |
| Sewer Collections | 3,209,133.32 |
| Real Estate Interest and Charges | 121,595.27 |
| Personal Property Interest and Charges | 13,232.37 |
| Tax Titles | 141,974.70 |
| Tax Title Interest | <u>93,596.82</u> |
| Total | \$ 106,192,416.45 |

TOWN OF WILMINGTON, MASSACHUSETTS
GENERAL PURPOSE FINANCIAL STATEMENTS
AND REPORT OF THE TOWN ACCOUNTANT
FOR THE FISCAL YEAR ENDED JUNE 30, 2019

Members of the Board of Selectmen
and Town Manager
Town Hall
Wilmington, Massachusetts 01887

The Annual General Purpose Financial Statements of the town of Wilmington for the fiscal year ended June 30, 2021 are hereby submitted. This report was prepared by the Office of the Town Accountant. Responsibility for accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the town.

To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the government.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'B. Perry'.

Bryan T. Perry
Finance Director/Town Accountant

TOWN OF WILMINGTON, MASSACHUSETTS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2021

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**TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND GROUPS
ALL FUND TYPES AND ACCOUNT GROUPS
FOR THE YEAR ENDED JUNE 30, 2021**

| Assets | General | Special Revenue | Capital Projects | Enterprise | Trust & Agency | Long-Term Debt | Total (Memorandum Only) |
|--------------------------------------|-------------------|--------------------|---------------------|----------------|-------------------|-------------------|-------------------------------|
| Cash | 49,342,672.98 | 11,721,125.19 | (778,246.90) | 152,445.07 | 43,700,843.02 | | 104,138,839.36 |
| Receivables: | | | | | | | |
| General Property Taxes | 1,478,937.85 | | | | | | 1,478,937.85 |
| Less: Prov for Abates & Exemptions | (4,979,662.11) | | | | | | (4,979,662.11) |
| Tax Liens | 1,779,809.40 | | | | | | 1,779,809.40 |
| Tax Foreclosures | 723,047.09 | | | | | | 723,047.09 |
| Motor Vehicle Excise | 911,906.80 | | | | | | 911,906.80 |
| Departmental | 899,607.97 | | | | | | 899,607.97 |
| Betterments | 112,190.30 | | | 27,298.94 | | | 139,489.24 |
| User Charges | | 407,990.18 | | 285,895.95 | | | 693,886.13 |
| Due from Other Gov'ts | 450,157.00 | 188,139.09 | 1,033,285.00 | | | | 1,671,581.09 |
| Amounts to be provided for: | | | | | | 36,048,888.00 | 36,048,888.00 |
| Retirement of Long Term Debt | | | | | | | |
| Total Assets | 50,718,667.28 | 12,317,254.46 | 255,038.10 | 465,639.96 | 43,700,843.02 | 36,048,888.00 | 143,506,330.82 |
| Liabilities & Fund Balance | | | | | | | |
| Liabilities: | | | | | | | |
| Warrants Payable | 2,222,931.71 | 293,933.03 | | 2,613.28 | 20,567.82 | | 2,540,045.84 |
| Deferred Revenue: | | | | | | | |
| General Property Taxes | (3,500,724.26) | | | | | | (3,500,724.26) |
| Other Accounts Receivable | 4,997,830.61 | 596,129.27 | 1,033,285.00 | 313,194.89 | | | 6,940,439.77 |
| Notes Payable | | | 2,500,000.00 | | | 36,048,888.00 | 38,548,888.00 |
| Payroll Withholdings Payable | (246,229.82) | | | | | | (246,229.82) |
| Incurred Costs | | | | | 1,921,649.37 | | 1,921,649.37 |
| Total Liabilities | 3,473,808.24 | 890,062.30 | 3,533,285.00 | 315,808.17 | 1,942,217.19 | 36,048,888.00 | 46,204,068.90 |
| Fund Balance: | | | | | | | |
| Res. For Encumbrances | 5,230,830.13 | 1,592,939.35 | | 130.00 | | | 6,823,899.48 |
| Res. For Special Purpose | | 8,157,610.81 | (3,278,246.90) | | 41,738,625.83 | | 46,617,989.74 |
| Res. For Subsequent Years | 2,252,000.00 | 1,676,642.00 | | | 20,000.00 | | 3,948,642.00 |
| Res. For Performance Bonds | | | | | | | |
| Unreserved-Undesignated | 39,762,028.91 | | | 149,701.79 | | | 39,911,730.70 |
| Total Fund Balance | 47,244,859.04 | 11,427,192.16 | (3,278,246.90) | 149,831.79 | 41,758,625.83 | 0.00 | 97,302,261.92 |
| Total Liabilities & Fund Balance | 50,718,667.28 | 12,317,254.46 | 255,038.10 | 465,639.96 | 43,700,843.02 | 36,048,888.00 | 143,506,330.82 |

TOWN OF WILMINGTON, MASSACHUSETTS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2021

1. Definition of Reporting Entity

The Town of Wilmington is incorporated as a municipality in the Commonwealth of Massachusetts. It is governed by an elected Board of Selectmen and an open Town Meeting. The Board of Selectmen appoint a Town Manager who in accordance with Chapter 592 of 1950, serves as chief fiscal and administrative officer of the town. Other town officials are appointed by the Board of Selectmen and the Town Manager. Generally Accepted Accounting Principles (GAAP) requires that the accompanying general purpose financial statements present the Town of Wilmington (the primary government) and its component units. Component units are included in the Town's reporting entity if their operational and financial relationships with the Town are significant. Pursuant to this criteria, the following entities have been excluded from the accompanying general purpose financial statements:

Wilmington Housing Authority - provides housing for the elderly as well as subsidizing low income housing units.

Middlesex Regional Retirement System - provides county government and various services for member communities.

Shawsheen Valley Regional Vocational Technical High School District - provides education services for member communities.

Massachusetts Water Resources Authority - provides sewage disposal services and supplements the water supply.

2. Summary of Significant Accounting Policies

The accounting policies for financial reporting purposes of the town of Wilmington conform to generally accepted accounting principles for local governmental units except as indicated in Note 3. The following is a summary of the significant accounting policies:

A. Fund Accounting

The town reports its financial activities in several funds and one account group in order to comply with the limitations and restrictions placed on both the resources made available to the town and the services provided. The various funds are grouped in the financial statements in this report into five generic fund types as follows:

Governmental Funds

General Fund - The general fund is the general operating fund of the town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund - Special revenue funds are used to account for the proceeds of specific revenue resources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

Capital Projects Fund - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Fiduciary Funds

Trust and Agency Funds - Trust and agency funds are used to account for assets held by the town in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include expendable trust, non-expendable trust and agency funds. Non-expendable trust funds are accounted for in a manner that permits the periodic measurements of revenues earned, expenses incurred and/or net income in order to demonstrate maintenance of capital. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ACCOUNT GROUP

Long-term Debt and Liabilities - Long-term liabilities expected to be financed from governmental funds are accumulated in the general long-term debt group of accounts. This account group is not a fund. It is only concerned with the measurement of financial position and, therefore, is not involved with a measurement of the results from any operations.

B. Basis of Accounting

The accompanying financial statements have been prepared principally on the modified accrual basis of accounting. This method recognizes revenues when they become measurable and available. Expenses are recognized under this method as they are incurred.

Revenue - Property tax revenues are recognized when they become available. Available means then due or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period.

All other revenues are recognized throughout the year when cash is received.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the town. Therefore, revenues are recognized based upon the expenditures recorded. In the other, moneys are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

Expenses - Expenditures are recorded during the year on a cash disbursement basis. In addition, as required by Massachusetts General Laws, disbursements made during the fifteen days immediately following the close of each fiscal year and which pertain to the prior year are recorded as warrants payable and expenses as of June 30th.

Purchase orders and other contractual obligations outstanding at June 30th related to annual operating expenses are recorded as encumbrances and, accordingly, as a reservation of fund balances at that date.

Deferred Revenue - Property taxes and other revenue that is measurable but not available has been classified as deferred revenue on June 30th.

Encumbrances - Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in governmental funds. Open encumbrances at year-end are reported as reservations of fund balances. Encumbrances do not constitute expenditures or liabilities.

Inventory - Inventory items (materials and supplies) are recorded as expenditures when purchased (purchase method).

General Fixed Assets - General fixed assets are recorded as expenditures in applicable governmental funds. The town does not capitalize the cost of general fixed assets in a general fixed asset account group, which is consistent with the practice of municipalities in the Commonwealth of Massachusetts.

C. Total Columns

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation since interfund eliminations have not been made.

D. Retirement System

The Town contributes to the Middlesex Regional Retirement System, a single employer plan, established under Chapter 32 of the General Laws of the Commonwealth of Massachusetts. Substantially all full-time and some part-time employees of the town except teachers and certain administrative personnel employed by the School Department participate in the system. Benefits paid under the plan, referred to as retirement allowance, include both an annuity portion, funded principally from amounts contributed by the participants, and a pension portion funded by the town.

The participants contribute a certain percentage of their compensation annually, determined by their date of employment. The Town's employer contribution as determined by the County's actuarial valuation is determined by normal cost plus the amortization of the original unfunded actuarial liability.

Teachers and certain administrative employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers Retirement Board. Contributions to this plan are made entirely by the Commonwealth of Massachusetts, and therefore, the town does not contribute to the plan.

3. Departures from Generally Accepted Accounting Principles

For years prior to 1985, the town presented its financial statements on the basis of accounting practices prescribed by the Commonwealth of Massachusetts, Department of Revenue. These practices differed in many significant respects from G.A.A.P.

During 1981, the Commonwealth of Massachusetts issued a revised uniform municipal accounting system entitled Uniform Municipal Accounting System. The departures from G.A.A.P. under this revised system have been significantly narrowed. The town has adopted a modified Uniform Municipal Accounting System for its financial statements.

The significant departures from Generally Accepted Accounting Principals included in the town of Wilmington's financial statements are:

- A. Retirement benefits are provided for in accordance with Chapter 32 of the Laws of the Commonwealth of Massachusetts (see note 1D).
- B. General fixed asset acquisitions are recorded as expenditures at the time purchases is made rather than being capitalized in a general fixed asset group of accounts.
- C. Purchases for materials and supplies inventories are recorded as expenditures rather than assets at time of purchase.

4. Budgetary Accounting

An annual budget is legally adopted for the General Fund. All financial orders are initiated or recommended at Town meetings. Expenditures are limited to the line items as voted at the Town meetings. Department heads may not transfer, without approval, appropriation balances from one expenditure account to another within their department or budget. These along with transfers or unencumbered appropriation balances between departments or agencies must be approved at Town Meetings.

5. Long-term Debt

State law permits the town to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this state law is designated as being inside the debt limit. In addition, however, a town may authorize debt in excess of that limit for specific purposes. Such debt when issued is designated as being outside the debt limit. The following summarized the annual debt service requirements as of June 30, 2020.

General Obligation Bonds

| | Principal | Interest | Total |
|---------------------------|----------------------|---------------|----------------------|
| Outstanding June 30, 2020 | \$ 37,010,597 | \$ 11,557,290 | \$ 58,567,887 |
| Retirements | \$ 29,196,708 | \$ 6,742,826 | \$ 35,939,534 |
| Additions | <u>\$ 28,235,000</u> | <u>\$ -</u> | <u>\$ 28,235,000</u> |
| Outstanding June 30, 2021 | \$ 36,048,889 | \$ 4,814,464 | \$ 40,863,353 |



Selectman Bendel Presents Proclamation to Joseph & Kelley Rogers Declaring January 3 as Sean Allen Collier Day

**TOWN OF WILMINGTON, MASSACHUSETTS
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES
 AND EXPENDABLE TRUST FUNDS
 FOR THE YEAR ENDED JUNE 30, 2021**

| | General | Enterprise | Special Revenue | Capital Projects | Fiduciary Fund Types Expendable Trust | Total (Memorandum Only) |
|--|------------------------|---------------------|-----------------------|---------------------|--|----------------------------|
| REVENUES: | | | | | | |
| General Property Taxes | 89,921,927.04 | 0.00 | 0.00 | 0.00 | 0.00 | 89,921,927.04 |
| Tax Liens | 123,563.76 | 71,738.26 | 0.00 | 0.00 | 0.00 | 195,302.02 |
| Special Assessments | 0.00 | 30,639.10 | 36,829.09 | 0.00 | 0.00 | 67,468.19 |
| Excise | 5,102,052.02 | 0.00 | 0.00 | 0.00 | 0.00 | 5,102,052.02 |
| Penalties | 513,394.09 | 0.00 | 0.00 | 0.00 | 0.00 | 513,394.09 |
| Licenses and Permits | 1,184,163.28 | 1,000.00 | 0.00 | 0.00 | 41,737.50 | 1,226,900.78 |
| Intergovernmental | 14,444,288.17 | 0.00 | 7,659,537.28 | 0.00 | 53.64 | 22,103,879.09 |
| Charges for Services | 579,729.44 | 3,174,685.37 | 9,083,150.86 | 0.00 | 522,969.44 | 13,360,535.11 |
| Fines | 48,094.13 | 0.00 | 0.00 | 0.00 | 0.00 | 48,094.13 |
| Fees | 51,742.98 | 0.00 | 0.00 | 0.00 | 0.00 | 51,742.98 |
| Interest Earnings | 536,043.33 | 0.00 | 0.00 | 0.00 | 2,552,506.76 | 3,088,550.09 |
| Appropriation Refunds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Payroll Deductions | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Gifts | 0.00 | 0.00 | 304,398.95 | 0.00 | 4,526,730.51 | 4,831,129.46 |
| Refunds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Health Working Deposit | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Bond Proceeds | 0.00 | 0.00 | 128,842.98 | 0.00 | 0.00 | 128,842.98 |
| Miscellaneous | 1,447,780.13 | 0.00 | 6,758.65 | 0.00 | 29,895.49 | 1,484,434.27 |
| Other | 0.00 | 0.00 | 31,150.00 | 0.00 | 0.00 | 31,150.00 |
| Total Revenues | 113,952,778.37 | 3,278,062.73 | 17,250,667.81 | 0.00 | 7,673,893.34 | 142,155,402.25 |
| EXPENDITURES: | | | | | | |
| General Government | 2,941,852.57 | 0.00 | 538,060.84 | 0.00 | 14,274,662.49 | 17,754,575.90 |
| Public Safety | 11,611,983.99 | 0.00 | 1,627,864.69 | 0.00 | 495,780.83 | 13,735,629.51 |
| Human Services | 1,461,936.26 | 0.00 | 383,008.49 | 0.00 | 62,316.05 | 1,907,260.80 |
| Public Works | 6,934,262.49 | 3,128,230.94 | 5,137,992.26 | 97,811.10 | 8,900.00 | 15,307,196.79 |
| Community Development | 862,167.14 | 0.00 | 269,770.28 | 0.00 | 0.00 | 1,131,937.42 |
| Building Maintenance | 4,879,344.26 | 0.00 | 0.00 | 0.00 | 55,543.37 | 4,934,887.63 |
| Education | 47,477,375.73 | 0.00 | 6,818,237.88 | 0.00 | 59,637.45 | 54,355,251.06 |
| Recreation | 146,592.90 | 0.00 | 0.00 | 0.00 | 0.00 | 146,592.90 |
| Veterans' Services | 375,097.78 | 0.00 | 0.00 | 0.00 | 0.00 | 375,097.78 |
| Debt and Interest | 3,936,290.35 | 0.00 | 121,176.00 | 0.00 | 0.00 | 4,057,466.35 |
| Unclassified | 1,940,450.12 | 0.00 | 0.00 | 0.00 | 0.00 | 1,940,450.12 |
| Health Incurred Costs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Statutory Charges | 8,663,368.62 | 0.00 | 0.00 | 0.00 | 0.00 | 8,663,368.62 |
| Capital Outlay | 3,455,453.44 | 0.00 | 621,756.82 | 0.00 | 0.00 | 4,077,210.26 |
| Grant Exp Transfers | (1,243,984.51) | 0.00 | 0.00 | 0.00 | 0.00 | (1,243,984.51) |
| Bond Anticipation Notes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Payroll Deductions | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Warrant Articles | 1,509,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,509,500.00 |
| Total Expenditures | 94,951,691.14 | 3,128,230.94 | 15,517,867.26 | 97,811.10 | 14,956,840.19 | 128,652,440.63 |
| Excess (deficiency) of Revenues over Expenditures | 19,001,087.23 | 149,831.79 | 1,732,800.55 | (97,811.10) | (7,282,946.85) | 13,502,961.62 |
| OTHER FINANCIAL SOURCES (USES) | | | | | | |
| Proceeds of General Obligation Bonds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Transfers In | 1,949,777.99 | 0.00 | 51,108.38 | 0.00 | 12,590,092.03 | 14,590,978.40 |
| Operating Transfers Out | (12,596,696.41) | 0.00 | (1,974,281.99) | 0.00 | (20,000.00) | (14,590,978.40) |
| State and County Charges | | | | | | 0.00 |
| Total Other Financing Sources (Uses) | (10,646,918.42) | 0.00 | (1,923,173.61) | 0.00 | 12,570,092.03 | (0.00) |
| Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses | 8,354,168.81 | 149,831.79 | (190,373.06) | (97,811.10) | 5,287,145.18 | 13,502,961.62 |
| Fund Balance July 1, 2020 | 38,890,690.23 | 0.00 | 11,617,565.22 | (3,180,435.80) | 38,393,130.02 | 85,720,949.67 |
| Prior Period Adjustment | | | | | | |
| Increase in Provision for Abatements and Exemptions | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fund Balance June 30, 2021 | 47,244,859.04 | 149,831.79 | 11,427,192.16 | (3,278,246.90) | 41,758,625.83 | 97,302,261.92 |

**TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - SPECIAL REVENUE ACCOUNTS
FOR THE YEAR ENDED JUNE 30, 2021**

| Assets | Grants | Gifts | Reserved for Appropriation | Revolving | Water | Total (Memorandum Only) |
|--------------------------------------|------------------|----------------|-------------------------------|------------------|------------------|----------------------------|
| Cash | 4,435,398.51 | 794,694.65 | 271,198.16 | 3,262,197.83 | 2,957,636.04 | 11,721,125.19 |
| Receivables: | | | | | | |
| General Property Taxes | | | | | | |
| Less: Prov for Abates & Exemptions | | | | | | |
| Tax Liens | | | | | | |
| Tax Foreclosures | | | | | | |
| Motor Vehicle Excise | | | | | | |
| Departmental | | | | | | |
| Betterments | | | | | | |
| User Charges | | | | | 407,990.18 | 407,990.18 |
| Due from Other Gov'ts | 188,139.09 | | | | | 188,139.09 |
| Amounts to be provided for: | | | | | | 0.00 |
| Retirement of Long Term Debt | | | | | | |
| Total Assets | 4,623,537.60 | 794,694.65 | 271,198.16 | 3,262,197.83 | 3,365,626.22 | 12,317,254.46 |
| Liabilities & Fund Balance | | | | | | |
| Liabilities: | | | | | | |
| Warrants Payable | 102,077.58 | | | 103,056.85 | 88,798.60 | 293,933.03 |
| Deferred Revenue: | | | | | | |
| General Property Taxes | | | | | | |
| Other Accounts Receivable | 188,139.09 | | | | 407,990.18 | 596,129.27 |
| Notes Payable | | | | | | 0.00 |
| Payroll Withholdings Payable | | | | | | |
| Incurred Costs | | | | | | |
| Total Liabilities | 290,216.67 | 0.00 | 0.00 | 103,056.85 | 496,788.78 | 890,062.30 |
| Fund Balance: | | | | | | |
| Res. For Encumbrances | | | | | 1,592,939.35 | 1,592,939.35 |
| Res. For Special Purpose | 4,333,320.93 | 794,694.65 | 251,198.16 | 3,130,172.98 | (351,775.91) | 8,157,610.81 |
| Res. For Subsequent Years | | | 20,000.00 | 28,968.00 | 1,627,674.00 | 1,676,642.00 |
| Res. For Performance Bonds | | | | | | |
| Unreserved-Undesignated | | | | | | |
| Total Fund Balance | 4,333,320.93 | 794,694.65 | 271,198.16 | 3,159,140.98 | 2,868,837.44 | 11,427,192.16 |
| Total Liabilities & Fund Balance | 4,623,537.60 | 794,694.65 | 271,198.16 | 3,262,197.83 | 3,365,626.22 | 12,317,254.46 |

**TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - SPECIAL REVENUE FUND
FOR THE YEAR ENDED JUNE 30, 2021**

| | Grants | Gifts | Reserved for Appropriation | Revolving Funds | Water | Total |
|--|----------------|------------|-------------------------------|--------------------|----------------|----------------|
| REVENUES: | | | | | | |
| General Property Taxes | | | | | | 0.00 |
| Tax Liens | | | | | | 0.00 |
| Special Assessments | | | | 36,829.09 | | 36,829.09 |
| Excise | | | | | | 0.00 |
| Penalties | | | | | | 0.00 |
| Licenses and Permits | | | | | | 0.00 |
| Intergovernmental | 7,110,331.00 | | 490,233.51 | 58,972.77 | | 7,659,537.28 |
| Charges for Services | | | | 3,294,767.48 | 5,788,383.38 | 9,083,150.86 |
| Fines | | | | | | 0.00 |
| Fees | | | | | | 0.00 |
| Interest Earnings | | | | | | 0.00 |
| Appropriation Refunds | | | | | | 0.00 |
| Payroll Deductions | | | | | | 0.00 |
| Gifts | | 192,135.65 | | 112,263.30 | | 304,398.95 |
| Refunds | | | | | | 0.00 |
| Health Working Deposit | | | | | | 0.00 |
| Bond Proceeds | | | 128,842.98 | | | 128,842.98 |
| Miscellaneous | | | | 6,758.65 | | 6,758.65 |
| Other | | | 31,150.00 | | | 31,150.00 |
| Total Revenues | 7,110,331.00 | 192,135.65 | 650,226.49 | 3,509,591.29 | 5,788,383.38 | 17,250,667.81 |
| EXPENDITURES: | | | | | | |
| General Government | 26,504.02 | 1,095.00 | 490,233.51 | 20,228.31 | | 538,060.84 |
| Public Safety | 1,626,402.46 | 1,462.23 | | | | 1,627,864.69 |
| Human Services | 60,143.54 | 643.56 | | 322,221.39 | | 383,008.49 |
| Public Works | 2,044,753.20 | 150.00 | 700.00 | 5,503.41 | 3,086,885.65 | 5,137,992.26 |
| Community Development | 171,867.03 | 80,353.25 | | 17,550.00 | | 269,770.28 |
| Building Maintenance | | | | | | 0.00 |
| Education | 4,456,964.50 | | | 2,361,273.38 | | 6,818,237.88 |
| Recreation | | | | | | 0.00 |
| Veterans' Services | | | | | | 0.00 |
| Debt and Interest | | | 121,176.00 | | | 121,176.00 |
| Unclassified | | | | | | 0.00 |
| Incurred Costs | | | | | | 0.00 |
| Statutory Charges | | | | | | 0.00 |
| Capital Outlay | | | | | 621,756.82 | 621,756.82 |
| Refunds | | | | | | 0.00 |
| Bond Anticipation Notes | | | | | | 0.00 |
| Payroll Deductions | | | | | | 0.00 |
| Warrant Articles | | | | | | 0.00 |
| Total Expenditures | 8,386,634.75 | 83,704.04 | 612,109.51 | 2,726,776.49 | 3,708,642.47 | 15,517,867.26 |
| Excess (deficiency) of Revenues over Expenditures | (1,276,303.75) | 108,431.61 | 38,116.98 | 782,814.80 | 2,079,740.91 | 1,732,800.55 |
| OTHER FINANCIAL SOURCES (USES) | | | | | | |
| Proceeds of General Obligation Bonds | | | | | 0.00 | 0.00 |
| Operating Transfers In | 850.03 | 5,754.35 | 44,227.00 | 277.00 | 0.00 | 51,108.38 |
| Operating Transfers Out | (465,879.46) | 0.00 | (20,000.00) | 0.00 | (1,488,402.53) | (1,974,281.99) |
| State and County Charges | | | | | | |
| Total Other Financing Sources (Uses) | (465,029.43) | 5,754.35 | 24,227.00 | 277.00 | (1,488,402.53) | (1,923,173.61) |
| Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses | (1,741,333.18) | 114,185.96 | 62,343.98 | 783,091.80 | 591,338.38 | (190,373.06) |
| Fund Balance June 30, 2020 | 6,107,990.04 | 680,508.69 | 208,854.18 | 2,342,713.25 | 2,277,499.06 | 11,617,565.22 |
| Prior Period Adjustment | | | | | | 0.00 |
| Decrease in Provision for Abatements and Exemptions | | | | | | |
| Fund Balance June 30, 2021 | 4,366,656.86 | 794,694.65 | 271,198.16 | 3,125,805.05 | 2,868,837.44 | 11,427,192.16 |

**TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR JUNE 30, 2021**

| FUNCTION/ACTIVITY | | C. FWD TO 21 FISCAL 2020 | TRANSFER & APPROPRIATION FISCAL 2021 | EXPENDITURES FISCAL 2021 | BALANCE FISCAL 2021 | C. FWD TO 22 FROM FY 21 | CLOSE FISCAL 2021 |
|-----------------------------|------------------------------|-----------------------------|--|-----------------------------|------------------------|----------------------------|----------------------|
| GENERAL GOVERNMENT: | | | | | | | |
| Selectmen | Stipend | 0.00 | 5,562.00 | 5,561.04 | 0.96 | 0.00 | 0.96 |
| Selectmen | Expenses | 15.00 | 11,050.00 | 9,364.35 | 1,700.65 | 0.00 | 1,700.65 |
| Selectmen | Furnishings & Equipment | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | | 15.00 | 16,612.00 | 14,925.39 | 1,701.61 | 0.00 | 1,701.61 |
| Elections | Salaries | 0.00 | 57,954.00 | 53,714.20 | 4,239.80 | 0.00 | 4,239.80 |
| Elections | Constable | 0.00 | 200.00 | 200.00 | 0.00 | 0.00 | 0.00 |
| Elections | Expenses | <u>0.00</u> | <u>10,318.00</u> | <u>10,340.36</u> | <u>(22.36)</u> | <u>0.00</u> | <u>(22.36)</u> |
| | | 0.00 | 68,472.00 | 64,254.56 | 4,217.44 | 0.00 | 4,217.44 |
| Registrars | Salaries | 0.00 | 1,875.00 | 1,875.00 | 0.00 | 0.00 | 0.00 |
| Registrars | Expenses | <u>0.00</u> | <u>10,600.00</u> | <u>10,374.69</u> | <u>225.31</u> | <u>0.00</u> | <u>225.31</u> |
| | | 0.00 | 12,475.00 | 12,249.69 | 225.31 | 0.00 | 225.31 |
| Finance Committee | Salaries | 0.00 | 2,435.00 | 2,639.98 | (204.98) | 0.00 | (204.98) |
| Finance Committee | Expenses | <u>0.00</u> | <u>8,525.00</u> | <u>6,948.33</u> | <u>1,576.67</u> | <u>58.40</u> | <u>1,518.27</u> |
| | | 0.00 | 10,960.00 | 9,588.31 | 1,371.69 | 58.40 | 1,313.29 |
| Town Manager | Salary - Town Manager | 0.00 | 173,189.00 | 173,170.91 | 18.09 | 0.00 | 18.09 |
| Town Manager | Salaries - Other | 0.00 | 476,933.00 | 411,697.48 | 65,235.52 | 0.00 | 65,235.52 |
| Town Manager | Expenses | 0.00 | 79,300.00 | 64,877.34 | 14,422.66 | 26.98 | 14,395.68 |
| Town Manager | Furnishings & Equipment | <u>0.00</u> | <u>10,537.00</u> | <u>10,493.70</u> | <u>43.30</u> | <u>0.00</u> | <u>43.30</u> |
| | | 0.00 | 739,959.00 | 660,239.43 | 79,719.57 | 26.98 | 79,692.59 |
| Information Technology | Salary - IT Director | 0.00 | 102,807.00 | 102,787.35 | 19.65 | 0.00 | 19.65 |
| Information Technology | Salaries - Other | 0.00 | 152,011.00 | 152,008.12 | 2.88 | 0.00 | 2.88 |
| Information Technology | Expenses | 1,981.52 | 462,835.00 | 462,720.85 | 2,095.67 | 0.00 | 2,095.67 |
| Information Technology | Furnishings & Equipment | <u>0.00</u> | <u>60,000.00</u> | <u>59,973.46</u> | <u>26.54</u> | <u>0.00</u> | <u>26.54</u> |
| | | 1,981.52 | 777,653.00 | 777,489.78 | 2,144.74 | 0.00 | 2,144.74 |
| Town Accountant | Salary - Town Accountant | 0.00 | 133,596.00 | 133,582.41 | 13.59 | 0.00 | 13.59 |
| Town Accountant | Salaries - Other | 0.00 | 150,587.00 | 150,516.87 | 70.13 | 0.00 | 70.13 |
| Town Accountant | Expenses | 0.00 | 4,810.00 | 2,603.55 | 2,206.45 | 0.00 | 2,206.45 |
| Town Accountant | Furnishings & Equipment | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | | 0.00 | 288,993.00 | 286,702.83 | 2,290.17 | 0.00 | 2,290.17 |
| Treasurer/Collector | Salary - Treasurer/Collector | 0.00 | 121,980.00 | 121,947.55 | 32.45 | 0.00 | 32.45 |
| Treasurer/Collector | Salaries - Other | 0.00 | 239,549.00 | 239,544.26 | 4.74 | 0.00 | 4.74 |
| Treasurer/Collector | Expenses | 10.00 | 35,405.00 | 24,738.25 | 10,676.75 | 5,907.61 | 4,769.14 |
| Treasurer/Collector | Furnishings & Equipment | 1,400.00 | 750.00 | 550.00 | 1,600.00 | 0.00 | 1,600.00 |
| Treasurer/Collector | Amt. Cert. Coll. Tax Title | <u>0.00</u> | <u>27,000.00</u> | <u>1,916.05</u> | <u>25,083.95</u> | <u>17,000.00</u> | <u>8,083.95</u> |
| | | 1,410.00 | 424,684.00 | 388,696.11 | 37,397.89 | 22,907.61 | 14,490.28 |
| Town Clerk | Salary - Town Clerk | 0.00 | 90,916.00 | 90,913.61 | 2.39 | 0.00 | 2.39 |
| Town Clerk | Salaries - Other | 0.00 | 121,228.00 | 120,537.60 | 690.40 | 0.00 | 690.40 |
| Town Clerk | Expenses | 5,397.10 | 7,300.00 | 5,855.42 | 6,841.68 | 500.00 | 6,341.68 |
| Town Clerk | Furnishings & Equipment | <u>0.00</u> | <u>11,500.00</u> | <u>11,483.98</u> | <u>16.02</u> | <u>0.00</u> | <u>16.02</u> |
| | | 5,397.10 | 230,944.00 | 228,790.61 | 7,550.49 | 500.00 | 7,050.49 |
| Assessors | Salary - Principal Assessor | 0.00 | 117,965.00 | 117,961.56 | 3.44 | 0.00 | 3.44 |
| Assessors | Salaries - Other | 0.00 | 95,655.00 | 95,654.18 | 0.82 | 0.00 | 0.82 |
| Assessors | Expenses | 41,950.00 | 235,400.00 | 113,290.43 | 164,059.57 | 89,480.84 | 74,578.73 |
| Assessors | Furnishings & Equipment | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | | 41,950.00 | 449,020.00 | 326,906.17 | 164,063.83 | 89,480.84 | 74,582.99 |
| Town Counsel | Contractual Services | 0.00 | 285,000.00 | 170,562.49 | 114,437.51 | 0.00 | 114,437.51 |
| Town Counsel | Expenses | <u>0.00</u> | <u>7,500.00</u> | <u>1,447.20</u> | <u>6,052.80</u> | <u>0.00</u> | <u>6,052.80</u> |
| | | 0.00 | 292,500.00 | 172,009.69 | 120,490.31 | 0.00 | 120,490.31 |
| General Government Subtotal | | 50,753.62 | 3,312,272.00 | 2,941,852.57 | 421,173.05 | 112,973.83 | 308,199.22 |

| FUNCTION/ACTIVITY | | C. FWD TO 21 FISCAL 2020 | TRANSFER & APPROPRIATION FISCAL 2021 | EXPENDITURES FISCAL 2021 | BALANCE FISCAL 2021 | C. FWD TO 22 FROM FY 21 | CLOSE FISCAL 2021 |
|--------------------------------|--------------------------------------|-----------------------------|--|-----------------------------|------------------------|----------------------------|----------------------|
| PUBLIC SAFETY: | | | | | | | |
| Police | Salary - Chief | 0.00 | 146,881.00 | 146,878.80 | 2.20 | 0.00 | 2.20 |
| Police | Salary - Deputy Chief | 0.00 | 124,649.00 | 121,947.55 | 2,701.45 | 0.00 | 2,701.45 |
| Police | Salaries - Lieutenants | 0.00 | 750,629.00 | 750,589.86 | 39.14 | 0.00 | 39.14 |
| Police | Salaries - Sergeants | 0.00 | 458,452.00 | 465,154.24 | (6,702.24) | 0.00 | (6,702.24) |
| Police | Salaries - Patrolmen | 0.00 | 2,570,952.00 | 2,348,768.96 | 222,183.04 | 0.00 | 222,183.04 |
| Police | Salaries - Clerical | 0.00 | 168,743.00 | 168,738.28 | 4.72 | 0.00 | 4.72 |
| Police | Salary - Substance Abuse Coordinator | 0.00 | 74,265.00 | 74,246.13 | 18.87 | 0.00 | 18.87 |
| Police | Salaries - Part Time | 0.00 | 17,472.00 | 4,499.25 | 12,972.75 | 0.00 | 12,972.75 |
| Police | Salaries - Fill In Costs | 0.00 | 675,000.00 | 665,623.54 | 9,376.46 | 0.00 | 9,376.46 |
| Police | Salaries - Paid Holidays | 0.00 | 115,400.00 | 115,336.49 | 63.51 | 0.00 | 63.51 |
| Police | Salaries - Specialist | 0.00 | 15,750.00 | 15,750.00 | 0.00 | 0.00 | 0.00 |
| Police | Salaries - Incentive | 0.00 | 590,000.00 | 512,256.30 | 77,743.70 | 0.00 | 77,743.70 |
| Police | Salaries - Night Differential | 0.00 | 66,005.00 | 66,003.20 | 1.80 | 0.00 | 1.80 |
| Police | Sick Leave Buyback | 0.00 | 40,593.00 | 28,294.69 | 12,298.31 | 0.00 | 12,298.31 |
| Police | Expenses | 35,990.00 | 278,075.00 | 231,184.41 | 82,880.59 | 18,803.60 | 64,076.99 |
| Police | Furnishings & Equipment | <u>4,367.00</u> | <u>27,750.00</u> | <u>27,446.49</u> | <u>4,670.51</u> | <u>0.00</u> | <u>4,670.51</u> |
| | | 40,357.00 | 6,120,616.00 | 5,742,718.19 | 418,254.81 | 18,803.60 | 399,451.21 |
| Fire | Salary - Chief | 0.00 | 127,322.00 | 125,436.41 | 1,885.59 | 0.00 | 1,885.59 |
| Fire | Salary - Deputy Chief | 0.00 | 107,098.00 | 104,919.90 | 2,178.10 | 0.00 | 2,178.10 |
| Fire | Salaries - Lieutenant | 0.00 | 878,280.00 | 872,247.50 | 6,032.50 | 0.00 | 6,032.50 |
| Fire | Salaries - Privates | 0.00 | 2,219,905.00 | 2,196,522.45 | 23,382.55 | 0.00 | 23,382.55 |
| Fire | Salary - Clerical | 0.00 | 47,940.00 | 47,667.02 | 272.98 | 0.00 | 272.98 |
| Fire | Salary - Part Time | 0.00 | 17,745.00 | 17,793.00 | (48.00) | 0.00 | (48.00) |
| Fire | Salaries - Overtime Costs | 0.00 | 1,000,000.00 | 1,003,327.45 | (3,327.45) | 0.00 | (3,327.45) |
| Fire | Salaries - Training Overtime | 0.00 | 40,000.00 | 39,862.43 | 137.57 | 0.00 | 137.57 |
| Fire | Salaries - Sch Ambulance Overtime | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fire | Salaries - Paid Holidays | 0.00 | 190,080.00 | 190,077.19 | 2.81 | 0.00 | 2.81 |
| Fire | Salaries - Incentive/EMT | 1,500.00 | 67,005.00 | 68,505.00 | 0.00 | 0.00 | 0.00 |
| Fire | Sick Leave Buyback | 0.00 | 20,786.00 | 15,843.46 | 4,942.54 | 0.00 | 4,942.54 |
| Fire | Expenses | 421.00 | 298,790.00 | 292,107.26 | 7,103.74 | 537.32 | 6,566.42 |
| Fire | Furnishings & Equipment | <u>0.00</u> | <u>40,000.00</u> | <u>39,977.74</u> | <u>22.26</u> | <u>0.00</u> | <u>22.26</u> |
| | | 1,921.00 | 5,054,951.00 | 5,014,286.81 | 42,585.19 | 537.32 | 42,047.87 |
| Public Safety Central Dispatch | Salaries - Full Time | 0.00 | 684,367.00 | 576,925.43 | 107,441.57 | 0.00 | 107,441.57 |
| Public Safety Central Dispatch | Salaries - Overtime | 0.00 | 200,000.00 | 158,922.76 | 41,077.24 | 0.00 | 41,077.24 |
| Public Safety Central Dispatch | Salaries - Part Time | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Safety Central Dispatch | Night Differential | 0.00 | 22,000.00 | 18,918.00 | 3,082.00 | 0.00 | 3,082.00 |
| Public Safety Central Dispatch | Salaries - Paid Holidays | 0.00 | 18,951.00 | 11,373.21 | 7,577.79 | 0.00 | 7,577.79 |
| Public Safety Central Dispatch | Salaries - Stipends | 0.00 | 4,440.00 | 2,982.00 | 1,458.00 | 0.00 | 1,458.00 |
| Public Safety Central Dispatch | Expenses | 0.00 | 26,712.00 | 20,528.46 | 6,183.54 | 4,495.00 | 1,688.54 |
| Public Safety Central Dispatch | Furnishings & Equipment | <u>0.00</u> | <u>4,000.00</u> | <u>0.00</u> | <u>4,000.00</u> | <u>4,000.00</u> | <u>0.00</u> |
| | | 0.00 | 960,470.00 | 789,649.86 | 170,820.14 | 8,495.00 | 162,325.14 |
| Animal Control | Salaries | 0.00 | 66,449.00 | 63,210.57 | 3,238.43 | 0.00 | 3,238.43 |
| Animal Control | Expenses | <u>2,518.84</u> | <u>6,500.00</u> | <u>2,118.56</u> | <u>6,900.28</u> | <u>150.00</u> | <u>6,750.28</u> |
| | | <u>2,518.84</u> | <u>72,949.00</u> | <u>65,329.13</u> | <u>10,138.71</u> | <u>150.00</u> | <u>9,988.71</u> |
| Public Safety Subtotal | | 44,796.84 | 12,208,986.00 | 11,611,983.99 | 641,798.85 | 27,985.92 | 613,812.93 |

| FUNCTION/ACTIVITY | | C. FWD TO 21 FISCAL 2020 | TRANSFER & APPROPRIATION FISCAL 2021 | EXPENDITURES FISCAL 2021 | BALANCE FISCAL 2021 | C. FWD TO 22 FROM FY 21 | CLOSE FISCAL 2021 |
|--------------------------|---------------------------|-----------------------------|--|-----------------------------|------------------------|----------------------------|----------------------|
| PUBLIC WORKS: | | | | | | | |
| Engineering Division | Salaries | 0.00 | 390,471.00 | 368,673.44 | 21,797.56 | 0.00 | 21,797.56 |
| Engineering Division | Salaries - Part Time | 0.00 | 12,740.00 | 738.47 | 12,001.53 | 0.00 | 12,001.53 |
| Engineering Division | Expenses | <u>0.00</u> | <u>10,800.00</u> | <u>7,289.10</u> | <u>3,510.90</u> | <u>0.00</u> | <u>3,510.90</u> |
| | | 0.00 | 414,011.00 | 376,701.01 | 37,309.99 | 0.00 | 37,309.99 |
| Highway Division | Salary - Director | 0.00 | 153,621.00 | 153,619.39 | 1.61 | 0.00 | 1.61 |
| Highway Division | Salaries - Administration | 0.00 | 465,917.00 | 466,652.65 | (735.65) | 0.00 | (735.65) |
| Highway Division | Salaries - Other | 0.00 | 1,339,889.00 | 1,283,196.49 | 56,692.51 | 0.00 | 56,692.51 |
| Highway Division | Stream Maintenance | 0.00 | 14,500.00 | 6,702.00 | 7,798.00 | 0.00 | 7,798.00 |
| Highway Division | Stream Maintenance | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 |
| Highway Division | Expenses | 13,000.00 | 334,240.00 | 308,534.93 | 38,705.07 | 1,722.44 | 36,982.63 |
| Highway Division | Road Machinery Exp. | 3,000.00 | 80,000.00 | 75,674.84 | 7,325.16 | 3,000.00 | 4,325.16 |
| Highway Division | Fuel & Other | 3,000.00 | 310,626.00 | 242,462.36 | 71,163.64 | 3,000.00 | 68,163.64 |
| Highway Division | Drainage Projects | 3,000.00 | 65,000.00 | 56,792.41 | 11,207.59 | 2,000.00 | 9,207.59 |
| Highway Division | Public Street Lights | 0.00 | 163,100.00 | 118,260.01 | 44,839.99 | 0.00 | 44,839.99 |
| Highway Division | Furnishings & Equipment | <u>0.00</u> | <u>50,300.00</u> | <u>37,534.00</u> | <u>12,766.00</u> | <u>0.00</u> | <u>12,766.00</u> |
| | | 22,000.00 | 2,978,193.00 | 2,749,429.08 | 250,763.92 | 9,722.44 | 241,041.48 |
| Snow & Ice Control | Salaries | 0.00 | 216,616.00 | 206,393.34 | 10,222.66 | 0.00 | 10,222.66 |
| Snow & Ice Control | Expenses | <u>0.00</u> | <u>492,465.00</u> | <u>405,555.51</u> | <u>86,909.49</u> | <u>0.00</u> | <u>86,909.49</u> |
| | | 0.00 | 709,081.00 | 611,948.85 | 97,132.15 | 0.00 | 97,132.15 |
| Highway Division | Rubbish Collection | <u>0.00</u> | <u>2,318,387.00</u> | <u>2,106,227.61</u> | <u>212,159.39</u> | <u>0.00</u> | <u>212,159.39</u> |
| | | 0.00 | 2,318,387.00 | 2,106,227.61 | 212,159.39 | 0.00 | 212,159.39 |
| Tree Division | Salaries | 0.00 | 260,681.00 | 260,673.13 | 7.87 | 0.00 | 7.87 |
| Tree Division | Expenses | <u>0.00</u> | <u>19,000.00</u> | <u>24,528.75</u> | <u>(5,528.75)</u> | <u>0.00</u> | <u>(5,528.75)</u> |
| | | 0.00 | 279,681.00 | 285,201.88 | (5,520.88) | 0.00 | (5,520.88) |
| Parks & Grounds Division | Salaries | 0.00 | 517,945.00 | 498,780.62 | 19,164.38 | 0.00 | 19,164.38 |
| Parks & Grounds Division | Expenses | <u>0.00</u> | <u>123,700.00</u> | <u>110,587.75</u> | <u>13,112.25</u> | <u>0.00</u> | <u>13,112.25</u> |
| | | 0.00 | 641,645.00 | 609,368.37 | 32,276.63 | 0.00 | 32,276.63 |
| Cemetery Division | Salaries | 0.00 | 174,664.00 | 174,658.21 | 5.79 | 0.00 | 5.79 |
| Cemetery Division | Expenses | <u>47.29</u> | <u>17,750.00</u> | <u>20,727.48</u> | <u>(2,930.19)</u> | <u>0.00</u> | <u>(2,930.19)</u> |
| | | 47.29 | 192,414.00 | 195,385.69 | (2,924.40) | 0.00 | (2,924.40) |
| Sewer Division | Salaries | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Sewer Division | Expenses | <u>130.00</u> | <u>0.00</u> | <u>0.00</u> | <u>130.00</u> | <u>0.00</u> | <u>130.00</u> |
| Sewer Subtotal | | <u>130.00</u> | <u>0.00</u> | <u>0.00</u> | <u>130.00</u> | <u>0.00</u> | <u>130.00</u> |
| Total Public Works | | 22,177.29 | 7,533,412.00 | 6,934,262.49 | 621,326.80 | 9,722.44 | 611,604.36 |

| FUNCTION/ACTIVITY | | C. FWD TO 21 FISCAL 2020 | TRANSFER & APPROPRIATION FISCAL 2021 | EXPENDITURES FISCAL 2021 | BALANCE FISCAL 2021 | C. FWD TO 22 FROM FY 21 | CLOSE FISCAL 2021 |
|--------------------------------|-----------------------------|-----------------------------|--|-----------------------------|------------------------|----------------------------|----------------------|
| COMMUNITY DEVELOPMENT: | | | | | | | |
| Board of Health | Salary - Director | 0.00 | 104,506.00 | 104,505.96 | 0.04 | 0.00 | 0.04 |
| Board of Health | Salaries-Other | 0.00 | 101,239.00 | 100,712.73 | 526.27 | 0.00 | 526.27 |
| Board of Health | Expenses | 9,726.32 | 48,000.00 | 89,103.89 | (31,377.57) | 1,500.00 | (32,877.57) |
| Board of Health | Sealer Weights & Measures | 0.00 | 0.00 | 5,000.00 | (5,000.00) | 0.00 | (5,000.00) |
| Board of Health | Furnishings & Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 9,726.32 | 253,745.00 | 299,322.58 | (35,851.26) | 1,500.00 | (37,351.26) |
| Planning/Conservation | Salary - Director | 0.00 | 98,947.00 | 98,946.65 | 0.35 | 0.00 | 0.35 |
| Planning/Conservation | Salaries - Other | 0.00 | 242,751.00 | 223,363.62 | 19,387.38 | 0.00 | 19,387.38 |
| Planning/Conservation | Expenses | 9,000.00 | 23,000.00 | 27,767.73 | 4,232.27 | 0.00 | 4,232.27 |
| Planning/Conservation | Furnishings & Equipment | 0.00 | 1,600.00 | 1,510.00 | 90.00 | 0.00 | 90.00 |
| | | 9,000.00 | 366,298.00 | 351,588.00 | 23,710.00 | 0.00 | 23,710.00 |
| Building Inspector | Salary - Building Inspector | 0.00 | 96,370.00 | 96,369.03 | 0.97 | 0.00 | 0.97 |
| Building Inspector | Salaries - Other | 0.00 | 109,098.00 | 108,888.92 | 209.08 | 0.00 | 209.08 |
| Building Inspector | Expenses | 0.00 | 7,600.00 | 5,998.61 | 1,601.39 | 0.00 | 1,601.39 |
| Building Inspector | Furnishings & Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 213,068.00 | 211,256.56 | 1,811.44 | 0.00 | 1,811.44 |
| Community Development Subtotal | | 18,726.32 | 833,111.00 | 862,167.14 | (10,329.82) | 1,500.00 | (11,829.82) |
| PUBLIC BUILDINGS: | | | | | | | |
| Public Buildings | Salary - Superintendent | 0.00 | 141,144.00 | 141,142.41 | 1.59 | 0.00 | 1.59 |
| Public Buildings | Salaries - Other | 0.00 | 3,070,250.00 | 3,043,764.75 | 26,485.25 | 0.00 | 26,485.25 |
| Public Buildings | Expenses - Town Buildings | 19,507.09 | 217,000.00 | 186,474.70 | 50,032.39 | 30,000.00 | 20,032.39 |
| Public Buildings | Misc. Facility Improvements | 39,900.00 | 125,000.00 | 96,706.32 | 68,193.68 | 37,215.68 | 30,978.00 |
| Public Buildings | Electric - Town Buildings | 0.00 | 220,000.00 | 174,230.14 | 45,769.86 | 4,000.00 | 41,769.86 |
| Public Buildings | Utilities - Town Buildings | 0.00 | 31,500.00 | 22,098.18 | 9,401.82 | 4,000.00 | 5,401.82 |
| Public Buildings | Expenses - School Buildings | 195.23 | 245,000.00 | 227,558.46 | 17,636.77 | 17,636.77 | 0.00 |
| Public Buildings | Training & Conference | 0.00 | 3,500.00 | 2,915.00 | 585.00 | 0.00 | 585.00 |
| Public Buildings | Fuel Heating | 0.00 | 945,500.00 | 766,834.83 | 178,665.17 | 0.00 | 178,665.17 |
| Public Buildings | Asbestos Repair | 0.00 | 25,000.00 | 12,080.00 | 12,920.00 | 12,920.00 | 0.00 |
| Public Buildings | Roof Repairs | 12,464.00 | 25,000.00 | 13,894.92 | 23,569.08 | 11,105.08 | 12,464.00 |
| Public Buildings | HVAC Repairs | 0.00 | 185,000.00 | 191,644.55 | (6,644.55) | 2,500.00 | (9,144.55) |
| | | 72,066.32 | 5,233,894.00 | 4,879,344.26 | 426,616.06 | 119,377.53 | 307,238.5 |
| Public Buildings Subtotal | | 72,066.32 | 5,233,894.00 | 4,879,344.26 | 426,616.06 | 119,377.53 | 307,238.53 |
| HUMAN SERVICES: | | | | | | | |
| Veterans' Services | Salary - Director | 0.00 | 91,727.00 | 91,012.90 | 714.10 | 0.00 | 714.10 |
| Veterans' Services | Salaries - Part Time | 0.00 | 84,705.00 | 83,061.30 | 1,643.70 | 0.00 | 1,643.70 |
| Veterans' Services | Expenses | 0.00 | 3,550.00 | 2,098.38 | 1,451.62 | 0.00 | 1,451.62 |
| Veterans' Services | Assistance | 0.00 | 350,000.00 | 198,925.20 | 151,074.80 | 0.00 | 151,074.80 |
| | | 0.00 | 529,982.00 | 375,097.78 | 154,884.22 | 0.00 | 154,884.22 |
| Library | Salary - Director | 0.00 | 104,551.00 | 104,550.87 | 0.13 | 0.00 | 0.13 |
| Library | Salaries - Other | 0.00 | 897,115.00 | 770,757.23 | 126,357.77 | 0.00 | 126,357.77 |
| Library | Expenses | 0.00 | 210,037.00 | 199,934.27 | 10,102.73 | 0.00 | 10,102.73 |
| Library | M.V.L.C. | 0.00 | 38,131.00 | 38,131.00 | 0.00 | 0.00 | 0.00 |
| Library | Furnishings & Equipment | 809.26 | 0.00 | 809.26 | 0.00 | 0.00 | 0.00 |
| | | 809.26 | 1,249,834.00 | 1,114,182.63 | 136,460.63 | 0.00 | 136,460.63 |
| Recreation | Salary - Director | 0.00 | 81,719.00 | 81,718.64 | 0.36 | 0.00 | 0.36 |
| Recreation | Salaries - Other | 0.00 | 62,160.00 | 62,159.42 | 0.58 | 0.00 | 0.58 |
| Recreation | Expenses | 0.00 | 5,800.00 | 2,714.84 | 3,085.16 | 0.00 | 3,085.16 |
| Recreation | Furnishings & Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 0.00 | 149,679.00 | 146,592.90 | 3,086.10 | 0.00 | 3,086.10 |
| Elderly Services | Salary - Director | 0.00 | 94,281.00 | 94,280.49 | 0.51 | 0.00 | 0.51 |
| Elderly Services | Salaries - Other | 0.00 | 203,574.00 | 199,699.31 | 3,874.69 | 0.00 | 3,874.69 |
| Elderly Services | Expenses | 36.45 | 45,575.00 | 27,114.36 | 18,497.09 | 0.00 | 18,497.09 |
| Elderly Services | Furnishings & Equipment | 0.00 | 1,586.00 | 0.00 | 1,586.00 | 0.00 | 1,586.00 |
| | | 36.45 | 345,016.00 | 321,094.16 | 23,958.29 | 0.00 | 23,958.29 |
| Historical Commission | Salaries | 0.00 | 27,000.00 | 24,926.78 | 2,073.22 | 0.00 | 2,073.22 |
| Historical Commission | Expenses | 0.00 | 6,750.00 | 1,732.69 | 5,017.31 | 5,017.31 | 0.00 |
| | | 0.00 | 33,750.00 | 26,659.47 | 7,090.53 | 5,017.31 | 2,073.22 |
| Human Services Subtotal | | 845.71 | 2,308,261.00 | 1,983,626.94 | 325,479.77 | 5,017.31 | 320,462.46 |

| FUNCTION/ACTIVITY | | C. FWD TO 21 FISCAL 2020 | TRANSFER & APPROPRIATION FISCAL 2021 | EXPENDITURES FISCAL 2021 | BALANCE FISCAL 2021 | C. FWD TO 22 FROM FY 21 | CLOSE FISCAL 2021 |
|---------------------------------------|----------------------|-----------------------------|--|-----------------------------|------------------------|----------------------------|----------------------|
| EDUCATION: | | | | | | | |
| School Department | Salaries | 0.00 | 34,403,406.00 | 34,367,739.63 | 35,666.37 | 35,666.37 | (0.00) |
| School Department | Expenses | <u>528,486.99</u> | <u>9,318,630.00</u> | <u>8,322,782.10</u> | <u>1,524,334.89</u> | <u>1,524,334.89</u> | <u>0.00</u> |
| | | 528,486.99 | 43,722,036.00 | 42,690,521.73 | 1,560,001.26 | 1,560,001.26 | (0.00) |
| Regional Vocational | Shawsheen Vocational | <u>0.00</u> | <u>4,786,855.00</u> | <u>4,786,854.00</u> | <u>1.00</u> | <u>0.00</u> | <u>1.00</u> |
| | | 0.00 | 4,786,855.00 | 4,786,854.00 | 1.00 | 0.00 | 1.00 |
| Education Subtotal | | 528,486.99 | 48,508,891.00 | 47,477,375.73 | 1,560,002.26 | 1,560,001.26 | 1.00 |
| DEBT SERVICE: | | | | | | | |
| Debt & Interest | Recreation | 0.00 | 459,525.00 | 459,525.00 | 0.00 | 0.00 | 0.00 |
| Debt & Interest | Schools | 0.00 | 3,001,200.00 | 2,771,977.03 | 229,222.97 | 0.00 | 229,222.97 |
| Debt & Interest | General Government | 0.00 | 178,650.00 | 178,650.00 | 0.00 | 0.00 | 0.00 |
| Debt & Interest | Sewer | 0.00 | 131,720.00 | 131,720.00 | 0.00 | 0.00 | 0.00 |
| Debt & Interest | Water | 0.00 | 242,520.00 | 242,520.00 | 0.00 | 0.00 | 0.00 |
| Debt & Interest | Auth. Fees & Misc. | <u>0.00</u> | <u>175,000.00</u> | <u>151,898.32</u> | <u>23,101.68</u> | <u>0.00</u> | <u>23,101.68</u> |
| | | 0.00 | 4,188,615.00 | 3,936,290.35 | 252,324.65 | 0.00 | 252,324.65 |
| Debt & Interest Subtotal | | 0.00 | 4,188,615.00 | 3,936,290.35 | 252,324.65 | 0.00 | 252,324.65 |
| UNCLASSIFIED | | | | | | | |
| Insurance & Bonds | | 10,000.00 | 959,000.00 | 836,678.46 | 132,321.54 | 54,977.54 | 77,344.00 |
| Employee Health & Life Insurance | | 0.00 | 12,885,000.00 | 10,891,327.59 | 1,993,672.41 | 0.00 | 1,993,672.41 |
| Employee Retirement Unused Sick Leave | | 0.00 | 220,000.00 | 98,285.51 | 121,714.49 | 0.00 | 121,714.49 |
| Medicare Employers' Contribution | | 0.00 | 882,000.00 | 809,366.22 | 72,633.78 | 0.00 | 72,633.78 |
| Salary Adj. & Add. Costs | | 595,560.16 | 442,124.00 | 49,299.00 | 988,385.16 | 250,000.00 | 738,385.16 |
| Local Trans/Training Conf. | | 0.00 | 5,000.00 | 444.81 | 4,555.19 | 0.00 | 4,555.19 |
| Out of State Travel | | 0.00 | 7,000.00 | 0.00 | 7,000.00 | 0.00 | 7,000.00 |
| Annual Audit | | 0.00 | 37,000.00 | 36,000.00 | 1,000.00 | 1,500.00 | (500.00) |
| Ambulance Billing | | 0.00 | 44,075.00 | 34,389.78 | 9,685.22 | 0.00 | 9,685.22 |
| Town Report | | 2,300.00 | 7,500.00 | 7,200.00 | 2,600.00 | 0.00 | 2,600.00 |
| Professional & Technical Services | | 74,091.71 | 140,000.00 | 68,786.34 | 145,305.37 | 140,000.00 | 5,305.37 |
| Reserve Fund | | <u>0.00</u> | <u>1,200,000.00</u> | <u>0.00</u> | <u>1,200,000.00</u> | <u>0.00</u> | <u>1,200,000.00</u> |
| Unclassified Subtotal | | 681,951.87 | 16,828,699.00 | 12,831,777.71 | 4,678,873.16 | 446,477.54 | 4,232,395.62 |
| STATUTORY CHARGES | | | | | | | |
| Current Year Overlay | | 0.00 | 900,000.00 | 0.00 | 900,000.00 | 0.00 | 900,000.00 |
| Retirement Contributions | | 0.00 | 7,593,868.00 | 7,593,868.00 | 0.00 | 0.00 | 0.00 |
| Offset Items | | 0.00 | 28,258.00 | 0.00 | 28,258.00 | 0.00 | 28,258.00 |
| Special Education | | 0.00 | 8,474.00 | 16,092.00 | (7,618.00) | 0.00 | (7,618.00) |
| Mass Bay Trans Auth. | | 0.00 | 546,380.00 | 535,478.00 | 10,902.00 | 0.00 | 10,902.00 |
| MAPC (Ch. 688 of 1963) | | 0.00 | 12,917.00 | 12,833.00 | 84.00 | 0.00 | 84.00 |
| RMV Non-Renewal Surcharge | | 0.00 | 17,692.00 | 15,960.00 | 1,732.00 | 0.00 | 1,732.00 |
| Metro Air Poll. Cont. Dist. | | 0.00 | 8,658.00 | 8,658.00 | 0.00 | 0.00 | 0.00 |
| Mosquito Control Program | | 0.00 | 70,565.00 | 69,148.00 | 1,417.00 | 0.00 | 1,417.00 |
| M.W.R.A. Sewer Assessment | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Charter Schools | | 0.00 | 88,890.00 | 65,200.00 | 23,690.00 | 0.00 | 23,690.00 |
| School Choice | | 0.00 | 74,737.00 | 163,431.62 | (88,694.62) | 0.00 | (88,694.62) |
| Essex County Tech Institute | | <u>0.00</u> | <u>205,332.00</u> | <u>182,700.00</u> | <u>22,632.00</u> | <u>0.00</u> | <u>22,632.00</u> |
| Statutory Charges Subtotal | | 0.00 | 9,555,771.00 | 8,663,368.62 | 892,402.38 | 0.00 | 892,402.38 |

| FUNCTION/ACTIVITY | | C. FWD TO 21 FISCAL 2020 | TRANSFER & APPROPRIATION FISCAL 2021 | EXPENDITURES FISCAL 2021 | BALANCE FISCAL 2021 | C. FWD TO 22 FROM FY 21 | CLOSE FISCAL 2021 |
|---------------------------|--|-----------------------------|--|-----------------------------|------------------------|----------------------------|----------------------|
| WARRANT ARTICLES | | | | | | | |
| Unclassified | Memorial/Veterans' Day | 0.00 | 8,000.00 | 8,000.00 | 0.00 | 0.00 | 0.00 |
| Unclassified | Lease of Quarters | 0.00 | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 0.00 |
| Unclassified | 4th of July | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Unclassified | Capital Stabilization | 0.00 | 1,000,000.00 | 0.00 | 1,000,000.00 | 0.00 | 0.00 |
| Unclassified | Retirement | 0.00 | 1,500,000.00 | 1,500,000.00 | 0.00 | 0.00 | 0.00 |
| Unclassified | OPEB | 0.00 | 1,000,000.00 | 0.00 | 1,000,000.00 | 0.00 | 0.00 |
| Warrant Articles Subtotal | | 0.00 | 3,509,500.00 | 1,509,500.00 | 2,000,000.00 | 0.00 | 0.00 |
| CAPITAL ARTICLES | | | | | | | |
| Police | Cruisers | 53,766.85 | 90,000.00 | 143,238.42 | 528.43 | 0.00 | 528.43 |
| Police | Portable Radios | 0.00 | 91,000.00 | 90,981.91 | 18.09 | 0.00 | 18.09 |
| Police | Patrol Rifles | 0.00 | 28,000.00 | 15,629.80 | 12,370.20 | 12,370.20 | 0.00 |
| Fire | Pumper | 585,000.00 | 0.00 | 584,800.00 | 200.00 | 0.00 | 200.00 |
| Fire | Utility Vehicle | 0.00 | 52,700.00 | 48,727.06 | 3,972.94 | 3,972.94 | 0.00 |
| Fire | Forestry Vehicle Updates | 0.00 | 32,250.00 | 29,475.38 | 2,774.62 | 2,774.62 | 0.00 |
| Fire | Portable Radios | 0.00 | 39,000.00 | 38,872.68 | 127.32 | 0.00 | 127.32 |
| Fire | Power Loader | 0.00 | 32,000.00 | 31,998.64 | 1.36 | 0.00 | 1.36 |
| Dispatch | Town-Wide Communication Infrastructure Assessment | 0.00 | 450,000.00 | 304,682.57 | 145,317.43 | 145,317.43 | 0.00 |
| Dispatch | Dispatch Center Remodel | 0.00 | 194,000.00 | 170,113.72 | 23,886.28 | 23,886.28 | 0.00 |
| DPW | Resurfacing Municipal Lots | 0.00 | 210,000.00 | 191,886.76 | 18,113.24 | 0.00 | 18,113.24 |
| DPW | Cemetery Expansion | 0.00 | 450,000.00 | 0.00 | 450,000.00 | 450,000.00 | 0.00 |
| DPW | Vacuum Street Sweeper (H30) | 0.00 | 280,000.00 | 256,500.00 | 23,500.00 | 0.00 | 23,500.00 |
| DPW | Heavy Duty Dump Truck w/ Plow/Sander | 0.00 | 155,000.00 | 141,000.00 | 14,000.00 | 0.00 | 14,000.00 |
| DPW | Heavy Duty One Ton w/ Plow (H33) | 0.00 | 85,000.00 | 80,655.00 | 4,345.00 | 0.00 | 4,345.00 |
| DPW | 290 Middlesex Ave Culvert Replace | 0.00 | 80,000.00 | 39,750.00 | 40,250.00 | 0.00 | 40,250.00 |
| DPW | Heavy Duty 3/4 Ton Pickup w/ Plow | 0.00 | 43,000.00 | 38,693.30 | 4,306.70 | 0.00 | 4,306.70 |
| DPW | Engineering Services- NPDES General Permit | 10,000.00 | 50,000.00 | 47,471.93 | 12,528.07 | 12,528.07 | 0.00 |
| DPW | Shady Lane Drive Sidewalks | 7,189.68 | 50,000.00 | 693.28 | 56,496.40 | 56,496.40 | 0.00 |
| DPW | Rt 38 TIP Project (25% Eng) | 3,211.50 | 0.00 | 0.00 | 3,211.50 | 3,211.50 | 0.00 |
| DPW | Cemetery Expansion | 3,276.20 | 0.00 | 3,276.20 | 0.00 | 0.00 | 0.00 |
| Sewer | Pilcher Drive Grinder Assembly | 133,800.00 | 0.00 | 6,210.00 | 127,590.00 | 127,590.00 | 0.00 |
| School | Elem School Projector Replace | 0.00 | 23,000.00 | 22,858.38 | 141.62 | 0.00 | 141.62 |
| School | Dstret Chromebook Replace/Upgrade | 0.00 | 80,000.00 | 78,162.50 | 1,837.50 | 0.00 | 1,837.50 |
| School | School Facilities & Building Planning Study | 0.00 | 80,000.00 | 0.00 | 80,000.00 | 80,000.00 | 0.00 |
| School | High School Computer Replace | 0.00 | 195,000.00 | 192,836.93 | 2,163.07 | 0.00 | 2,163.07 |
| School | PreK-3 Laptop Replacement Project | 0.00 | 195,000.00 | 194,941.04 | 58.96 | 0.00 | 58.96 |
| School | Minivan Replacement (Mini 4) | 0.00 | 56,000.00 | 50,627.00 | 5,373.00 | 0.00 | 5,373.00 |
| School | PA System Upgrades | 7,948.46 | 0.00 | 0.00 | 7,948.46 | 7,948.46 | 0.00 |
| School | High School Data Center | 7,131.86 | 0.00 | 0.00 | 7,131.86 | 0.00 | 7,131.86 |
| School | Laptop Battery Replace | 16,861.20 | 0.00 | 1,694.50 | 15,166.70 | 15,166.70 | 0.00 |
| School | High School Gym Floor Replace | 21,020.00 | 0.00 | 21,020.00 | 0.00 | 0.00 | 0.00 |
| Public Buildings | Town Hall/School Admin Feasibility Study | 0.00 | 955,000.00 | 800.00 | 954,200.00 | 954,200.00 | 0.00 |
| Public Buildings | Senior Center Feasibility Study | 0.00 | 650,000.00 | 2,000.00 | 648,000.00 | 648,000.00 | 0.00 |
| Public Buildings | West Intermediate Tile Replacement | 0.00 | 360,000.00 | 263,682.00 | 96,318.00 | 0.00 | 96,318.00 |
| Public Buildings | West Intermediate Lighting Project | 0.00 | 100,000.00 | 92,700.04 | 7,299.96 | 0.00 | 7,299.96 |
| Public Buildings | Replace LULA Lift at West Intermediate | 0.00 | 79,000.00 | 18,858.40 | 60,141.60 | 60,141.60 | 0.00 |
| IT | Backup Solution | 0.00 | 100,000.00 | 100,000.00 | 0.00 | 0.00 | 0.00 |
| IT | Enterprise Software System | 494,786.10 | 0.00 | 150,616.00 | 344,170.10 | 344,170.10 | 0.00 |
| Capital Articles Subtotal | | 1,343,991.85 | 5,284,950.00 | 3,455,453.44 | 3,173,488.41 | 2,947,774.30 | 225,714.11 |
| GRAND TOTAL | | 2,763,796.81 | 119,306,362.00 | 107,087,003.24 | 14,983,155.57 | 5,230,830.13 | 7,752,325.44 |

TOWN OF WILMINGTON, MASSACHUSETTS
WATER DEPARTMENT
ANALYSIS OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2021

| | Actual Fiscal 2019 | Actual Fiscal 2020 | Actual Fiscal 2021 |
|--|-----------------------|-----------------------|-----------------------|
| Revenues: | | | |
| Water Receivables Rates | 4,461,961.86 | 4,285,701.06 | 5,002,197.85 |
| Water Receivables Services | 23,069.73 | 16,498.47 | 25,316.60 |
| Water Receivables Connections | 35,600.00 | 25,445.60 | 46,028.00 |
| Water Receivables Fire Protection | 450,241.14 | 427,876.24 | 467,094.57 |
| Water Receivables Cross Connections | 49,309.87 | 45,000.00 | 42,150.00 |
| Water Liens | 318,995.09 | 232,886.00 | 199,772.77 |
| Miscellaneous | <u>2,510,123.75</u> | <u>9,421.65</u> | <u>5,823.59</u> |
| Total Revenue | 7,849,301.44 | 5,042,829.02 | 5,788,383.38 |
| Operating Costs | <u>4,505,736.90</u> | <u>4,770,215.09</u> | <u>3,708,642.47</u> |
| Total Operating Costs | 4,505,736.90 | 4,770,215.09 | 3,708,642.47 |
| Excess Revenues over Operating Costs | 3,343,564.54 | 272,613.93 | 2,079,740.91 |
| Transfer to General Fund for Debt Service, | | 439,240.81 | |
| Employees Benefits and Allocated Charges | <u>1,419,005.00</u> | <u>1,568,148.00</u> | <u>1,488,402.53</u> |
| Excess of revenues and other sources over (under) expenditures and other uses | 1,924,559.54 | (856,293.26) | 591,338.38 |
| Total Fund Balance - Beginning | 3,709,232.78 | 5,633,792.32 | 2,277,499.06 |
| Fund Balance Transfers | 0.00 | (2,500,000.00) | |
| Total Fund Balance - Ending | 5,633,792.32 | 2,277,499.06 | 2,868,837.44 |

TOWN OF WILMINGTON, MASSACHUSETTS
 COMBINING STATEMENTS OF REVENUES,
 EXPENDITURES AND CHANGES IN FUND BALANCES
 CAPITAL PROJECTS FUND
 FOR THE YEAR ENDED JUNE 30, 2021

| | Main Street Sewer | Public Safety Building | Shawsheen School Window Replace | WHS Feasibility Study | WHS Project | Yentile Farm Recreational Facility | Fire Pumper Truck | Nassau Storage Tank | Total (Memorandum Only) |
|--|-------------------------|------------------------------|--|-----------------------------|-----------------------|---|-------------------------|------------------------|----------------------------|
| Town Meeting Dates | 4/22/89 | 4/26/97 | 5/2/2009 | 5/1/2010 | 12/10/11 | 4/25/15 | 4/30/16 | 5/5/18 | |
| Initial Project Authorization | <u>747,000</u> | <u>7,986,000</u> | <u>715,000</u> | <u>1,125,000</u> | <u>44,190,000</u> | <u>4,800,000</u> | <u>650,000</u> | <u>2,500,000</u> | <u>62,713,000</u> |
| REVENUES: | | | | | | | | | |
| Intergovernmental | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Miscellaneous | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Total Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| EXPENDITURES: | | | | | | | | | |
| Capital Outlay | | | | | | | | | |
| Total Expenditures | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>97,811.10</u> | <u>97,811.10</u> |
| Excess of revenues over/ under expenditures | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (97,811.10) | (97,811.10) |
| Other Financial Sources (Uses) | | | | | | | | | |
| Issuance of Bond Anticipation Notes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Retirement of Bond Anticipation Notes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Proceeds of General Obligation Bonds & Notes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Operating Transfers | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Total Other Financial Sources/Uses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Excess of revenues and other sources over (under) expenditures and other uses | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>(97,811.10)</u> | <u>(97,811.10)</u> |
| FUND BALANCE JULY 1, 2020 | 56,000.60 | 588.69 | 259,672.10 | 65,784.78 | (1,541,300.85) | 300.00 | 0.00 | (2,021,481.12) | (3,180,435.80) |
| FUND BALANCE JUNE 30, 2021 | <u>56,000.60</u> | <u>588.69</u> | <u>259,672.10</u> | <u>65,784.78</u> | <u>(1,541,300.85)</u> | <u>300.00</u> | <u>0.00</u> | <u>(2,119,292.22)</u> | <u>(3,278,246.90)</u> |

**TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF LONG TERM DEBT
FOR THE FISCAL YEAR 2021**

| DESCRIPTION | YEAR ISSUE | YEAR DUE | RATE | ORIGINAL PRINCIPAL AMOUNT | PRINCIPAL OUTSTANDING JUNE 30, 2020 | BOND ADDITIONS | PRINCIPAL RETIREMENTS | PRINCIPAL OUTSTANDING JUNE 30, 2021 |
|---------------------------------|---------------|-------------|------|---------------------------------|---|-------------------|--------------------------|---|
| INSIDE DEBT LIMIT | | | | | | | | |
| Remodeling Shawsheen School | 08/2010 | 08/2020 | 2.63 | 720,000 | 70,000 | 0 | 70,000 | 0 |
| Equipment-Ladder Truck | 08/2010 | 11/2027 | 2.63 | 1,561,500 | 560,000 | 0 | 155,000 | 405,000 |
| Recreation Facility | 06/2020 | 11/2030 | 2.52 | 4,053,900 | 3,420,000 | 0 | 315,000 | 3,105,000 |
| Sewer | 08/2010 | 08/2031 | 2.81 | <u>1,369,000</u> | <u>1,021,796</u> | <u>0</u> | <u>130,608</u> | <u>891,188</u> |
| TOTAL INSIDE DEBT LIMIT | | | | 7,704,400 | 5,071,796 | 0 | 670,608 | 4,401,188 |
| OUTSIDE DEBT LIMIT | | | | | | | | |
| Water | 08/2010 | 08/2033 | 2.81 | 2,876,600 | 1,933,800 | 0 | 191,100 | 1,742,700 |
| High School Project | 09/2020 | 03/2037 | | 0 | 0 | 28,235,000 | 95,000 | 28,140,000 |
| High School Project | 09/2020 | 03/2037 | | 0 | 0 | 0 | 26,475,000 | (26,475,000) |
| High School Project | 09/2012 | 03/2037 | 3.28 | <u>44,190,000</u> | <u>30,005,000</u> | <u>0</u> | <u>1,765,000</u> | <u>28,240,000</u> |
| TOTAL OUTSIDE DEBT LIMIT | | | | 47,066,600 | 31,938,800 | 28,235,000 | 28,526,100 | 31,647,700 |
| GRAND TOTAL | | | | 54,771,000 | 37,010,596 | 28,235,000 | 29,196,708 | 36,048,888 |



Eagle Scout Candidates
Brenden Fitzpatrick (left) and
Aaron Dancewicz (right) Make a
Presentation on their Projects to
the Board of Selectmen



**TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2021**

Balance June 30, 2020

| | Non-Expend | Expendable | Total | Bequests | Investment Income |
|--|---------------------|----------------------|----------------------|---------------------|----------------------|
| S. Carter Common Fund | 200.00 | 2,000.69 | 2,200.69 | 0.00 | 162.71 |
| SDJ Carter Lecture Fund | 6,000.00 | 3,954.66 | 9,954.66 | 0.00 | 818.98 |
| Library Funds: | | | | | |
| Benjamin Buck | 500.00 | 216.29 | 716.29 | 0.00 | 52.94 |
| Burnap | 200.00 | 109.40 | 309.40 | 0.00 | 22.78 |
| Chester M. Clark | 500.00 | 343.93 | 843.93 | 0.00 | 62.37 |
| Charlotte C. Smith | 500.00 | 566.31 | 1,066.31 | 0.00 | 78.84 |
| Stanley Webber | 0.00 | 3.61 | 3.61 | 0.00 | 0.27 |
| Walker School Fund | 275.00 | 2,182.16 | 2,457.16 | 0.00 | 181.73 |
| Housing Partnership | 0.00 | 160,517.12 | 160,517.12 | 0.00 | 11,930.45 |
| Winifred Richardson Trust | 25,000.00 | 338.51 | 25,338.51 | 0.00 | 6.68 |
| Cemetery Funds | 1,045,421.45 | 198,358.97 | 1,243,780.42 | 29,750.00 | 88,848.81 |
| Biggar Scholarship | 25,000.00 | 22,360.04 | 47,360.04 | 0.00 | 3,501.09 |
| Scott D. Braciska Scholarship | 0.00 | 16,117.68 | 16,117.68 | 0.00 | 1,560.11 |
| Altman Fam Education Trust | 25,000.00 | 11,105.48 | 36,105.48 | 0.00 | 2,669.10 |
| Justin O'Neil Scholarship | 0.00 | 583.64 | 583.64 | 0.00 | 43.18 |
| Joseph A. Murphy Scholarship | 0.00 | 1,040.41 | 1,040.41 | 0.00 | 0.30 |
| Irene M. Brennan Fam. Trust Scholar | 0.00 | 53,545.46 | 53,545.46 | 0.00 | 14.11 |
| Elderly Services | 0.00 | 35,480.55 | 35,480.55 | 12,045.02 | 41.91 |
| Carney-Veterans Fund | 0.00 | 24.32 | 24.32 | 0.00 | 0.00 |
| Loddy Weisberg & Lena Leiter Scholar | 0.00 | 226,800.58 | 226,800.58 | 0.00 | 59.94 |
| Town Scholarship Fund | 0.00 | 31,344.40 | 31,344.40 | 2,850.00 | 1,730.52 |
| WHS Scholarship Fund | 0.00 | 139,037.59 | 139,037.59 | 19,707.60 | 0.00 |
| Other Post Employment Benefits | 0.00 | 6,752,385.66 | 6,752,385.66 | 0.00 | 2,211,291.03 |
| Capital Stabilization Fund | 0.00 | 15,004,874.32 | 15,004,874.32 | 0.00 | 156,303.04 |
| Retirement Stabilization Fund | 0.00 | 3,410,879.91 | 3,410,879.91 | 0.00 | 47,946.57 |
| Barbara Johnson Trust | 0.00 | 227,147.37 | 227,147.37 | 0.00 | 55.76 |
| Zeneca Settlement | 0.00 | 6,010.97 | 6,010.97 | 0.00 | 1.59 |
| Invest. Fund Conservation | 0.00 | 572.21 | 572.21 | 0.00 | 0.17 |
| Confined Space | 0.00 | 410.21 | 410.21 | 0.00 | 0.00 |
| Employee's Health & Life Insurance | 0.00 | 3,161,796.61 | 3,161,796.61 | 4,482,085.49 | 5,178.35 |
| Employer's Health & Life Insurance | 0.00 | 6,378,471.19 | 6,378,471.19 | 0.00 | 0.00 |
| Olin Chemical | 0.00 | 56,315.25 | 56,315.25 | 0.00 | 14.85 |
| Andover St. Traffic Lights | 0.00 | 17.62 | 17.62 | 0.00 | 0.00 |
| Tracy Circle | 0.00 | 5,940.72 | 5,940.72 | 0.00 | 1.57 |
| Barrows Aud. Renovation | 0.00 | 1,351.44 | 1,351.44 | 0.00 | 99.84 |
| Flex Spending Town & School | 0.00 | 4,354.40 | 4,354.40 | 98.26 | 0.00 |
| Middlesex Pines I & II | 0.00 | 7,514.80 | 7,514.80 | 0.00 | 1.92 |
| Adoption | 0.00 | 419.59 | 419.59 | 0.00 | 0.14 |
| I93 Ballardvale | 0.00 | 1,479.95 | 1,479.95 | 0.00 | 0.88 |
| Ambulance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| National Grid Transfer | 0.00 | 20,000.00 | 20,000.00 | 0.00 | 0.00 |
| Student Activity Fund | 0.00 | 94,826.34 | 94,826.34 | 22,784.16 | 0.00 |
| Student Activity Fund Wildwood | 0.00 | 7,856.65 | 7,856.65 | 43.10 | 0.00 |
| Student Activity Fund Boutwell | 0.00 | 2,828.79 | 2,828.79 | 602.62 | 0.00 |
| Student Activity Fund Middle School | 0.00 | 42,445.46 | 42,445.46 | 1,817.87 | 0.00 |
| Student Activity Fund North Intermediate | 0.00 | 3,705.62 | 3,705.62 | 527.80 | 0.00 |
| Student Activity Fund West Intermediate | 0.00 | (1,475.38) | (1,475.38) | 0.00 | 0.00 |
| Student Activity Fund Woburn Street | 0.00 | 8,584.59 | 8,584.59 | 530.50 | 0.00 |
| Student Activity Fund Shawsheen | 0.00 | (2,516.20) | (2,516.20) | 3,491.18 | 0.00 |
| Student Activity Fund Reserve | 0.00 | 75,552.97 | 75,552.97 | 0.00 | 0.00 |
| Tailings | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Tax Title Recordings | 0.00 | (6,874.11) | (6,874.11) | 0.00 | 0.00 |
| Street Openings | 0.00 | 100,400.00 | 100,400.00 | 15,300.00 | 0.00 |
| Firearms Permits | 0.00 | 11,862.50 | 11,862.50 | 41,737.50 | 0.00 |
| Outside Details: Police | 0.00 | (4,878.38) | (4,878.38) | 433,652.48 | 0.00 |
| Outside Details: Fire | 0.00 | 8,600.84 | 8,600.84 | 18,954.62 | 0.00 |
| Outside Details: Public Buildings | 0.00 | (31,494.14) | (31,494.14) | 55,062.34 | 0.00 |
| Forfeiture Deposits | 0.00 | 58,536.00 | 58,536.00 | 0.00 | 0.00 |
| Performance Bonds | 0.00 | 950,461.28 | 950,461.28 | 0.00 | 116.63 |
| Meals Tax | 0.00 | 136.72 | 136.72 | 53.64 | 0.00 |
| GRAND TOTAL | 1,128,596.45 | 37,264,533.57 | 38,393,130.02 | 5,141,094.18 | 2,532,799.16 |

**TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2021**

| | Balance June 30, 2021 | | | | |
|--|-----------------------|----------------------|---------------------|----------------------|----------------------|
| | Transfers | Expenditures | Non-Expend | Expendable | Total |
| S. Carter Common Fund | | 0.00 | 200.00 | 2,163.40 | 2,363.40 |
| SDJ Carter Lecture Fund | | 0.00 | 6,000.00 | 4,773.64 | 10,773.64 |
| Library Funds: | | | | | |
| Benjamin Buck | | 0.00 | 500.00 | 269.23 | 769.23 |
| Burnap | | 0.00 | 200.00 | 132.18 | 332.18 |
| Chester M. Clark | | 0.00 | 500.00 | 406.30 | 906.30 |
| Charlotte C. Smith | | 0.00 | 500.00 | 645.15 | 1,145.15 |
| Stanley Webber | | 0.00 | 0.00 | 3.88 | 3.88 |
| Walker School Fund | | 0.00 | 275.00 | 2,368.89 | 2,638.89 |
| Housing Partnership | | 0.00 | 0.00 | 172,447.57 | 172,447.57 |
| Winifred Richardson Trust | | 0.00 | 25,000.00 | 345.19 | 25,345.19 |
| Cemetery Funds | (20,000.00) | 700.00 | 1,075,171.45 | 266,507.78 | 1,341,679.23 |
| Biggar Scholarship | | 0.00 | 25,000.00 | 25,861.13 | 50,861.13 |
| Scott D. Braciska Scholarship | | 0.00 | 0.00 | 17,677.79 | 17,677.79 |
| Altman Fam Education Trust | | 0.00 | 25,000.00 | 13,774.58 | 38,774.58 |
| Justin O'Neil Scholarship | | 0.00 | 0.00 | 626.82 | 626.82 |
| Joseph A. Murphy Scholarship | | 0.00 | 0.00 | 1,040.71 | 1,040.71 |
| Irene M. Brennan Fam. Trust Scholar | | 0.00 | 0.00 | 53,559.57 | 53,559.57 |
| Elderly Services | | 9,750.04 | 0.00 | 37,817.44 | 37,817.44 |
| Carney-Veterans Fund | | 0.00 | 0.00 | 24.32 | 24.32 |
| Loddy Weisberg & Lena Leiter Scholar | | 6,375.00 | 0.00 | 220,485.52 | 220,485.52 |
| Town Scholarship Fund | | 2,625.00 | 0.00 | 33,299.92 | 33,299.92 |
| WHS Scholarship Fund | | 11,700.00 | 0.00 | 147,045.19 | 147,045.19 |
| Other Post Employment Benefits | 1,000,000.00 | 0.00 | 0.00 | 9,963,676.69 | 9,963,676.69 |
| Capital Stabilization Fund | 1,000,000.00 | 0.00 | 0.00 | 16,161,177.36 | 16,161,177.36 |
| Retirement Stabilization Fund | 0.00 | 0.00 | 0.00 | 3,458,826.48 | 3,458,826.48 |
| Barbara Johnson Trust | | 52,566.01 | 0.00 | 174,637.12 | 174,637.12 |
| Zeneca Settlement | | 0.00 | 0.00 | 6,012.56 | 6,012.56 |
| Invest. Fund Conservation | | 0.00 | 0.00 | 572.38 | 572.38 |
| Confined Space | | 0.00 | 0.00 | 410.21 | 410.21 |
| Employee's Health & Life Insurance | | 3,630,853.95 | 0.00 | 4,018,206.50 | 4,018,206.50 |
| Employer's Health & Life Insurance | 10,579,242.59 | 10,579,242.59 | 0.00 | 6,378,471.19 | 6,378,471.19 |
| Olin Chemical | | 0.00 | 0.00 | 56,330.10 | 56,330.10 |
| Andover St. Traffic Lights | | 0.00 | 0.00 | 17.62 | 17.62 |
| Tracy Circle | | 0.00 | 0.00 | 5,942.29 | 5,942.29 |
| Barrows Aud. Renovation | | 0.00 | 0.00 | 1,451.28 | 1,451.28 |
| Flex Spending Town & School | | 0.00 | 0.00 | 4,452.66 | 4,452.66 |
| Middlesex Pines I & II | | 0.00 | 0.00 | 7,516.72 | 7,516.72 |
| Adoption | | 0.00 | 0.00 | 419.73 | 419.73 |
| I93 Ballardvale | | 0.00 | 0.00 | 1,480.83 | 1,480.83 |
| Ambulance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| National Grid Transfer | | 0.00 | 0.00 | 20,000.00 | 20,000.00 |
| Student Activity Fund | | 28,854.83 | 0.00 | 88,755.67 | 88,755.67 |
| Student Activity Fund Wildwood | | 45.60 | 0.00 | 7,854.15 | 7,854.15 |
| Student Activity Fund Boutwell | | 88.60 | 0.00 | 3,342.81 | 3,342.81 |
| Student Activity Fund Middle School | | 11,642.31 | 0.00 | 32,621.02 | 32,621.02 |
| Student Activity Fund North Intermediate | | 2,266.45 | 0.00 | 1,966.97 | 1,966.97 |
| Student Activity Fund West Intermediate | 1,475.38 | 0.00 | 0.00 | 0.00 | 0.00 |
| Student Activity Fund Woburn Street | | 1,505.33 | 0.00 | 7,609.76 | 7,609.76 |
| Student Activity Fund Shawsheen | 2,499.95 | 3,474.93 | 0.00 | 0.00 | 0.00 |
| Student Activity Fund Reserve | | 0.00 | 0.00 | 75,552.97 | 75,552.97 |
| Tailings | | 0.00 | 0.00 | 0.00 | 0.00 |
| Tax Title Recordings | 6,874.11 | 0.00 | 0.00 | 0.00 | 0.00 |
| Street Openings | | 8,200.00 | 0.00 | 107,500.00 | 107,500.00 |
| Firearms Permits | | 41,875.00 | 0.00 | 11,725.00 | 11,725.00 |
| Outside Details: Police | | 435,768.75 | 0.00 | (6,994.65) | (6,994.65) |
| Outside Details: Fire | | 18,137.08 | 0.00 | 9,418.38 | 9,418.38 |
| Outside Details: Public Buildings | | 55,543.37 | 0.00 | (31,975.17) | (31,975.17) |
| Forfeiture Deposits | | 0.00 | 0.00 | 58,536.00 | 58,536.00 |
| Performance Bonds | | 55,565.95 | 0.00 | 895,011.96 | 895,011.96 |
| Meals Tax | | 59.40 | 0.00 | 130.96 | 130.96 |
| GRAND TOTAL | 12,570,092.03 | 14,956,840.19 | 1,158,346.45 | 42,521,928.75 | 43,680,275.20 |

PUBLIC SAFETY

Fire Department

In 2021 we welcomed five new fire fighters to our ranks. Daniel Feyler, Zachary Taylor, Patrick Finn, Andrew Murray and David Woods Jr. All of these new members are EMT certified and have been great additions to our team. As they graduate the academy, you will start to see them in the community as a full member of the Department. As we continue to cope with the pandemic, like all other departments, we have had to adjust to ever changing guidance from the Center for Disease Control (CDC). For our members who work directly with residents seeking medical assistance, that means continuing to procure and track the appropriate Personal Protective Equipment (PPE) to keep members safe and healthy. We have found a good mix of the old and new ways of delivering emergency and non-emergency services to the Town and are hopeful that as we continue to adapt to changes, we will start to see more normalcy in our operations.

The following Department roster is provided:

Chief

William F. Cavanaugh, III

Deputy Fire Chief

Christopher G. Pozzi

Clerks

Rebecca Sanderson

Lauren M. Parisi

Lieutenants

Ryan P. Quigley, Fire Prevention

Thomas W. Ceres, Operations and Training

GROUP 1

Lieutenants

Robert W. Varey, III, Commander

Russell D. Sterling, Company Officer

Fire Fighters

Jason A. Baker

Edward J. DeLucia

Christopher S. Elliott

Jason M. Kennedy

John T. Mulrenan, IV

Andrew J. Murray

Edward C. Sousa

Brian K. Souza

Charles R. Taylor, Jr.

GROUP 2

Lieutenants

Brooke C. Green, Commander

William J. Herrick, Jr., Company Officer

Fire Fighters

George E. Boudreau

Jesse C. Bozzella

Thomas C. Casella

Daniel D. Feyler

Michael P. Jennette

William J. Kent, III

Gregory S. Murphy

Meredith L. Welch

David P. Woods, Jr.

GROUP 3

Lieutenants

Erik J. Nansel, Commander
David P. Woods, Company Officer

Fire Fighters

John C. Baker
Alexander C. Danas
Keith E. Kelly
Michael P. Robbins
Joseph F. Russell
Kyle R. Skinner
Megan L. Sullivan
Zachary C. Taylor
Matthew D. Tremblay

GROUP 4

Lieutenants

Frederick J. Ryan, Commander
Eric S. Robbins, Company Officer

Fire Fighters

Anthony Adamczyk
Michael A. Feyler
Patrick K. Finn
Eric M. Gronemeyer
Robert R. Lynch, Jr.
Nicholas Newhall
George M. Robinson
Eric R. Siegel



Honor Guard at September 11 20th Anniversary Observance

We continue to work with the Board of Health and other town departments to stay up to date on the most effective strategies for protecting our department and residents from the COVID pandemic. While we have been able to drop the Tyvek suits that were part of everyday life for the fire fighters, we are still wearing N95 masks on medical calls. The advanced decontamination of our vehicles, equipment and station are also something that is now a common daily practice for us. The membership has been instrumental in adapting to the ever-changing landscape that has challenged all departments in the region. With an almost 23% increase in call volume this calendar year, that has been no easy task.

Rebecca Sanderson has continued to coordinate the Town's efforts to obtain reimbursement from the CARES and FEMA programs. Her efforts have assisted the Town in realizing \$1,415,179.00 in CARES money so far. She has also submitted \$304,247.92 in FEMA reimbursement requests. She has maintained those duties while also keeping up with her administrative functions which keep the department running smooth.

Deputy Chief Pozzi and Lt. Quigley, conducted 753 inspections with the assistance of the on-duty crews in 2021. Fire Prevention is responsible for ensuring compliance of Massachusetts Fire Code in all public buildings and private businesses. Lauren Parisi has continued to ensure that all inspections for Prevention are being scheduled in a timely manner. Deputy Pozzi has been busy keeping up with new developments and building modifications in town. He is also working diligently on ensuring Bidirectional amplifiers are installed in buildings that do not meet radio signal requirements. This is a huge step in the right direction for fire fighter and police safety. Lt. Quigley has worked with Elderly Services to launch a sand bucket for seniors this year. This program is aimed at reducing slip and falls in the winter months by providing buckets with sand from the DPW to seniors so that they will have proper traction on snow and ice.



Lt. Quigley and Director of Elderly Services, Terri Marciello, Introduce the Sand Bucket Program to the Board of Selectmen

Lt. Ceres has taken over the Operations division this year and has done a phenomenal job adjusting to the constant changes in protocols for our emergency medical portion of the department. As new guidance emerged, he was the point person that ensured that all members were advised of any changes and procured the equipment necessary to properly do their job. He has also sought out, and established, new relationships with vendors to ensure that we got more “bang for our buck” when ordering supplies for the station.

We took delivery of a reserve fire pumper this year as well. When we were forced to retire the Squad, a 2002 Pierce Quantum in 2018, it left us short an engine. This engine would be typically used when a front line truck went out for repairs or for service at the DPW. We were fortunate to be in the right place at the right time though. We purchased a 1996 KME Command Cab pumper. This truck, while slightly older, has only 16,000 miles. It is in immaculate condition and will undoubtedly serve the Town of Wilmington for many years to come.

In closing, we would like to thank the Manager, Assistant Manager, Finance Committee, Board of Selectmen and residents for the support that has been shown to us over the last year.

The Department responded to a total of 4,756 calls for assistance during 2021.

| | | | |
|-------------------------------|-------|-------------------------------|-----|
| Brush Fire | 35 | Motor Vehicle Crash | 253 |
| Burn Complaints | 22 | Mutual Aid – Ambulance | 181 |
| Carbon Monoxide | 45 | Mutual Aid – Fire | 18 |
| Chimney Fire | 1 | Mutual Aid – Station Coverage | 10 |
| Commercial Building Fire | 2 | Odor – Any Type | 39 |
| Smoke in the Building | 2 | Patient Assist | 175 |
| Fire – Dumpster | 4 | Pump Job | 0 |
| Fire – Stove | 5 | Radio Box | 113 |
| Fire – Truck/Car | 18 | Gas Leaks | 4 |
| Haz Mat Incident | 1 | Residential House/Structure | 5 |
| Inspections 26F, Oil, Propane | 753 | Roll Call/Entry | 10 |
| Investigations, Any Type | 96 | Service Calls | 182 |
| Line Box, Mutual Aid | 9 | Smoke Detector Activations | 79 |
| Lockout, Building or House | 10 | Central Station Activation | 176 |
| Medical Aid | 2,332 | Fire Drills | 38 |

Public Safety Dispatch

Our Public Safety Dispatch Center is the main point of contact for all emergency and business calls. They also handle all of the walk-in inquiries from the public. Each of our Dispatchers is trained and certified in 9-1-1 call taking, Emergency Medical Dispatch, CPR/AED, Computer Aided Dispatch and CJIS terminal. These professionals handled 27,291 emergency calls in calendar year 2021. These professionals also handle thousands of additional business calls for Fire and Police as well as inquiries from the public for a wide range of information.

We are fortunate to have such dedicated and hard-working professionals in the Dispatch Center. They are the voice that is heard by every caller in Wilmington that dials 9-1-1 for assistance. These men and women triage calls, dispatch appropriate Public Safety resources and enter key information in our mainframe which allows for prompt and accurate reporting to the State and other agencies as required.

The Dispatchers have worked tirelessly alongside Fire and Police throughout the entire pandemic. Many residents do not see that these members of our Public Safety team do not get the ability to work from home or not come in during a weather emergency. They are here every day to ensure that all calls are handled efficiently and that the members of the other two departments are safe when responding to calls.

The following roster is provided:

Dispatch Supervisor

Corey K. Swift

Dispatchers

Marc A. Fluet
Tray M. Griffith
Jocelyn M. Jenks
Derek W. Leffler
Joseph A. Leverone

Jamie A. Miano
Jill Regan
Kyle L. Sencabaugh
Matthew L. Stone
Jared D. Winston



Police and Fire Honor Guard

Police Department

In accordance with the By-Laws of the Town of Wilmington, I hereby respectfully submit the Annual Report on the activities of the Wilmington Police Department for the year 2021.

2021 was another challenging year for the Wilmington Police Department. As this report is being written our town and the nation are still in the grips of the Pandemic, now the Omicron Variant. As 2022 progresses we all hope for a happier and healthier year. Despite the effects of the Pandemic, the employees of The Wilmington Police Department have done their best to continue to provide the quality of services the residents of Wilmington deserve. Like other industries in the nation, the department has dealt with staffing issues. This has put a tremendous burden on the officers who must work more to make up for the deficit.

I would like to single out the Patrol Division for their efforts this past year. Much of the burden of understaffing falls on this Division. Both Patrol Officers and Supervisors have had to work numerous extra shifts. Many of those shifts were mandatories where officers were ordered into work. This was done to ensure the town had proper patrol coverage to all areas of town. This extra work puts strain on family's and the officers themselves. They have all answered the call with the professionalism and understanding this organization is used to.

The residents of Wilmington have supported this Police Department time and time again. Last year was no different. As our community grows so must the Police Department, it is imperative to meet the demands of the community. The past two town meetings, residents have voted in favor of increasing our ranks by adding two Supervisors and two Patrol Positions. Due to several factors including the pandemic, the hiring process has been difficult to bring our staffing levels up to where they should be. Despite this, we continued our collaborations with the Wilmington School Department by keeping our two School Resources Officers in place, as the schools deal with their many challenges with the Pandemic. We still worked closely with Veterans' Services and offer continued support to them whenever needed, as they serve those Veterans who have unselfishly served for us. Elderly Services is another one of the many departments we have a close relationship with. We believe it is essential to work in collaboration with all town agencies to assist our most vulnerable.

Traffic continues to be a frequent concern of many residents. The Department listens to concerns and together we work with our local DPW and MASS DOT to make changes wherever possible. An example of this is the new four way stop at the intersection of Clark Street and Middlesex Avenue. Enforcement of traffic laws is one of our more essential functions and we will continue to prioritize traffic enforcement efforts. I want to thank the Traffic and Safety Division for the exceptional work done this past year. Despite the overall reduction in traffic and accidents related to the pandemic, traffic volume has returned to pre pandemic levels. Officer Anthony Fiore joined Officer Daniel Furbush in our Traffic Safety Division. Officer Furbush and Fiore meet with residents regularly to try and come up with solutions to alleviate traffic concerns.

During this past year Department Clinician Samantha Reif welcomed a new recovery coach. Darrell Mirrione has hit the ground running to help the Health and Recovery Unit with their ever-growing caseload. Darrell started with us in June 2021 and comes to us with 8+ years of sobriety and an extensive history working in the field of addiction treatment. He will be a great addition to the team and is a wealth of knowledge. Darrell will be working with individuals impacted by substance use across the age spectrum.

At the end of 2021 we were very excited to introduce a new edition to the Health and Recovery Unit. Through a generous grant we have purchased a Therapy/Comfort Dog. Zena is an 11-week-old Bernedoodle, she will aid residents of Wilmington who struggle with mental health, substance use, or other behavioral health – or are just having a rough day. Zena loves bringing smiles to faces, letting new friends pet her and playing with anyone she meets. Zena has started a basic training program and over the next year will be enrolled in extensive training in order to become a Therapy Dog. Zena has an excited but calm temperament, loves meeting new friends, and has recently learned about her love of snow and chasing leaves in the wind. Zena was individually selected out of hundreds of dog breeds due to the good nature and learning ability of Bernedoodles. She is hypoallergenic and does not shed – making her a perfect pup to aid people’s wellbeing without leaving her hair behind. Zena has quickly learned the basics already – “sit”, “lay”, “touch” (aka “come”), and is currently working on “stay”. Zena has already provided lots of smiles and joy to her co-workers at the station and is looking forward to making more.



Samantha Reif, our in-house Social Worker, will be assigned as Zena’s handler and will be attending all courses with Zena to create a respected relationship between the two. Zena and Samantha will be exploring different parts of town over the next year as part of Zena’s exposure and socialization training – if you see them be sure to stop and say hello.



Julie Magaldi, Dawn Naimo and Susan O’Neil

I would like to thank Susan O’Neil, Dawn Naimo and Julie Magaldi for all the work they do. Much of the department’s success starts with the thankless behind the scenes work that they do. I want to recognize the Public Safety Dispatch for the incredible work they have done all while trying to stay safe and healthy in one room for another year. Providing service during this difficult time would not be possible without the support of these dedicated men and women. They too experienced the stress of loved ones who contracted COVID 19 and Omicron, but still had to show up at risk to their own health. All the while maintaining the high level of service the Town is accustomed to. Our Animal Control Officer, Christopher Sullivan, had another busy year. Chris still brings professionalism and enthusiastic

dynamic to the position. He looks forward to keeping the many positive relationships with the Wilmington community he gained before the pandemic. He hopes to initiate more education efforts through social media and in person classes in the future.

Lastly, we said goodbye to Lieutenant David Sugrue, Officer Thomas McConologue, Training Officer Paul Krzeminski and Safety Officer Brian Moon in 2021. This meant over 100 years of institutional knowledge has left our department. The dedication of these four professionals will be difficult to replace. We wish them all the happy and healthy retirement they deserve.

The following was the Departmental Roster of Personnel for 2021

Chief of Police

Joseph A. Desmond

Deputy Chief

Brian Pupa

Lieutenants

Christopher J. Ahern, Primary Evidence / Evening Watch Commander
David J. Bradbury, Operations
Charles R. Fiore, Jr., Detective Bureau / Crime Analysis / Licensing
Daniel E. Murray, Accreditation / Policy Development
Scott A. Sencabaugh, Emergency Planning / Training

Sergeants

Kevin P. Cavanaugh
John W. Delorey
Brian T. Hermann
David M. McCue
Nicholas Noftle
Mathew D. Stavro
Michael W. Wandell

Detectives and Specialist

Ronald J. Alpers, Jr., Detective / Community Liaison
Dan C. Cadigan, School Resource
Christopher J. Dindo, Detective
Anthony Fiore, Traffic / Safety
Daniel P. Furbush, IV, Traffic / Safety
Brian J. Gillis, Inspector / Court
Patrick B. Nally, Detective
Michael J. Patterson, Narcotics
Julie M. Pozzi, Detective
Emily L. Stebbins, School Resource
Brian J. Stickney, Detective

Uniform Patrol Officers

Michael R. Cabral
Daryl J. Ceruolo
Richard A. DiPerri, Jr.
Scott Dunnett
Michael R. DiLorenzo
Joseph A. Fitzgerald

Shane A. Foley
Kathryn C. Goodwin
Dillon K. Halliday
Paul W. Jepson
Michael E. Johnson
Paul S. MacGilvray

Julio J. Quiles
Kevin J. Skinner
Megan M. Sousa
Brian E. Tavares
Brian D. Thornton
Michael A. Wilson

Department Clerks

Julie A. Magaldi
Dawn M. Naimo
Susan M. O'Neil

Health and Recovery Coordinator

Samantha P. Reif, LICSW
Darrell Mirrione, Recovery Coach

Animal Control Officer

Christopher H. Sullivan

Animal Control

Attached are final numbers for 2021. Most of the numbers are down from previous years due to Covid-19. However, this year the State allowed communities to conduct Barn Inspections. Once again, the annual Rabies Clinic was canceled due to Covid-19.

| | |
|---------------------------------|-----|
| Total Animal Calls for Service: | 743 |
| Deceased Animal Removal: | 93 |
| Dog/Cat Bites: | 33 |
| Barn Inspections: | 64 |
| Reports: | 51 |
| Loose Dogs Picked Up: | 17 |
| Dogs Returned To Owners: | 17 |
| Quarantines: | 41 |
| Quarantine Releases: | 41 |
| Citations: | 3 |
| Vaccinations at Rabies Clinic: | 0 |



FACILITIES & INFRASTRUCTURE

Public Buildings Department

The Public Buildings Department is responsible for the maintenance of all town and school buildings. We ensure that all town facilities are properly cleaned, disinfected and maintained for school students and staff, town employees as well as the general public. The Public Buildings Department provides service for Town-owned traffic signals, the set up for state and town elections, town meetings, High School graduation plus other community events throughout the year which has been particularly challenging during a pandemic.

The following are highlights for some of the projects completed during 2021:

- ◆ Routine maintenance performed in all school and municipal buildings.
- ◆ Continue to clean, disinfect and wipe down areas of all buildings during the pandemic.
- ◆ Set up voting stations for elections.
- ◆ Delivered and maintained PPE, HEPA filters, air purifiers and supplies.
- ◆ Disinfected all Town and School buildings as part of daily operations.
- ◆ Set up for High School Graduation and awards ceremonies.
- ◆ Food and supplies delivered for food services to support the food assistance program during the pandemic.

- ◆ Replaced the kitchen cabinets, countertops and flooring at the Town Library.
- ◆ Installation of a new LULA elevator for student use at the West Intermediate School.
- ◆ Set up and break down for the Annual Town Meeting at Shriners Auditorium.
- ◆ All schools cleaned over the summer break and made ready for a clean, fresh start to the new school year.
- ◆ Installed new, energy efficient windows at the Art Center Building.
- ◆ Replaced existing lighting with LED at the Art Center Building.
- ◆ Painted the exterior of the Harden Tavern and Barn, the 4th of July building and Art Center.
- ◆ Continued to upgrade light fixtures at the Middle School with LED bulbs.
- ◆ Removal of all ACM ceiling tiles and replaced with new at the Woburn Street School.
- ◆ All Town buildings' boilers, Univents, air handlers and exhaust systems were serviced, cleaned, all filters replaced and outside air dampers opened for increased air circulation.
- ◆ Maintain emergency generators and emergency lighting at all schools and Town buildings.
- ◆ All Town-owned traffic signals were maintained and repaired as needed.
- ◆ All lighting maintained for Yentile Park, the Town Park, Town Common, school tennis courts and parking lots as well as the exterior of all Town owned buildings.
- ◆ Continued lighting replacement with new LED light fixture throughout Town buildings.
- ◆ Complete the conversion from #2 heating oil to natural gas at the Library with new VFD drives, pumps and controllers.

For an updated list of completed projects please visit our department's website at www.wilmingtonma.gov.

We gratefully acknowledge the support of the Board of Selectmen, the Town Manager, all Town departments, the school administration and especially all the employees of the Public Buildings Department for their continued support and cooperation making 2021 a productive year.

Permanent Building Committee

The year 2021 has proven very busy for the Permanent Building Committee. At the 2020 Annual Town Meeting, the Town voted to appropriate funds for a feasibility study and schematic design for two new building projects, a new Senior Center and a new Town Hall / School Administration building. The first phase was to hire an Owners' Project Manager (OPM) for each of these building projects. P3, Project Planning Professionals of Norwell, MA, was chosen as the OPM for both projects. The next phase was to hire a design team for each project. Dietz and Company Architects was chosen for the Senior Center project and Johnson Roberts Architects was chosen for the Town Hall / School Administration Building project. The Permanent Building Committee plays a key role in this process by interviewing qualified firms to determine which firm is best suited to represent the Town of Wilmington. In addition to the two building projects, the committee is working in a combined effort with the School Department and the Massachusetts School Building Authority (MSBA) on the prospect of replacing the Wildwood School. The Town has been invited in by the MSBA to participate in its next steps of the process. All the meetings held are in a public forum either held in person or remotely. Information pertaining to each of these projects can be found on the Town's website at www.wilmingtonma.gov/projects.

We gratefully acknowledge the support of the Board of Selectmen, Town Manager, Town departments, the School administration and especially the people of Wilmington for their support and cooperation for these and future projects.

Department of Public Works

In accordance with the By-laws of the Town of Wilmington, I, Michael J. Woods, hereby respectfully submit the annual report on the activities of the Wilmington Department of Public Works for the year 2021.

The Department of Public Works consists of six (6) divisions: Highway, Tree, Cemetery, Parks and Grounds, Engineering and Water & Sewer.

Major Public Works Projects and Programs:

The Department of Public Works worked on the following major projects during 2021:

Retirement of Water & Sewer Foreman Michael Ferrara

Water & Sewer Foreman Michael Ferrara retired from the Department of Public Works after 32 years of service with the Town of Wilmington. Mr. Ferrara's efforts with the water infrastructure are vast, as he was a revered inspector for the Division prior to becoming Foreman. Mr. Ferrara began his career on August 21, 1989 and his last day of work with the Department was January 11, 2021. The Department held a small recognition ceremony on January 5, 2021 at which Mr. Ferrara received his "Baldwin Apple" from Town Manager Jeffrey Hull.

Retirement of Tree Foreman Scott Smith



Chairman Jonathan Eaton Recognized Scott Smith on his Retirement

Tree Division Foreman Scott Smith retired on April 30, 2021 after 43 years of collective experience with the Town of Wilmington. For his outstanding efforts, Mr. Smith was acknowledged by the Board of Selectmen at the April 12, 2021 Board of Selectmen meeting and presented with a certificate of acknowledgement for his long-term employment. Town Manager Jeffrey Hull presented Mr. Smith with his "Baldwin Apple" on April 30, 2021, which also coincided with Arbor Day.

New Rapid Rectangular Flashing Beacon (RRFB) Installed at Lowell Street and Cross Street

A new Rapid Rectangular Flashing Beacon (RRFB) unit was installed at the existing crosswalk across Lowell Street at Cross Street during the week of February 22, 2021 to accommodate pedestrians accessing Yentile Park. The solar powered units actuate flashing signals which help alert drivers' attention to pedestrians who are waiting to cross the street at marked crosswalks. This installation accounts for the 7th RRFB owned and operated by the Town of Wilmington.

Wilmington Receives First "Tree City USA" Designation

The Town of Wilmington received its first Tree City USA designation for the town wide tree care and advocacy efforts made in 2020. Tree City USA is a program administered by the National Arbor Day Foundation and in order to be considered for Tree City, the city or town must meet several milestones, including celebrating Arbor Day and making certain investments in municipal tree care. The Board of Selectmen proclaimed April 30, 2021 as Arbor Day in the Town of Wilmington at their April 12, 2021 meeting and the Town Received award material for 2020 efforts in the spring of 2021 consisting of a Tree City USA plaque, a Tree City USA flag and two Tree City USA road signs.

New Trees Planted in Public Areas

A new Princeton Elm tree was planted on the Town Common in honor of former Tree Division Foreman Robert Allen who passed away in 2014. The tree was donated by Mr. Allen's sister Ginny, and the request to plant a tree in his honor was approved by the Board of Selectmen. The tree was planted with Mr. Allen's family and friends in attendance on Thursday, April 15, 2021 and is located on the Town Common across from the 4th of July Building. In addition, three Kwanzan Cherry trees (*Prunus serrulata*) were planted in the grass strip between the North Wilmington parking lot and Jefferson Ave as part of an annual planting. These trees were planted on May 27, 2021. On September 17, 2021, a new Swamp Chestnut Oak Tree was planted in Section E of the Wildwood Cemetery to replace a dead dogwood tree in that location.



Tree Planted in Honor of Robert Allen

Brentwood Avenue Drainage Project

Work on Brentwood Avenue drainage improvements began on April 12, 2021. The project redirected an existing drainage pipe which was originally located on the property of 30 Brentwood Avenue to remain within the Brentwood Avenue Right of Way and outlet to a wetland area at the westerly end of Brentwood Avenue. The project included some infiltration best management practices and provides an efficient pathway for neighborhood stormwater runoff to get to the downstream wetland without traversing private property. All work for this project was performed by in-house Public Works crews and the project was completed on May 20, 2021.

Shawsheen School Tennis Court Reconstruction



As part of the Town's Capital Improvement Plan, the existing tennis and basketball courts at the Shawsheen Elementary School were reconstructed beginning September 7, 2021. The project received a negative Determination of Applicability from the Wilmington Conservation Commission on April 2, 2021 and the project went out for competitive bid in the spring of 2021, pending approval of funding at the May 1, 2021 Town Meeting. Bids were

opened on June 2, 2021 and the project included the demolition and removal of the existing fencing and basketball nets, milling approximately 12" of existing pavement and base material down to bare gravel, laser grading the existing base material, applying new courses of binder asphalt and wearing course asphalt, and the installation of a new trench drain to collect court runoff and channel it to the existing drainage system to the northwest of the existing courts. Due to weather limitations, painting the new courts was not completed this calendar year and is scheduled for the spring of 2022. The full cost of the project, including construction engineering services is \$336,620 and provides two new tennis courts and two new basketball courts to replace the existing three tennis court / one basketball court configuration.

Shady Lane Drive Sidewalk Construction – Phase 3

The construction of new sidewalks began on Shady Lane between Birchwood Road and Whitefield Terrace during the summer of 2021. This work included the excavation of base subgrade, the installation of new porous pavement subgrade material, regrading and installation of drainage utilities per the approved plan prepared by the Wilmington Engineering Division. As part of this project, the existing culvert near 17 Shady Lane is scheduled for replacement but has been delayed due to COVID 19 and supplier issues. This project is planned to continue in the spring of 2022 and will consist of the final porous paving of the sidewalk, the installation of curbing, and the replacement of the drainage culvert.

Eurasian Milfoil Monitoring at Silver Lake

As part of the Town’s ongoing and successful invasive plant management program at Silver Lake, the Town’s lake management consultant Solitude Lake Management performed early season monitoring of Eurasian milfoil and curly leaf pondweed during the spring. Solitude Lake Management attended a Conservation Commission meeting on May 5, 2021 to discuss the survey and past year’s results and stated there appeared to be some minor regrowth. Due to the fact that no treatment was performed for the last two years, it was recommended that treatment be performed this year. Solitude Lake Management treated the lake for invasive weeds on July 21, 2021 at the rate of 1.5 gallon / acre using Diquot. Monitoring will continue into the spring of 2022 and a decision will be made on whether chemical treatment in 2022 is deemed necessary.



Edward J. Gillis Corner

Town Meeting on May 1, 2021 approved the dedication of the corner of Federal Street and Liberty Street as “Edward J. Gillis” corner. Mr. Gillis was a Wilmington resident who was a veteran of the Navy 133 Seabees Division. The sign was created and installed by DPW crews and a dedication ceremony was held on Saturday May 22, 2021, organized by the Town’s Director of Veterans’ Services Lou Cimaglia, commemorating the corner as the “Edward J. Gillis, Iwo Jima - 1943 – 133 Seabees Corner”.

Accessibility Upgrades At Town Common Area

The Department of Public Works implemented the following accessibility upgrades, as committed to in the draft Open Space and Recreation Plan for 2021:

1. Upgrades to existing crosswalk ramps across Middlesex Avenue in front of the 4th of July Building including the installation of detectible warning panels.
2. Adjustment of existing handicap stalls in the Swain Parking Lot to include the proper number of van accessible spaces.
3. Adjustment of existing handicap stall signage to proper heights
4. The replacement of the existing catch basin grates in the grassed area of Town Common with handicap accessible style, small inlet grates.
5. The replacement of an existing bench on the Town Common with a new accessible bench that includes handrails.

This work began on July 14, 2021 and finished with the installation of the bench on November 23, 2021.

Cemetery Expansion – Creation of Section O

Cemetery expansion efforts continued in the Wildwood Cemetery with the preparation of new Section O, which is situated to the south of the existing equipment garage. Subgrade monument foundations were poured and covered over to provide proper support for future vertical monuments. New white vinyl fencing was installed between the Cemetery Garage and Section O. The project will add 45, 2-grave lots to the cemetery, providing room for 90 burials.

New 4-Way Stop at the Intersection of Middlesex Avenue and Clark Street

A new 4-way stop sign was approved for the intersection of Middlesex Avenue and Clark Street to replace the existing 2-way stop control for Clark Street at this location. The 4-way control was approved at the October 12, 2021 Board of Selectmen meeting and also includes a 4-way flashing LED overhead beacon and new stop bars on the Middlesex Avenue approaches. This project was implemented in response to an analysis of the existing intersection, including counts of recent traffic accidents at this intersection.

Highway Division (978-658-4481)

All regular highway maintenance work was carried out during the year, such as sweeping streets, installing street and warning signs, patching streets, cleaning catch basins, cutting brush along the roadsides, picking up trash along our roadsides, painting and replacing guardrails, repairing broken curbing, repairing sidewalk and walkway damage, painting safety lines and crosswalks on streets, etc. Along with completing highway related tasks, this division also oversees the fleet maintenance aspect of Police, Fire, School, DPW and all other Town vehicles. With over 150 pieces of equipment to maintain, jobs range from performing scheduled preventative maintenance to addressing repairs that need immediate attention.

The town-wide arterial sidewalk sweeping operation began on March 29, 2021 and ended on April 8, 2021. The operation removed a greater amount of sediment from the sidewalk network than usual due to the suspension of last years operation due to the partial COVID 19 shut down.

The Highway Division conducted miscellaneous repair of snow damage, lawn damage, guardrail damage and fence damage from town plowing operations during May and June of 2021.

Required drainage system maintenance was performed at the Wilmington High School parking lot and grounds area, as required by the Order of Conditions.

The Wilmington DPW maintains a stormwater public service video on the Town's DPW website. This is the same video that ran last year on Wilmington's Public Access cable station.



Roadway Projects:

Chapter 90 funds from the Massachusetts Department of Transportation were used for bituminous concrete resurfacing and associated reconstruction on a total of 14,699 linear feet (2.8 miles) of roadway work on the following projects which started on April 20, 2021 and were completed by September 13, 2021:

| | | |
|---|--|-------------------|
| Ashwood Avenue | Andover Street to 32 Ashwood Avenue | 2,700 linear feet |
| Blueberry Lane | Ashwood Avenue to End | 1,600 linear feet |
| Cottonwood Circle | Blueberry Lane to End | 286 linear feet |
| Dogwood Lane | Blueberry Lane to Ashwood Avenue | 533 linear feet |
| Marion Street | Chestnut Street (north) to 53 Marion Street | 3,210 linear feet |
| Middlesex Avenue | Federal Hill to Shady Lane Drive | 2,450 linear feet |
| This project included approximately 350 feet of sidewalk reconstruction and granite curb installation between the Whitefield School and Shady Lane Drive. | | |
| Park Street | I-93 Overpass to the North Reading Town Line | 3,920 linear feet |

These projects collectively represent approximately \$750,000 in state Chapter 90 roadway infrastructure funding.

Chapter 90 funding was also used to fund the 2021 Roadway Crack Sealing Program. Crack Sealing was performed over five days between September 21, 2021 and September 30, 2021. The following roads were crack sealed:

| | |
|-------------------|---|
| Andover Street | Route 125 to the Andover Town Line |
| Boutwell Street | Route 62 to Aldrich Road |
| Burlington Avenue | Route 62 to the Burlington Town Line |
| Cunningham Street | Salem Street to Everett Avenue |
| Everett Avenue | Cunningham Street to Falkner Avenue |
| Federal Street | Concord Street to Route 62 |
| Nichols Street | Shawsheen Avenue to the Tewksbury Town Line |
| Shawsheen Avenue | Hopkins Street to the Billerica Town Line |

Storm Events and Snow & Ice Removal:

The Highway Division recorded 66 inches of snow for the winter of 2020-2021.

The new 10-year average annual snowfall for Wilmington is approximately 61 inches.

The winter included 5 plowing events and 27 deicing events, which utilized approximately 4,221 tons of salt and 4,593 gallons of liquid magnesium chloride deicing solution. No sand was used for deicing during this winter.



Household Rubbish Collection, Disposal and Recycling (978-658-4481)

The Department of Public Works is responsible for the Town's various refuse disposal and recycling programs. These programs include household rubbish and recycling; appliance, television and computer monitor recycling; yardwaste recycling; waste oil collection; and household hazardous waste collection. This year, Wilmington's Household Hazardous Waste Collection event was held on May 8, 2021 at the Swain Parking Lot due to interpretation of Generator Site ID regulations. The Town since received correspondence from DEP stating that the venue could once again go back to school property in subsequent years. During the event, 280 full car loads, 234 half-car loads, and 164 quarter-car loads were collected for a total of 678 cars.

Solid Waste and Recycling

In 2021 the Town collected the following amounts of trash and recyclable material:

| | |
|--|-----------------------|
| Trash Collected at Curbside | 6,972 Tons |
| Recyclables Collected at Curbside | 2,492 Tons (Recycled) |
| White Goods Collected at Curbside | 112 Tons (Recycled) |
| Yardwaste Collected at Curbside | 540 Tons (Recycled) |
| Yardwaste Delivered to Recycling Center | 271 Tons (Recycled) |
| Cathode Ray Tubes (TV's, Monitors) Collected | 15.3 Tons (Recycled) |

The yardwaste recycling program continued with the recycling of leaves, grass clippings, brush and Christmas trees. In January, approximately 1,705 Christmas trees were collected at curbside by the Department of Public Works between January 4, 2021 and January 11, 2021.

Working under a Beneficial Use Determination (BUD) issued by the Massachusetts Department of Environmental Protection (DEP), the DPW removed the following waste material from our Yardwaste Center in 2021:

| | |
|--|------------|
| Water Treatment Plant Residuals | 439 Tons |
| Street Sweepings & Catch Basin Cleanings | 878 Tons |
| Compost Tailings | 1,318 Tons |

The mixed material was approved by DEP for cover material at the Peabody, MA landfill, South Swale Project.

Tree Division (978-658-2809)

The Tree Division carried out all regular maintenance work such as trimming, cutting, tree removal and tree planting. We removed roadside trees that were dead or interfered with public safety at numerous locations.

One public shade tree hearing was held this year for the Department of Public Works to request permission to remove healthy public shade trees, per MGL Chapter 87 due to the construction of new sidewalks on Shady Lane Drive. The hearing was for trees located at 15 and 19 Shady Lane Drive and the date of the hearing was July 2, 2021. Opposition was received from a Wilmington resident in writing to attempt to save the large white oak in front of 15 Shady Lane Drive, but no opposition was received on removal of the red oak at 19 Shady Lane. It was the decision of the Tree Warden to agree to attempt to save the white oak and work around it during construction, and to removal the red oak as it showed signs of excessive leaning.

Five new trees were planted by the Town of Wilmington, see information in “Major Public Works Programs” section.

Winter Moth, which has become a recent problem for New England communities, was again monitored this year. Winter moths in caterpillar form are defoliating insects which burrow deep into the bud of certain deciduous trees and feed on pre-emerged leaves. The caterpillars fall to the ground where they pupate in the soil until late fall / early winter where they emerge as moths and seek a mate. Winter Moth damage in 2021 was not detected, a sign that biological control in other parts of the state has been successful in controlling populations.

The Gypsy Moth died out in impressive numbers in 2018 and no resurgence was noticed in 2021. Scientists have attributed this to the high amount of spring rainfall which led to a comeback of the naturally occurring fungus called *Entomophaga maimaiga* that naturally kills off the gypsy moth and keeps populations to manageable levels. This pest will continue to be monitored over the next several years.

The Town Common was illuminated again this year with Christmas lights installed by the Tree Division using LED lights exclusively. The Tree Lighting Ceremony was held on Saturday, December 4, 2021. LED lights use significantly less energy than conventional lights.

Cemetery Division (978-658-3901)

All regular maintenance work was carried out throughout the year, such as mowing grass, weeding, trimming, resetting grave markers, pouring foundations for monuments, etc. In addition, 160-feet of new replacement cemetery fencing was installed along Wildwood Street in May 2021.

Section O was constructed and prepared for new burials during the summer of 2021. See Major Public Works section for more information.

The following cemetery statistics were recorded in 2021:

| | | |
|-------------------|----|------------|
| Internments: | | |
| Residents | | 109 |
| Non-residents | | 76 |
| Moved/Disinterred | | <u>0</u> |
| TOTAL | | 185 |
| Receipts | \$ | 208,189.20 |
| Reserve | \$ | 36,350.00 |
| Trust Fund | \$ | 34,550.00 |

Parks & Grounds Division (978-658-4481)

In 2021, the DPW continued to implement the turf management plan that began in 2010. This turf management program has the goal of improving the safety and playability of the Town’s approximate 40 acres of playing fields using the following program components:

- Greater use of organic soil amendments and fertilizers to build the long term sustainability of the soils.
- Increased core aerations with the addition of a much greater concentration of sports turf mix.
- Greater mowing frequency to improve plant health.

In addition to implementing the turf management plan, the Parks & Grounds Division carried out regular maintenance such as cutting grass, trimming shrubs, aerating playing fields, marking ball fields for baseball, softball, football, field hockey and soccer. All playing fields were fertilized and brush was cleared from the air vents at all the town’s schools.

As part of the FY22 Operating Account, approximately 380 feet of new 4-foot black vinyl chain link fence was replaced along the north property line of the Boutwell School.

The synthetic turf field at Wilmington High School and the new synthetic field at Yentile received regular grooming and cleaning maintenance during 2021. GMAX concussion impact tests were also performed at both fields with passing results.

Various playground repairs were made as a result of ongoing and regular safety inspections.

Annual dog park maintenance was performed by this division, with the grooming of sand and general regrading of the area. The majority of the daily maintenance and general tidiness of this park is performed by the users of the dog park, with monitoring supplied by the Animal Control Officer, Chris Sullivan.

The Division again worked with Chem Serve laboratories to collect the annual sample of water from an irrigation well near the turf field in order to test it for water quality, as required by the Order of Conditions from the High School Project. All required parameters from the water samples were reported to be below GW-3 drinking water standards, as required.

The Division is also responsible for the daily maintenance and general upkeep of Silver Lake Beach. Both the main beach and Baby Beach were maintained, mechanically groomed and inspected for litter.

The Parks & Grounds Division was also responsible for the fall collection and removal of all leaves and tree debris from Town fields, parks and building grounds. This project utilizes the Department's tow-behind leaf vacuum and high-box body attachment.

Engineering Division (978-658-4491)

The Town's Engineering Division is responsible for providing Engineering, Permitting, Surveying, and Inspectional services for various Public Works projects. In 2021, the Engineering Division provided these services for multiple projects highlighted by the following:

- Construction Oversight and Administration for Brentwood Avenue Drainage Improvement Project;
- Construction Oversight and Administration for Shady Lane Drive Sidewalk Extension Project;
- Design and Permitting for Shady Lane Culvert Replacement Project;
- Prepare Survey Plan for Shawsheen Avenue and Hopkins Street Intersection Improvement Project;
- Prepare Notice of Amendment for Federal Railroad Administration "Quiet Zone" Designation;
- Project Manager for Shawsheen Avenue and Hopkins Street Intersection Improvement Project;
- Project Manager for Lowell Street and Woburn Street Intersection Improvement Project;
- Project Manager for Main Street Corridor Improvement Project;
- Project Manager for the EPA's MS4 Permit Compliance;
- Project Manager for the EEA's Municipal Vulnerability Preparedness Plan;
- Project Manager for the MassWorks Grant Middlesex Avenue Sewer Extension Project;
- Project Manager for the MassWorks Grant Lubbers Brook Culvert Replacement Project;
- Provide GIS Data Analysis and Mapping for New Voting Precincts.

The Engineering Division also provides internal support to various Departments including Planning and Conservation, Assessors, Building, Health, Police, Fire and Recreation. This includes peer reviews for various applications including Site Plan Review, Subdivisions, Notice of Intent Applications, Stormwater Management Permits, Building Permits and Occupancy Permits. This also includes establishing surety and performing construction inspection services for various new subdivision roadways including Murray Hill Estates, North Wilmington Estates, Highland Estates and Green Meadow Subdivision.

Wilmington's Geographic Information System (GIS) is also run through the Engineering Division. The Town's GIS is the storage center for all of the Town's spatial data. Spatial data associates a geographic location to infrastructure through utilizing a coordinate system. This data is then illustrated on a map available online. As infrastructure is continuously being improved, expanded or repaired, it is imperative that data can be updated and edited in a timely manner to ensure the most accurate information is conveyed to the user. In 2021, the Engineering Division continued to implement dynamic map layers as the GIS program continues to push towards its goal of being the up-to-the-minute database for the Town. The GIS program is also responsible for implementing and maintaining databases for engineering operations, and the operations of the Department of Public Works as a whole.



Brentwood Avenue Drainage Project

In 2022, the Engineering Division plans to continue progress on establishing our electronic based file management system for more efficient access to Town infrastructure records. Hard copy record drawings, reports and permit applications are being continuously scanned to a PDF file format and saved on a shared network drive. The objective is to create an information hub for existing Town-wide infrastructure design and record drawings. This will improve the level of service the Engineering Division can provide to the community and various Town Departments.

[Water & Sewer Divisions \(978-658-4711\)](tel:978-658-4711)

The Water Division of DPW is responsible for overseeing, operating and maintaining the water system for the Town of Wilmington. With 138 miles of water mains, 7,600 service connections, 1,251 public fire hydrants, approximately 1,239 main valves, 3 storage tanks, 9 pumping stations and 2 water treatment facilities, the system provides drinking water and fire protection to 99% of the properties in Town. Personnel within the Water Division are also responsible for assisting the Highway Division with roadway snow and ice removal operations.

The following is a summary of projects completed and other pertinent information from the 2021 calendar year.

Water Division:

The Water Division continued the established pro-active practice of replacing distribution infrastructure. Over the past year, the Water Division continued to focus its efforts on improving the water distribution system by replacing fire hydrants that were not operating properly or were old, solid barrel style. As the replacement fire hydrants were installed, the fire hydrant database that contains information on each fire hydrant in Town was also updated.

Distribution System Leak Detection Survey

In September of 2021, the Town contracted with Prowler Water Conservation Systems to conduct a system-wide leak detection survey to identify unknown leaks and to support ongoing water conservation efforts. The contractor identified two (2) possible leaks that were relatively minor in nature. Both leaks were repaired in a timely manner.

Hillside Way Storage Tank Cleaning

In November of 2021, the Town contracted with Corrttech to clean the exterior of the Hillside Way Water Storage Tank. The scope of the job included removing the buildup of mildew/dirt by way of pressure washing. This was the first time the tank has required cleaning since it was rehabilitated in 2014.

Salem Street Wellfield Construction

In 2021, the Water Division worked with its consultant, Kleinfelder, to finalize the design for the replacement of the Salem Street Wellfield. The existing wells had become plugged and the piping had deteriorated to a point that the production of the wellfield was a fraction of the MADEP approved volume.

Final design consisted of three (3) new 18" by 24" diameter gravel pack wells, abandonment of existing wells, water main installation, water main cleaning, pump station electrical upgrades and heating and ventilation upgrades.

The project was competitively bid, with submittals being opened on August 3, 2021. The contract was awarded to Weston & Sampson and the construction began in December of 2021.

Shawsheen Avenue Wellfield Redevelopment

In April of 2021, the Shawsheen Avenue Well was redeveloped by Maher Services, Inc. using chemicals along with mechanical pumping and surging. The specific capacity of the well was improved at the completion of the project. Also, the pre redevelopment videos at both wells showed that the screens had some iron encrustation. The post redevelopment videos showed that the screens were clean and appeared to be in good condition.

Meter Calibrations

In order to maintain an accurate account of water within the distribution system, 10 master meters in our system were inspected and calibrated. All were found to be in good condition and are reading accurately. These meters quantify the amount of water pumped from the following locations; the aquifer at the pump stations, water into both water treatment plants (WTPs), water leaving both water treatment plants (WTPs), and at the MWRA vault.

Granular Activated Carbon (GAC) Replacement

In October 2021, the Town contracted with Carbon Activated Corporation to replace the Granular Activated Carbon (GAC) at the Sargent Water Treatment Plant. The filtering process is a major step of the water treatment operation as it removes fine particles, tastes, odor, volatile organic compounds and PFAS from the water before it is distributed into the system. To run as effectively as possible, each Water Treatment Plant needs approximately 60,000 pounds of carbon. The carbon was previously replaced in 2018.

PLC Replacement – Sargent Water Treatment Plant

The PLC (Programmable Logic Controller) at the Sargent Water Treatment Plant was upgraded in 2021. The PLC is the computer control system that continuously monitors the Sargent Water Treatment Plant. Essentially, this system is responsible for all operations at the Water Treatment Plant. The existing PLC was over 18 years old and repair parts were no longer available.

MWRA Flow Control System Replacement

The MWRA Flow Control System was also replaced in 2021. Located within the Wilmington/MWRA meter vault and tied into the SCADA system, the Town uses the control system to adjust the flow of water that it takes from the MWRA. At over ten years old, the existing system had developed problems and was not operating correctly. Repair parts were also no longer available.

Water Main Flushing Program

During the months of April, May and June, the annual water main flushing and valve-exercising program was performed. A standard practice in the water works industry, this program helps to remove sediment and tuberculation that have accumulated in water mains. Another benefit of the program is that it is effective in reducing odor, taste and color in the water. Approximately **9.8 million gallons of water** were used to accomplish this task in 2021. While they are flushing the hydrants and operating the valves, employees also take the opportunity to identify any hydrants that are not in proper working condition. All fire hydrants identified are then repaired.

Water Storage Tanks - Inspections

In September, the three water storage tanks in Wilmington were inspected by a third party contractor. The assessment indicated that the tanks were in satisfactory condition and that there were no deficiencies that required immediate action.

Pumping Statistics:

| <u>Wilmington Treated</u> | <u>GALLONS</u> | <u>CUBIC FEET</u> |
|---------------------------|----------------|-------------------|
| Maximum per Day | 2,115,774 | 282,857 |
| Maximum per Week | 13,901,511 | 1,858,491 |
| Maximum per Month | 59,111,406 | 7,902,594 |

MWRA Purchased

| | | |
|-------------------|------------|-----------|
| Maximum per Day | 1,920,733 | 256,782 |
| Maximum per Week | 8,541,392 | 1,141,897 |
| Maximum per Month | 35,462,922 | 4,741,032 |

Combined

| | | |
|-------------------|------------|------------|
| Maximum per Day | 3,819,951 | 510,689 |
| Maximum per Week | 22,012,842 | 2,942,893 |
| Maximum per Month | 93,404,021 | 12,487,169 |
| Average per Day | 2,119,313 | 283,331 |
| Average per Month | 64,454,738 | 8,616,944 |

| | | |
|---------------------------------|-------------|-------------|
| Total Purchased (MWRA) | 155,800,000 | 20,695,187 |
| Total Treated (Wilmington) | 638,383,495 | 85,345,387 |
| Total Provided for Distribution | 793,183,495 | 106,040,574 |

| | | |
|---------------------------------|-------------|------------|
| Total Pumped from Aquifer (Raw) | 669,153,086 | 89,458,969 |
|---------------------------------|-------------|------------|

Precipitation Statistics:

| | |
|--|-------|
| Annual Rain Fall (Inches) | 59.74 |
| Annual Snow Fall Winter 2020-2021 (Inches) | 66 |

| <u>Consumption Statistics:</u> | <u>GALLONS</u> | <u>CUBIC FEET</u> | <u>PERCENTAGE OF TOTAL PUMPED</u> |
|--------------------------------|----------------|-------------------|-----------------------------------|
| Municipal Use | 9,618,218 | 1,285,858 | 1.2 |
| Residential Use | 448,665,921 | 59,982,075 | 56.6 |
| Commercial Use | 40,105,329 | 5,361,675 | 5.1 |
| Industrial Use | 278,116,214 | 37,181,312 | 35.1 |
| Annual Water Main Flushing | 9,810,970 | 1,311,627 | 1.2 |
| Miscellaneous Hydrant Use | 1,141,295 | 152,580 | 0.1 |
| Total Accounted For Pumped | 787,457,947 | 105,275,127 | 99.3 |
| Unaccounted for Use * | 5,725,548 | 765,448 | 1.0 |

* The difference between accounted for and unaccounted for water consists of water lost to main and service breaks, unrecorded water used while fighting fires, street sweeping and theft.

Sewer Division:

The Sewer Division maintains approximately 34 miles of main pipe, 11 pump stations, 1,752 services and a septage receiving facility. Approximately 20% of the Town of Wilmington is serviced by the municipal sewer system. Wastewater flow from Wilmington discharges to the Massachusetts Water Resource Authority (MWRA)'s Wilmington Trunk Sewer at the Wilmington/Woburn town line and ultimately to the MWRA Deer Island Treatment Plant. Over the past year, the division continued to maintain and clean sewer lines as needed. Any discovered leaks, blockages or structural deficiencies were corrected as soon as possible. As part of standard operating procedure, all pump stations were inspected daily to ensure they were operating properly.

In the fall of 2020, the Town saw the start of a construction rehabilitation project to remove inflow and infiltration from the sewer system. Seventy-five percent (75%) of the contract costs were paid by a grant made available through the MWRA I/I Financial Assistance Program. Using various construction methods (CIPPL sewer lining, cured in placed spot repairs, manhole repairs etc.), this project addressed the sewer deficiencies that were identified in a study that was approved in FY17. Arcadis was the engineer for this project and provided construction oversight services while Insituform was the general contractor. The rehabilitation was completed in August of 2021. In general, the sewer system continues to be in very good condition.



Statues Installed at Peggy Kane Reading Garden

HUMAN SERVICES & CONSUMER AFFAIRS

Library

150th Anniversary

Wilmington Memorial Library (WML) celebrated its 150th Anniversary in 2021. The first public library opened in the rear room of the old town hall on July 1, 1871. In 1890, the library relocated to the Center Schoolhouse, now the 4th of July Building, where it remained for almost 80 years. In 1969, the town opened its new public library on Middlesex Avenue (formerly the site of St. Thomas of Villanova Church) where it remains today. To mark this 150th anniversary milestone, the WML was rededicated at a ceremony on Memorial Day to all from Wilmington who gave their lives in service to our country. A dedication plaque was placed on a pillar in front of the building.

Marketing Librarian Ellen Boyle created the 150th Anniversary logo that was prominently displayed in front of the library, on baseball caps, stickers and other promotional materials. We gave out 150th Anniversary yard signs that patrons displayed in front of their homes. The 150th Anniversary celebration offered a number of related activities and events including a town wide reading program featuring *The Great Gatsby* by F. Scott Fitzgerald.

In keeping with the 150th Anniversary celebration, seven historic library photos were enlarged, framed and hung on the first floor of the library. A missing picture of Anna Tolman Sheldon, Town Librarian from 1900 to 1938, was found and reframed. The historic photo project was funded by the Friends of the Library from the Henry “Hank” Stewart Memorial Fund. In addition, Technology Librarian Brad McKenna digitized and organized a number of photos marking the history of the library through the years. A page was created on the library’s website for these photos plus a listing of all the 150th Anniversary information and activities.

Event Highlights

The library had initially planned a year-long series of environmentally focused programming to coincide with the 50th Anniversary of Earth Day in April 2020. Given that many of these programs were cancelled in 2020 due to the pandemic, the library kicked off “round two” of Wilmington’s Earth Year April 2021 through October 2021. In addition to virtual programs, a number of popular outdoor programs were offered such as an exploration of the vernal pools behind the library, a foraging walk in Hathaway Acres, an introduction to birding in Wildwood Cemetery and the “Trash to Treasure” effort to pick up trash around Wilmington. Wilmington Earth Year series wrapped up with a program on tree identification in the Wildwood Cemetery and a tree syrup tasting. The library also gave away 300 Pin Oak seedlings which contributed to Wilmington being designated as a “Tree City” by the Arbor Day Foundation. In addition, we brought back the annual poetry contest in April with the theme “Mother Nature.” Wilmington’s Earth Year initiative was funded by the Friends of the Library 2019 Annual Appeal.



The Swain Green provided a nice venue for a number of outdoor programs including the annual summer reading kickoff with storyteller magician Mike Bent. A vintage jazz concert and Charleston dance lessons which were part of the Wilmington Reads *The Great Gatsby* were enjoyable outdoor events. In August, the Brown Box Theatre Project performance of Shakespeare's play *Much Ado about Nothing* on the Swain Green received rave reviews from attendees. The annual Summer Bash on the Swain Green was a fun evening with music, food trucks and games.



In September, we began to bring some of our regular indoor programs back including book discussion groups, craft programs and tech help. Author events and educational lectures continued to be offered virtually. Collaborative virtual programs with neighboring libraries featured bestselling authors David Baldacci, Lisa See, Robin Cook, J.A. Jance, Luanne Rice, Mike Lupica and James Patterson. September also saw the return of a successful Town Wide Yard Sale.



Wilmington Memorial Library and Tewksbury Public Library went head-to-head in their first ever Reading Rivals Competition. For six weeks from October 12 to November 24, we asked patrons of all ages to log their minutes reading in all formats: books, audiobooks, magazines, comics and graphic novels. After six weeks of fierce competition – with the standings sometimes as close as three minutes apart – the final results were announced at the Wilmington vs. Tewksbury football game on Thanksgiving Day. Wilmington came out victorious with 769,931 minutes vs. 761,399 minutes. Combined, the libraries' patrons logged over 1.5 million minutes! Both libraries are looking forward to a rematch in 2022. With 525 Wilmington readers and 455 Tewksbury readers, this contest spurred much interest and was a fun way to engage the community.

WML's collaboration with WCTV enabled us to expand our virtual offerings. Circulation Librarian Lisa Crispin demonstrated a recipe from a featured cookbook each month on WCTV. In lieu of an in-person Welcome to Wilmington Reception, Marketing Librarian Ellen Boyle produced two Welcome to Wilmington videos at WCTV. One video features a welcome message from Town Department Heads and the other from community organizations. These videos are available on both the library website and the Town of Wilmington website. Adult Services Librarian Erin Driscoll and Assistant Library Director Charlotte Wood produced the first episode of, *Double Booked: we have you covered*, at the WCTV studio. The first podcast aired October 2 with new episodes releasing on the 2nd of each month. The podcast is a discussion of books, library offerings and literary news.

The library offered programs that focused on diversity and social justice including a Social Justice Book Club led by Technology Librarian Brad McKenna. In order to allow for in depth analysis and discussion, the group reads four chapters per month of *Stamped* by Ibram X. Kendi. WML also partnered with the Philips Collection in Washington, DC to hold a virtual tour of Jacob Lawrence's *Migration Series* of paintings on the Juneteenth holiday (June 19). Jacob Lawrence was one of the leading artists to come out of The Great Migration. In a series of paintings, he depicted various challenges African Americans experienced as they migrated from the South to the North. WML also partnered with other MVLC libraries to offer programs on social justice topics such as "An Introduction to Pronouns and Gender Diversity" with Dr. Shannon Peters, PhD, of Boston University and "Decolonizing: Placing Indigenous Peoples in the Conversation" with Debby Irving and Claudia Foxtree.

Youth Services

Youth Services staff offered storytimes in the green space behind the library through early November. Parents who were weary of having their children in front of the computer during the pandemic lockdown welcomed all the outdoor programs offered by the library.



As the weather became colder in late fall, we gradually began to offer limited in person children's programming. A Halloween parade was held in October, in which families were invited to trick or treat through the library. In addition to collecting candy, families received crafts, participated in a costume contest and walked through a homemade pumpkin patch and cemetery. We heard over and over from parents, caregivers and children how happy they were to be in the library for Halloween.

Many programs continued to be offered virtually. One of the upsides of virtual programming was the opportunity to

experience "visits" to zoos and aquariums. In 2021, we "visited" the New England Aquarium, San Diego Zoo, Denver Zoo and Alaska Zoo.

During the pandemic, the Youth Services staff offered "take and make" programs where staff put together materials in kits that were then picked up and the craft put together at home. For example, kids had the opportunity to design a trap to catch a leprechaun using a bag of supplies put together by our Youth Services Staff. Traps were done at home and photos sent to the library to be entered into a drawing for a leprechaun's chocolate gold.

The *1,000 Books Before Kindergarten Challenge* was launched in January on our reading tracking software (Beanstack). Staff created a logo, reading badges, reading log and website page. This ongoing program supports children's readiness to read before beginning formal schooling. By the end of the year, 136 patrons registered for the program and 10,393 books were logged

Technology and Digital Services

Technology Librarian Brad McKenna, with input from library staff and patrons, updated the design of the library's website improving functionality and access to key resources. In September, we were able to again offer in person tech help with an additional drop in tech help session taught by part-time Library Associate Eric Berube. The library added more tech devices for patrons to

borrow including an additional hotspot, two Chromebooks, a GoPro video camera, a karaoke machine, a sewing machine and a Nintendo switch. We added two new digital offerings – online *Wall Street Journal* and *Comics Plus*.

Library Staff

In 2021, we said goodbye to two beloved librarians. Having served as WML's Youth Services Librarian for ten years, Barbara Raab retired in August. Barbara made the Children's Room an inviting family destination offering a variety of fun and educational programs. She brought the library into the community through her collaboration with daycares, preschools and the Wilmington Public Schools. Brittany Tuttle, Assistant Teen Services Librarian, worked at WML for six years and is credited for creating a plethora of exciting and varied programs for teens.

In April as the library prepared to resume full service hours, two vacant positions were filled.

Library page Eric Berube was promoted to the position of part-time Library Associate and Kim Lambert joined the staff as the other part-time Library Associate. We welcomed Danielle Masterson as our new Youth Services Librarian in August and Sara Rottger as the Assistant Teen Services Librarian in October.

Marketing Librarian Ellen Boyle was awarded a scholarship to attend the Library Marketing and Communications virtual conference in November. Ellen will be implementing many of the takeaways she learned that will help better promote all that the library offers. Kudos to Ellen for getting WML noted on *Forbes.com* with her Taylor Swift book display which also made its way around the Internet and was featured in *Literary Hub* and *American Libraries*.

At the biannual staff meeting in June, staff went on a tour of the wetlands behind the library led by Martha Stevenson and Suzanne Sullivan, local vernal pool experts. At the December staff meeting, Town Curator Terry McDermott led us on a tour of Wilmington's Center Village Historic District.

Assistant Library Director Charlotte Wood spearheaded a staff Green Committee to focus on ways to improve our environmental impact ranging from reminder stickers to "Turn off the lights" to using BHP free receipt paper.

Acknowledgements

WML received a CARES Act Grant from Massachusetts Board of Library Commissioners. The grant amount of \$3,360 was used to fund two library programs - a jazz concert and keynote speaker for Wilmington Reads *The Great Gatsby*. The funds were also used to purchase the Cricut Maker, a "smart" cutting machine used for DIY projects and craft programs, a Bluetooth speaker used for outside programs, and an Owl Pellet Dissection Kit.



Town Manager Hull Presents Barbara Raab with the Baldwin Apple upon her Retirement

The Friends of the Library are acknowledged for their ongoing support. Thanks especially to the volunteers on the Friends Executive Board and the Book Store Next Door volunteers. In August 2021, the Friends held its first gently used jewelry sale raising over \$4,000. Kudos to the jewelry committee and the volunteers who made this event a success. The Friends of the Library ended the year with its 2021 Annual Appeal to raise funds for a StoryWalk® at Rotary Park.

COVID 19

The pandemic continued with us throughout the year requiring flexibility and patience as staff navigated ongoing changes. The library building remained closed to the public the first part of the year because of high infection rates but curbside and phone service were available. Library staff worked regular shifts and remained busy offering virtual and outdoor programs. On March 22, the library reopened to the public with limited hours of service and appointments required in the Children's Room. On April 12, the library reopened full service hours with some limitations on visits to the Children's Room. As more people became vaccinated and the virus numbers began to decline, Governor Baker lifted the mask mandate on June 1. The library began offering some limited indoor programming and a return to normal seemed to be on the way. However, when infection rates began to rise again in the fall, a town mask mandate for employees and visitors in public buildings went into effect on October 1. Once again, the staff is acknowledged for their resilience and positive attitude and thanks to our wonderful patrons for their kindness and understanding as COVID continued to impact our personal and work lives.

LIBRARY STAFF

(as of December 31, 2021)

Library Director - Christina Stewart
Assistant Library Director - Charlotte Wood
Administrative Assistant - Gloria Corcoran

Adult Services Librarian - Erin Driscoll
Marketing Librarian - Ellen Boyle
Technology Librarian - Bradley McKenna
Youth Services Librarian - Danielle Masterson

Circulation Librarian - Lisa Crispin
Assistant Technical Services Librarian - Laurie Wierzbicki
Assistant Children's Librarian - Nicole Chevalier
Assistant Teen Services Librarian - Sara Rottger

Adult Department
Circulation Assistant- Ruth Ellen Donnelly

Library Associates
Eric Berube, Britney Chin, Jean Diorio
Kim Lambert, Jacqueline Strob

Library Pages
Lian Jergens, Holly Lemay, Isabel Lentini
Neda Stoeva, Meghan Tompkins, Amanda Tran

LIBRARY STATISTICS FOR 2021

Hours Open Weekly

Monday through Saturday 9-5
Monday through Thursday evenings 5-9

| | | |
|-------------------------------------|--------|---------|
| Population | | 22,539 |
| New Patrons Registered | | 787 |
| Total Registered Borrowers | | 12,575 |
| Library Visits | | 57,065 |
| Items in Collection | | 47,449 |
| Downloadable eBooks and Audio Books | | 48,533 |
| Print and Electronic Subscriptions | | 1,232 |
| Museum Passes | | 13 |
| Circulation | | 152,413 |
| Physical | 99,652 | |
| Digital | 52,761 | |
| Interlibrary Loan | | 43,436 |
| To other libraries | 18,780 | |
| From other libraries | 24,656 | |
| Information Services | | |
| Information Desk Transactions | | 1,976 |
| Internet Sessions | | 3,539 |
| Website Hits | | 359,493 |
| Library Programs | | 524 |
| Children's Programs | 250 | |
| Teen Programs | 73 | |
| Adult Programs | 201 | |
| Total Attendance at Programs | | 7,876 |
| Children's Programs | 5,287 | |
| Teen Programs | 440 | |
| Adult Programs | 2,149 | |



Sarah D. J. Carter Lecture Fund Committee

Sarah D. J. Carter's Will contained the following: "I give and bequeath to the Town of Wilmington the sum of six thousand dollars in trust to invest the principal sum and to expend the income in maintaining courses of lectures for the benefit of the people of Wilmington." The first program was held in October of 1910.

For 109 years, the Sarah D. J. Carter Lecture Fund Committee presented a wide variety of programs to very appreciative audiences. Unfortunately, the COVID Pandemic halted our program of 2020. As the COVID virus was still active in 2021, the Committee felt that, again, we must cancel our program.

Committee members Adele Passmore, Ann Berghaus, Andrea Houser, Ann St. Onge and Barbara Bishop are hoping to finally have our 110th year performance in the fall of 2022.

Historical Commission

In yet another challenging year, the Wilmington Historical Commission has remained committed to bringing public awareness to Wilmington's wealth of historic resources.

The Commission continues to be invested in the maintenance of informational plaques on properties of historic significance located within the Town. Many of the plaques currently on homes are over twenty years old and substantially deteriorated. We have made contact with the current homeowners and are working towards replacing the plaques upon request. There are also ongoing efforts to evaluate which other plaques may require replacement.

The privately owned Boutell-Hathorn House, as well as the Butters-Avery House (known locally as the Butters Farm House), are both important artifacts of the Town's colonial past. This past year the Commission, in cooperation with Historic New England, conducted site visits of these properties and remains committed to stewardship and preservation of these two important

properties. The current owners of the Boutell-Hathorn House have constructed a chicken run outside of their barn and the current owners of the Butters-Avery House have completed their restoration of this amazing property. An Open House was held in the fall at the Butters-Avery House and the Commission was able to donate a bronze plaque, mounted on a piece of granite, in



Butters-Avery House

commemoration of Butters Family's military service. We are grateful to the dedicated property owners for the work they do to maintain and improve, in a historically sensitive manner, these significant historic structures.

We were able to reopen the Museum to invite a limited number of visitors in for tours. And for that, we are grateful. However, again this year, the Town Museum's Holiday Social was cancelled due to the COVID-19 pandemic, the Commission was proud to donate a decorated holiday wreath to We're One Wilmington's virtual Festival of Trees in December. The Commission looks forward to a return of the Holiday Social in the future.



Members of Butters Family

Memberships in historic preservation organizations were renewed. Memberships include Historic New England, the American Association for State and Local History, the New England Museum Association and the American Alliance of Museums. During this year of pandemic closures and restrictions, these memberships were a valuable resource of pandemic-related information, especially for the Town Museum, as we all struggled to understand the implications of a public health emergency that changed the way citizens can experience and understand local cultural resources. These memberships also aided the Commission in advertising for a new Museum Curator and provided us with three outstanding applicants. With the aid of our current Curator, Terry McDermott, and Assistant Town Manager, Kerry Colburn-Dion, we were able to offer this position to Ms. Cienna Lyon. Cienna started working with Terry in mid-November.

The Wilmington Town Museum is the Town's greatest historic asset and at the cornerstone of the Commission's mission to cultivate public awareness of the Town's past. As curator of the Town Museum, Terry McDermott was tasked this year with overseeing the Museum in a very unstable year with limited access to the museum. But even without visitors, caring for the Museum necessitates cleaning and other maintenance activities, as well as care and conservation of Museum archives and artifacts. There is a huge initiative ongoing to develop an inventory of the Museum artifacts. Our curator remains a resource for citizens of the Town, ready to research and answer queries as needed. In addition, the curator established a social media presence this year to share Town history and some of the Museum's resources to the public while the Museum was closed.

The Commission is grateful for the Town's support of the Town Museum and other work of the Commission. Thanks are extended to all members of Town administration, especially the Town's Department of Public Works and the Public Buildings Department.

Bonny Smith remained chairman of the Commission in 2021. Gerry Duggan, Diane Harvey, Bob Mallett, Christine Johnston and Paul Chalifour continued as active Commission members Megan Delehanty Coslick resigned the Commission and we are currently searching to fill that vacancy.

Nancy Kirwin resigned as the Clerk of the Commission based on health concerns. We hired Ms. Emily Lam as the new Clerk of the Commission.

The Wilmington Historical Commission meets on the second Monday of the month at Town Hall and the Wilmington Town Museum.

Col. Joshua Harnden Tavern and Wilmington Town Museum

The Wilmington Town Museum continued to face challenges in 2021, reopening in May after being closed to the public for over a year. However, once tours were again offered, visitors returned. While unable to produce events that bring in the crowds that the Museum has seen in the past, the public has still had the opportunity to enjoy this important historic town resource.

With large indoor public events not recommended for most of the year, the Museum continued in efforts to bring history to Wilmington's citizens in new ways. Local historical trivia, photos and artifact images were shared through the Museum's Twitter account. Working with the Wilmington Memorial Library, the Museum Curator led a tour through the Wildwood Cemetery in a program that celebrated the eccentricities and occasional generosity of the legendary Mrs. Dr. Henry Hiller, "the Lady of the Caskets." Also in cooperation with the Library, a Walking Tour of Wilmington's Centre Village Historic District was updated and revised – it should be available to the public in 2022. The Museum contributed three photos to the Reading Municipal Light Department's annual calendar of historic local images. And much time and effort was spent in reviewing the Museum's inventory of papers and artifacts as we continue to create a comprehensive catalogue of the Museum's impressive collection.

Maintenance of the Town Museum's historic Harnden Tavern building is always ongoing, thanks primarily to the efforts of Wilmington's Public Buildings Department. The exterior painting of the Carriage House and other buildings on site that began in 2020 resumed in the late summer and early fall of 2021. Friend of the Museum Steve Berghaus continued in his efforts to maintain the large set of wooden stairs up the hill to the Carriage House. Late in the year four of the Museum's antique windows were restored as part of an ongoing project to rehabilitate all the windows in the Harnden Tavern.



Farmers and Mechanics Club Dishes

Later in the year, the Museum was fortunate to benefit from the efforts of dedicated volunteers. Steve Berghaus continues to be an incredible asset as he works to make a visit to the Carriage House an important part of a visit to the Town Museum. Two students from Shawsheen Tech, Josh Tompkins and Cameron Kubiak, and Brendan Fitzpatrick from Wilmington High School spent volunteer hours at the Museum in the fall, helping with cleaning, organizing and any other tasks that were needed. Their efforts are greatly appreciated.

The Museum was honored to receive an impressive selection of papers and artifacts in the past year. Donations included: horse tack formerly from the Buck house, donated by Charles Przyjemski; an antique apple peeler from Patti Ward; papers and Wilmington ephemera from Andrea Houser; Sheldon family papers and artifacts from Susan Caron; Wilmington related documents from Mary Fleury, related to the Doucette family; papers and artifacts of the Fallon

family donated by Elizabeth DeSisto; a Victorian lamp, 19th century samplers and other items from Nanci Robinson; a quilt depicting the Harnden Tavern donated by the Banda family from the estate of the late James Banda; agricultural tools from Christine Johnston; and a piece of art created from a book from Joan Sadowski.

Wilmington's Department of Public Works and the Public Buildings Department provide support and expertise in maintaining the grounds, and the Museum could not operate without their valuable efforts. The staff at the Wilmington Memorial Library have provided opportunities for the Museum to share Town history with citizens, through sponsorship of the Cemetery Strolls, publication and distribution of Museum produced historical information, digitizing of historical photos and maintenance of a database of town books and newspapers. The Town Museum and the Historical Commission are appreciative of continuing support of the Museum from the Town Manager's office, as well as from other Town departments.

At the end of 2021, Terry McDermott retired as Curator of the Wilmington Town Museum after a tenure of over 16 years. Cienna Lyon was hired to be the new Curator in November and her credentials and expertise will be invaluable in bringing the Town Museum to a new level of professional operation. The Museum Curator remains available to answer questions from the public about the Town's rich history, including families, businesses and houses of historic significance. We look forward to providing enriching experiences for the citizens of Wilmington in the future.

Winter Hours Tuesday & Thursday, 10 a.m. to 2 p.m.
First Sunday of month, 2 p.m. to 4 p.m.

Summer Hours Thursday & Friday, 10 a.m. to 2 p.m.
First Sunday of month, 2 p.m. to 4 p.m.

Recreation Department

The Recreation Department's continuing goal is to offer high quality, relevant programs and services to the residents of Wilmington. The Recreation Department aims to provide solutions to new challenges faced by residents in evolving life situations. New residents can meet others, parents can find a wide variety of reasonably priced programs for their children to sample, "empty nesters" might take a class or enjoy theater or event tickets and residents of all ages continue to reap the benefits of group travel and assorted fitness programs. The Recreation Department has been in full-time operation for 51 years. The Department is located in Room 8 at Town Hall. Office hours are 8:30 a.m. to 4:30 p.m., Monday through Friday.

The Recreation Commission, formed in 1953, acts in an advisory and policy making capacity. Volunteer members are: C. Michael Burns (Chairman), Charles Biondo (Vice-Chairman), Suresh Alambath, Jennifer Crane and Laurie Robarge. Commissioners are active in various groups, committees and clubs throughout town. We would like to thank Sheila Burke who ended a 17-year tenure on the Recreation Commission this year. We benefitted greatly from her time and expertise.

The Recreation Office staff remains small, with only three full-time employees (Director, Karen Campbell; Program Coordinator, Brett Sawin and Senior Clerk, Marilyn Manos). Linda Kanter retired in November 2021, after an 18-year stint assisting residents in "recreating". Linda's contributions to the Department are far too numerous to list – simply put, she will be missed. In addition, there are normally over 80 part-time and seasonal employees and over 350 volunteers who help to run the department's programs. The department offers, on a year-round basis, an

ever-changing slate of activities for residents of all ages. While the office is open Monday through Friday, recreation programs are scheduled virtually every day of the week and into the evening hours.

A primary objective of the Recreation Department is to offer a wide variety of quality programs that are as affordable as possible. Registration fees remain low, especially in comparison to those of other towns or organizations. The Department is funded by a variety of sources. The town-appropriated budget provides for a full-time Director and Senior Clerk as well as some limited supplies and staff training costs. Program fees fund the position of the Program Coordinator and heavily supplement the town-funded budget. We strive to keep fees and costs low by utilizing cost-saving methods including the bid process, fund-raising and in-kind services. We continue to search for innovative ways to generate funds to offset costs for the recreation consumer.

Volunteers are critical to the success of Recreation programs. Volunteers might find themselves coaching a T-Ball or Basketball team or distributing treats to children marching in our annual Horribles Parade. We greatly appreciate our residents who give so generously of their time, and most report that they also gain on personal levels by volunteering. This year, we received generous donations of products and services from local businesses and organizations including Utz, the Wilmington Fire Department, the Wilmington 4th of July Committee and the Wilmington Police Department. The Town Public Buildings and DPW staff frequently assist us in providing locations and services for our classes and events. We are thankful for their quick responses and teamwork focus so that we can offer the best quality programs possible.

2021 continued to be a challenging year – social distancing required by the pandemic is the polar opposite of Recreation. The year started with limited programs as the schools were closed and trips continued to be postponed. In the nicer weather, we offered as many outdoor programs as we could, and supplemented them with virtual programs and some small indoor programs when it was safe to do so. We were grateful to be permitted access to the school buildings during the summer, and we were successful in bringing back the popular Tiny Tots/Kids Club and Playground Programs. Adults continued to play tennis and Pickleball on town courts. By year end, we were offering most of our normal, pre-pandemic programming, except for adult basketball.



A Proud Winner of the Fishing Derby

The Recreation Department is responsible for the oversight of Town Beach at Silver Lake. Our responsibilities include staffing the beach with Lifeguards and Gate Attendants, training the staff, working with Public Buildings to ensure the Bath House is stocked, clean and safe, and coordinating with DPW to be sure the beach is maintained at the high level deserved by residents for this important resource. The Recreation Department was able to reopen the beach in 2021 after a pandemic-induced closure in 2020.

Many residents turn to our quarterly flyer when making decisions for their entertainment options. We offer gift certificates that may be redeemed for any of our programs or trips. Increasing numbers of residents are choosing to give the gift of travel and recreation programs, providing enhanced life experiences for their family and friends. We actively solicit suggestions for future offerings and encourage our talented residents to teach a class.

As restrictions have eased, and vaccinations have become available, our customers are letting us know that they are “ready to roll”, and demand is high for our day and overnight trips. We sent full buses to enjoy the Turkey Train and a holiday luncheon that included a performance by the Sicilian Tenors. In October, 50 travelers enjoyed the majesty of the Grand, Bryce and Zion Canyons, after an 18-month postponement of the trip. The Recreation Department will continue to plan a selection of day, overnight and extended trips designed to accommodate and attract residents.



Participants of the Canyonlands Recreation Trip

The Recreation Department is privileged to “give back” to Wilmington and its residents. In 2020 and 2021, we funded the design and engineering plans for the new Shawsheen Elementary School outdoor courts. We will continue to self-fund our community events to further our positive impact on Wilmington residents.

Our holiday and seasonal celebrations further enhance the sense of community and identify Wilmington as a unique and close-knit town. They include the Fishing Derby, Concerts on the Common, Horribles Parade and Santa’s Workshop. We were delighted to offer all of these this year after cancellations in 2020.

In an attempt to be as accommodating as possible, we have an online registration system providing residents the option of registering for most of our programs and trips from the comfort of their home. Of course, registrations can still be handled in the Recreation Office by phone, mail or drop-



Town Manager Hull Visits with Santa
During his Stop at Town Hall

off in the Town Hall night slot. Our newsletter is available online through the Town website by accessing Recreation, followed by the link for “Recreation Matters”. Our newsletters are also available in Town Hall, the Wilmington Memorial Library and the Buzzell Senior Center. One of the most common requirements of the Recreation staff is to act as an information source. We answer a wide variety and large number of questions daily about local and regional services.

In order to improve our communication methods to our residents, we maintain a Facebook profile page. Having a social media presence allows us the opportunity to interact with people in a relaxed, online environment at no cost to the department. We are able to share announcements about new events or happenings, market our existing programs, and receive direct feedback from our customers. Additionally, our visitors are able to ‘Like’ and share our posts as well, thereby expanding our outreach to potential new customers.

Wilmington is a suburban community, considered a “well located town”, with easy access to major roads, parks and beaches, sporting events, theatre, arts and museums. Today’s recreation consumer is searching for opportunities to access all of these area attractions, as well as local activities. The Recreation Department allows people to choose a new sport or science class, learn a new skill, socialize with fellow residents and enjoy recreation at a convenient location and at a reasonable price. These dynamics stress the importance of town support for the Recreation Department. The positive feedback and generous donations of time from volunteers that we receive are evidence of the appreciation of local residents for the Recreation Department. We are an ever-changing environment and a solution to the continual changing needs of our residents. The Recreation Department’s ability to adapt and our commitment to provide quality service is a trademark that we stand by. While we were tested throughout the pandemic, we are ready to bring our residents back together in 2022 through our diversified programming.

Elderly Services

The Department of Elderly Services recalls the year of 2021 as the year of HOPE. The department is extremely committed in providing services to its elderly residents. Even though 2021 was a very difficult year of dealing with the pandemic, we were able to continue with the vital services that make the department what it is, being committed to providing services and programs for the older adult of Wilmington. These services include information and referral, care planning and management, health and wellness services, transportation services, home delivered meals, educational programs, counseling and family support services, financial and health insurance counseling, and medical advocacy. The Department of Elderly Services holds two main purposes, first a social service department that provides case management, resource and referral, home delivered meals and transportation. And second as a center for residents 60 and older to gather to share in educational, recreational and social programming.

The year 2021 began with the sign of hope. With the start of the year, COVID-19 vaccines started to roll out and the Department of Elderly Services and the Board of Health worked together to get a list of all elders interested in being vaccinated. The department was able to assist over 362 residents in registering for vaccines at the Shriners Auditorium, which was facilitated by the

Board of Health, Doctor Sharon Stotsky's office, Action Ambulance as well as the Massachusetts vaccination sites located throughout the state. For many the vaccination rollout was difficult. Most did not have access to a computer, and many were unable to travel to the Massachusetts vaccination sites. However, with a great deal of teamwork and patience, most who wanted a vaccine were able to receive one. During the booster rollout, the department once again stepped forward to assist those who needed help to register and make sure everyone was able to receive a booster shot who wanted one. There were over 825 outreach calls to make sure elders who wanted the first, second and/or booster vaccine were able to receive them.

This past year has been beyond difficult for everyone, especially for our older adults. As March approached, the year anniversary of this pandemic, we had some time to reflect. The department realized just how many people we have lost over the last year, a majority due to COVID. The Department of Elderly Services witnessed families, friends and residents mourn their loved ones without being able to have the physical support and comfort of others. On Thursday, May 13, 2021, the Department of Elderly Services sponsored a community candlelight vigil "Celebration of Life – A Community of Hope", at the Town Common. This event was in collaboration with the local clergy and residents to honor those we have lost over the past year. We also welcomed all who would like to honor their loved ones to design a square for a "Celebration of Life – Community of Hope" quilt. We asked that they pick up a remembrance packet. They could personalize a fabric square in any way they saw fit and they were extremely creative. Jane Hill volunteered to put the "Remembrance Quilt" together, hoping the quilt will be a lasting remembrance of those that we have loved. The quilt is hanging in the entrance lobby of the Buzzell Senior Center. Of additional importance, losing a loved one is never easy. For many, losing someone during the time of this pandemic has been especially difficult. As a follow up to the "Celebration of Life – Community of Hope", the Department of Elderly Services hosted Nancy Duffy, from Beacon Hospice. Nancy led a 3-part series on Dealing with Loss held at the Buzzell Senior Center.



The Department provided home delivered meals to over 133 residents of Wilmington Monday through Friday. In 2021, we delivered 15,594 home delivered meals. This necessary service continued, throughout the course of the pandemic, with the staff assisting our regular drivers to keep everyone safe. During this time, the department also offered to assist with grocery shopping for anyone in need. The community stepped up ready to volunteer to assist with this task as well.

It became apparent, early in the pandemic, that there were some significant issues facing our older adults. Food insecurity and social isolation being the two that were the focus in the very beginning. With everyone being told to social distance and to stay away from large gatherings, our population was immediately impacted. The Department of Elderly Services immediately began reaching out to our older adults. There were still unmet needs that had to be put in place for the home bound elders. It became evident that there was a need for outreach in meal delivery. We were very fortunate to have the support of the community in helping to prepare the meals and the department's immediate staff delivering these meals. We had over 45 participants that included restaurants, organizations and residents help in providing needed meals and support, beyond the home delivered meals.

In a recent publishing of the “More Than a Meal” Comprehensive Network Study affirmed “that local Meal on Wheels programs, as a collective, operate as a closely knit network across the community, state, and regional boundaries”, they “share the same important core offerings – nutrition, safety, socialization and community connection”. During this time of COVID, these benefits are even more crucial. This population are the people who should be getting meals and fresh produce delivered to their homes. The question is who can do that, who will pay for the service and who understands the need for that service? The answer to this question for the Town of Wilmington is the Wilmington Department of Elderly Services.

An opportunity became available through a Winchester Hospital Community Grant. The Department of Elderly Services was successful in the grant process and was able to start a new program called “Meals and More”. This program gave the Wilmington Department of Elderly Services a new way to help support elders in need of proper nutrition and social support during the COVID pandemic. “Meals and More” was a fantastic opportunity for the community to come together and be supportive. With the support of Lucci’s Supermarket, we were able to purchase fresh produce bi-monthly. The fruit was distributed through our Home Delivered Meals program and/or direct home delivery by the department staff. There were 308 recipients who were able to receive bags with a variety of 6 pieces of fresh fruits and vegetables. There was a total of 991 deliveries since March 2021. We thank Winchester Hospital Community Grant for making this opportunity possible to the Wilmington Community.

One of the favorite activities of 2020, carried right into 2021, our “Grab and Goes”. Each month we provided one, sometimes two, Grab and Goes at the Buzzell Senior Center. It is a true drive by with a delicious meal and dessert. From the traditional Harrow’s Chicken Pot Pies for Valentine’s Day, Lou Cimaglia and Peter and Vicky MacLellan’s Saint Patrick’s Day corned beef dinner to strawberry shortcake desserts. These wonderful Grab and Goes were enjoyed by all (approximately 95 recipients each event). They continue to be a highlight for both staff and participants alike, it’s a way we can truly connect. We are extremely grateful to all our sponsors including those amazing anonymous donors for allowing the “Grab and Goes” to continue.



The department provided ongoing social services to our residents. This included case management, fuel assistance (50 new/ongoing applicants), SNAP application, home visits and medical equipment. Our “Medical Equipment Lending Program,” a service that has increased in demand, especially when more people were quarantined at home. Elders and their families can borrow equipment to help elders stay home safely and assist in deferring the cost of such equipment. We offer wheelchairs, walkers, canes, bath chairs, benches and commodes. We also offer electric wheelchairs, scooters and electric recliners as part of this lending program when available (81 recipients.)

Our transportation services to medical appointments continued, with the Board of Health guidance. The van traveled 14,635 miles which accounts for 1,112 medical runs, 201 shopping runs and 362 miscellaneous runs. We continued with our monthly birthday cards, on the average 65 cards a month, as well as daily outreach calls (15-25). Our SHINE counselors were able to continue to provide information on healthcare plans over the phone (141 participants). The Income Tax Program scheduled 181 appointments (181 recipients). The volunteers from AARP were able to complete all tax appointments that had been scheduled. A Flu Clinic with the Board of Health (78 recipients) was held in September under the tent at the center.

It is also important to discuss the team approach that we are fortunate to have in dealing with the protective issues such as elder physical, emotional and financial abuse. There were over 50 protective cases in 2021. These are difficult issues that do occur in our town and it is important that they have an advocate that can support them. With the support of the director and case manager along with the Police and Fire Departments, appropriate referrals support elders and their families. The goal is to ensure that older residents are protected from personal exploitation, neglect and abuse. This, in turn, continues to strengthen the one-on-one connection between the elder and staff throughout the community.

In May, we announced that the Wilmington Buzzell Senior Center will be starting our programming in a new and innovated way. We had a tent (20x40) that was placed next to the building that was used as an extension of the building, that was supported by the Executive Office of Elder Affairs Formula Grant. Pre-registration for classes and activities was required. All classes were able to resume including: Tai Chi, Zumba, Yoga, Gentle Yoga, Art Class, Sew, Knitting, Ceramics, Cards, Book Club, and Bocce Group. Along with three new classes: Chair Yoga, Dance and Tone and Chair Dancing. This was all able to occur with safety protocols set in place by the Board of Health. The Hiking Group continued to be a big favorite. This group was able to hike different trails in the surrounding area with Arnold Peterson as the leader. They met weekly, through any type of weather. Arnold is quick to remind us that this was a great way to get some exercise, connect with others safely and explore some natural resources.



The department is proud of the tradition of our intergenerational programs and the year 2021 was no different. The students truly are the meaning of HOPE. Each brings a different perspective and wants to make an impact for the community. In January of 2021, Wilmington High School student, Class of 2014, Nikk Tetreault, gave her creative coloring book of famous Wilmington locations, as a gift for our first Grab and Go of the year. In June, Daisy Troop 83443, came to the center to plant beautiful flowers in large planters to make our new “tent area” come alive with color. The troop also left heartwarming messages by walk chalk for everyone to see. For the holiday season of 2021, Wilmington High School Seniors, Alyssa Rago and Celia Kulis, created a project called “Letters of Love”. Alyssa and Celia went to students, from kindergarten to seniors in high school, and asked them to write or draw a “letter” for Wilmington older adults. Over 150 letters were shared with all residents receiving home delivered meals. Just before the holiday, Alyssa and Celia hand delivered these “Letters of Love” to all the residents at Deming Way. All these projects made a true impact on the community and individuals that have been isolated during this pandemic.

The department continues to be very active on our Buzzell Senior Center Facebook. It has proven to be a great way to keep everyone involved with different exercise classes, “Grab and Go” events, and fun special programs and messages that were directed right to them. Our monthly newsletter continued to be written and edited by our staff. This newsletter not only provided information about activities and great photos of the happenings at the Buzzell Senior Center but also alerts elders to assistance programs which include prescription programs, senior tax work off program,

fuel assistance program, food stamps and Scam warnings. The newsletter can be found on our website, Facebook, Twitter, the Buzzell Senior Center, the Town Manager's Office and can be sent to you by email monthly. Our website continues to be informative not only to the elders in the community but also their families. Our Twitter @TheBuzzellBuzz has grown to over 335 followers. These have proven to be fun and great communication tools for the department.

Once again, the Giving Tree looked different this year. What we did find through these times, was that the support from the community was as strong as ever. Gift cards to local grocery stores, or restaurants with delivery/ take out were mailed out to our residents. There was over \$4,600 worth of gift certificates that were sent out to over 200 elders in the community. Thank you for making their holidays special.



The department was excited to be a first-time participant of the WOW (We're One Wilmington) Festival of Trees. Our "Color Me Purple" tree, to support Alzheimer Awareness, was decorated in all purple handcrafted ornaments made by our ceramics and knitting and crocheting classes. Others donated gift cards to local businesses to add to the tree. This was a wonderful way for the department to support WOW and bring awareness to Alzheimer's.

The year 2021, proved to be a very hopeful year for the Department of Elderly Services. The Department continues to provide key social, educational and health services for the older adult as well as continuing to work collaboratively with other community agencies. Working with the community has given everyone a sense of belonging, caring and hope that we could all make it through this very difficult time, no matter what age. We would like to thank the Town Manager, Selectmen and the following organizations,

businesses and Town Departments: Wilmington Fire Department, Wilmington Police Department, Board of Health, WCTV, Wilmington

Methodist Church, Wilmington Elks, Wilmington Rotary, Wilmington Food Service, We're One Wilmington, AJ's Kitchen, Designs By Don, Dovetail Companies, Wilmington Dunkin Donuts, As Good As It Gets Café, Power of Flowers, Rocco's Restaurant, Winchester Hospital and Lucci's Supermarket.

Veterans' Services



The Department of Veterans' Services is responsible for administering and supervising the assistance given to Wilmington veterans and their dependents in matters pertaining to their rights and benefits under the various federal government programs. Direct involvement in implementing such programs is practiced. Our duties include giving advice to veterans, their dependents and others properly concerned of their rights, privileges and benefits under the several governing bodies involved and for a variety of types of benefits. Receives applications,

investigates and approves disbursements of monies and benefits. We file applications on behalf of veterans and/or their dependents for various benefits and allowances, i.e., state bonus, G.I. Loans, burial allowances, etc. Assists veterans of Wilmington in obtaining service records and assist them in the preparation of applications and documents of all sorts pertaining to their welfare. We keep posted and updated on all changes in rules, regulations, law's, etc. relating to Veteran's benefits. Dispenses information, answers questions of veterans and the public. When requested, locate housing for the homeless and requesting donations of clothing and household supplies as needed. The Department coordinates the Memorial Day Parade including the preparation of the Programs for distribution, Veterans' Day ceremony and all other Veterans related services throughout the year for the residents of Town of Wilmington.

The Town of Wilmington receives 75% reimbursement from the State for funds expended by the Town in accordance with M.G.L. Ch. 115. The VSO also assists Wilmington veterans with applying for all other State benefits such as tuition waivers, grants, student loans, annuities, outreach centers, counseling, tax exemptions, burial in Massachusetts and National cemeteries, employment and Veterans license plates, etc.

Under the category of Federal Aid, veterans are assisted in processing applications for benefits including service-connected compensation, disability pensions, personal aid pensions, social security benefits, medical, education, housing, employment, medals, life insurance, death benefits and retrieving military records for veterans who, without such documents, would not be eligible for any benefits. The Wilmington Dept. of Veterans' Services has assisted many veterans and their dependents to increase their compensation from the Federal government received through the Veterans Administration (VA) through compensation, pension and widow's pension. We also do many home visits as necessary for our older home bound veterans.



The Department also works to coordinate public events such as Veterans' Day, Memorial Day, 9/11 observances and dedications of memorials. The Town of Wilmington continues to show its commitment to veterans of all eras. The large

crowds every year at the Memorial Day and Veterans' Day ceremonies are truly impressive and show the commitment the Town of Wilmington has for all its veterans and this past year was no different.

On May 22, a large crowd was present for the dedication of Gillis Square on the corner of Federal and Liberty streets in honor of Mr. Edward Gillis. Memorial Day 2021 was very well attended and saw the return of our parade. The ceremony began with our National Anthem sung by Wilmington Resident Ryann Walsh, followed by the reading of Lincoln's Gettysburg Address by Kyra Turner, and the Memorial Day Poem read by Brynne Ebert, both 8th grade students at Wilmington Middle School. As always, the Wilmington VFW, American Legion, Police and Fire Honor Guards were in

attendance with the Legion Riders from Wilmington. The Minutemen of Wilmington fired the traditional volley with their Ceremonial Cannon. All veterans' graves and memorials were decorated for Memorial Day, and the Wilmington Memorial Library was rededicated in honor of the four young men KIA in Vietnam. The Town of Wilmington knows NEVER FORGET is not a "hash tag" but a way of life.

Our department assisted with the "Moving Wall" while it was on display on Plum Island in July 2021 and the celebration of India's Independence in August. On September 17th we ran our very successful 1st Annual Veterans' Cook Out that was well attended, and we presented many "Quilts of Valor" to deserving Wilmington veterans. Every veteran and family member in attendance received a Wilmington Veterans' Services coffee mug and left with a full belly.

This Department, along with the 9/11 Committee, Wilmington High School, Board of Selectmen, Wilmington Fire Department, Wilmington Police Department and volunteers observed the 20th anniversary of the tragic events of September 11. Wilmington Common had a display of 2,977 American flags for the entire weekend. On September 11th, we assisted with a ceremony at the High School, then laid wreaths at the Collier, Police and Landry Memorials. We were part of a large crowd that gathered on overpasses, from Boston to Lawrence, for USMC Sgt. Johanny Rosario Pichardo who was killed in Afghanistan.

This past year the Department of Veterans' Services also was very involved in the Wilmington community during Veterans' Day, running many events for our veterans and their dependents. The Department of Veterans' Services spoke to the students at Wilmington Middle School, Wilmington High School, Abundant Life and Lowell Catholic, where PFC John F. Landry went to school. PFC Landry was Killed in Action in Iraq on March 17, 2007.

At the 2021 Veterans' Day Ceremony, with the help of Kathleen Bell, we were able to present 12 "Quilts of Valor" to deserving veterans. Quilts of Valor is an organization that has a mission to thank veterans. The Quilts of Valor Foundation began in 2003 with a dream, literally a dream. Founder Catherine Roberts' son Nate was deployed in Iraq. According to Catherine her dream was as vivid as real life. She saw a young man sitting on the side of his bed in the middle of the night, hunched over. The permeating feeling was one of utter despair. She could see his war demons clustered around, dragging him down into an emotional gutter.

Then, as if viewing a movie, she saw him in the next scene wrapped in a quilt. His whole demeanor changed from one of despair to one of hope and well-being. The quilt had made this dramatic change. The message of her dream was: Quilts = Healing. Since that dream, the Quilts of Valor organization has awarded almost 300,000 quilts to veterans.

The Department was very busy during the holiday season. We delivered Thanksgiving meals and were able to provide several families with Christmas gifts with the help of local company, Baker and Hughes. We continued the tradition of decorating the KIA crosses at Wildwood Cemetery. This year, a family reached out from the West Coast and purchased wreaths for us to decorate their family members' graves.

The Veterans' Administration reports that twenty-two (22) veterans commit suicide every day. Unfortunately, we had to bury one of our young veterans this year that lost his battle with the hidden wounds of war. Please look out for any veteran in need and direct them to our office. The Wilmington Veterans' Services office has become a place for veterans to gather and connect with other veterans who are handling the same issues they are. We are committed to helping any veteran that is in crisis. Over the past year we have connected many veterans with the programs and the counseling they need.



The Director of Veterans' Services for the Town of Wilmington also serves as the Graves Officer and we are also responsible for the decoration of all veterans' graves and memorials in town on Memorial Day.



Board of Selectmen Salute William B. Farrell for his Service

Board of Health

The office of the Board of Health is located in the Town Hall at 121 Glen Road in Room 5 and the Public Health Nurse's office is located off of the foyer in the main entrance. The Board of Health consists of three members appointed by the Town Manager for staggered three-year terms. Serving on the Board in year 2020 were Elizabeth (Libby) Sabounjian, who served as the Chairman, Daniel King, D.D.S. and Jane Williams, M.D. Thank you to Dr. Mark Curdo for serving as the Medical Doctor for the Board of Health.

The Director of Public Health is Shelly Newhouse, R.S. The town has the service of Mark Masiello as a Food Inspector. The Public Health Nurse is Traci Mello, R.N., M.S.N. The Animal Inspector is Christopher Sullivan. The Secretary for the Board of Health is Kim Mytych.

This year the Town of Wilmington Board of Health continued to be the host agency under a tobacco control grant and we hired a new tobacco compliance inspector, Ian Worstell. Ian works closely with program staff, Boards of Health and other City/Town departments on enforcement and compliance issues related to tobacco control. This is a 19.5 hour a week position split between 4 towns, Wilmington, Bedford, Concord and Lexington. Duties and Responsibilities include:

The administrative duties of the office includes issuing permits, reviewing plans for subdivisions, septic systems and other development proposals, issuing enforcement orders and citations, holding hearings, keeping records, attending meetings, operation of the Board of Health website, and other regular administrative duties. The Board of Health meetings are generally held twice monthly on the first and third Tuesday of each month, and usually at 5:30 p.m. Records of all meetings and other documents are kept at the office of the Board of Health.

Environmental field activities included inspection of restaurants, retail food stores, cafeterias in industrial buildings and schools, mobile food trucks, and other temporary food stands such as the Wilmington Farmer's Market. There was no indoor winter market this year due to COVID. Additional Board of Health responsibilities include percolation tests and soil evaluations, subsurface sewage disposal system inspections, semi-public pool inspections, tanning salon inspections, nuisance complaint investigations, air quality testing at the ice rink, hazardous waste investigations, housing inspections, smoking and tobacco law enforcement, Canada Geese control, beaver control and other miscellaneous investigations and activities. West Nile Virus was prevalent in the State of Massachusetts again this year. Wilmington had one positive mosquito pool. The Town of Wilmington is part of the Central Massachusetts Mosquito Control Project which routinely provides preventative spraying and larvacide control throughout the town. Silver Lake opened this year and the Department monitored the bacteria levels throughout the beach season. Late in the season the beach was closed for swimming due to high bacteria levels.

COVID-19 was present in Wilmington throughout the year. The COVID-19 pandemic effected all duties of the Board of Health. The Department's continued main focus became case investigations and contact tracing. Coronavirus disease (COVID-19) strains DELTA and Omicron presented this year as the dominant strains. Wilmington has had 2,462 positive COVID-19 cases in 2021. Our highest number over a 2 week period was 489 positives. Omicron effected our Early Childhood Centers and K-12 schools. COVID-19 has challenged our department's workforce. At times, our department has worked 7 days a week up to 70 hours a week. Several grants were obtained and additional staff were required to keep up with the workload. The Department held several COVID-19 vaccination clinics throughout the year that were offered to all eligible populations.

The clinical component of the Board of Health is primarily the responsibility of the Public Health Nurse, Traci Mello, R.N, MSN. The Department of Public Health's mandated responsibilities included communicable disease surveillance, investigation and follow-up along with adult and

child immunization, Mantoux Skin Testing for Tuberculosis (TB), and TB Case Management. Non-mandated services included a number of health screenings, prevention and educational programs for general wellness.

Elderly Services programs at the Senior Center and in home services started on a limited basis this year due to COVID.

Public Health Nurse, Traci Mello, R.N., MSN is active in the; Massachusetts Association of Public Health Nurses in which she holds a seat as a Member At Large, Massachusetts Health Officers Association, and Community Health Network Area (CHNA-15). Traci is also the Chairwoman to the Education and Research Committee of the Massachusetts Association of Public Health Nurses. Traci is a certified CPR/AED, First Aid Instructor through the American Heart Association and continues the certification and recertification of town employees. The Public Health Nurse continues as a site leader and training coordinator for the Board of Health Public Access Defibrillation Program. AED's may be used by trained personnel in the event of cardiac arrest. She is also certified to teach Youth Mental Health First Aid through the National Council of Behavioral Health. She is also a certified Title V Inspector. Monthly educational boards are presented by the town nurse and can viewed outside the nurse's office at the Town Hall. Health pamphlets located in the town hall lobby are maintained by the public health nurse.

Wilmington offered flu vaccination clinics in 2021. The Department vaccinated 836 residents. The Board of Health receives state supplied flu vaccines every year. This year we received our allotment of state supplied flu vaccine and the Health Department purchased flu vaccines privately. This was done to meet the demand of our residents for flu shots. Since the Health Department is a Mass Immunization Site, we are still taking advantage of a reimbursement program administered by NHIC and UMass Medical that reimburses towns for the program costs related to the seasonal flu vaccine. Kim Mytych, Senior Clerk for the Board of Health, takes part in annual training programs to learn about submitting claims for reimbursements from various private insurance companies for administering and administrative costs associated with the flu vaccination clinics.

In a continuing effort to control the environmental impact of elemental mercury, residents can exchange fever thermometers containing mercury for digital thermometers at no charge at the office of the Board of Health. The office will also receive and recycle thermostats, mercury switches, button cell batteries and any other items which contain mercury.

In coordination with the Wilmington Police Department, the Board of Health sponsors a sharps disposal kiosk at the Public Safety Buildings. Residents can drop off sharps containers in the kiosk that's located in the lobby. There is also a medication disposal kiosk for residents to drop off unwanted prescription and non-prescription medications

The Director participates in the ongoing activities of the Medical Reserve Corps (MRC) and the Health and Medical Care Coalition for Region 3B (HMCC). The coalition participates in local Boards of Health emergency planning and infrastructure improvements for emergency response activities. In 2021 the Coalition met virtually for training and communication for local emergency planning. The purpose of Public Health Emergency Management training is to develop an emergency ready public health department. Both Medical and non-Medical members of the community are encouraged to join and become part of a public health emergency response team whose function is to respond to emergencies such as bioterrorism, hurricanes, vaccination planning and other such disasters.

The Title 5 Septic System Betterment Loan Program, which began in 1999 and continued every year thereafter, received funding again in 2005 and was reauthorized in 2010. Loans were made to homeowners which are to be repaid to the town through the betterment process appearing on the regular tax bill. This was made possible by a \$200,000 grant from DEP and the Massachusetts Environmental Trust and will continue as encumbered monies are still available.

There was no Rabies Clinic this year due to COVID-19. The next rabies clinic is planned to be held on Saturday, April 2, 2022.

Funds Collected:

| | | |
|------------------------------------|-----------|------------------|
| Animal Permits | \$ | 2,400.00 |
| MicroBlading | \$ | 1,100.00 |
| Food Establishment Permits | \$ | 19,515.00 |
| Funeral Homes | \$ | 100.00 |
| Housing Inspection Certificate Fee | \$ | 0.00 |
| Ice Rink | \$ | 100.00 |
| Installers Licenses | \$ | 4,400.00 |
| Medical Reimbursement | \$ | 9,273.13 |
| Mercury Reimbursement | \$ | 1,004.10 |
| Percolation/Soil Tests | \$ | 3,200.00 |
| Pool Permits | \$ | 300.00 |
| Transport/Haulers Permits | \$ | 6,400.00 |
| Rabies Clinic | \$ | 0.00 |
| RdNA | \$ | 800.00 |
| Recreation Camps | \$ | 200.00 |
| Subdivision Review | \$ | 100.00 |
| Sewage Disposal Systems Permits | \$ | 12,900.00 |
| Tanning Salons | \$ | 200.00 |
| Tobacco Sales Permits | \$ | 3,400.00 |
| Well Permits | \$ | 200.00 |
| Grants | \$ | 26,733.53 |
| TOTAL FEES COLLECTED: | \$ | 92,325.76 |

Sealer of Weights and Measures

Since July 1, 2008, representatives from the State Division of Standards have assumed the responsibilities of this position. The following inspections were conducted by the Sealer of Weights and Measures in calendar year 2021 for the Town of Wilmington:

| <u>Inspections</u> | <u>Number Sealed</u> |
|--------------------------------------|----------------------|
| Tested and sealed supermarket scales | 46 |
| <i>Lucci's (11)</i> | |
| <i>Market Basket (32)</i> | |
| <i>Elia's (3)</i> | |

| | |
|---|-----|
| Tested and sealed supermarket/retail scanners | 9 |
| <i>CVS (2)</i> | |
| <i>Market Basket (3)</i> | |
| <i>Target (2)</i> | |
| <i>Lucci's (1)</i> | |
| <i>TJMaxx (1)</i> | |
| Tested and sealed pharmacy weights | 2 |
| <i>CVS (1)</i> | |
| <i>Target (1)</i> | |
| Tested and sealed truck scales | 13 |
| <i>Benevento Asphalt (9)</i> | |
| <i>Lynch (1)</i> | |
| <i>UHaul (1)</i> | |
| <i>Office Paper Recovery (1)</i> | |
| <i>FedEx (1)</i> | |
| Tested and sealed gas station meters | 156 |
| <i>Shell Main Street (12)</i> | |
| <i>Speedway (18)</i> | |
| <i>Z & S (10)</i> | |
| <i>Jimmys (10)</i> | |
| <i>Cumberland (32)</i> | |
| <i>Citgo (10)</i> | |
| <i>Shell Middlesex Ave (20)</i> | |
| <i>Super (10)</i> | |
| <i>A.L.Prime (12)</i> | |
| <i>Mobil (22)</i> | |
| Tested and sealed Town/School scales | 8 |
| Miscellaneous | 10 |
| <i>Analog (5)</i> | |
| <i>Unifirst (1)</i> | |
| <i>LaRosa's (1)</i> | |
| <i>Flaherty (1)</i> | |
| <i>Corner Store (1)</i> | |
| <i>Verizon Wireless (1)</i> | |

The Sealer of Weights and Measures maintains fairness in the marketplace.

EDUCATION

Shawsheen Valley Regional Vocational Technical School District

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2021 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 51st anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Nancy Asbedian and Brian O'Donnell from Bedford; Ronald Fusco, Vice Chairman and Taryn Gillis, Treasurer from Billerica; Christine Kim and Kent Moffatt, Secretary, from Burlington; Patricia W. Meuse, Chairman, and Cheryl Bartolone from Tewksbury; and Robert G. Peterson and Charles Fiore from Wilmington. Bradford Jackson began his tenure as Superintendent/Director of the District in July of 2020.

Shawsheen Valley Technical High School (SVTHS) is one of twenty-six (26) regional vocational technical school districts in Massachusetts. One thousand three hundred and eighteen (1,318) high school students were reported to the Department of Elementary and Secondary Education (DESE) in SVTHS's high school foundation enrollment in October of 2021, and more than 400 adults participated in the school's various adult and continuing education courses.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs one hundred forty-five (145) full-time teachers as well as thirteen (13) paraprofessionals. Of those full-time teachers, ten (10) are department chairs and eighteen (18) are lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

Post-Secondary Preparedness & Student Achievements

2021 was a challenging year for students and staff due to the issues associated with the COVID-19 pandemic. School schedules and routines were completely transformed to accommodate social distancing requirements and remote learning became an essential component of keeping students engaged with their learning. We are proud of the incredible resilience, flexibility and adaptability that all members of the Shawsheen community exhibited during this time, especially our students. In the face of the many changes and challenges that occurred this year, the achievements of our students feel more important and impressive than ever.

Post-Secondary Plans of Graduates. In June of 2021, SVTHS graduated 313 seniors. Fifty-four percent (54%) of the graduates planned to attend a two- or four-year college or other post-secondary schooling in the fall. Thirty-five percent (35%) of the graduates intended to continue working in their trade or another pathway, and four percent (4%) of graduating seniors planned to enlist in the military.

Scholarships and Awards. One hundred fifty-four (154) scholarships were distributed to seventy-six (76) students in the Class of 2021 totaling \$144,300. Twenty-three (23) members of the Class of 2021 were members of the National Honor Society (NHS) and the National Vocational Technical Honor Society.

Cooperative Education Program. At the conclusion of the 2021 school year, fifty-eight percent (58%) of eligible seniors participated in the district's Cooperative Education Program (Co-Op). Students were employed in positions related to their Chapter 74 vocational-technical programs by 154 local employers.

Student Mental Health and Wellness. At SVTHS we recognize the importance of supporting students' mental health needs. In 2019, we deepened our commitment to this belief by adding a School Adjustment Counselor position to our staff. In 2020, we further increased supports with the addition of a second School Psychologist position and a second School Nurse (RN) position. Since then, students' mental health needs have continued to increase due to the COVID-19 pandemic. In 2021, we added a second School Adjustment Counselor position and re-structured roles in the Guidance office to make an additional staff member available to provide services as a School Adjustment Counselor fifty-percent (50%) of the time.

High School Completion. The high school completion portion of the accountability report consists of three measures: the four-year cohort graduation rate; five-year graduation rate; and dropout rate. SVTHS continued to exhibit some of the highest graduation rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2020 as the most recent year for the four-year cohort graduation rate and 2019 as the most recent year for the five-year graduation rate as follows: four-year cohort graduation rate: 97.3%; five-year graduation rate: 98.7%

SVTHS continued to exhibit one of the lowest dropout rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2020 as the most recent year for the annual dropout rate as follows: annual dropout rate: 0.2%.

Concurrent Enrollment. SVTHS further expanded student access to concurrent enrollment courses at the start of the 2021-2022 school year with the addition of two courses: Calculus I for Science and Engineering; and Intro to Chemistry. This is in addition to three concurrent courses already offered: English Composition I; Statistics; and American Government. Students enrolled in these courses are able to earn college credit from Middlesex Community College before they graduate from high school and those credits can be transferred to other institutions, depending on where students choose to enroll in post-secondary study.

Adams Scholars. The Department of Elementary and Secondary Education recognized the achievements of Shawsheen's senior class on the MCAS exams by naming eighty-five (85) recipients of the John and Abigail Adams Scholarship Award.

Support Services

The SVTHS Support Services Department provides IEP services for students with disabilities, approximately 365 students comprising nearly twenty-seven percent (27%) of our student body. The most frequently occurring area of need is in the category of Specific Learning Disability, indicating that a history of academic difficulty existed prior to students' arrival at Shawsheen. Nevertheless, SVTHS has a strong graduation rate of students with disabilities with one hundred percent (100%) of seniors graduating in June 2021. This compares to a state average of approximately seventy-three percent (73%) for students with disabilities.

Since the fall of 2020, Shawsheen was approved to be a school-wide Title 1 school. All students, including students with disabilities, have the opportunity to receive targeted instruction and intervention in core subject areas.

This year, ninety-four percent (94%) of freshman students with disabilities passed their 9th grade classes. For upperclassmen in grades 11 and 12, thirty-two percent (32%) of students with disabilities completed advanced courses. All students with disabilities in the class of 2021 have met graduation competency in Math and English as outlined by the state. These results occurred due to a full team-effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our population of students with disabilities. Students who initially experience difficulty passing one or more of the MCAS exams eventually attain graduation status through the district's MCAS remediation programs and re-taking the examination.

Students with disabilities continue to have full access and participation in cooperative education, as well as all extra-curricular activities such as sports teams, SkillsUSA, and after school clubs. Parents of special education students at SVTHS are highly involved in the IEP Team process, with parent attendance at IEP team meetings approaching one-hundred percent (100%). Every effort is made to accommodate parent requests for IEP Team meeting dates to ensure their participation. Prior to the IEP Team meeting, parents provide input for current concerns regarding their student's educational progress. Responses are documented in the IEP and an IEP proposal is created at the team meeting allowing parents to fully participate in the IEP development and understand all the elements of the IEP.

Educational Technology

The Educational Technology Department focuses on the operational and educational functions for the District. The ongoing COVID-19 pandemic created many challenges for Ed Tech. During the 2021 school year, the District transitioned to remote learning for academic weeks only, resulting in the Department mobilizing quickly to deliver instruction to students. To ensure a successful transition to on-line learning, the Ed Tech Department developed a new process to distribute and collect laptops, expanded on-line resources to support virtual learning and provided just-in-time professional development and remote technical support for students and staff.

Community outreach for current and prospective students and parents continued by providing virtual informational sessions using Microsoft Teams Live Event. These virtual events were recorded and posted to Shawsheen's website for easily accessibility. Teachers embraced digital learning and developed a deeper understanding of how digital tools can support all learners. A Digital Learning Professional Development committee was formed and recommendations for potential professional development were created to increase the teachers' proficiency levels for the 2022 school year.

Community Engagement

Adult Evening School. The Adult Evening School offers a variety of vocational/technical courses for adults interested in expanding their knowledge and skills for the 21st century workplace. Programs include adult education enrichment programs, certificate-based and licensing trade programs, and workforce development initiatives; all are designed to help people develop or improve job training skills and enhance the quality of life for residents in our communities. Programs were scaled back severely in FY21 due to the pandemic, but most of the technical licensing courses remained available through virtual platforms like Zoom. Programming is offered during two semesters from September to June, and classes typically include classes in business and computer applications, culinary arts, practical home repair, photography, metal working, and more. Program catalogs are sent to residents in Shawsheen's school district, which also serves as a marketing publication for the school. For registration materials or general information, interested residents should contact the Director of Community Services and Workforce Development.

MassHire and Workforce Development Training. Shawsheen Valley Technical High School continues to explore and expand its collaboration with our local workforce and career development agencies to support the statewide initiatives to fuel job growth and address employer demand for talent, and to continue to strengthen the Massachusetts economy. This past year, Shawsheen Tech held its third innovative Advanced Manufacturing Training Program in the field of welding, for unemployed and underemployed adults in the evening. This was a response to an emerging skill gap challenge identified in the district's regional labor market blueprint. Programs will continue to be developed this current school year, in accordance with federal and state funding initiatives to upskill the workforce that has changed due to the pandemic. For registration materials or general information, interested residents should contact the Director of Community Services and Workforce Development.

Billerica House of Correction. Shawsheen Valley Technical High School continues to collaborate with the Middlesex Sheriff's Office (MSO) and the Billerica House of Correction (BHOC), through the Director of Community Services & Workforce Development. With the established Culinary Arts program, we are always looking to explore and expand our educational partnerships to incarcerated participants and returning citizens to assist in providing technical training and skill development. This program did not run in 2021 due to the pandemic.

School of Practical Nursing. The Shawsheen Valley School of Practical Nursing remained live during the school year 2020-2021. We graduated 15 students in June 2021. All fifteen completed the 540 live clinical hours required to graduate. Close to 900 graduates have entered the workforce as Licensed Practical Nurses since the program graduated its first class in 1995. All graduates of the class of 2020 have passed NCLEX-PN and are employed. Residents interested in applying should contact the Coordinator of the School of Practical Nursing or visit www.shawsheenpracticalnursing.com.

Summer at Shawsheen. SVTHS hosted its 6th annual "Summer at Shawsheen" program amid the obstacles imposed by the COVID-19 pandemic. This program provided students in our member towns with a variety of summer learning opportunities, sports-based clinics, STEM-based classes, vocational-technical courses, academic and test-prep classes, and enrichment courses for students entering grades 5-12. Individuals seeking summer program information should contact the Summer Programming Coordinator or the Director of Community Services and Workforce Development.

Project Explore. Due to the pandemic, Project Explore was not offered in 2021. The program is scheduled to run January-March 2022. Project Explore is a free, quality after-school program offered to 7th grade students who reside in the Shawsheen Valley Technical High School District. It provides a great opportunity for students to visit Shawsheen and explore 6 of the 20 different vocational-technical programs. Each sending town is assigned a three-week session of programming, and busing is provided from the middle schools to Shawsheen, and then to a few local stops at the conclusion of the program. Postcards have been mailed to each 7th grade in-district student, and middle schools have been given promotional material. Registration is online at shawsheentech.org. This is a pivotal recruitment opportunity for Shawsheen, while providing career exploration at an earlier age. For registration materials or general information, interested residents should contact the Director of Community Services and Workforce Development.

Aquatics and Swim Program. Our recently renovated Kenneth L. Buffum Pool was closed for most programs such as family swim, lap swim, water aerobics and swim lessons for most of the year due to the global pandemic. The facility has been cleaned, disinfected and is adhering to all state and local guidelines. As a result, our Summer and Fall swim lessons programs have returned and both sessions were completely sold out. This fall our Community Lap Swim has re-opened with hopes that Family Swim will resume after the New Year. Individuals seeking swim program information should contact the Aquatics Director at jtildsley@shawtech.org.

Athletics

Athletic Achievements. Student athletes experienced impressive success during the COVID 19-influenced 2021 calendar year which included for the first time ever, four separate seasons: Winter, Fall 2, Spring and this past Fall season. League championships were held only for the Winter, Fall 2 and Spring seasons, which were won by Girls Basketball, Wrestling, Baseball and Tennis. This past Fall season, CAC League titles were won by Golf and Football Cheerleading. Football Cheerleading also won the State Vocational Championship. The success of the athletic program resulted in being awarded the Boston Globe's prestigious Walter Markham Award; which is given to the vocational school with the highest combined winning percentage of all the Varsity Boys, Girls and Co-ed sports. Dozens of student athletes were honored with league All Star recognition.



The pinnacle of Shawsheen's athletic year was the ceremony dedicating our gymnasium in honor of our Hall of Fame Wrestling coach Mark S. "Dunnie" Donovan. The dedication is a tribute to the decades of leadership that impacted the lives of thousands of student-athletes.

Vocational/Technical Programs

Construction Cluster

School year 2021 for the four construction programs – Carpentry, Electricity, Masonry & Tile Setting and Plumbing – were very limited in sharing partnerships or creating arrangements for construction projects throughout the communities. The COVID-19 pandemic had an extremely negative impact and social distancing guidelines deprived our students of that valuable experience of doing relevant project-based community jobs. The Construction Cluster was able to complete the following in-house school projects that provided opportunities for collaboration and additional training and development not found in a classroom. A junior Masonry student won a gold medal at the SkillsUSA State competition.

- Patio Project Outside of Cafeteria – Masonry & Tile Setting
- Installation of Drinking Fountains with Bottle Filler – Plumbing
- Stadium Toilet Facility Project – Plumbing & Carpentry
- Stone Zoo's annual ZooLights Winter Wonderland project – Carpentry built a mini-display house in collaboration with Design & Visual Communications

Manufacturing Cluster

Electronics/Engineering Technology. The freshmen draw was an incredible response to the rebranding of the program through the integration of the Chapter 74 Electronics and Engineering frameworks. The program's numbers exploded with final placement first choices of 21, second choices of 14 and third choices of 17. With the new instructional strategies, projects, and attention to detail, the program became one of the most competitive shops-of-choice. Currently, there are 16 sophomores enrolled with a maximum capacity for 18. The equipment, instruments, tools, curriculum, and consumables received through the Massachusetts Skills Capital Grant will provide quality engineering education to students for years to come. Expansion will continue,

seeking relevant and rigorous curriculum on topics such as automation, robotics, mechanics and electronics to keep up with industry trends. Presently another grant is being written seeking additional funds through MSCG, requesting Industry 4.0 equipment. Many of the senior students are participating in the Cooperative Education program.

Drafting. Even during the COVID-19 pandemic, all senior students participated in the cooperative education program. These experiences were quite a testament to the students' ability to find work and add value to a variety of companies throughout our district. Companies ranged from Analog Devices to smaller design and build companies like Watson Brothers Architectural. The junior Drafting students worked collaboratively with the Metal Fabrication & Joining Technologies students and the Advanced Manufacturing Technology students to create and build a specially designed hockey sled for a young man with disabilities. This type of design and build project is an example of students collaborating with other programs while incorporating relevant project-based learning. This project also culminated with meeting the young man and his family at the local Ristuccia Ice Rink to try out the newly designed hockey sleds. In the yearly SkillsUSA competition, an Automated Manufacturing team collected a gold medal at the District's Skills competition and a silver medal at the State Skills competition. The team consisted of a Drafting student and two Advanced Manufacturing Technology students.

Advanced Manufacturing Technology. General Industry OSHA 10-Hour training and Manufacturing Advancement Center Workforce Innovation Collaborative (MACWIC) Level 1 certifications continue to be achieved by the upper classmen. Eighty-five percent (85%) of seniors are participating in the cooperative education program. Collaboration with other programs has expanded, benefiting students' learning in development of higher-level thinking, oral communication and self-management. A portable coordinate measuring machine (CMM) has been approved for purchase. In the yearly SkillsUSA competition, an Automated Manufacturing team collected a gold medal at the Districts Skills competition and a silver medal at the State Skills competition. The team consisted of a Drafting student and two Advanced Manufacturing Technology students.

Transportation / Product Development Cluster

Automotive Collision Repair and Refinishing. The I-Car curriculum continues to provide invaluable instruction curriculum and materials that engage project-based activities that students embrace. Many of these activities meet the rapidly changing needs of the Auto-Collision industry. The program currently has one hundred percent (100%) of the seniors participating in the cooperative education program. Students continue to use online I-CAR training for industry recognized training and certificates, as well as SP2 for industry safety training. A strong partnership with Jack's Used Auto Parts has been beneficial, allowing students to disassemble vehicles of various makes and models.

Automotive Technology. Following safety guidelines and protocols, the upperclassmen continued to work on faculty and customer vehicles to replicate real-world working conditions during the COVID-19 pandemic. All junior students obtained their OSHA 10-hour card as well as being prepared for the Environmental Protection Agency (EPA) 609 certification and ASE entry-level certifications. Teachers started the task of renewing the shop's Automotive Service Excellence (ASE) certification. During this challenging time of COVID-19, the program continued to attract a strong freshman enrollment. By offering a comprehensive curriculum of engine repair, chassis, electrical, brake systems, steering and suspension we have prepared a high percentage of the seniors to participate in the cooperative education program at local dealerships and independent repair shops. In the SkillsUSA districts students won a gold and bronze medal in the Automotive Service Technology competition.

Culinary Arts/Hospitality Management. Fifty years and counting, the menus might have changed but the Culinary Arts program continues to serve its staff and the community with healthy nutritious meals and luscious dessert options. Due to COVID-19, the Rams' Dining Room was closed to the public, but the program adapted to the times creating a "curb-side pickup" option. This arrangement promoted community service and a true caring for our neighbors as well as restoring a fully operational kitchen environment for the students to refine or perfect their skills. One positive element of COVID-19 was the rise in job opportunities within the industry for the students. The participation in the cooperative education experience has never been higher.

Metal Fabrication & Joining Technologies. COVID-19 provided the opportunity for teachers and students to navigate the adversity of remote learning, utilizing online platforms of ToolingU, an online curriculum that partnered with Lincoln Electric in an effort to keep students engaged with state-of-the-art industry standards. To accommodate social distancing and maintain a safe environment, the workstations were altered and equipment was realigned. These modifications created surroundings that were conducive to allowing full exploratory cycles, in turn welcoming eighteen permanent freshmen to the program. With various raw materials, students have designed and built numerous projects for the community and the district. Projects included structures and decorations for the Stone Zoo's annual ZooLights Winter Wonderland, railings for the new cafeteria patio, and multiple repairs to several on-campus equipment and parts. The Program's new addition of an engine driven welder/generator will make future projects on campus much more relatable to real world applications. A Metal Fabrication senior took home a gold medal in the SkillsUSA districts conference for the Welding Sculpture competition.

Heating, Ventilation, Air Conditioning & Refrigeration. Additional commercial and residential projects have been added to the curriculum. Students built and installed a commercial water tower chiller that now allows multiple light commercial cooling systems to be installed and used for troubleshooting H₂O and heating coil applications. Keeping up with industry innovations, several state-of-the-art mini-ductless splits, integrated controls, and the latest technology have been implemented into different project-based activities. Ninety-three percent of the senior class is participating in the cooperative education program. Workplace Safety Programs are still paramount as students continue to achieve their safety credentials that include EPA Section 608 Technician, Construction OSHA 10-hour, and Hot Work certifications.

Arts, Communication and Technology Cluster

Design and Visual Communications. A high percentage of seniors continue their education at post-secondary institutions. Six students successfully completed a dual enrollment program at Montserrat College of Art earning three college credits. For the second year in a row a Design and Visual Communications student was the valedictorian, representing the class of 2021. The Design and Visual Communications Management & Entrepreneurship initiative continues to expand and offer self-employment opportunities to students who do not wish to go onto post-secondary art and design schools. This curriculum provides project-based activities for students to learn how to start their own trade-related business after graduation. Implementation of these lessons integrates a hybrid learning environment to support all students.

Graphic Communications. New equipment with the latest technology continues to be purchased to support the expansion of the program's curriculum and project-based activities. A Roland TrueVis SG2 printer/cutter and a Rollstoller flatbed applicator are the latest equipment to broaden students' skills sets as well helping beautify the school's environment with the final products. Students exhibited a strong showing in SkillsUSA where they received four silver medals and one bronze in the state competition, as well as a gold medal in Employment Application. Graphics was instrumental in designing, creating, and installing most of the COVID-19 safety printable signs and posters.

Information Support Services and Networking / Programming and Web Development. In keeping up with industry trends and recommendations from the Craft Advisory Board, the Program has updated and revised curriculum. Some of the development and growth of lessons included more programming in Java and C+ (for game and program development) Microsoft's Power BI, and cloud-based networking. All of these tasks have been augmented in multiple project-based activities. At the SkillsUSA State competition, an ISSN student won the gold medal, allowing him to compete in the Nationals competition where he placed 9th in the country. Because of increased enrollments over the last four years, plans are in the development phase to expand the program's footprint. The update will include furniture and equipment to maintain the high standards that the students have come to expect and have also earned.

Business Technology / Marketing. The craft advisory board's feedback and current trends have reinforced the skills and technology being implemented within the program. Through project-based activities and the integration of instructional strategies, students can acquire certifications in Microsoft Office applications including Excel, PowerPoint, Word and Outlook. Advanced curriculum accreditations include Google Advertising, Microsoft Access, and Intuit QuickBooks Accounting. Seven students were invited to compete in the Microsoft Office Specialist U.S. National Championship. Invitations are extended to students earning the top scores in Massachusetts. Our program has been experiencing much success with the GMetrix learning platform; students are able to learn, practice and certify in industry-recognized software, realizing success at a faster pace with higher score results. Ninety-two percent (92%) of the seniors are participating in the cooperative education program. As is always the case in the dynamic world of business, the program has been adapting and evolving with technology.

Health Services

Cosmetology. By the spring of 2021, Governor Baker's office allowed customers to return to salons. While implementing COVID-19 safety guidelines and protocols, the Cosmetology program was able to go back to work on live clients, an essential component of the curriculum. Special considerations were permitted from the Massachusetts Board of Cosmetology and Barbering to allow students to accumulate hours toward their Cosmetology licensure. Thirteen seniors graduated with a Massachusetts Class 1 Cosmetology license by the end of the school year and five are successfully participating in the cooperative education program at local salons. Eleven of the fifteen junior students have completed their 1000-hour training and will begin in the fall prepping for the State Board Exam. Certifications continue to be acquired by the upperclassmen, one hundred percent (100%) have completed the COVID-19 Barbicide and Milady Infection Control certificates for the industry. Plans to enlarge the footprint, update equipment and increase technology of the program are in progress.

Dental Assisting. The program had 13 of the 15 senior students working on co-op in dental offices in the local community. Four students competed in dental assisting at the SkillsUSA District competition which was held at Shawsheen Valley Technical High School. One earned the gold medal and one the silver medal at the State Competition. A senior went onto the National Competition, which was held at Shawsheen virtually, where she won the silver medal. Some of the students have successfully passed the DANB National Certifications in RHS (Radiation Health and Safety) and ICE (Infection Control Exams). Many have become licensed as Dental Assistants, RDA Registered Dental Assistants for the State of Massachusetts, and are presently employed working as dental assistants.

Medical Assisting. The Medical Assisting Program is accredited by, and affiliated with, the AMT (American Medical Technologists). All senior students continue to gain valuable clinical experience through our Cooperative Education Program or externship at Lahey Hospital and Medical Center in Burlington. Through collaboration with our very active Craft Advisory Board

and their recommendations, the program stays on top of state-of-the-art equipment and meets the needs of the current job market and potential employers. Currently, students are employed in medical offices such as Rheumatology and Internal Medicine, Pediatric Practices, as well as a Veterinary Clinic. The Program continues to expand its cooperative education employer list and its expansion to new clinical opportunities.

Health Assisting. The Health Assisting Program continues to offer bright prospects for students seeking rewarding careers, as ninety percent (90%) of the senior class participated in the cooperative education program. These students provided invaluable help during the pandemic working in rehabilitation, long term care centers and assisted living homes. One hundred percent (100%) of the junior class passed the Certified Nursing Assistant (CNA). Many of the students also medaled at the SkillsUSA state competition, where they were awarded a silver medal for First Aid CPR, a silver medal for Nurse Assisting and a bronze medal in the Health Know Bowl.

Miscellaneous

Capital Budget / Perkins V Grant. The Carl D. Perkins Career and Technical Education Grant (Perkins IV) is critical to ensuring our programs meet the ever-changing needs of technologies and equipment. SVTHS was approved and received a total of \$97,160. This federal funding strengthened the following Career and Technical programs.

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| Health Assisting | Patient Simulator | \$ 10,217 |
| Advanced Manufacturing Technology | Metal Cutting Bandsaw | \$ 14,882 |
| Carpentry | Vertical Bandsaw | \$ 6,794 |
| Electricity | Hydraulic Conduit Bender | \$ 16,701 |
| Heating, Ventilation, Air Conditioning & Refrigeration | Mini Ductless Splits | \$ 7,174 |
| Metal Fabrication & Joining Technologies | Portable Welder | \$ 5,051 |
| Metal Fabrication & Joining Technologies | Power Notches | \$ 14,485 |
| Masonry & Tile Setting | Trailer | \$ 7,356 |
| Graphic Communications | Printer | \$ 14,500 |

SkillsUSA Massachusetts. SkillsUSA is a partnership with business and industry that provides opportunities for students to develop individually and improve teamwork, leadership and professional skills through education, training, service and competition. With COVID-19 still being an ongoing global pandemic and the advent of the Delta variant, SVTHS decided to hold the State competition internally. On March 11, 2021, three different areas of the school were set up to accommodate one hundred and forty-five (145) students participating in the SkillsUSA District Conference. Sixty-four (64) qualified for the State competition and out of those students forty (40) medals were achieved. Of those, seven (7) gold medals were awarded, sending those students to the National SkillsUSA competition. For the first time ever, the 2021 SkillsUSA National Conference competitors competed virtually, in their homes, local business and at their schools from June 7 to June 22.



Robotics Club. Students engaged in virtual VEX Robotics Competitions, presented by the Robotics Education & Competition Foundation. Due to the pandemic, most VEX Robotics Competitions transitioned to fully remote competitions, where Shawsheen was able to participate in two events. Our related room was transformed into a setting where the students could compete and record the entire competition. The first competition was the Virtual “Change-Up” Skills Event featuring fully remote judging based out of New York, with teams from all over the world competing in this event. Our teams were extremely competitive and placed 10th and 11th overall. The next competition was the Southern New England Championship, where our teams placed 8th and 27th out of 37 teams. In addition to the club competitions, two of the club members participated in the SkillsUSA Mobile Robotics competition at the district, state and national levels.

e-sports: (a.k.a. electronic sports) eSports is a form of competition using video games which often takes the form of organized, multiplayer video game competitions, particularly between professional players, individually or as teams. SVTHS is in its fourth year of having Massachusetts-recognized varsity level eSports teams. The varsity program expanded to three games over two leagues and had over seventy-five (75) participants; the leagues are regional and state. Games played are: League of Legends (state and regional), Rocket League (regional) and Smash Ultimate (regional).

Conclusion and Acknowledgement

The SVTHS Committee, staff and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees and town meetings, who collectively ensure and perpetuate the highest quality in vocational/technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2021. Those retirees are: Joseph Barrett, Advanced Manufacturing Instructor; Margaret Costello, Culinary Instructor; Robert Galante, Information Support Services & Networking Instructor; Carol Geary, Comptroller; Richard Lavoie, Co-op Coordinator; and Mary Jean Matarazzo, Business Technology Instructor.

Finally, it is essential that we acknowledge and remember our colleague, Mark Donovan, long-time Assistant Dean and legendary Shawsheen Wrestling Coach, who passed away after a hard-fought battle with cancer in October 2021. Throughout his 30-plus years at Shawsheen, Mark touched the lives of thousands of students, serving as a role model for many who needed a strong male presence in their lives. Mark was a fierce supporter of those who he identified as needing someone in their corner. As a colleague, Mark was adored as someone who was always eager to help a friend in need, or who despite his tough exterior, always offered kind words of encouragement. Mark Donovan was the soul of Shawsheen. He was loved and respected by all who knew him. His loss has been, and will continue to be, felt deeply and personally by the adults and students at Shawsheen.



PERFORMANCE REPORT 2020-2021

Wilmington Public Schools

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WILMINGTON PUBLIC SCHOOLS

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Learning

Wilmington High School
Linda Peters, Principal

Wilmington Middle School
Jeanette Quirk, Ed.D. Principal

North Intermediate School
Christine McMenimen, Principal

West Intermediate School
Edward Foster, Ed.D. Principal

Shawsheen Elementary School
Lisa King, Principal

Woburn St. School
Suzanne Sullivan, Principal

Boutwell Early Childhood Center
Kristen Walsh, Principal

Wildwood Early Childhood Center
Sheila McAdams, Interim Principal



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MESSAGE FROM THE SUPERINTENDENT



GLENN BRAND, ED.D.

Superintendent, Wilmington Public Schools

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Dear Neighbors, Friends, and Families,

Although our school system and community continues to contend with the overall impact of COVID-19, I am pleased to be able to take this opportunity to provide this reflection upon the 2020-21 school year in this Wilmington Public Schools' Performance Report.

With the help of members of our leadership team we have assembled this report to highlight a number of our achievements. This includes our accomplishments and highlights of the many things that we are proud of during last school year, even while our staff, students, and families confronted many challenges associated with the pandemic.

While the impact of the health situation on our community prevented 'normal' operations last year, including the need to approach and support entirely new ways of teaching and learning, there is much to be proud of within our educational community. It is my hope that a review of the content here provides a sense of that admiration.

Despite the many challenges and obstacles thrown our way, I am incredibly delighted of the efforts of our entire faculty and staff in their unwavering commitment to help stay 'on course' with our mission – *educating and developing students academically, socially, and emotionally while cultivating active, civic-minded contributors to our global society.*

I also want to take this opportunity, on behalf of our entire community, and thank our incredible School Committee for their endless dedication, support and

commitment to helping us achieve our goals. The following served as Committee members during the 2020-21 school year:

Dr. Jennifer Bryson (Chair)
Mr. David Ragsdale (Vice-Chair)
Ms. Mary Jane Byrnes (Secretary)
Mr. Steve Bjork (Member)
Mr. Jesse Fennelly (Member)
Ms. Jo Newhouse (Member)
Ms. Melissa Plowman (Member)
Mr. Jay Samaha (Member)

These volunteers gave tirelessly many hours of their time each month to help us navigate one of the most challenging periods of time in recent memory. The Wilmington community certainly owes a debt of gratitude to these folks for all that they did in support of teaching and learning in Wilmington.

I look forward to continuing to working alongside our community in the year ahead as we seek to move beyond the pandemic and pursue new and important opportunities to advance the work of our school system. I welcome any feedback or questions you may have on the contents of this report and look forward to seeing you around the town.

Yours in education,
Glenn Brand, Ed.D.
Superintendent of Schools

BY THE NUMBERS

Census Data for the 2020-2021 School Year*

Student Population by Race

| Enrollment by Race/Ethnicity (2020-21) | | |
|--|---------------|------------|
| Race | % of District | % of State |
| African American | 1.5 | 9.3 |
| Asian | 6.0 | 7.2 |
| Hispanic | 4.5 | 22.3 |
| Native American | 0.1 | 0.2 |
| White | 84.0 | 56.7 |
| Native Hawaiian, Pacific Islander | 0.0 | 0.1 |
| Multi-Race, Non-Hispanic | 4.0 | 4.1 |

Student Population by Gender

| Enrollment by Gender (2020-21) | | |
|--------------------------------|----------|---------|
| | District | State |
| Male | 1,438 | 467,362 |
| Female | 1,390 | 443,625 |
| Non-Binary | 2 | 478 |
| Total | 2,830 | 911,465 |

Student Population by School

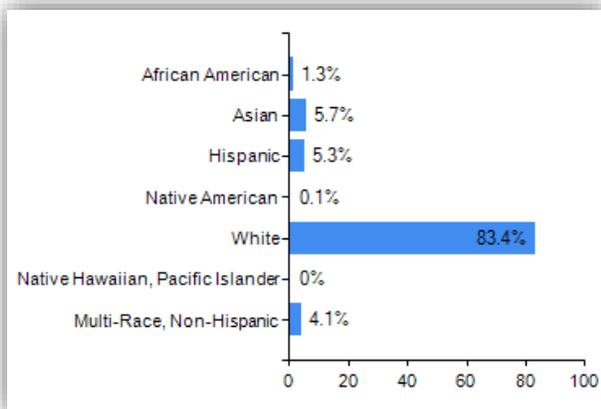
| | PK | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | Total |
|--|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Boutwell | 6 | 106 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 112 |
| North Intermediate | 0 | 0 | 0 | 0 | 0 | 111 | 135 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 246 |
| Shawsheen Elementary | 0 | 0 | 103 | 105 | 109 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 317 |
| West Intermediate | 0 | 0 | 0 | 0 | 0 | 105 | 115 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 220 |
| Wildwood | 10 | 90 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 100 |
| Wilmington High | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 168 | 192 | 201 | 194 | 755 |
| Wilmington Middle School | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 198 | 268 | 249 | 0 | 0 | 0 | 0 | 715 |
| Woburn Street | 0 | 0 | 118 | 107 | 140 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 365 |
| District | 16 | 196 | 221 | 212 | 249 | 216 | 250 | 198 | 268 | 249 | 168 | 192 | 201 | 194 | 2,830 |

*District DESE Profile data supplied by the Department of Elementary & Secondary Education, <https://profiles.doe.mass.edu/>

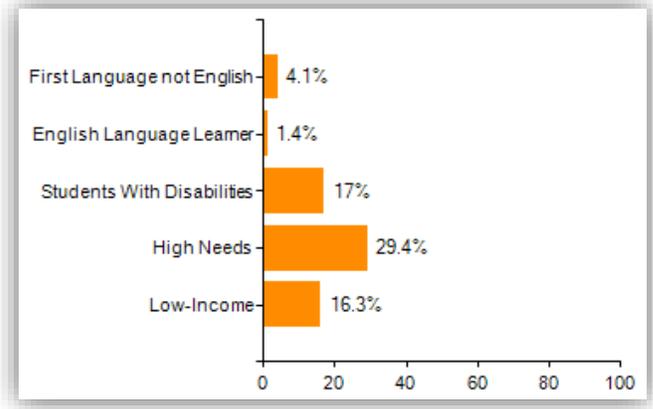
BY THE NUMBERS

Census Data for the 2020-2021 School Year*

Student Race and Ethnicity



Selected Populations



Per Pupil Expenditures

| Year | In-District Expenditures | Total In-district FTEs | In-District Expenditures per Pupil | Total Expenditures | Total Pupil FTEs | Total Expenditures per Pupil |
|------|--------------------------|------------------------|------------------------------------|--------------------|------------------|------------------------------|
| 2020 | \$54,689,315.00 | 3,176.4 | \$17,217.39 | \$61,784,533.00 | 3,246.4 | \$19,031.71 |
| 2019 | \$54,164,567.00 | 3,186.7 | \$16,997.07 | \$61,192,272.00 | 3,277.0 | \$18,673.26 |

*District DESE Profile data supplied by the Department of Elementary & Secondary Education, <https://profiles.doe.mass.edu/>

HUMAN RESOURCES

Hires for the 2020-2021 School Year



Hiring and onboarding new/ replacement staff members during the 2020-2021 school year was certainly a challenge. In addition to the typical attrition we see in any given year, the pandemic certainly impacted our staffing levels.

Educators and Staff Members:

47

Prior to the launch of the school year we hired/ replaced 30 new educators, including classroom teachers, special education teachers, specialists, school psychologists, counselors, and social workers. At the start and throughout the course of the school year we hired/ replaced 11 new educational assistants, 1 board certified behavior analyst, (BCBA), 1 desktop technician, 1 administrative assistant, 1 tutor, and 2 food service staff members.

Administrators:

3

We also brought on 3 new administrators to the district to replace those who recently retired or left the district. Edward Foster was hired as the West Intermediate Principal, Mia Muzio was hired as the Athletic Director, and Christine Elliott was hired as the Assistant Superintendent for Curriculum and Staff Development.

Long-Term Substitutes:

55

Maintaining staffing levels throughout the year was a challenge given the number of people who took a leave of absence for a variety of reasons. In addition, many long-term substitute position were created to fill positions needed to address the complexities of remote and hybrid learning. We hired 55 long-term substitutes to cover vacancies throughout the year.

FOOD SERVICES

Feeding Our School Community



From 3/20/20-9/24/20 food services served 212,540 meals to the community at curbside pickup.

From 10/1/20-6/30/21, WPS served 211,877 meals curbside. We also served breakfast and lunch to students daily at school, as well as the seniors with meals on wheels.

In July and August of 2021 we served 21,614 meals curbside and another 2,203 lunches and 2,298 breakfasts for students, who participated in summer cares, sports camps, and summer educational sessions.

The USDA decided that due to the pandemic all meals for students would be free, including breakfast and lunch. As a result, we were able to provide meals to families from March 2020 to September 1, 2021, that included 7 breakfast and 7 lunches weekly at no charge for all children 21 and younger under the seamless summer option through the USDA. After September 2021, the USDA decided that all meals for breakfast, lunch, and snacks (for afterschool programs, where educational sessions are provided) for every school day would be free. Of course, applications to participate in programs were required and WPS food service was approved.



PROGRESS ON DISTRICT PRIORITIES

STRATEGIC PLAN: OBJECTIVE 1

Student Learning

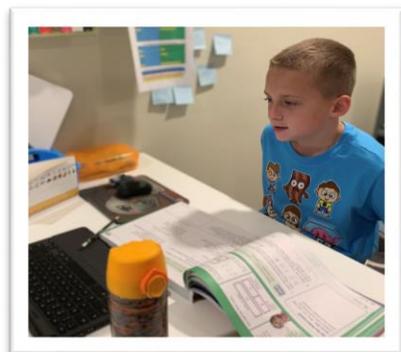
Deliver innovative, student-centered instruction to promote academic success for all learners



The year launched in a hybrid model while some students opted to learn in a fully remote model. Staff, students and families found themselves pivoting throughout the year as instructional models were adjusted to address the pandemic and updated guidance from the Department of Elementary and Secondary Education. Modifications were made to traditional curriculum pacing to prioritize instruction and cover as much content as possible given the loss of instructional time with hybrid learning.



In support of objective one, and despite the pandemic, our faculty and staff pursued strategies for innovative student-centered learning. Extensive professional development was provided so staff could learn strategies for engaging students in virtual learning through new technology tools. Teachers needed to rethink their typical instructional approaches to adapt to this new learning environment and in doing so leveraged many new innovative technology tools, strategies, and approaches.



Staff worked on curriculum alignment at all grade levels (PK-12) and subjects. Significant progress was made on the development of curriculum maps to ensure horizontal and vertical alignment as well as fidelity to the MA frameworks.

PROGRESS ON DISTRICT PRIORITIES STRATEGIC PLAN: OBJECTIVE 1 (CONTINUED)

Student Learning

Deliver innovative, student-centered instruction to promote academic success for all learners

In recognition of the impact of the interrupted learning, plans were underway to develop a tiered system of support for academics. Assessment resources were purchased, and a universal screening and progress monitoring plan was developed and presented to the school community with a plan for implementation in the fall.



In addition to our annual extended year program for students requiring a longer school year, a four week summer school program was offered to all K-12 students at no cost to families. The focus was on remediation, solidifying grade-level skills, and the opportunity for credit recovery in grades 9-12.

| K-5 Summer Learning Academy | | 6-12 Summer School Program | |
|-----------------------------|--------------------|----------------------------|--------------------|
| Grade | Number of Students | Grade | Number of Students |
| K | 24 | 6 | 5 |
| 1 | 26 | 7 | 16 |
| 2 | 15 | 8 | 10 |
| 3 | 13 | 9 | 6 |
| 4 | 11 | 10 | 7 |
| 5 | 12 | 11 | 9 |
| | | 12 | 1 |

PROGRESS ON DISTRICT PRIORITIES

STRATEGIC PLAN: OBJECTIVE 2

Social & Emotional Learning

Foster the well-being of each child to achieve social, emotional, and academic success

Extensive professional development related to social and emotional learning was provided during the 2020-2021 school year. Below are a few highlights.

- Anticipating and Managing Challenges in the Return to School
- Self-Regulation Strategies
- Mindfulness
- Anxiety, Depression and Suicide Prevention
- Trauma-Informed Instruction
- Adult Self-Care
- Supporting Social, Emotional Learning (SEL) Needs in Remote Education
- PBIS in the Classroom

Multi-tiered systems of support for SEL were developed for students, staff, and caregivers. These resources were tiered into three categories of increasing support and were widely shared and utilized by staff and families.



Throughout the year, efforts were made to support the wider school community as we all encountered the challenges of the pandemic. In addition to staff training, the district provided a variety of workshops for families through a Caregivers Virtual Series including topics such as:

- A Caregiver's Guide to Remote Learning
- Building Skills for Independence
- Behavior Planning at Home
- Supporting Kids in Using Effective Coping Strategies When Faced with Tough Challenges



In addition, through various grant opportunities, two SEL and Family Engagement Specialists were hired to enhance school and family relationships by increasing communication and collaboration, and by promoting home-school partnerships.

PROGRESS ON DISTRICT PRIORITIES

STRATEGIC PLAN: OBJECTIVE 3

Culture of Inclusion

Promote and inclusive, collaborative school and community culture that embraces diversity including race, religion, socioeconomic status, ability, gender, sexual orientation and the physical, emotional and learning needs of all students to provide an equitable educational experience



During the 2020-2021 school year strides were made to foster an inclusive learning environment and culture of respect in all classrooms, cultivating respect for diverse ideas and viewpoints. Diversity and Equity teams were established at some schools. The District also partnered with other towns within the SEEM Collaborative in an effort to recruit and hire an Equity, Diversity, Inclusion (EDI) Coordinator as a shared position among five districts.

Policies and paperwork were updated to be more inclusive and professional development activities were provided in UDL, Supporting LGBTQ+ Youth, Equity in Education, etc.

Efforts were made to enhance communication through a variety of methods at the individual school level as well as the district level. Updates were made to the website, the chain of communication, and school committee information was shared more broadly.

PROGRESS ON DISTRICT PRIORITIES

STRATEGIC PLAN: OBJECTIVE 4 (CONTINUED)

Learning Environments

Improve upon our schools' facilities and technology to provide safe, secure, and flexible learning environments for all students to maximize their potential



In May of 2020, the Wilmington School Committee and the Wilmington Board of Selectmen authorized the Superintendent of Schools to submit to the Massachusetts School Building Authority (MSBA) Statement of Interest Applications for our six (6) elementary schools and prioritized the Wildwood Elementary School's application as the school that has the most urgent needs.

In April of 2021, the MSBA Board of Directors voted to invite the Wildwood Elementary School into the MSBA Eligibility Period. Wilmington was one of 15 school districts out of 71 who applied for assistance and was invited into the MSBA eligibility period. We are extremely fortunate that the MSBA has agreed to partner with our community and study possible solutions for the Wildwood. [MSBA Wildwood Project Brochure](#) or visit <https://www.wpsk12.com/cms/one.aspx?pagelid=48835006>



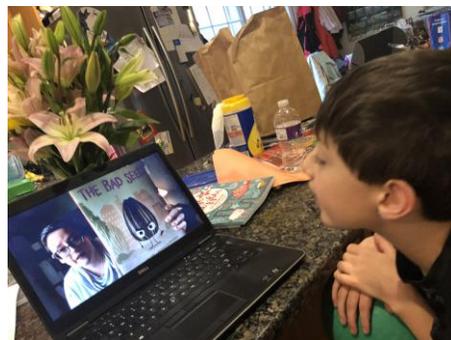
Learning Environments (Technology)

Improve upon our schools' facilities and technology to provide safe, secure, and flexible learning environments for all students to maximize their potential

During the 2020-2021 school year, the Office of Information Technology Department (OIT) completed work on multiple capital and COVID-funded technology projects:



- Replacement of 224 teacher laptops for the HS, Shawsheen, Woburn St, Boutwell, and Wildwood Schools.
- Replacement/addition of 825 Chromebooks and carts
- Replacement of 4 classroom projectors and addition of a projector in the Woburn St Cafe and large screen display in the Woburn St library.
- Expanded wide area network to new Student Support Services office at 219 Middlesex Ave. Built out local area network for new offices.
- Supported remote learning by deploying 900 Chromebooks for student home use along with mobile hot spots for families without Internet access.
- Purchased and deployed multiple new software packages such as Nearpod, Flocabulary, Enterprise Google Workspace for Education, and Classkick





School, Student, and Staff Highlights

School Year 2020-2021 is definitely one for the books. Wilmington Public Schools staff, as well as parents and community members, spent countless hours over the summer months preparing for a year like no other.



Our planning involved developing three instructional models, assigning students to cohorts, deciding on a technology platform, and preparing buildings to adhere to health and safety guidelines. We began the year in the remote instructional model and transitioned to the

hybrid model in October. This was a year of transitions, making decisions based on a number of factors which determined whether we could be in-person or not.

Regardless of all of this and the ever constant sense of uncertainty, students and staff continued to demonstrate their support for each other and their resilience in making things work. Several annual events continued, some virtually and some in-person once the guidelines were adjusted.

WHS hosted:

- A virtual talent show (March 2021)
- A virtual drama production (March 2021)
- An in-person National Honor Society Induction Ceremony (May 2021)
- An in-person Underclassmen Awards Ceremony (June 2021)
- An in-person Scholarship Night (June 2021)
- A Senior Prom (May 2021)
- Graduation 2021 (Outdoors on Alumni Field - June 2021)
- Outdoor Concerts by our Performing Arts Department (May-June 2021)
- A Virtual WPS Art Show (May 2021)





In addition to this, Wilmington High School continued to address all areas that were designated as priority areas of growth from our NEASC (New England Association of Schools and Colleges) Collaborative Conference Visit in the spring of 2018. One of our major accomplishments from this work is our WHS Vision of the Graduate which is included below.



WHS Facts and Figures

Future Plans of WHS Graduates, 2017-2021¹

| Class of... | Number of Graduates | Percent to 4-year | Percent to Other Educational Inst. | Percent Total Continuing On |
|-------------|---------------------|-------------------|------------------------------------|-----------------------------|
| 2021 | 186 | 75 | 8 | 83 |
| 2020 | 215 | 78 | 9 | 87 |
| 2019 | 207 | 76 | 16 | 92 |
| 2018 | 227 | 77 | 9 | 86 |
| 2017 | 225 | 81 | 11 | 92 |
| 2016 | 196 | 78 | 17 | 95 |

¹Data compiled from student exit surveys provided via the School Counseling Office

Of the 186 students in the Class of 2021, 85% submitted at least one application to an institution of higher learning. In total, the Class of 2021 submitted 1130 applications to colleges and universities. Students who are well-prepared to apply to college often do

so under an Early Decision or Early Action program, which requires students to submit applications earlier, in October and November. A total of 109 students, or 59 percent, applied under an early designation application. The 154 students continuing on with their studies will attend 65 different colleges and universities, located in 12 states.

Average SAT Scores of WHS Students Compared to National Averages, 2017-2021¹

| Class of... | Wilmington High School ² | | | | | National Population of Testers ³ | | |
|-------------|-------------------------------------|------------------------|-------------|------------|-----------------------|---|------------------------|-------------|
| | Total Score Average | Evidence-based Reading | Mathematics | Class Size | % of Students Testing | Total Score Average ³ | Evidence-based Reading | Mathematics |
| 2021 | 1199 | 597 | 602 | 186 | 11 | 1058 | 531 | 528 |
| 2020 | 1135 | 576 | 559 | 215 | 80 | 1051 | 528 | 523 |
| 2019 | 1140 | 575 | 570 | 207 | 88 | 1059 | 531 | 528 |
| 2018 | 1145 | 575 | 570 | 227 | 89 | 1067 | 536 | 531 |
| 2017 | 1141 | 574 | 567 | 225 | 86 | 1060 | 533 | 527 |

¹The College Board redesigned the SAT in 2017. Scores prior to 2017 also included a Writing Section, resulting in a total exam score of 2400. Since 2017, the SAT total exam score is 1600.

²Data taken from Naviance report, using highest combined score per student.

³Data taken from College Board Total Group Profile Reports, 2017 – 2021

National Merit Scholarship Program Recognition at WHS, 2017-2021¹

| Year | Number of National Merit Semifinalists | Number of Commended Scholars |
|------|--|------------------------------|
| 2021 | 1 | 2 |
| 2020 | 0 | 3 |
| 2019 | 1 | 2 |
| 2018 | 1 | 4 |
| 2017 | 1 | 0 |

¹ Information compiled from College Board Press Releases, 2017-2021

The College Board recognizes students whose SAT scores are outstanding when compared to the whole population of test takers. Commended Scholars have scored within the top 50,000 (~3%) test-takers on the PSAT/National Merit Scholarship Qualifying Test. One third of those students go on to earn recognition as Semifinalists (top 16,000 test-takers).

Number of AP® Testers/Exams and Passing Rate, 2016-2021¹

| Academic Year | Total Number of Unique AP Testers | Total Number of Exams | Percent of Scores ≥3 | Percent of Scores 5 | Number of AP Courses Offered by WHS Faculty ² |
|---------------|-----------------------------------|-----------------------|----------------------|---------------------|--|
| 2020-2021 | 239 | 458 | 66 | 12 | 14 |
| 2019-2020 | 226 | 413 | 81.4 | 17 | 14 |
| 2018-2019 | 204 | 343 | 72.5 | 12 | 12 |
| 2017-2018 | 199 | 375 | 67.8 | 13 | 11 |
| 2016-2017 | 207 | 362 | 64.7 | 14 | 11 |
| 2015-2016 | 137 | 191 | 70.1 | 14 | 11 |

¹Data taken from College Board Advanced Placement Five Year Summary Report and School Profile

²Additional AP courses are available to students via VHS Learning, see Table 6

Wilmington High School strives to offer rigorous coursework to students. One way to measure the rigor of a course is its approval for Advanced Placement (AP®) status with the College Board. Earning approval for AP® status means the course curriculum and instructor meet the standards put forth by the College Board. Since 2016, the number of students taking at least 1 AP® exam has increased by 74%. In the same time period, the number of AP® exams administered at WHS has increased by 140%.

AP® Scholar Awards, 2016-2021¹

| Academic Year | AP Scholar (3 Exams, score ≥3 on all) | AP Scholar with Honor (4 Exams, score ≥3 on all) | AP Scholar with Distinction (5 Exams, score ≥3 on all) | National AP Scholar (8+ Exams, score ≥4 on all) |
|---------------|---------------------------------------|--|--|---|
| 2020-2021 | NA | NA | NA | NA |
| 2019-2020 | 33 | 16 | 16 | 3 |
| 2018-2019 | 21 | 15 | 12 | 1 |
| 2017-2018 | 27 | 7 | 15 | 5 |
| 2016-2017 | 24 | 7 | 10 | 2 |

¹Data taken from College Board Advanced Placement Scholar Roster Report

The College Board has historically recognized students who perform well on a high number of AP® exams. These awards were discontinued in February 2021.

AP® Test Results, Students by Score - May 2021¹

| Exam | Student Score | | | | | No. of Exams | % of Scores ≥3 |
|-------------------------------|---------------|----|----|----|----|--------------|----------------|
| | 5 | 4 | 3 | 2 | 1 | | |
| Biology | 1 | 5 | 25 | 9 | 0 | 40 | 78 |
| Calculus AB | 1 | 3 | 5 | 12 | 8 | 29 | 31 |
| Calculus BC* | 0 | 1 | 0 | 1 | 3 | 5 | 20 |
| Chemistry | 0 | 2 | 3 | 5 | 8 | 18 | 28 |
| Computer Sci. A* | 0 | 0 | 1 | 0 | 0 | 1 | 100 |
| Computer Sci. Principles | 2 | 2 | 9 | 6 | 1 | 20 | 65 |
| English Lang & Comp. | 4 | 18 | 13 | 8 | 0 | 43 | 81 |
| English Lit & Comp. | 2 | 7 | 7 | 3 | 0 | 19 | 84 |
| Euro. History* | 1 | 0 | 0 | 0 | 0 | 1 | 100 |
| German Lang* | 1 | 0 | 0 | 0 | 0 | 1 | 100 |
| Italian Lang* | 0 | 1 | 2 | 0 | 0 | 3 | 100 |
| Macroeconomics* | 0 | 1 | 0 | 0 | 0 | 1 | 100 |
| Microeconomics | 5 | 4 | 7 | 5 | 3 | 24 | 67 |
| Physics 1 | 0 | 3 | 5 | 1 | 1 | 10 | 80 |
| Physics C: Elect.* | 0 | 0 | 0 | 1 | 0 | 1 | 0 |
| Physics C: Mech.* | 0 | 1 | 0 | 0 | 0 | 1 | 100 |
| Psychology | 11 | 23 | 13 | 12 | 22 | 81 | 58 |
| Statistics | 8 | 6 | 11 | 11 | 12 | 48 | 52 |
| United States Gov. & Politics | 3 | 1 | 13 | 12 | 6 | 35 | 49 |
| United States History | 7 | 8 | 16 | 11 | 6 | 48 | 65 |
| World History | 9 | 9 | 8 | 3 | 0 | 29 | 90 |

*= course not offered via WHS teachers; students prepared via VHS or other means

¹Data taken from College Board Advanced Placement Score Summary, 2021

In 2021, WHS offered 14 AP® courses taught by WHS faculty. Students also have the option to take AP® coursework via VHS Learning (online). Due to additional VHS Learning AP® enrollments, WHS administered AP® exams in 21 subjects in May 2021.

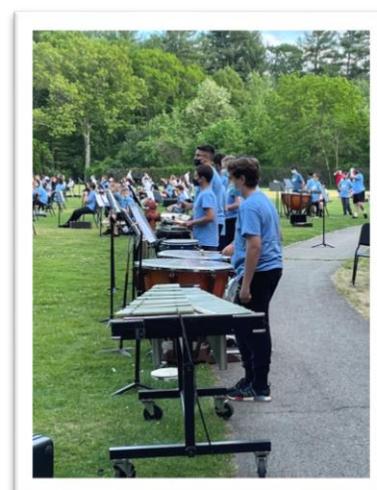


School, Student, and Staff Highlights



During the 2020-2021 school year, Wilmington Middle School supported 715 students spanning Grade 6 through Grade 8. With 142 students learning fully remote and the remaining 573 learning in a hybrid model with both in-person and remote aspects, WMS staff had to adapt to this new learning environment. Championing our school theme of *Rise Up*, all WMS teachers and staff took on the many changes, challenges, and obstacles and seamlessly provided consistency and maintained routines for all students. Even Willy the Wildcat got into it by sporting his mask throughout the year.

Despite all the challenges we faced, WMS still saw many positives throughout the year. We hosted spirit days, virtual field trips and scavenger hunts, a virtual talent show and play, and many after-school clubs and activities.





Additionally, later in the year, we held outdoor assemblies, concerts, and field days, including an 8th-grade dance to celebrate with them before they moved on to high school.



Throughout last year, with the help of our Positive Behavior Intervention System (PBIS) team, we were also able to celebrate students with Virtual Paws when students exhibited the WMS Core Values of community, inclusivity, collaboration, learning, respect, and engagement.

WMS also was able to improve upon some things throughout this year. With the help of Lisa Faretra, WPS Coordinator of Transportation, and the Wilmington Police Department, we were able to develop a new arrival and dismissal procedure that we will continue to use.



The 2020-2021 school year also brought many new staff members that we are happy to report have permanently joined WMS.

Lauren Nault
8th Grade Special Education Liaison

Alyson Kudenchak
6th Grade Math Teacher

Kayley Dee
Guidance Counselor

Beth Livermore
Physical Education Teacher

Taylor Bergstrom
6th Grade Science

Shannon Keeley
Social Worker

Christine Mirasola
Educational Assistant

Jane Woods
Educational Assistant

Although navigating through many changes due to the pandemic was challenging, we were still able to have some fun and learn from our experience at WMS, especially Mr. Faircloth and Mr. Caira, who always brought a lot of smiles to both staff and students.



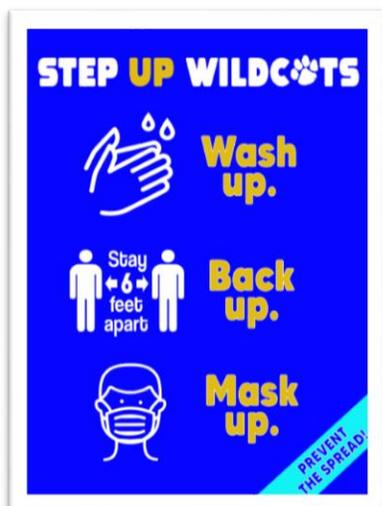


School, Student, and Staff Highlights

The North Intermediate School had an enrollment of 251 students in October of 2021. The school housed 115 fifth graders and 136 fourth graders. Students had a variety of schedules throughout 2021. In early 2021, we followed a hybrid schedule for students which was comprised of in person learning days and remote learning days. Students attended school with their Cohort, Cohort A or Cohort B. Cohort C students learned remotely for the school year with a fully remote teacher and a fully remote schedule:

| Virtual Learning Schedule- | | | |
|--|--|--|---|
| Time | Assignment | Link | Information |
| 8:20 - 8:40 Morning Meeting | Attendance, Announcements, Schedule & Check In |  Google Meet | Choose kindness :) |
| 8:40 - 9:50 Math | Topic 1 Test on Place Value | No Link - Your cameras MUST stay on | You will need your math notebook, a pencil & your Savvas login. You may read when you are finished. |
| 9:50 - 10:05 Snack | Snack & movement break | No Link/Cameras off | This is a good time to use the bathroom or refill a water bottle. |
| 10:10 - 10:55 Specialist | Music with Mrs. Waldron |  | You will join Mrs. Waldron on her Google Meet for music class. |
| 10:55 - 11:20 Social - Emotional | Mindful Breathing |  | After we watch a video, we are going to practice mindful breathing. |

Due to the COVID-19 pandemic, "in person" students and staff needed to wear masks, keep physically distanced and practice hand hygiene frequently to stop the spread. Students and staff faced an unprecedented amount of adversity in navigating the tools of online learning! We all returned to in person learning on April 5, 2021 to close out the school year.



During a unique year of learning, the North worked to keep many routines the same and provide students with a safe and structured school environment. Our faculty of over 30 educators and support staff worked tirelessly to keep students smiling. There were online scavenger hunts for fun, virtual lunch bunches to stay connected, Spirit Days, and outdoor activities when it was safe (e.g. Field Day, 5th Grade Celebration, etc.). We continued to develop our school-wide PBIS structure (Positive Behavior Supports) through promoting our North Core Values, implementing our student recognition system (Wildcat Paws) and hosting our All School Community Meetings that strengthen our school's positive culture. During one virtual All School Community Meeting in September 2021, students and staff engaged in an interactive Jamboard activity about community:

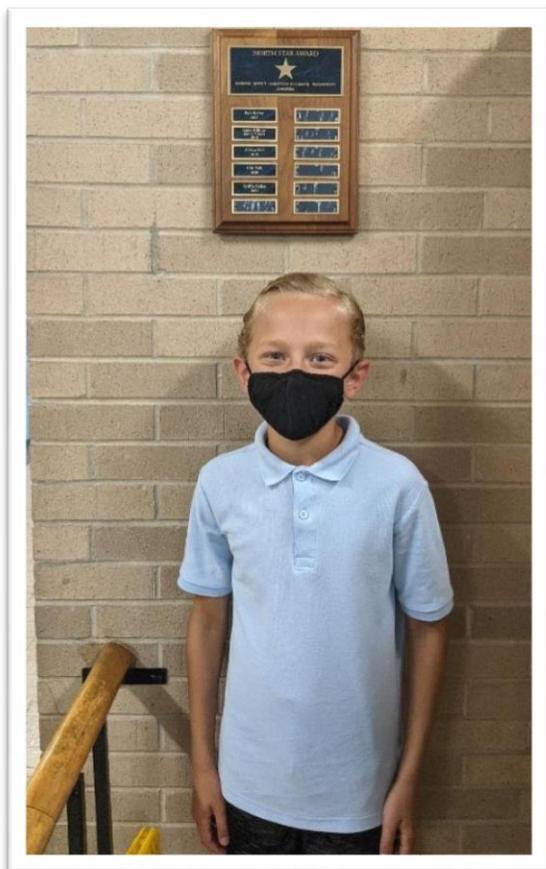


2021 brought new staff members to the North Intermediate School. Joining us as classroom teachers in grade five are Wilmington High School alumni, Deven Langenfeld and Katherine McKenna. Supporting students in Special Education were Sarah James (Inclusion) and Samantha Onessimo (Stages). Julia Masiello and Marissa Smith became part of the North Squad as an Educational Assistant and as a General Education Tutor. Jessica Ostuni assumed the role of School Counselor and started the "Service Squad" for students to help out around the school.

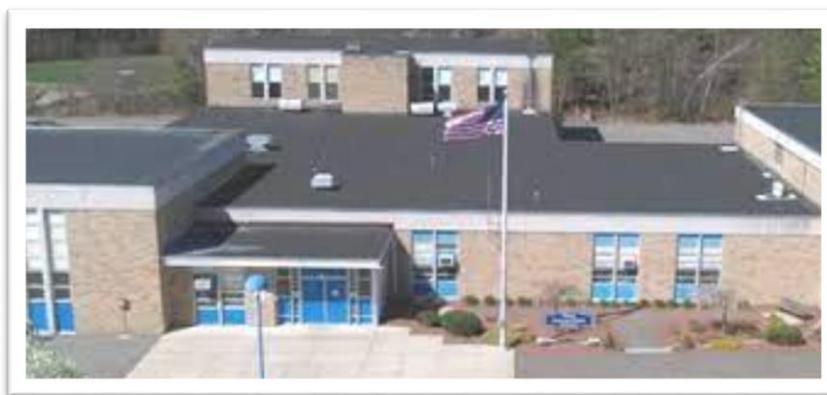
With over 25 years in the Wilmington Public Schools, Mrs. Patrice Lund retired in June of 2021. Mrs. Lund was a valued colleague, a passionate teacher of reading and writing and her students will always remember when they received a duck for a shining moment in her classroom!

The North is generously supported by the Northside PAC (Parent Advisory Council). Each year through fundraising and family events, the organization provides opportunities for field trips that extend learning beyond the classroom and enrichment activities (virtual and in person). In September, the Northside PAC created an outdoor family night on the back field at the North, called Pizza and Pals! Students and families were welcomed to gather safely with lawn games, chairs, picnic blankets and of course, pizza! Later in the fall, the PAC organized a Trunk or Treat for all of the North families! Decorated vehicles, fun costumes and lots of candy made the evening a success! The North is appreciative of the creative ideas from the PAC to stay connected during the school year. It is important that all families feel that they belong and are an important part of our North family!

Although 2021 was a unique time in history, the North community came together with teamwork and school spirit!



5th Grader, Griffin Kelley, recipient of the North Star Award 2021, is pictured in front of the North Star plaque in the school's lobby. The award is presented at the annual 5th Grade Moving Up Day Ceremony in June.



School, Student, and Staff Highlights

The West Intermediate School had an enrollment of 218 students in October of 2021. The school housed 114 fifth graders and 104 fourth graders. Students had a variety of schedules throughout 2021 on account of the pandemic. To kick off the 2020-2021 school year, in September, most of us started the year fully remote (A, B, and C Cohorts). Then, in October, many chose to participate in the Hybrid model (A & B Cohorts) where students attended school “in person” two days a week and remotely 3 days a week. Some continued “fully remote” (Cohort C). Finally, in early April, many students switched to full “in person” to finish off the year while a small number continued “fully remote.” It was the worst of times AND the best of times. The only constant was change. It was not easy, but ALL (Staff, Parents, Student, Administration) worked together in this new world for the sake of the kids to keep the learning alive



and a positive outlook through VERY challenging circumstances both in school and remotely.

In or out, we continued our academics in reading, writing, mathematics, science, social studies, music, band, strings, PE, art, and library. Teachers were quite resourceful during this year of social distancing and masking.

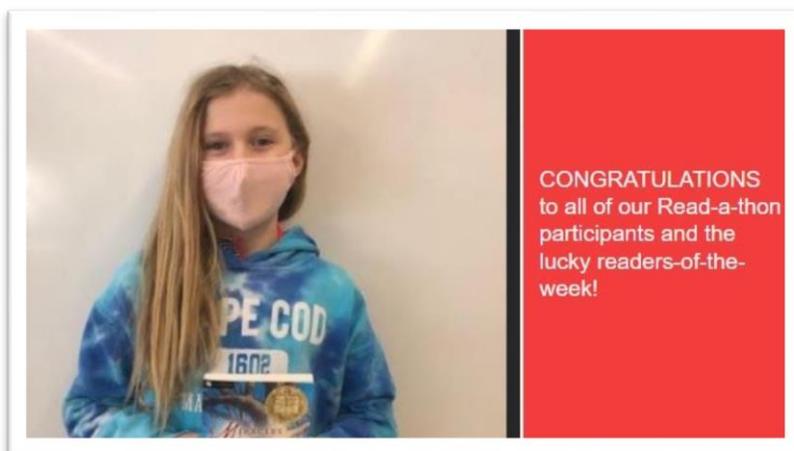
We also worked hard to keep a positive school community and climate. During this very unique school year, the West in collaboration with the Shawsheen/West PAC collaborated to keep many



routes the same and provide students with a safe, structured, engaging, and FUN school environment be it in school or remotely.

Below are just some of the neat things we did during the school year...

- Spirit Weeks
- Family Fun Night (virtual)
- Artist Rob Surette “virtual” assembly (School-wide with Shawsheen)
- WPS 9th Annual Student Art Show (Virtual)
- Fourth Grade Field Day
- “Project Valentine”...Valentine cards made for Wilmington seniors.
- PBIS (Positive Behavioral Intervention System). Students were taught and lived the behavioral values of the West: Be Responsible; Be Respectful and Kind; Be Resilient in ALL areas of their schooling: Classroom, Hallway, Restroom, Cafeteria, Recess, Arrival/Dismissal, Bus, Remote
- Daily announcements
- Weekly lessons
- “Westerner of the Week” program. Students acknowledged and rewarded weekly for excelling in fulfilling PBIS expectations.
- RAA (Read Across America) Read-a-thon
- “Hats off to Reading” Day....Decorate a themed hat to represent your favorite book
- Teacher Appreciation Day (Shawsheen/West PAC had “Cookie Monstah Truck” come to the West.....Yummy!)
- WPS “Strings” Concert on the Common



- Gr. 3 "Step Up" Day. (Principal and grade 4 teacher visited the Shawsheen)
- Patriots Virtual Field Trip (Gr. 5)
- Field Day (Gr. 4 and Gr. 5)
- 5th Grade Celebration

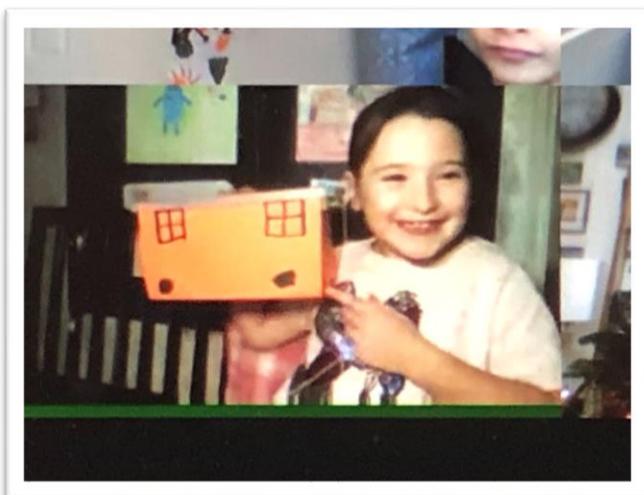


I don't think anyone will forget the 2020-2021 school year. Again, it was the worst of times, it was the best of times. It took a village to deal with challenges, and the West family (staff, parents, administration, and most importantly the kids) pulled together to make it work for the sake of the kids. West is (and remains always) the Best! Bring on 2021-2022!



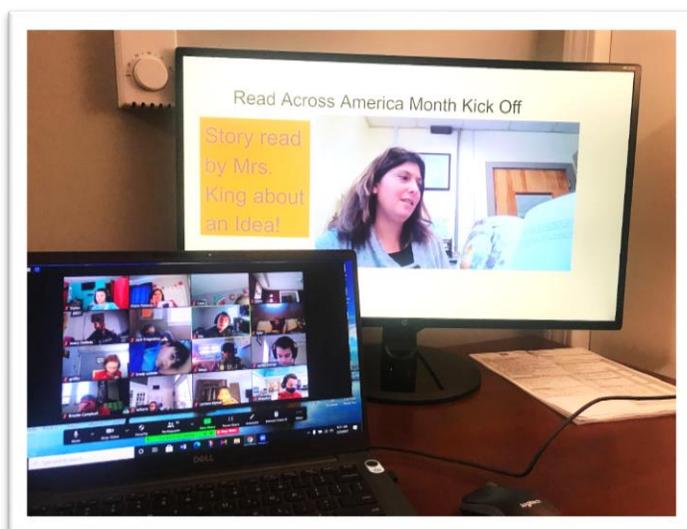
School, Student, and Staff Highlights

The Shawsheen Elementary School houses students in grades one through three. There are 18 general education classrooms and three special education classrooms. We house 3 reading specialists servicing general education students within each grade level and supporting the implementation of reader's workshop. In addition, we have a part time general tutor who supports students who need interventions in specific areas for short periods of time. We also have 3 special education teachers who service students on Individualized Education Plans and one special education aide who works within the classrooms to support student's inclusion times. Our 3 sub-separate classrooms service students with social/emotional disabilities, language based disabilities and students who require discrete trials and who are within the Autism spectrum.



In early 2021, we followed a hybrid schedule for students which consisted of in person learning days & remote learning days. Students attended school with their Cohort, Cohort A or Cohort B. Cohort C students learned remotely for the school year with a fully remote teacher & schedule.

Due to the COVID-19 pandemic, “in person” students & staff needed to follow the school protocols by wearing masks, social distancing, and washing hands to help stop the possible spread of COVID. During this time, students continued to display the 3 R’s of PBIS which included respect, responsibility & resilience. Students virtual or in-person earned paws for displaying one of the 3 R’s. They received a recognition paw to send home and their names were entered into a weekly raffle to earn a book for their classroom. In addition, all the specialists continue to give out stars and one class was picked weekly for the golden awards. For the selected class, they received an actual golden award to have in their room for the week in recognition.



Teachers and staff went above and beyond to make sure students were making the best of some of the changes and challenges that we all faced. We had virtual bingo nights, readathons online, visiting authors, enrichment programs online, grade 3 student leaders continued, and much more. We also began a Monday Morning announcement which was virtual and included highlights

for the week, birthdays, and fun facts. This was such a success that all learners (remote and in-person) could receive the same type of message and see our faces without masks on. It was also a time to share our positive experiences and good citizenship. We continued this to the end of the year even when students returned full time in April. At the beginning of the school year in 2021, we shifted as much as we could for in-person activities, meetings, etc.

Social curriculum is also taught within the classroom and is very much connected to mindfulness. In 2020 and 2021, we received the Safe & Supportive School Grant. This is a 10,000 dollar grant that allows for materials on responsive classrooms, which created a great morning meeting approach for students. It also included professional development for staff on inclusion & social equity. In addition, grade 3 students were able to receive a mindfulness workshop & all

parents in the district were able to participate in a parent night over Zoom. In addition, the staff were trained in Panorama, a tool that has lessons and strategies for all areas of SEL and self-regulation. It goes along with the survey that staff do on all students and helps the school with data collection and review to support students in a variety of ways. We are also fortunate this year to have a family engagement staff member who is able to work with families who need support outside of school as well as work with students in school.

In addition to the Safe & Supportive School Grant, we received a grant from the Wilmington Education Foundation (WEF) for a Bookworm vending machine which is incorporated into our PBIS 3 R's, community involvement & birthday books!



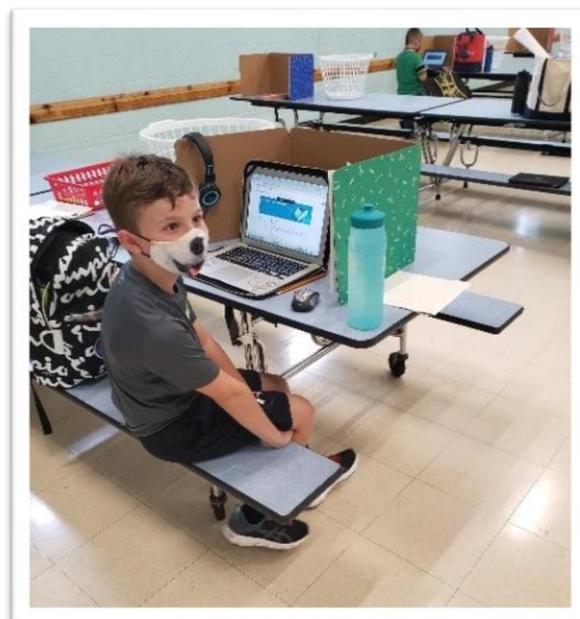


School, Student, and Staff Highlights



The Woburn Street Elementary School is comprised of grades one, two, and three. During the 2020-2021 school year, there were 365 students enrolled, with six classes of grade one in person and one fully remote, five classes of second grade in person and one fully remote, and six classes of grade three with one fully remote. Our year consisted of various instructional models with our in-person students participating in a mix of remote

and hybrid throughout the year, which ultimately shifted to full in-person school in April, 2021. Despite the adjustments to these shifts, there were many positive experiences throughout a challenging year. Students and staff definitely increased their technology skills. We worked together as a community to maintain health and safety for all by following “**Mask Up, Wash Up and Back Up**” practices! We learned the value of being flexible!



Our staffing consisted of twenty general education classroom teachers, a Language-based Special Education teacher for students with specific learning needs, and a STAGES program teacher for students with social-emotional needs. Three Special Education teachers, one for each grade level, supported students with Individualized Education Programs (IEPs) through inclusion and pull-out instruction. A full-time School Psychologist, and a full-time Speech and Language Pathologist were also a part of our Special Education team, along with a part-time Occupational Therapist and part-time Physical Therapist. Three reading specialists provided intervention and support to our general education students and one part-time (10 hours per week) general education tutor supported students with individual needs in reading or math. Six educational assistants also supported students in various capacities, some working with individual students and others supporting classrooms or programs.

Curriculum

Students were instructed and assessed in the following core subject areas: Reading, Writing, Mathematics, Science, and Social Studies. Each week, the students also had classes in the following Special Subject areas: Art, Health, Library, Music, and Physical Education. These classes were held in person or remotely on an alternating week basis during hybrid learning. This Blue week-White week schedule allowed all students to enjoy in-person time with the Specialist Teachers. Our social-emotional curriculum was taught through explicit lessons and was, as always, embedded in all we did.

Our Literacy curriculum incorporated a Readers' and Writers' Workshop model. Mini lessons on specific reading and writing strategies were taught to the class and students practiced applying the strategies during directed practice and independent work. The students build their stamina for reading independently and the teachers used that time to confer with individual students or to meet with small groups. Again, this was done both in person in the classroom and virtually in "breakout rooms". Through the workshop format, our students enjoyed reading engaging texts and writing about their preferred topics within their genre studies. They received a solid foundation of the skills that "good readers and writers use". We are very proud that 70% of our third graders scored at the "Meets or Exceeds Benchmark" level on the spring, 2021 MCAS. This is a remarkable accomplishment given that grade three is the first year students take the MCAS and the year was far from typical! The Benchmark Assessment System is used at points throughout the year at all grade levels to determine a child's reading level and measure progress.

The Foundations program was used in grades one and two to develop and strengthen phonemic awareness and phonics skills. These skills are critical to success as readers and writers.

The EnVisions Math program was used in grades one, two, and three for core instruction in Math. This program is multi-modal utilizing videos, collaborative problem solving, directed practice, and independent work to teach each concept. Students are assessed through Unit tests and benchmark tests at the beginning and end of the year. Throughout the year, students also worked on their fact fluency (knowing addition, subtraction, multiplication, and division facts automatically) and were assessed periodically for growth.

In Science, we used the Elevate Science program which incorporated many hands-on experiments and experiences and teaches students to work through the Scientific Method. Our Social Studies curriculum followed the Massachusetts frameworks and is embedded within our Literacy program.



The social and emotional well-being of our students is always at the forefront of all we do, and this was especially true during the 2020-2021 school year. Throughout the district, we followed the principles of PBIS (Positive Behavior Interventions and Supports) which provided a consistent set of expectations and common language throughout the school. We have developed four Core Values and the entire

school is reminded of these each morning when we recite our Woburn Street School Pledge.

RESPONSIBLE is how we act.
We show RESPECT, and that's a fact!
We're KIND to others every day.
BE YOUR BEST SELF. It's the Woburn Street Way!

Lessons have been developed by our PBIS team of staff members to address each of these values and how they look in various areas of the school. Students who demonstrate the core values are recognized with a WSS Paw. These are proudly displayed on the lobby bulletin board. If a child does something unexpected that does not align with our values, the staff uses that opportunity and the common language, to teach and support and apply appropriate

consequences for the behavior. We are continually working to expand our PBIS system and the support we can provide to students and their families.



At the end of the school year, we said farewell to our long-time School Psychologist, Thomas MacCrate, as he retired. The previous year, grade two teacher, Lynne Gordon; Art Teacher Carroll Conquest; Librarian Mary Ellen Danahy; and Music Teacher, Cheryl Knoetter retired. All of these educators made a lasting impact on the Woburn Street School that will not soon be forgotten. We wish them all the very best.

While the 2020-2021 school year was definitely unprecedented, the staff and students are to be commended for their perseverance and positivity. By working with other district schools and district administration, the Northside PAC (Parent-Advisory Council), our afterschool CARES program, and most especially our families, our students advanced their academics, learned various new skills, and found that we could enjoy many typical childhood activities, in a modified way.



The spring brought an opportunity for outdoor, unmasked fun, including the return of the ever-popular Field Day! Although the event was held on a much smaller scale, it was definitely enjoyed by all!





School, Student, and Staff Highlights

Reflecting on the year, the students and staff at the Boutwell Early Childhood Center came together to transform a time of adversity into a period of growth and inspiration. During the 2020-2021 school year, our staff supported students, families, and each other in countless ways. Teachers and support staff expanded their professional repertoire by engaging with new technologies and learning platforms that helped teach all our students participating in any learning model.



We began the year offering in-person and remote learning models to our preschool and kindergarten students five days a week, which was both challenging and rewarding. To adhere to the established safety protocols and guidelines, we were required to make adjustments to our programming and offered half-day programs. Students who chose the remote learning model engaged virtually with their classroom teacher and participated in interactive activities. Those who participated in the in-person learning model came to school for the first time filled with excitement, curiosity, laughter, and

some trepidation. The sound of little footsteps, giggles, and voices filled the hallways which brought some normalcy back to the building. Whether students participated in remote or in-person instruction, our students adjusted well to their new routines and actively participated in exciting and rewarding learning experiences using the district's established curriculum.

Teachers and support staff continued to use the Responsive Classroom approach to promote a learning environment that fosters safe, challenging,

and engaging opportunities for students to achieve social, emotional, and academic success. Daily lessons were utilized to teach students the skills and strategies to further their knowledge. The PBIS (Positive Behavior Interventions & Supports) team continued their work teaching our three core values: Be Kind, Be Safe, and Try When It Is Hard, updating lessons, identifying students in need of additional support, and implementing supports/interventions to assist all our students and families. We held monthly virtual community meetings and worked collaboratively with different members/groups within the Wilmington community. To promote collaborative school and community partnerships, our students wrote letters to Veterans, donated to the annual WOW Festival of Trees, and created kindness cards for those in need.



As the year progressed, we transitioned back to full-day programming five days a week in April 2021. With this change, students and staff had to navigate new schedules, routines, expectations, and many more peers in their classrooms. In the blink of an eye, classroom sizes went from ten to twenty students! Again, our students and staff showed great resiliency. In June 2021 we enjoyed our annual

Field Day event which was held outdoors and included all our students! It was so fun to finally have our entire Boutwell family together!

While the 2020-2021 school year presented us with a variety of challenges, both our students and staff made meaningful connections, practiced flexibility, and helped each other find the silver lining through very challenging times. This year will always be remembered as one for the history books, but it should also be remembered as one that had everyone reflect on what is truly important... family, friends, good health, and gratitude!



School, Student, and Staff Highlights



Alan Watts, an English philosopher, once said, “The only way to make sense out of change is to plunge into it, move with it and join the dance.” Plunge into it, we did!

In retrospect, the impacts of the global pandemic on the systems and routines of American schools could be felt even at the start of our 2020/2021 school year. Screenings and introductions, once so predictable in spring events for our youngest learners, were embedded into the first days of school. Rooms that stood empty in the spring of 2020 came to life accompanied by the sounds of chairs moving across a tile floor, and laughter, muffled by face masks.

Perhaps the most profound change for our kindergarten program was condensing a full day's worth of learning into half day programs. To ensure recommended social distancing, class rosters were split among morning and afternoon sessions, with students attending five days each week. The first school experience for preschoolers was delayed, recognizing the challenges that social distancing and mask wearing at this age could bring. Accommodations were made for our most vulnerable learners. Flexibility ruled our decisions and, as a result, families could also choose to participate entirely remotely. Staff assignments were considered, adjusted and morphed, accordingly. We moved with the daily changes.





With the expanded use of technology, teachers, students, and many parents, became familiar with tools such as Google Classroom and Zoom. Staff strengthened their repertoire of technology skills, constantly seeking engaging and meaningful ways to connect with students and families. Creating slides to share one's learning became as familiar as drawing pictures. Building relationships and a strong sense of community grew in importance as

teachers sought to develop friendships among children across distances, from 6 feet to miles away. Teachers and parents collaborated to ensure the social-emotional well-being of each child was the priority in each lesson, every day. Through Positive Behaviors Interventions and Supports, students strove to embody our core values: Be Kind, Be Safe and Try Hard.

Despite the extensive structural changes to the school day, our focus on student learning progress remained. In our second year after our adoption of Writer's Workshop, teachers strengthened their understanding of and practices included in this robust program. Students found their writer's voice as they shared their stories in print, through technology tools, and from their own unique perspectives.

April brought, not only warmer weather and an ability to expand our living space outside, but a return to a more traditional school day. Once again, staff were called upon to readjust, reconfigure and welcome students back to a full day, full week learning model. And, once again, our students humbled us by their own ability to adjust to the change with ease and grace. Wearing masks, in desks lined up in rows, students found friends, teachers strengthened their classroom culture, and our school, collectively, danced.



COMMUNITY DEVELOPMENT

Planning & Conservation Department

The Department of Planning & Conservation (Department) is responsible for providing staff support to the Planning Board and the Conservation Commission. Additionally, the Department is responsible for various types of planning efforts including open space planning, hazard mitigation planning, planning for affordable housing and assisting with transportation planning efforts.

Valerie Gingrich serves as the Director and Cameron Lynch serves as the Conservation Agent. The Planner/Economic Development Coordinator position is currently vacant. Senior Clerks, Cheryl Licciardi and Jayne Wierzbicki, provide administrative support.

Planning Board

The Planning Board (Board) is responsible for reviewing and approving industrial, commercial and residential development in Town. The Planning Board also issues Stormwater Management Permits in accordance with the Town's Comprehensive Stormwater Management By-law. The Planning Board members are appointed by the Town Manager for five-year terms. Current Planning Board members are Michael Sorrentino (Chair), Sean Hennigan (Clerk), Terence Boland, Randi Holland and Angela Marcolina.

For commercial development, the Planning Board conducts Site Plan Review and issues Special Permits for Pet Care Facilities, Marijuana Dispensaries, Signs and Parking Relief. Following the 2021 Annual Town Meeting, the Board issues Special Permits for Groundwater Protection District Section 6.6.7.7 for non-residential uses with over 15% impervious coverage. The Board also provides recommendations to the Zoning Board of Appeals for special permits and variances. In 2021, the Planning Board conducted Site Plan Review and issued corresponding Stormwater Management Permits for a number of industrial developments, including the renovation of Textron's 209,608 square foot Building 9 for their continued use at 201 Lowell Street, a new 305,325 square foot warehouse building at 201 Lowell Street, a canopy for the 100,000 square foot warehouse at 100-110 Fordham Road for Amazon, a 19,950 square foot building at 100 Research Drive, rearrangement of the Starbuck's drive thru at 269 Main Street, the reuse of the former Salvation Army building at 625 Main Street as a granite countertop manufacturer, the expansion of the U-Haul parking lot at 687 Main Street, and a granite reclamation business at 154-156 West Street.

For residential development, the Planning Board is responsible for permitting in conjunction with the Subdivision Control Act, providing recommendations to the Zoning Board of Appeals, and issuance of Special Permits for Conservation Subdivision Design (CSD), Over-55 Housing, multi-family residential development in the Central Business District and Neighborhood Mixed Use District, inclusionary housing, lots having less than 10,000 square feet, and M.G.L. Chapter 41 Section 81G roadway improvement projects. In 2021, the Board approved an amendment to the proposed phasing plan associated with the multi-family special permit and inclusionary housing special permit for 36 townhomes at 168 Lowell Street, which is currently under construction. Two subdivisions are currently under construction in Town: North Wilmington Estates on McDonald Road and Highland Estates off Hopkins Street.

In addition to reviewing and approving development projects, in accordance with M.G.L. Chapter 40A, the Planning Board holds required statutory public hearings on proposed amendments to the Zoning By-law and Map and submits formal reports and recommendations to Town Meeting

voters. Those recommendations are included in this Annual Report under “Town Meeting”. In 2021, Annual Town Meeting approved the Planning Board’s zoning articles to create a brew pub use, eliminate the special permit requirement for General Service Restaurants, make the Planning Board the special permit granting authority for the Groundwater Protection District Section 6.6.7.7 for non-residential uses and rezone the Mozart Avenue area from R20 to R10 to better reflect existing lot sizes.

Planning Board Permits Issued in 2021:

| | |
|---|-------|
| Site Plan Review | 13 |
| Conservation Subdivision Design Special Permits (CSD) | 0 |
| Stormwater Management Permits | 10 |
| Simple Stormwater Management Permits | 35 |
| Sign Special Permits | 5 |
| Multi-Family Special Permits | 1 |
| Subdivision Approval Not Required (ANR) | 16 |
| Preliminary / Definitive Subdivisions | 0 / 0 |
| 81G Roadway Improvements | 0 |
| Parking Relief Special Permits | 2 |
| Pet Care Facility Special Permits | 0 |
| Over 55 Housing Special Permit | 0 |
| Lots under 10,000 Square Feet Special Permit | 0 |
| Site Plan Review Waivers | 14 |
| Inclusionary Housing Special Permit | 1 |
| Marijuana Dispensary Special Permit | 0 |
| Groundwater Protection District Special Permit | 4 |

Conservation Commission

The Conservation Commission is responsible for the administration and enforcement of the Massachusetts Wetlands Protection Act. The Commission is also responsible for management of the Town’s Conservation Land and for acquiring additional land for conservation and passive recreation. Conservation Commissioners are appointed to three-year terms by the Town Manager. Current members include: Donald Pearson (Chair), Theron Bradley (Vice Chair), Vincent Licciardi, Michael McInnis, Laura deWahl, Alexander Rittershaus and Nestor John Salazar, who was new to the Commission in 2021.

Wilmington forms the headwaters of the Ipswich River watershed and portions of Town are also in the Shawsheen River and Mystic River watersheds. The Town has an abundance of wetland resource areas, including bordering vegetated wetlands (swamps, marshes, etc.), bank and land under water bodies (streams, ponds, etc.), bordering land subject to flooding (100-year floodplain), and riverfront areas (area within 200 feet of perennial streams). The Commission reviews projects and activities proposed in wetland resource areas and within the 100-foot buffer zone of bordering vegetated wetlands and the bank of water bodies. The Commission’s objective is to ensure impacts to wetland resource areas are avoided and minimized in order to protect the public and private water supply and groundwater supply, provide flood control, prevent storm damage and pollution, and protect fisheries and wildlife habitats. Activities reviewed by the Commission can include tree and vegetation removal; construction of houses, driveways, additions and septic systems; commercial and industrial development; and roadways and utility infrastructure.

In 2021, the Commission accepted a donation of land (Map R2 Parcel 11) located north of Arlene Avenue between the railroad and the highway. The parcel is just over 66 acres and will be preserved as natural conservation land.

The Department and the Commission processed a number of Wetlands Protection Act applications in 2021, including larger industrial development and smaller residential projects.

Conservation Commission Statistics for 2021:

| | |
|---|--------------|
| Filing Fees Collected | \$ 14,666.50 |
| Public Hearings | 21 |
| Notices of Intent Filed | 17 |
| Order of Conditions Issued / Denied / Withdrawn | 15 / 2 / 0 |
| Order of Conditions Appealed | 3 |
| Certificates of Compliance Issued | 13 |
| Requests for Determinations of Applicability | 26 |
| Negative Determination / Positive Determination / Withdrawn | 25 / 1 / 0 |
| Order of Resource Area Delineation Issued | 5 |
| Extension Permits Issued / Denied | 1 / 1 |
| Emergency Certifications Issued | 1 |
| Enforcement Orders Issued / Violation Notices Issued | 0 / 9 |
| Acres of Land Acquired | 66.1 |

Open Space, Housing, Transportation and Economic Development

The Open Space Committee, established in 2019, completed the update to the Town's Open Space and Recreation Plan in 2021. The Plan is a five-year plan that outlines open space goals and objectives. The plan was submitted to the State for approval and it can be accessed from the Planning & Conservation webpage. An approved plan makes the Town eligible for grant funding for trails and parks.

In 2021, the Town completed its first Municipal Preparedness (MVP) Plan with the help of a \$31,000 grant. The MVP Plan reviews climate related hazards and provides mitigation actions that can qualify for State grant funding. In conjunction with the MVP, the Town also completed an update of the Hazard Mitigation Plan (HMP), which is required every five years. The HMP focuses on current natural hazards and provides a prioritized list of projects to mitigate risks. An updated HMP makes the Town eligible for Federal Emergency Management Agency (FEMA) mitigation grants. Both the MVP Plan and HMP can be found on the Planning & Conservation webpage.

In 2021, the Wilmington Economic Development Committee (WEDC) completed a Rapid Recovery Plan (RRP) through the Local Rapid Recovery Program sponsored by the State's Department of Housing and Community Development (DHCD). The RRP outlines five projects to combat the economic impacts of COVID-19 on the local business community. The RRP can be found on the Planning & Conservation webpage. Funding from the American Rescue Plan Act (ARPA) has been set aside for two projects outlined in the RRP, a branding and marketing initiative and a storefront improvement grant program.

The Department of Planning & Conservation represents the Town at Metropolitan Planning Organization (MPO) meetings, at which transportation projects are reviewed, scored and potentially programmed for construction with state and federal funding. In 2021, the intersection improvement project at Woburn Street and Lowell Street was successfully moved into an earlier construction year at the request of the Town. Construction is scheduled for federal fiscal year 2023. Also in 2021, the Department worked with the Engineering Division and traffic consultants at VHB to complete a concept plan for streetscape improvements along Ballardvale Street to encourage pedestrian and bicycle usage along the lower portion of the street.

Middlesex Canal Commission

There was no formal meeting of the Middlesex Canal Commission in 2021 due to COVID restrictions.

The Middlesex Canal Association soldiered on. We all learned to Zoom and kept in touch with monthly online meetings hosted by Treasurer Emeritus Howard Winkler and President J. Jeremiah Breen who became quite proficient allowing us to become a group with the click of a key. President Breen organized the agendas and kept the meetings on subject. In addition, three lectures were zoomed.



Our Spring and Fall Walks were well attended as were the Bicycle Tours along the Canal. Members were thrilled to have outside, organized exercise and we gained new members who never knew a canal existed.

Professor Robert Winters and Billerica residents, Alec Ingraham and Deb Fox, published three editions of Towpath Topics both in booklet form and online in color.

Professor Winston has put all the editions online, middlesexcanal.org, which serve as a wonderful reference.

We continue work on our new museum. There was a housing bonanza this year which diminished the availability of carpenters for our project, both our architect and contractor got COVID and, if this were not enough, our contractor, William “Bill” Cogley, fell and “cracked” five vertebrae. We were able to complete the observation deck overlooking the Summit Pond which supplied most of the water for the Canal. This project was helped along by a Grant from the Sudbury Assabet River Council for \$10,000. Member Marlies Henderson arranged for publicity and a celebration. A busy 2022 is in the making with a target move-in date in August.



Newly Constructed Stairs Leading from the Ground Floor at the Museum



Betty Bigwood and President Breen

The Wilmington Representatives from the Town of Wilmington are Betty M. Bigwood, Neil P. Devins and Michael J. McInnis.

Inspector of Buildings

The office of the Inspector of Buildings is responsible for enforcing the Commonwealth of Massachusetts building, plumbing, gas and wiring codes, the Town of Wilmington Zoning By-law and for maintaining all related records. In addition, all administrative tasks for the Board of Appeals are handled by this office.

The Inspector of Buildings is Al Spaulding; the Wiring Inspector is Frederick Sutter, and the new Plumbing and Gas Inspector is Shawn Inman as the longtime Plumbing and Gas Inspector Paul Raffi has retired after a lustrous career here. Kelly Malatesta serves as the secretary for the Building Inspector's office and the Board of Appeals.

It is our responsibility to help people understand the Building Code and the Town's Zoning By-law enforced by the Inspector of Buildings, how best to comply with those regulations and to provide assistance to those who have questions about homes and property in the town. If you have any questions, please do not hesitate to call, or come and see us.

| | 2019 | | 2020 | | 2021 | |
|-------------------------|------------|---------------------|------------|---------------------|------------|---------------------|
| | <u>No.</u> | <u>Valuation</u> | <u>No.</u> | <u>Valuation</u> | <u>No.</u> | <u>Valuation</u> |
| RESIDENTIAL | | | | | | |
| Single Family Dwellings | 38 | 8,125,275.00 | 30 | 6,191,980.00 | 21 | 10,647,500.00 |
| Additions | 18 | 1,739,289.00 | 33 | 2,496,334.00 | 32 | 3,534,173.00 |
| Remodeling | 183 | 4,393,441.68 | 100 | 151,159,490.00 | 136 | 4,874,778.00 |
| Utility Buildings | 16 | 53,200.00 | 0 | 0.00 | 0 | 0.00 |
| Pools | 17 | 260,623.00 | 27 | 440,783.00 | 30 | 555,389.00 |
| Miscellaneous | <u>106</u> | <u>2,384,835.55</u> | <u>259</u> | <u>2,948,246.00</u> | <u>322</u> | <u>4,727,278.00</u> |
| | 378 | 16,956,664.00 | 449 | 163,236,833.00 | 541 | 14,339,118.00 |
| COMMERCIAL | | | | | | |
| New Buildings | 1 | 1,850.00 | 1 | 5,593,250.00 | 1 | 3,392,735.00 |
| Public Buildings | 0 | 0.00 | 1 | 147,860.00 | 1 | 83,785.00 |
| Residential Units | 1 | 9,250.00 | 0 | 0.00 | 0 | 0.00 |
| Additions | 1 | 1,027,000.00 | 1 | 4,414,001.00 | 2 | 2,976,531.00 |
| Fitups | 53 | 1,067,154,170.00 | 29 | 13,798,593.00 | 54 | 23,016,060.00 |
| Utility Buildings | 1 | 45,700.00 | 1 | 174,100.00 | 3 | 3,098,183.00 |
| Signs | 15 | 80,100.00 | 16 | 53,722.00 | 16 | 56,183.00 |
| Miscellaneous | <u>15</u> | <u>3,249,762.00</u> | <u>22</u> | <u>1,734,271.00</u> | <u>87</u> | <u>3,897,596.00</u> |
| | 87 | 1,071,567,832.00 | 71 | 25,915,797.00 | 164 | 36,521,073.00 |
| TOTAL | 465 | 1,088,524,497.00 | 520 | 189,152,630.00 | 705 | 50,860,191.00 |

REPORT OF FEES RECEIVED AND SUBMITTED TO TREASURER

| | | | | | | |
|--------------------------|-----------|-----------------|-----------|-----------------|-----------|-----------------|
| Building Permits | 615 | 438,433.73 | 697 | 541,584.43 | 877 | 697,125.00 |
| Wiring Permits | 552 | 132,763.80 | 610 | 92,262.00 | 651 | 156,290.00 |
| Gas Permits | 353 | 23,694.00 | 247 | 19,810.00 | 320 | 17,530.00 |
| Plumbing Permits | 386 | 35,745.00 | 287 | 34,415.00 | 413 | 65,755.00 |
| Sheet Metal | 29 | 8,862.00 | 36 | 9,980.00 | 57 | 28,209.00 |
| Cert. of Inspection | 37 | 2,040.00 | 65 | 4,730.00 | 47 | 3,380.00 |
| Occupancy | 84 | 4,200.00 | 71 | 3,600.00 | 52 | 2,825.00 |
| Copies | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| Industrial Elec. Permits | 48 | 7,200.00 | 45 | 6,783.00 | 28 | 4,200.00 |
| Board of Appeals Fees | <u>20</u> | <u>2,000.00</u> | <u>23</u> | <u>2,300.00</u> | <u>19</u> | <u>1,900.00</u> |
| | 2,124 | 654,938.53 | 2,081 | 715,464.43 | 2,464 | 977,214.00 |

Board of Appeals

Case 1-21 Jennifer and Adam Marazi Map 9, Parcel 55

To acquire a Special Permit for the Ground Water Protection District in accordance with §6.6.7.7 for property located at 129 Aldrich Road.

Granted

Case 2-21 Wilmington Main Realty Map 43, Parcel 4C

To acquire a Special Permit in accordance with §3.5.4 and 3.8.5 to change the vehicle que for the drive-through at 269 Main Street.

Granted

Case 3-21 Robert W. Lesko Map 9, Parcel 86

To acquire a variance at 125 Aldrich Road.

Withdrawn without prejudice

Case 4-21 Robert W. Lesko Map 9, Parcel 86

To acquire a Special Permit in accordance with §6.6.7.7 for the Ground water Protection District at 125 Aldrich Road.

Withdrawn without prejudice

Case 5-21 Deanna J. Wright Map 44, Parcel 106

To acquire a Special Permit in accordance with §6.1.6.4 to extend a nonconforming structure at 1 Baker Street.

Granted

Case 6-21 Kevin and Patricia Mawn Map 90, Parcel 10

To acquire a Special Permit in accordance with § 6.6.4.4 for the Ground Water Protection District at 290 Salem Street.

Granted

Case 7-21 Sheila M. Williams Map 34, Parcel 9

To acquire a Special Permit in accordance with §6.6.4.4 for the Ground Water Protection District at 90 Grove Avenue.

Granted

Case 8-21 Sheila M. Williams Map 34, Parcel 9

To acquire a Special Permit in accordance with §6.1.6.4 to extend a nonconforming structure at 90 Grove Avenue.

Withdrawn without prejudice

Case 9-21 Daniel and Diane Foley Map 28, Parcel 33

To acquire a Special Permit in accordance with §6.6.7.7 the Ground Water Protection District at 7 Towpath Drive.

Granted

Case 10-21 Matthew Luther Map 40, Parcel 2A

To acquire a Special Permit for Use in accordance with §3.6.6 at 625 Main Street.

Granted

Case 11-21 VaporIO, Inc. Map R1, Parcel 18G

To acquire a Special Permit in accordance with § 6.6.7.7 for the Ground Water Protection District at 26 Upton Drive.

Granted

Case 12-21 Cellco Partnership dba Verizon Wireless Map R1, Parcel 18G

To acquire a Special Permit in accordance with §6.6.7.7 for the Ground Water Protection District at 26 Upton Drive.

Granted

Case 13-21 Christopher A. Donadio Map 55, Parcel 113

To acquire a Special Permit in accordance with §6.1.6.4 to extend a nonconforming structure at 23 Miller Road.

Withdrawn without prejudice

Case 14-21 Shawn Stalker Map 34, Parcel 4

To acquire a Special Permit in accordance with §6.6.7.7 for the Ground Water Protection district at 78 Grove Avenue.

Granted

Constable

During the year the following notices and warrants were posted by the Constable in each of the six (6) precincts.

FOR THE:

April 23 Annual Town Election
May 1 Annual Town Meeting
May 1 Special Town Meeting
September 2 Special Town Election

POSTED ON:

April 14
April 14
April 14
August 17



ANNUAL TOWN ELECTION – APRIL 24, 2021 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Boutwell School (Precincts 1 and 2), Wildwood School (Precincts 3 and 4) and the Town Hall Auditorium (Precincts 5 and 6), Saturday the twenty-fourth day of April, A.D. 2021 at 7:45 o'clock in the forenoon, the polls to be opened at 8:00 a.m. and shall be closed at 8:00 p.m. for the election of Town Officers:

To bring in your votes on one ballot respectively for the following named offices to wit: One Selectman for the term of three years; one Town Moderator for the term of three years; two School Committee members for the term of three years; one School Committee member for the term of two years; one member of the Regional Vocational Technical School Committee for the term of three years and one member of the Housing Authority for the term of five years.

The results were as follows:

BOARD OF SELECTMEN for three years (vote for one)

| | |
|---------------|-------|
| Lilia Maselli | 990 |
| Write-in | 12 |
| Blanks | 197 |
| Total | 1,199 |

TOWN MODERATOR for three years (vote for one)

| | |
|----------------|-------|
| Jonathan Eaton | 1,009 |
| Write-in | 7 |
| Blanks | 183 |
| Total | 1,199 |



Selectman Bendel and Board of Selectmen
Recognize Jonathan Eaton

SCHOOL COMMITTEE for three years (vote for two)

| | |
|------------------|------------|
| Mary Jane Byrnes | 727 |
| David Ragsdale | 789 |
| James Defeo | 478 |
| Write-in | 4 |
| Blanks | <u>400</u> |
| Total | 2,398 |

SCHOOL COMMITTEE for two years (vote for one)

| | |
|-----------------|-----------|
| Justin Cusce | 132 |
| Yvonne Helbert | 195 |
| Melissa Plowman | 778 |
| Write-in | 2 |
| Blanks | <u>92</u> |
| Total | 1,199 |

REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE for three years (vote for one)

| | |
|--------------------|------------|
| Charles Fiore, Jr. | 972 |
| Write-in | 0 |
| Blanks | <u>227</u> |
| Total | 1,199 |

HOUSING AUTHORITY for five years (vote for one)

| | |
|-----------------|------------|
| Lorraine Penney | 947 |
| Write-in | 2 |
| Blanks | <u>250</u> |
| Total | 1,199 |

| | |
|-----------------------------|--------|
| Ballots Cast | 1,199 |
| Number of Registered Voters | 17,944 |
| Turnout | 6.60% |



Student Volunteers Place 2,977 Flags on
Wilmington Town Common



ANNUAL TOWN MEETING – MAY 1, 2021 WITH ACTION TAKEN THEREON

With a quorum present at 9:11 a.m. (150 by the Town of Wilmington By-Laws) Jonathan Eaton, Town Moderator called the meeting to order and opened with the Pledge of Allegiance. The colors were presented by the Wilmington Minutemen.

The Moderator then asked for a moment of silence to recognize Wilmington's emergency personnel, its service men and women currently serving our nation in the hope that they would all return home safely, to those who have given their lives in service to our country, and to recognize departed town workers, representatives and members of committees and boards that had passed away during the past year, whose names he read. A moment of silence was observed for all. He recognized the Wilmington Minutemen, thanking them for their participation.

The Moderator provided instructions specific to the change in location, the need to remain masked at all times except when speaking, the need to maintain social distancing and to observe directional arrows when moving about the meeting venue. The Moderator then began the reading of the warrant.

VOTED: Motion was moved by Selectman Gregory B. Bendel, and seconded by John F. Doherty III, Finance Committee Chairperson, the Town of Wilmington Town Meeting voted that the Moderator dispense the reading of the Warrant and take up and make reference to each article by number. The Moderator declared the motion as passed.

The Moderator then introduced newly elected and re-elected town officials.

The Moderator declared that all articles were approved by the Finance Committee and Planning Board unless otherwise noted.

VOTED: Motion was moved by Mr. Doherty, seconded from the floor, to recess the Annual Town Meeting for the purpose of entering and convening a Special Town Meeting and upon conclusion of the Special Town Meeting to end the recess and resume consideration of the Annual Town Meeting. The Town of Wilmington Town Meeting voted in the affirmative that the motion should be approved. The Moderator declared the motion as passed. The Annual Town Meeting was recessed at 9:25 a.m.

SPECIAL TOWN MEETING SATURDAY, MAY 1, 2021 WITH ACTION TAKEN THEREON:

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON:

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-Laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Shriners Auditorium, 99 Fordham Road, in said Town of Wilmington, on Saturday the first day of May 2021 at 9:15 a.m., then and there to act on the following articles:

ARTICLE 1. To see if the Town of Wilmington will nullify its acceptance of Massachusetts G. L. Part I, Title IV, Chapter 31, Section 58A which provides a maximum age of 32 (thirty two) years old for original appointment to the position of Firefighter or Police officer or do or take any other action or alternatives related thereto.

Notwithstanding the provisions of any general laws, rules, or regulations to the contrary regarding the age of applicants; provided the applicant meets all other requirements; the applicant shall be eligible for certification and appointment to the Wilmington Fire Department/Wilmington Police Department by the appointing authority regardless of the applicants age; or do or take any other action or alternatives related thereto.

This article shall take effect upon its passage.

If the town of Wilmington votes to accept the above article the below articles need not be voted on.

The Finance Committee voted to pass over this article.

VOTED: Motion was moved by article petitioner Walter A. Varey to withdraw this article. The Moderator declared the article passed over.

ARTICLE 2. If article 1 is not adopted to see if the Town of Wilmington will adopt Part I, Title IV, Chapter 31, Section 58A which states “Notwithstanding the provisions of any general or special law to the contrary, in any city, town or district that accepts this section, no person shall be eligible to have his name certified for original appointment to the position of firefighter or police officer if such person has reached his thirty-second birthday on the date of the entrance examination. Any veteran shall be allowed to exceed the maximum age provision of this section by the number of years served on active military duty, but in no case shall said candidate for appointment be credited more than four years of active military duty.” Or do or take any other action or alternatives related thereto.

Notwithstanding the provisions of any general laws, rules, or regulations to the contrary regarding the age of applicants; provided the applicant meets all other requirements; the applicant shall be eligible for certification and appointment to the Wilmington Fire Department/Wilmington Police Department by the appointing authority regardless of the applicants’ age; or do or take any other action or alternatives related thereto.

This article shall take effect upon its passage.

If the town of Wilmington votes to accept the above article the article below need not be voted on.

The Finance Committee recommended disapproval of this article.

VOTED: Motion was moved by Walter A. Varey, seconded from the floor, that the Town adopted M.G.L. Chapter 31, §58A. The Town of Wilmington Town Meeting voted to approve the motion. The Moderator declared the article as passed.

ARTICLE 3. If article 1 or 2 is not adopted to see if the Town of Wilmington will vote to set aside the provisions of Part I, Title IV, Chapter 31, Section 58A and request the State Legislature authorize Walter A. Varey and have his results for the 2020 (and all future) Massachusetts Civil Service Entry Level Firefighter Exam be allowed for employment without regard to the applicant’s age at any time as Firefighter in the Town of Wilmington.

Notwithstanding the provisions of any general laws, rules, or regulations to the contrary regarding the age of applicant (Walter A. Varey); provided he meets all other requirements; he shall be eligible for certification and appointment to the Wilmington Fire Department by the appointing authority regardless of his age; or do or take any other action or alternatives related thereto.

The Finance Committee recommended disapproval of this article.

VOTED: Motion was moved by article petitioner Walter A. Varey to withdraw this article. The Moderator declared the article passed over.

VOTED: Motion was moved by Mr. Doherty, seconded from the floor, that the Special Town Meeting be adjourned. The Town of Wilmington Town Meeting voted to adjourn the Special Town Meeting. The Moderator declared the motion as passed. Special Town Meeting was adjourned at 9:32 a.m.

Annual Town Meeting resumed at 9:32 a.m.

CONSENT AGENDA

The Moderator introduced and explained the concept of a Consent Agenda. In the interest of expediency in the conduct of Town Meeting, by which Town Meeting would first entertain a motion to take up specified routine and non-controversial articles as a group, and secondly, Town Meeting would vote to approve the specified articles. The articles proposed to be part of the consent agenda were:

Article 2. Hear Reports

Article 4. Compensating Balance Agreements

Article 7. Voting Machines - \$35,000 from the tax levy, \$10,000 from elections account

Article 26. Appropriate funds received from Uber & Lyft Tax - \$7,929.70

Article 36. Fun on the Fourth - \$50,000

Article 37. Memorial and Veterans' Day Services - \$8,000

Article 38. Lease of space for VFW and American Legion - \$1,500

Article 39. Appropriate Funds for PEG Access - \$525,000 (not from levy)

Article 40. Revolving Fund Accounts: Compost \$4,500; Sewage Disposal \$200,000

VOTED: Motion was moved to allow the articles as read by the Moderator be voted together as a consent agenda under a single motion by Selectman Kevin A. Caira, seconded by Mr. Doherty. The Town of Wilmington Town Meeting voted in the affirmative that the specified articles be voted together under a single motion. The Moderator declared the motion as passed.

The Moderator then requested a motion to approve Articles 2, 4, 7, 26, 36, 37, 38, 39 and 40 as written in the Warrant and presented in the consent agenda.

VOTED: Motion was moved by Selectman Jomarie F. O'Mahony, seconded from the floor, that the articles contained in the consent agenda be passed. The Town of Wilmington Town Meeting voted in the affirmative that the articles included in the consent agenda be approved. The Moderator declared the motion as passed.

ARTICLE 2. To hear reports of Committees and act thereon.

VOTED: By Consent Agenda 1, the Town of Wilmington Town Meeting voted in the affirmative that no action be taken on this article.

ARTICLE 3. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purpose of paying unpaid bills of previous years; or take any other action related thereto.

VOTED: Motion was moved by Ms. O'Mahony, and seconded by Mr. Doherty, that the Town vote to appropriate from Fiscal Year 2021 Operating Budget, Insurance Department – Accident Fire and Police the amount of One Thousand Seven Hundred Twenty-Seven and 51/100 Dollars (\$1,727.51) for the purpose of paying invoices incurred in FY 2020 to Winchester Hospital Shields MRI (\$528.40), Kevin G. Wexler, DC (\$59.71) and McLean Hospital (\$1,139.40); from Fiscal Year 2021 Operating Budget, Salary Adjustment and Miscellaneous Costs the amount of One Thousand Two Hundred Fifty and 00/100 Dollars (\$1,250.00) for the purpose of paying an invoice incurred in FY 2020 to Robert J. Ambrogi and from Fiscal Year 2021 Operating Budget, Town Counsel Contractual Services Nine Thousand Two Hundred Two and 50/100 (\$9,202.50) for the purpose of paying an invoice incurred in FY 2020 to KP|Law, PC. The Town of Wilmington Town Meeting voted unanimously in the affirmative that the motion be approved. The Moderator declared the article as passed.

ARTICLE 4. To see if the Town will vote to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts during Fiscal Year 2022 for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 5. To see how much money the Town will appropriate for the expenses of the Town and the salaries of several Town Officers and Departments and determine how the same shall be raised, whether by taxation, transfer from available funds, or otherwise; or take any other action related thereto.

VOTED: Motion was moved by Mr. Doherty, and seconded by Theresa Manganelli, Finance Committee, the Town of Wilmington Town Meeting voted in the affirmative that the several and respective sums as recommended and presented by the Finance Committee be raised from the FY-22 tax levy and other general revenues of the Town, or by transfer from available funds as may be recommended by the Finance Committee, and be appropriated for the purpose set forth in Article #5, each budget category including General Government; Public Safety; Public Works; Community Development; Public Buildings; Human Services; Wilmington School Department; Shawsheen Valley Regional Vocational Technical High School District; Maturing Debt and Interest; Unclassified & Reserve and Statutory Charges to be taken up and voted on in the order they appear, subject to amendment, and each budget category not be open for reconsideration until the entire budget is voted. The Town of Wilmington Town Meeting voted unanimously to approve the motion. The Moderator declared the motion as passed.

VOTED: Motion was moved by Mr. Doherty, and seconded by Ms. Manganelli, Finance Committee, the Town of Wilmington Town Meeting voted in the affirmative that the Town consider and act on the Omnibus Budget pursuant to a single consolidated action with each line to be considered a separate appropriation, and approve the amounts and funding sources as recommended by the Finance Committee in the handout entitled Recommendations of the Finance Committee and Planning Board Relative to the Warrant Articles to be presented to the Annual Town Meeting Saturday, May 1, 2021 at 9:00 a.m. Shriners Auditorium, 99 Fordham Road, with a total budget amount for Fiscal Year 2022 for the Town of Wilmington of One Hundred Nineteen Million Seven Hundred Thirty Thousand Eight Hundred Eighty-Two Dollars (\$119,730,882). The Moderator declared the motion as passed.

GENERAL GOVERNMENT:

Selectmen – Legislative

| | |
|----------|---------------|
| Salaries | 5,561 |
| Expenses | <u>11,050</u> |
| Total | 16,611 |

Selectmen – Elections

| | |
|----------|---------------|
| Salaries | 21,474 |
| Expenses | <u>10,280</u> |
| Total | 31,754 |

Registrars of Voters

| | |
|----------|---------------|
| Salaries | 1,875 |
| Expenses | <u>11,750</u> |
| Total | 13,625 |

| | |
|------------------------------|---------------|
| Finance Committee | |
| Salaries | 1,960 |
| Expenses | <u>8,525</u> |
| Total | 10,485 |
| Town Manager | |
| Salary – Town Manager | 164,089 |
| Other Salaries | 422,857 |
| Expenses | 79,300 |
| Furnishings & Equipment | <u>0</u> |
| Total | 666,246 |
| Town Accountant | |
| Salary – Town Accountant | 133,071 |
| Other Salaries | 187,818 |
| Expenses | 15,780 |
| Furnishings & Equipment | <u>0</u> |
| Total | 336,669 |
| Information Technology | |
| Salary – Director | 105,203 |
| Other Salaries | 151,174 |
| Expenses | 670,160 |
| Furnishings & Equipment | <u>60,000</u> |
| Total | 986,537 |
| Treasurer/Collector | |
| Salary – Treasurer/Collector | 121,480 |
| Other Salaries | 245,242 |
| Expenses | 33,925 |
| Amt. Cert. Tax Title | 27,000 |
| Furnishings & Equipment | <u>0</u> |
| Total | 427,647 |
| Town Clerk | |
| Salary – Town Clerk | 90,566 |
| Other Salaries | 121,646 |
| Expenses | 9,300 |
| Furnishings & Equipment | <u>0</u> |
| Total | 221,512 |
| Board of Assessors | |
| Salary – Principal Assessor | 118,365 |
| Other Salaries | 101,109 |
| Expenses | 101,800 |
| Appraisals & Inventory | 13,020 |
| ATB Costs | 20,000 |
| Furnishings & Equipment | <u>0</u> |
| Total | 354,294 |
| Town Counsel | |
| Legal Services | 235,000 |
| Expenses | <u>7,500</u> |
| Total | 242,500 |

| | |
|------------------------------|----------------------|
| Permanent Building Committee | |
| Salaries | 0 |
| Expenses | 0 |
| Total | <u>0</u> |
| TOTAL GENERAL GOVERNMENT | <u>3,307,889</u> |

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted unanimously to approve the Total General Government budget. The Moderator declared the motion as passed.

PUBLIC SAFETY

Police

| | |
|--------------------------------------|---------------|
| Salary – Chief | 146,316 |
| Salary – Deputy Chief | 122,470 |
| Salary – Lieutenants | 499,130 |
| Salary – Sergeants | 565,566 |
| Salary – Patrolmen | 2,623,633 |
| Salary – Substance Abuse Coordinator | 74,456 |
| Salary – Clerical | 171,235 |
| Salary – Part Time | 17,720 |
| Salary – Overtime | 675,000 |
| Salary – Paid Holidays | 110,000 |
| Salary – Specialists | 14,650 |
| Salary – Night Shift Differential | 62,800 |
| Salary – Incentive | 590,000 |
| Sick Leave Buyback | 40,593 |
| Expenses | 278,395 |
| Furnishings & Equipment | <u>29,250</u> |
| Total | 6,021,214 |

Fire

| | |
|---------------------------------------|---------------|
| Salary – Chief | 128,246 |
| Salary – Deputy Chief | 107,098 |
| Salary – Lieutenants | 875,112 |
| Salary – Privates | 2,255,755 |
| Salary – Clerical | 49,369 |
| Salary – Part Time | 17,745 |
| Salary – Overtime | 1,400,000 |
| Salary – Training Overtime | 40,000 |
| Salary – Scheduled Ambulance Overtime | 5,000 |
| Salary – Paid Holidays | 197,423 |
| Salary – EMT & Incentive Pay | 65,900 |
| Sick Leave Buyback | 22,080 |
| Expenses | 304,772 |
| Furnishings & Equipment | <u>47,500</u> |
| Total | 5,516,000 |

| | |
|--------------------------------|--------------|
| Public Safety Central Dispatch | |
| Personnel Services | 919,730 |
| Contractual Services | 19,308 |
| Materials & Supplies | 4,000 |
| Furnishings & Equipment | <u>4,000</u> |
| Total | 947,038 |

| | |
|-------------------------|----------|
| Animal Control | |
| Salaries | 66,209 |
| Expenses | 6,500 |
| Furnishings & Equipment | <u>0</u> |
| Total | 72,709 |

TOTAL PUBLIC SAFETY 12,556,961

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted unanimously to approve the Total Public Safety budget. The Moderator declared the motion as passed.

PUBLIC WORKS

PERSONNEL SERVICES

| | |
|----------------------------------|----------------|
| Director | 153,031 |
| Administration – Full Time | 467,159 |
| Engineer – Full Time | 384,271 |
| Engineer – Part Time | 12,740 |
| Highway – Full Time | 1,260,412 |
| Highway – Overtime | 80,492 |
| Highway – Seasonal | 18,000 |
| Stream Maintenance – Seasonal | 14,500 |
| Tree – Full Time | 204,929 |
| Tree – Overtime | 11,617 |
| Parks/Grounds – Full Time | 498,008 |
| Parks/Grounds – Overtime | 28,229 |
| Cemetery – Full Time | 159,291 |
| Cemetery – Overtime | 13,838 |
| Snow & Ice – Extra Help/Overtime | <u>216,616</u> |
| Total | 3,514,135 |

CONTRACTUAL SERVICES

| | |
|----------------------------------|----------------|
| Engineer | 0 |
| Engineer – Training & Conference | 6,000 |
| Highway | 94,840 |
| Highway – Repair Town Vehicles | 115,900 |
| Highway – Training & Conference | 2,000 |
| Tree | 16,000 |
| Parks/Grounds | 27,600 |
| Cemetery | 4,100 |
| Road Machinery – Repair | 80,000 |
| Public Street Lights | 137,900 |
| Rubbish Collection & Disposal | 2,155,800 |
| Snow & Ice Repairs | 18,730 |
| Snow & Ice Misc. Services | <u>200,000</u> |
| Total | 2,858,870 |

MATERIALS & SUPPLIES

| | |
|---|--------------|
| Engineer | 4,800 |
| Highway | 39,500 |
| Highway – Construction Supplies & Roadway Improvements | 82,000 |
| Highway – Gas, Oil, Tires (other) | 186,484 |
| Highway – Gas, Oil, Tires (DPW) | 121,289 |
| Stream Maintenance – Expenses | 1,000 |
| Tree | 8,000 |
| Parks/Grounds | 96,100 |
| Cemetery | 13,650 |
| Drainage Projects | 65,000 |
| Snow & Ice – Sand & Salt | 267,735 |
| Snow & Ice – Tools & Equipment | <u>6,000</u> |
| Total | 891,558 |

FURNISHINGS & EQUIPMENT

| | |
|-------|---------------|
| Total | <u>64,600</u> |
| | 7,329,163 |

SEWER

| | |
|--------------------------|----------|
| Personnel | 0 |
| Maintenance & Operations | <u>0</u> |
| Total | 0 |

TOTAL PUBLIC WORKS

| |
|------------------|
| <u>7,329,163</u> |
|------------------|

5A

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, for the Town to approve the sum of Seven Million Three Hundred Twenty-Nine Thousand One Hundred Sixty-Three Dollars (\$7,329,163) be appropriated for the Department of Public Works; and to meet this appropriation Twenty Thousand Dollars (\$20,000) be transferred from the Sale of Cemetery Lots Account and the sum of Twenty Thousand Dollars (\$20,000) be transferred from Interest Cemetery Trust Funds and that both amounts be applied to the line item Personnel Services Cemetery – Full Time and that the balance of Seven Million Two Hundred Eighty-Nine Thousand One Hundred Sixty-Three Dollars (\$7,289,163) be raised from the FY-22 tax levy and other general revenues of the Town. The Town of Wilmington Town Meeting voted unanimously to approve the Department of Public Works budget. The Moderator declared the motion as passed.

COMMUNITY DEVELOPMENT

Board of Health

| | |
|-------------------|----------|
| Salary – Director | 104,151 |
| Other Salaries | 97,862 |
| Expenses | 48,000 |
| Mental Health | <u>0</u> |
| Total | 250,013 |

| | |
|-------------------------|--------------|
| Planning & Conservation | |
| Salary – Director | 98,562 |
| Other Salaries | 246,006 |
| Expenses | 23,000 |
| Furnishings & Equipment | <u>1,600</u> |
| Total | 369,168 |

| | |
|-------------------------------------|----------|
| Building Inspector/Board of Appeals | |
| Salary – Building Inspector | 96,000 |
| Other Salaries | 108,922 |
| Expenses | 7,600 |
| Furnishings & Equipment | <u>0</u> |
| Total | 212,522 |

TOTAL COMMUNITY DEVELOPMENT 831,707

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted unanimously to approve the Total Community Development budget. The Moderator declared the motion as passed.

PUBLIC BUILDINGS

| | |
|-------------------------|----------------|
| Salary – Superintendent | 137,999 |
| Other Salaries | 3,048,038 |
| Overtime | 55,000 |
| Part Time Seasonal | 17,600 |
| Heating Fuel | 839,500 |
| Electricity | 220,000 |
| Utilities | 31,000 |
| Expenses | <u>825,500</u> |
| TOTAL PUBLIC BUILDINGS | 5,172,637 |

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted unanimously to approve the Total Public Buildings budget. The Moderator declared the motion as passed.

HUMAN SERVICES

| | |
|--------------------------|----------------|
| Veterans' Aid & Benefits | |
| Salary – Veterans' Agent | 89,515 |
| Other Salaries | 88,093 |
| Expenses | 3,550 |
| Assistance – Veterans | <u>300,000</u> |
| Total | 481,158 |

| | |
|-----------------------------|-----------|
| Library | |
| Salary – Director | 104,151 |
| Other Salaries | 860,994 |
| Merrimack Valley Consortium | 38,131 |
| Expenses | 212,163 |
| Furnishings & Equipment | <u>0</u> |
| Total | 1,215,439 |

| | |
|-----------------------------|------------------|
| Recreation | |
| Salary – Director | 84,649 |
| Other Salaries | 60,758 |
| Expenses | <u>5,800</u> |
| Total | 151,207 |
| Elderly Services | |
| Salary – Director | 93,918 |
| Other Salaries | 207,411 |
| Expenses | <u>45,125</u> |
| Total | 346,454 |
| Historical Commission | |
| Salaries | 27,000 |
| Expenses | <u>6,750</u> |
| Total | 33,750 |
| TOTAL HUMAN SERVICES | 2,228,008 |

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted unanimously to approve the Total Human Services budget. The Moderator declared the motion as passed.

SCHOOLS

| | |
|------------------------------|------------|
| Wilmington School Department | 44,815,088 |
|------------------------------|------------|

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted unanimously to approve the Total Wilmington School Department budget. The Moderator declared the motion as passed.

| | |
|---|-----------|
| Shawsheen Valley Regional Technical High School District | 5,271,247 |
|---|-----------|

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, the Town of Wilmington Town Meeting voted unanimously to approve the Total Shawsheen Valley Regional Vocational Technical High School budget. The Moderator declared the motion as passed.

MATURING DEBT & INTEREST

| | |
|--|------------------|
| Schools | 2,631,328 |
| Public Safety | 78,750 |
| General Government | 443,775 |
| Sewer | 124,580 |
| Water | 237,300 |
| Interest on Anticipation Notes & Authorization Fees & Misc Debt | <u>175,000</u> |
| TOTAL MATURING DEBT & INTEREST | 3,690,733 |

5B

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, that the sum of Three Million Six Hundred Ninety Thousand Seven Hundred Thirty-Three Dollars (\$3,690,733) be appropriated for Maturing Debt and Interest and, to meet this appropriation, the sum of One Hundred Twenty-Four Thousand Five Hundred Eighty Dollars (\$124,580) be

transferred from Sewer Available Funds and that the sum of Two Hundred Forty-Two Thousand Five Hundred Twenty Dollars (\$237,300) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest-Water and that the sum of Sixty-Two Thousand Dollars (\$62,000) be transferred from Water Department Available Funds and be applied to the line item Maturing Debt and Interest, Authorization Fees and Miscellaneous Debt, and that the balance of Three Million Two Hundred Sixty-Six Thousand Eight Hundred Fifty-Three Dollars (\$3,266,853) be raised from the FY-22 tax levy and other general revenues of the Town. The Town of Wilmington Town Meeting voted unanimously to approve the motion. The Moderator declared the motion as passed.

UNCLASSIFIED & RESERVE

| | |
|--|-------------------|
| Insurance | 1,102,750 |
| Employee Health & Life Insurance | 13,326,950 |
| Employee Retirement Unused Sick Leave | 926,100 |
| Medicare Employer's Contribution | 900,000 |
| Salary Adjustments & Additional Costs | 5,000 |
| Local Transportation/Training & Conference | 7,000 |
| Out of State Travel | 0 |
| Annual Audit | 37,000 |
| Ambulance Billing | 45,177 |
| Town Report & Calendar | 7,500 |
| Professional & Technical Services | 140,000 |
| Reserve Fund | <u>1,200,000</u> |
| TOTAL UNCLASSIFIED AND RESERVE | 17,917,477 |

5C

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, that the sum of Seventeen Million Nine Hundred Seventeen Thousand Four Hundred Seventy-Seven Dollars (\$17,917,477) be appropriated for Unclassified and Reserve of which the sum of One Hundred Thirty-Eight Thousand Six Hundred Ninety-Five Dollars (\$138,695) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Insurance Account; and that the sum of Three Hundred Six Thousand Five Hundred Twenty Dollars (\$306,520) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Employee Life and Health Insurance Account; and that the sum of Eleven Thousand Twenty-Five Dollars (\$11,025) be transferred from Water Department Available Funds and be applied to the Unclassified and Reserve – Medicare Employee's Contribution Account; and that the remaining balance of Seventeen Million Four Hundred Sixty-One Thousand Two Hundred Thirty-Seven Dollars (\$17,461,237) be raised from the FY-22 tax levy and other general revenues of the Town. The Town of Wilmington Town Meeting voted unanimously to approve the motion. The Moderator declared the motion as passed.

STATUTORY CHARGES

| | |
|--------------------------------------|-----------|
| Current Year Overlay | 900,000 |
| Retirement Contributions | 7,801,298 |
| Offset Items | 34,466 |
| Mass. Bay Transportation Authority | 548,865 |
| MAPC (Ch 688 of 1963) | 13,154 |
| RMV Non-Renewal Surcharge | 17,692 |
| Metro Air Pollution Control District | 8,875 |
| Mosquito Control Program | 70,877 |
| M.W.R.A. Sewer Assessment | 0 |
| Special Education | 22,272 |
| School Choice | 63,219 |

| | |
|--|--------------------|
| Charter Schools | 66,846 |
| Essex County Tech Institute | <u>208,412</u> |
| TOTAL STATUTORY CHARGES | 9,755,976 |
| | |
| TOTAL | <u>112,876,882</u> |
| | |
| Proposed Capital Outlay & Warrant Articles | 6,854,000 |
| | |
| TOTAL PROPOSED BUDGET | <u>119,730,882</u> |

5D

VOTED: Motion was moved by Mr. Doherty, seconded by Ms. Manganelli, that the sum of Nine Million Seven Hundred Fifty-Five Thousand Nine Hundred Seventy-Six Dollars (\$9,755,976) be appropriated for Statutory Charges of which the sum of Eight Hundred Seventy-Two Thousand One Hundred Thirty-Three Dollars (\$872,133) be transferred from Water Department Available Funds, the sum of Thirty-Nine Thousand Six Hundred Sixty-Nine (\$39,669) be transferred from Sewer Available Funds and Twenty-Eight Thousand Nine Hundred Sixty-Six Dollars (\$28,966) be transferred from Special Revenue Available Funds and the total sum of Nine Hundred Forty Thousand Seven Hundred Sixty-Eight Dollars (\$940,768) be applied to the Statutory Charges – Retirement Contributions Account; and that the remaining balance of Eight Million Eight Hundred Fifteen Thousand Two Hundred Eight Dollars (\$8,815,208) be raised from the FY-22 tax levy and other general revenues of the Town. The Town of Wilmington Town Meeting voted unanimously to approve the motion. The Moderator declared the motion as passed.

ARTICLE 6. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purchase of new and/or replacement capital equipment, including but not limited to the following items, and further to authorize the sale, trade-in, conveyance or other disposition of any equipment being so replaced, such funds to be spent by the town department, so indicated, with the approval of the Town Manager and, to the extent set forth in Chapter 592 of the Acts of 1950, the Board of Selectmen, as follows:

Police Department

Purchase of two (2) replacement police cruisers.

Fire Department

Purchase of one (1) reserve pumper.

Department of Public Works

Purchase of one (1) heavy duty wheeled excavator to be assigned to the Highway Division.

Purchase of one (1) heavy duty one-ton dump body truck with plow to be assigned to the Highway Division.

Purchase of one (1) sidewalk plow to be assigned to the Highway Division.

Purchase of one (1) asphalt hot box trailer to be assigned to the Highway Division.

School Department

Purchase of one (1) replacement Handicap Accessible Minivan,

or take any other action related thereto.

6A

VOTED: Motion was moved by Selectman Lilia Maselli, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that One Hundred Thousand Dollars (\$100,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of two (2) replacement police cruisers for the Police Department and further, the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized. The Moderator declared the motion as passed.

6B

VOTED: Motion was moved by Selectman Gregory Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that One Hundred Fifty Thousand Dollars (\$150,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the purchase of one (1) reserve pumper for the Fire Department and further, the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized. The Moderator declared the motion as passed.

6C

VOTED: Motion was moved by Selectman Kevin Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Two Hundred Thirty-Five Thousand Dollars (\$235,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the purchase of one (1) heavy duty wheeled excavator for the Department of Public Works Highway Division and further, the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized. The Moderator declared the motion as passed.

6D

VOTED: Motion was moved by Selectman O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Eighty-Five Thousand Dollars (\$85,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) heavy duty one-ton dump body truck with plow for the Department of Public Works Highway Division and further, the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized. The Moderator declared the motion as passed.

6E

VOTED: Motion was moved by Selectman Gary DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that One Hundred Seventy-Five Thousand Dollars (\$175,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the purchase of one (1) sidewalk plow for the Department of Public Works Highway Division and further, the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized. The Moderator declared the motion as passed.

6F

VOTED: Motion was moved by Selectman Maselli, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Forty-Two Thousand Dollars (\$42,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) asphalt hot box trailer for the Department of Public Works Highway Division and further, the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized. The Moderator declared the motion as passed.

6G

VOTED: Motion was moved by Selectman Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Forty-Two Thousand Dollars (\$42,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of one (1) replacement Handicap Accessible Minivan for the School Department and further, the sale, trade in or other disposition, if any, of said replaced vehicles is hereby authorized. The Moderator declared the motion as passed.

ARTICLE 7. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase eight (8) new voting machines; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 8. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the Information Technology Department to complete the replacement of a VOIP phone systems at all municipal buildings, including any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by Selectman O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Seventy Thousand Dollars (\$70,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be spent by the Town Manager for the Information Technology Department to complete the replacement of a VOIP phone systems at all municipal buildings, including any incidental or related costs. The Moderator declared the motion as passed.

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the Information Technology Department to purchase replacement servers for the Town Hall and Public Safety Building, including any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by Selectman DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Thirty-Five Thousand Dollars (\$35,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be spent by the Town Manager for the Information Technology Department to purchase replacement servers for the Town Hall and Public Safety Building, including any incidental or related costs. The Moderator declared the motion as passed.

ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the Information Technology Department to purchase four (4) mobile computers, antennas and appropriate mounting to be installed in police vehicles/cruisers, including any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by Selectman Maselli, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Thirty Thousand Dollars (\$30,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be spent by the Town Manager for the Information Technology Department to purchase four (4) mobile computers, antennas and appropriate mounting to be installed in police vehicles/cruisers, including any incidental or related costs. The Moderator declared the motion as passed.

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the second phase of the upgrade of critical radio communications infrastructure and equipment in the Public Safety Dispatch Center and related and ancillary facilities to be utilized by Dispatch, Fire and Police, including any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by Selectman Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Four Hundred Fifty Thousand Dollars (\$450,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the second phase of the upgrade of critical radio communications infrastructure and equipment in the Public Safety Dispatch Center and related and ancillary facilities to be utilized by Dispatch, Fire and Police, including any incidental or related costs. The Moderator declared the motion as passed.

ARTICLE 12. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to complete the replacement of the fire radio box alarm receivers and fire station alerting system at the Public Safety Building, including any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by Selectman Cairra, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Fifty-Five Thousand Dollars (\$55,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be spent by the Town Manager to complete the replacement of the fire radio box alarm receivers and fire station alerting system at the Public Safety Building, including any incidental or related costs. The Moderator declared the motion as passed.

ARTICLE 13. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the design phase to replace approximately 24,000 square feet of roofing at the Shawsheen School; or take any other action related thereto.

VOTED: Motion was moved by Selectman O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Eighty-Five Thousand Dollars (\$85,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be spent by the Town Manager for the design phase to replace approximately 24,000 square feet of roofing at the Shawsheen School. The Moderator declared the motion as passed.

ARTICLE 14. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of ceiling tile at the Woburn Street School, including any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by Selectman DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Five Hundred Twenty-Seven Thousand Dollars (\$527,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the replacement of ceiling tile at the Woburn Street School, including any incidental or related costs. The Moderator declared the article as passed.

ARTICLE 15. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the payment of the remaining amortized loan on the trash and recycling barrels; or take any other action related thereto.

VOTED: Motion was moved by Selectman Maselli, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Three Hundred Sixty-Five Thousand Dollars (\$365,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the payment of the remaining amortized loan on the trash and recycling barrels. The Moderator declared the motion as passed.

ARTICLE 16. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to purchase robotic total station survey equipment to replace total station survey equipment for the Engineering Division, including any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by Selectman Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Twenty-Five Thousand Five Hundred Dollars (\$25,500) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be spent by the Town Manager for the purchase robotic total station survey equipment to replace total station survey equipment for the Engineering Division, including any incidental or related costs. The Moderator declared the motion as passed.

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to fund the traffic engineering design of intersection signal improvement at the intersection of Shawsheen Avenue, Hopkins Street and Lake Street; or take any other action related thereto.

VOTED: Motion was moved by Selectman Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Twenty-Five Thousand Dollars (\$25,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be spent by the Town Manager to fund the traffic engineering design of intersection signal improvement at the intersection of Shawsheen Avenue, Hopkins Street and Lake Street. The Moderator declared the motion as passed.

ARTICLE 18. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the installation of traffic signal detection at the intersection of Salem Street (Route 62) and Woburn Street, including any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by Selectman O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted that Twenty Thousand Dollars (\$20,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be spent by the Town Manager for the installation of traffic signal detection at the intersection of Salem Street (Route 62) and Woburn Street, including any incidental or related costs. The Moderator declared the motion as passed.

ARTICLE 19. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the reconstruction of tennis/basketball courts at Shawsheen School, including engineering, design and any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by Selectman DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Three Hundred Fifty Thousand Dollars (\$350,000) be raised and appropriated from Available Funds "Free Cash" to be spent by the Town Manager for the reconstruction of tennis/basketball courts at Shawsheen School, including engineering, design and any incidental or related costs. The Moderator declared the motion as passed.

ARTICLE 20. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the design and engineering costs to replace the Frank Kelley Track surface at Alumni Stadium; or take any other action related thereto.

VOTED: Motion was moved by Selectman Maselli, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Forty Thousand Dollars (\$40,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be spent by the Town Manager for the design and engineering costs to replace the Frank Kelley Track surface at Alumni Stadium. The Moderator declared the motion as passed.

ARTICLE 21. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to fund phased cemetery development including monument footings, improvements to turf and fencing, including any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by Selectman Bendel, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted that Fifteen Thousand Dollars (\$15,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be spent by the Town Manager to fund phased cemetery development including monument footings, improvements to turf and fencing, including any incidental or related costs. The Moderator declared the motion as passed.

ARTICLE 22. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to comply with the Municipal Separate Storm Sewer Systems (MS4) requirement as part of the National Pollutant Discharge Elimination System (NPDES), including design and engineering costs and any other incidental and related costs and expenses; or take any other action related thereto.

VOTED: Motion was moved by Selectman Cairra, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Fifty Thousand Dollars (\$50,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be spent by the Town Manager to comply with the Municipal Separate Storm Sewer Systems (MS4) requirement as part of the National Pollutant Discharge Elimination System (NPDES), including design and engineering costs and any other incidental and related costs and expenses. The Moderator declared the motion as passed.

ARTICLE 23. To see if the Town will vote to raise and appropriate or transfer from department receipts or user fees a sum of money to operate the Department of Public Works Sewer Division Enterprise; or take any other action related thereto.

VOTED: Motion was moved by Selectman O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted that Three Million Four Hundred Fifty-Eight Thousand Four Hundred Sixty-Four Dollars (\$3,458,464) be appropriated from departmental receipts to be spent by the Town Manager for the purpose of operating the Department of Public Works Sewer Division Enterprise. The Moderator declared the article as passed.

ARTICLE 24. To see if the Town will vote to raise and appropriate, transfer from available department receipts or user fees or borrow pursuant to any applicable statute a sum of money to relocate underground control panel at Main Street (Route 38) Sewer Pump Station, including any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by Selectman DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Forty Thousand Dollars (\$40,000) be raised and appropriated from Sewer Receipts to be spent by the Town Manager to relocate underground control panel at Main Street (Route 38) Sewer Pump Station, including any incidental or related costs. The Moderator declared the article as passed.

ARTICLE 25. To see if the Town will vote to raise and appropriate, transfer from available department receipts or user fees or borrow pursuant to any applicable statute a sum of money to replace the pump at Shawsheen Commons Pump Station, including any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by Selectman Maselli, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Twenty-Five Thousand Dollars (\$25,000) be raised and appropriated from Sewer Receipts to be spent by the Town Manager to replace the pump at Shawsheen Commons Pump Station, including any incidental or related costs.

ARTICLE 26. To see if the Town will vote to appropriate the sum of \$7,929.70, or such other amount as Town Meeting may approve from the Transportation Infrastructure Receipts Reserve Account for the purpose of Roadway Surface Crack Sealing, including any incidental or related costs; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 27. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for a the replacement of existing switches at the Middle School, including any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by Jennifer Bryson, Wilmington School Committee, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Ninety Thousand Dollars (\$90,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement of existing switches at the Middle School, including any incidental or related costs. The Moderator declared the article as passed.

ARTICLE 28. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of existing PCs in the Wilmington High School Labs, including any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by David Ragsdale, Wilmington School Committee, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Sixty-Eight Thousand Dollars (\$68,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement of existing PCs in the Wilmington High School Labs, including any incidental or related costs. The Moderator declared the article as passed.

ARTICLE 29. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement and/or upgrade of security servers for the Wilmington Public Schools, including any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by Jesse Fennelly, Wilmington School Committee, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Thirty Thousand Dollars (\$30,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the replacement and/or upgrade of security servers for the Wilmington Public Schools, including any incidental or related costs. The Moderator declared the article as passed.

ARTICLE 30. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of replacement projectors for the elementary schools, including any incidental or related costs; or take any other action related thereto.

VOTED: Motion was moved by Jo Ellen Newhouse, Wilmington School Committee, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that One Hundred Thousand Dollars (\$100,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be spent by the Superintendent of Schools with the approval of the School Committee for the purchase of replacement projectors for the elementary schools, including any incidental or related costs. The Moderator declared the article as passed.

ARTICLE 31. To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise a portion of the property or interest therein, including but not limited to a leasehold interest, located at 201 Lowell Street specifically land north of Maple Meadow Brook bordered by Lowell Street to the east and Yentile Farm Recreation Facility to the west and 71 Lowell Street to the north consisting of approximately 8.9 acres of land including tennis courts and ballfields for general municipal and recreation purposes including possible extension of the Yentile Farm Recreation Facility; as determined by the Board of Selectmen to be in the best interest of the Town; and further, to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the acquisition of such property and structures thereon; or interest therein, including all costs incidental and related thereto; and further to authorize the Board of Selectmen to take such actions and execute such documents and agreements as are necessary to effectuate the purposes of this article, or take any action related thereto.

VOTED: Motion was moved by Selectman Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that the Board of Selectmen be authorized to acquire by gift, purchase, eminent domain or otherwise a portion of the property or interest therein, including but not limited to a leasehold interest, located at 201 Lowell Street specifically land north of Maple Meadow Brook bordered by Lowell Street to the east and Yentile Farm Recreation Facility to the west and 71 Lowell Street to the north consisting of approximately 8.9 acres of land including tennis courts and ballfields for general municipal and recreation purposes including possible extension of the Yentile Farm Recreation Facility; as determined by the Board of Selectmen to be in the best interest of the Town; and further to authorize the Board of Selectmen to take such actions and execute such documents and agreements as are necessary to effectuate the purposes of this article. The Moderator declared the article as passed.

ARTICLE 32. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the Other Post Employment Liability Trust Fund established in accordance with M. G. L. Chapter 32B, Section 20; or take any other action related thereto.

VOTED: Motion was moved by Selectman O'Mahony, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that One Million Dollars (\$1,000,000) be raised and appropriated from the FY-22 tax levy and other general revenues of the Town to be deposited in the "Other Post Employment Benefits Liability Trust Fund" in accordance with M. G. L. Chapter 32B, Section 20. The Moderator declared the article as passed.

ARTICLE 33. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to deposit in the "Capital Stabilization Fund" as established by vote on Article 23 at the April 27, 1991 Annual Town Meeting; or take any other action related thereto.

VOTED: Motion was moved by Selectman DePalma, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that the sum of One Million Dollars (\$1,000,000) be appropriated from the FY-22 tax levy and other general revenues of the Town to be deposited in the "Capital Stabilization Fund" as established by vote on Article 23 at the April 27, 1991 Annual Town Meeting. The Moderator declared the article as passed.

ARTICLE 34. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to pay the Middlesex Retirement System in addition to the annual assessment; or take any other action related thereto.

VOTED: Motion was moved by Selectman Caira, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that the sum of One Million Five Hundred Dollars (\$1,500,000) be raised and appropriated from the FY-22 tax levy and other general

revenues of the Town for payment to the Middlesex Retirement System in addition to the annual assessment. The Moderator declared the motion as passed.

ARTICLE 35. To see what sum the Town will vote to transfer into various line items of the Fiscal Year 2021 budget from other line items of said budget and from other available funds; or take any other action related thereto.

VOTED: Motion was moved by Selectman Maselli, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted unanimously that Three Hundred Ten Thousand Dollars (\$310,000) be transferred from the following fiscal year 2021 account:

| | | |
|--|----|---------|
| Unclassified – Employee Health & Life Insurance | \$ | 310,000 |
| to the following fiscal year 2021 accounts in the following amounts: | | |
| Fire, Personnel Services – Overtime | \$ | 200,000 |
| Dispatch, Personnel Services – Overtime | | 100,000 |
| Public Buildings, Personnel Services – Overtime | | 10,000 |
| | | <hr/> |
| Total | \$ | 310,000 |

The Moderator declared the motion as passed.

ARTICLE 36. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the funding of a Fourth of July celebration, or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 37. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the observance of Memorial Day and Veterans' Day; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 38. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute the sum of \$750.00 each (a total of \$1,500) for the purpose of renewing under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of:

- a. Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States;
- b. American Legion Clubhouse, Inc. for the purpose of providing suitable headquarters for the Wilmington Post 136 of the American Legion;

or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 39. To see if the Town will vote to appropriate from the PEG Access and Cable Related Special Revenue Fund a sum of money to be expended under the direction of the Board of Selectmen for PEG access services pursuant to the provisions of MGL Chapter 44, Section 53F3/4; or take any other action related thereto.

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 40. To see if the Town will vote to determine the spending limits for revolving accounts established pursuant to Section 53E½ of Chapter 44 of the General Laws and Section 29 of Chapter 3 of the Town of Wilmington Inhabitant By-Laws for the fiscal year beginning July 1, 2021 and ending on June 30, 2022 as follows; or take any other action related thereto.

| <u>Revolving Fund Account</u> | <u>Spending Authority Limit</u> | <u>Fiscal Year</u> |
|---|---------------------------------|--------------------|
| Compost Bin Revolving Fund | \$4,500 | Fiscal Year 2022 |
| Subsurface Sewage Disposal Upgrade Revolving Fund | \$200,000 | Fiscal Year 2022 |

VOTED: By Consent Agenda, the Town of Wilmington Town Meeting voted in the affirmative to approve this article.

ARTICLE 41. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Public Rink enterprise; or take any other action related thereto.

VOTED: Motion was moved by Selectman Cairra, seconded by Mr. Doherty, the Town of Wilmington Town Meeting voted that Five Hundred Twenty-Six Thousand Dollars (\$526,000) be appropriated from departmental receipts to be spent by the Town Manager for the purpose of operating the Public Rink Enterprise. The Moderator declared the motion as passed.

Random Selection began with Article 42.

ARTICLE 42. (drawn #46) To see if the Town will vote to name the corner of Federal Street and Liberty Street as “Edward J. Gillis Memorial Corner” in the memory and honor of Edward J. Gillis, who served this country honorably in The Navy Seabees, having served in the Pacific stopping at Iwo Jima, and to have a sign installed to commemorate the same; or take any other action related thereto.

VOTED: Motion was made by Selectman Bendel and duly seconded, the Town of Wilmington voted to name the corner of Federal Street and Liberty Street as “Edward J. Gillis Memorial Corner” in the memory and honor of Edward J. Gillis, who served this country honorably in The Navy Seabees, having served in the Pacific stopping at Iwo Jima, and to have a sign installed to commemorate the same. The moderator declared the motion as passed.

ARTICLE 43. (drawn #52) To see if the Town will vote to adopt Massachusetts General Law Chapter 39, Section 23(D) which will provide that a member of any board, committee or commission when holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to that member’s absence from no more than a single session of the hearing at which testimony or other evidence is received. This is provided that before any such vote the member shall certify in writing that he/she has examined all evidence received at the missed session, which evidence shall include an audio or video recording of the missed session or a transcript thereof. The written certification shall be part of the record of the hearing; or take any other action related thereto.

VOTED: Motion was made by Selectman O’Mahony and seconded by Mr. Doherty to see if the Town will vote to adopt Massachusetts General Law Chapter 39, Section 23(D) which will provide that a member of any board, committee or commission when holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to that member’s absence from no more than a single session of the hearing at which testimony or other evidence is

received. This is provided that before any such vote the member shall certify in writing that he/she has examined all evidence received at the missed session, which evidence shall include an audio or video recording of the missed session or a transcript thereof. The written certification shall be part of the record of the hearing. The moderator declared the motion as passed.

ARTICLE 44. (drawn #56) To see if the Town will vote to amend the first line of Inhabitant By-law Chapter 5, Section 55, to read:

Section 57: Traveling Animal Acts

or take any other action related thereto.

VOTED: Motion was made by Selectman DePalma and seconded by Mr. Doherty to see if the Town will vote to amend the first line of Inhabitant By-law Chapter 5, Section 55, to read:

Section 57: Traveling Animal Acts

The moderator declared the motion as passed.

ARTICLE 45. (drawn #55) To see if the Town will vote to name the first-floor meeting room at Memorial Library The Barbara Johnson Room; or take any other action related thereto.

VOTED: Motion was made by Eileen MacDougall and seconded by Mr. Doherty to see if the Town will vote to name the first floor meeting room at Memorial Library The Barbara Johnson Room.

ARTICLE 46. (drawn #45) To see if the Town will vote to amend the Zoning By-law by creating a new Brew Pub use and amending Table 1 Principal Use Regulations as follows; or to take any other action related thereto:

Add a new Section 3.5.21:

3.5.21 **Brew Pub:** Restaurants, licensed under the relevant state and federal statutes, to produce and sell beer and/or ale at the location and whose primary business is the sale and preparation of food to be consumed on the premises. Malt beverages including beer, ales and hard ciders produced on the premises may be sold to other establishments but shall not to exceed 25 percent of the brew pub’s production capacity.

Amend Table 1 Principal Use Regulations by adding a new use category 3.5.21 as follows:

| PRINCIPAL USES | RESIDENTIAL DISTRICTS | | | | NEIGHBOR -HOOD MIXED USE | BUSINESS DISTRICTS | | | INDUSTRIAL DISTRICTS | | | SITE PLAN REV | GWPD |
|-----------------|-----------------------|-----|-----|-----|-----------------------------------|--------------------|-----|-----|----------------------|-----|------|---------------------|------|
| | R10 | R20 | R60 | O55 | NM | NB | GB | CB | GI | HI | LI/O | | |
| 3.5.21 Brew Pub | No | No | No | | Yes | No | Yes | Yes | No | Yes | No | R | * |

VOTED: On motion by Michael Sorrentino, Planning Board, seconded by Mr. Doherty, the proposed Zoning By-law addition and amended Table 1 Principal Use Regulation were brought to the floor.

VOTED: On motion by Stephen Turner, 59 Washington Avenue, and duly seconded from the floor it was voted to amend the second sentence of the proposed new section 3.5.21 as follows; or to take any other action related thereto:

3.5.21 Malt beverages including beers, ales and ciders produced on premises may be sold to consumers for take-away or to other establishments, but such sales shall not exceed 25 percent of the brew pub’s production capacity.

The moderator declared the motion as passed.

VOTED: After further discussion on the main motion, Mr. Turner made a motion, seconded from the floor, to further amend his amendment to read:

3.5.21 Malt beverages including beers, ales and hard ciders produced on premises may be sold to consumers for take-away or to other establishments, but such sales shall not exceed 25 percent of the brew pub’s production capacity.

VOTED: On the main motion, Town of Wilmington Town Meeting voted 274 in favor and 1 opposed to add the twice amended Section 3.5.21 to the Zoning By-law and amend Table 1, Principal Use Regulations as follows:

Add a new Section 3.5.21:

3.5.21 **Brew Pub:** Restaurants, licensed under the relevant state and federal statutes, to produce and sell beer and/or ale at the location and whose primary business is the sale and preparation of food to be consumed on the premises. Malt beverages including beers, ales and hard ciders produced on the premises may be sold to consumers for take-away or to other establishments, but such sales shall not exceed 25 percent of the brew pub’s production capacity.

Amend Table 1 Principal Use Regulations by adding a new use category 3.5.21 as follows:

| PRINCIPAL USES | RESIDENTIAL DISTRICTS | | | | NEIGHBORHOOD MIXED USE | BUSINESS DISTRICTS | | | INDUSTRIAL DISTRICTS | | | SITE PLAN REV | GWPD |
|-----------------|-----------------------|-----|-----|-----|------------------------|--------------------|-----|-----|----------------------|-----|------|---------------|------|
| | R10 | R20 | R60 | O55 | NM | NB | GB | CB | GI | HI | LI/O | | |
| 3.5.21 Brew Pub | No | No | No | | Yes | No | Yes | Yes | No | Yes | No | R | * |

The Moderator declared the amended motion as passed.

ARTICLE 47. (drawn #50) To see if the Town will vote to amend the Zoning By-law by deleting Section 3.8.4 and amending line 3.5.5 of Table 1 Principal Use Regulations as follows; or to take any other action related thereto:

| PRINCIPAL USES | RESIDENTIAL DISTRICTS | | | | NEIGHBORHOOD MIXED USE | BUSINESS DISTRICTS | | | INDUSTRIAL DISTRICTS | | | SITE PLAN REV | GWPD |
|----------------------------------|-----------------------|-----|-----|-----|------------------------|--------------------|-----|-----|----------------------|-----|------|---------------|------|
| | R10 | R20 | R60 | O55 | NM | NB | GB | CB | GI | HI | LI/O | | |
| 3.5.5 General Service Restaurant | No | No | No | | Yes | No | Yes | Yes | No | Yes | No | R | * |

VOTED: Motion was made by Mr. Sorrentino and seconded by Mr. Doherty that the town vote to amend the Zoning By-law by deleting Section 3.8.3 and amending line 3.5.5 of Table 1 Principal Use Regulations as follows:

| PRINCIPAL USES | RESIDENTIAL DISTRICTS | | | | NEIGHBORHOOD MIXED USE | BUSINESS DISTRICTS | | | INDUSTRIAL DISTRICTS | | | SITE PLAN REV | GWPD |
|----------------------------------|-----------------------|-----|-----|-----|------------------------|--------------------|-----|-----|----------------------|-----|------|---------------|------|
| | R10 | R20 | R60 | O55 | NM | NB | GB | CB | GI | HI | LI/O | | |
| 3.5.5 General Service Restaurant | No | No | No | | Yes | No | Yes | Yes | No | Yes | No | R | * |

ARTICLE 48. (drawn #62) To see if the Town will vote to amend the Zoning By-law by amending Section 6.6.8.1 as follows; or to take any other action related thereto:

6.6.8.1 Special Permit Granting Authority - The special permit granting authority (SPGA) under this By-law shall be the Zoning Board of Appeals, except that the Planning Board shall be the SPGA for Section 6.6.7.7 non-residential uses. Special permits shall be granted in accordance with M.G.L. Chapter 40A, Section 9 and Section 10.5

of the Zoning By-law. Such special permits shall be granted if the SPGA determines, in conjunction with the other Town agencies indicated in Section 10.5.9, that the intent of this By-law, as well as its criteria, are met. In making such a determination, the SPGA shall give consideration to the simplicity, reliability and feasibility of the control measures proposed and the degree and threat to water quality which would result if the control measures fail.

VOTED: Motion was made by Mr. Sorrentino and seconded by Mr. Doherty that the Town vote to amend the Zoning By-law by amending Section 6.6.8.1 as follows:

6.6.8.1 Special Permit Granting Authority - The special permit granting authority (SPGA) under this By-law shall be the Zoning Board of Appeals, except that the Planning Board shall be the SPGA for Section 6.6.7.7 non-residential uses. Special permits shall be granted in accordance with M.G.L. Chapter 40A, Section 9 and Section 10.5 of the Zoning By-law. Such special permits shall be granted if the SPGA determines, in conjunction with the other Town agencies indicated in Section 10.5.9, that the intent of this By-law, as well as its criteria, are met. In making such a determination, the SPGA shall give consideration to the simplicity, reliability and feasibility of the control measures proposed and the degree and threat to water quality which would result if the control measures fail.

By teller vote, the Town of Wilmington Town Meeting voted 113 in favor and 6 opposed that the subject zoning by-law be amended. The article passed.

ARTICLE 49. (drawn #48) To see if the Town will vote to amend the Zoning Map of the Town of Wilmington by rezoning the following parcels from Residence 20 to Residence 10; or to take any other action related thereto.

Map 19, Parcels: 13A, 13B, 13C, 13D, 13E, 14, 15, 16A, 17A, 17B, 18, 18A, 18B, 18C, 18D, 21, 22, 22A, 22B, 22C, 22D, 22E, 23A

VOTED: Motion was made by Mr. Sorrentino and seconded by Mr. Doherty that the Town vote to amend the Zoning Map of the Town of Wilmington by rezoning the following parcels from Residence 20 to Residence 10.

Map 19, Parcels: 13A, 13B, 13C, 13D, 13E, 14, 15, 16A, 17A, 17B, 18, 18A, 18B, 18C, 18D, 21, 22, 22A, 22B, 22C, 22D, 22E, 23A

By teller vote, the Town of Wilmington Town Meeting voted 242 in favor and 9 opposed that the subject Zoning Map be amended. The article passed.

ARTICLE 50. (drawn #53) To see if the Town will vote to authorize the Selectman to enter into an agreement, the terms of which shall be determined by the Selectman, to sell, convey or otherwise dispose of all or part of the following described parcel: Map 40, Lot 100 and Map 40, Lot 101

This land is adjacent to a lot that we already own and is also adjacent to a lot we are building our future home on (15 Parker St). These two small lots would square off the land and give our young children direct access to the neighborhood behind the house that is being built for us, keeping them safely off busy Parker St. If we were to purchase the land we have no intentions on building, but the exact opposite, where we would be assured that nobody else would build there securing precious undeveloped land or take any other action related thereto.

Finance Committee and Planning Board recommend Disapproval of Article 50.

VOTED: Motion was made by John Doherty to pass over Article 50. The Moderator declared the action of Town of Wilmington Town Meeting as to have passed over Article 50.

ARTICLE 51. (drawn #61) To see if the Town will vote to request the State Legislature authorize Kristofer Stokes have his results for the 2021 (and all future results if so needed) Massachusetts Civil Service Fire Fighter Exam be allowed for employment without regard to the applicant's age as a Fire Fighter in the town of Wilmington.

Notwithstanding the provisions of the general laws, rules, regulations to the contrary regulating the age of applicant; provided he meets all other requirements; he shall be eligible for certification and appoint to the Wilmington Fire Department by the appointing authority regardless of his age; or take any other action related thereto.

Finance Committee recommends Disapproval of Article 51.

On motion made by Mr. Stokes and duly seconded, the proposed article as presented in the warrant was brought to the floor.

Mr. Stokes made a motion to amend the article to redact "and all future results if so needed" and replace it with "2022 and 2023 if so needed." Motion was duly seconded and so voted.

VOTED: The Town of Wilmington Town Meeting voted to request the State Legislature authorize Kristofer Stokes have his results for the 2021, 2022 and 2023 if so needed Massachusetts Civil Service Fire Fighter Exam be allowed for employment without regard to the applicant's age as a Fire Fighter in the Town of Wilmington.

ARTICLE 52. (drawn #60) To see if the Town will vote to disposition of town-owned land on Lake Street – map 55 Lot 228A. (55-228A), or take any other action related thereto.

Finance Committee and Planning Board recommend Disapproval of Article 52.

VOTED: Motion was made by Michael O'Connor and duly seconded it was voted to dispose of town-owned land on Lake Street – Map 55 Lot 228A. (55-228A).

By teller vote, the Town of Wilmington Town Meeting voted 274 in favor and 1 opposed. The article passed.

ARTICLE 53. (drawn #47) To see if the Town will vote to name the soccer field behind the North Intermediate School in memory of an in honor of Frank S. Lentine the teacher and coach who in 1964 developed the first soccer program for Wilmington High School that continues today, or take any other action related thereto.

VOTED: Motion was made by Janet Engrem and duly seconded it was voted to name the soccer field behind the North Intermediate School in memory of and in honor of Frank S. Lentine. The moderator declared the motion as passed.

ARTICLE 54. (drawn #63) To see if the Town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by voting to rezone from Residential 60 (R60) to Residential 20 (R20), the following described parcel of land:

The land at and known as 417 Andover Street, Wilmington Ma. 01887, Middlesex County, MA as more fully described in a deed recorded in Middlesex North District Registry of Deeds Book 23986, Page 154, said premises containing 19.379 square feet of land on Assessors Map R3, Parcel 15.

Beginning at a stone bound on Andover Street, which is one hundred twelve (112) Feet North of the corner of Andover Street and the road leading into Foster's Pond – North 65 degrees East two hundred seventeen (217) feet to a stone bound on the shore of Foster's Pond. Then in a Northerly direction along the shore of said pond one hundred (100) feet to an iron pipe. Then South sixty-five degrees West in a line parallel to the first mentioned line one hundred sixty-eight (168) feet to an iron pipe in Andover Street. The distance between the two parallel lines mentioned being one hundred (100) feet. Then in a Southerly direction along Andover Street one hundred twenty-four and 35/100 (124.35) feet to the point of beginning.

VOTED: Motion was made and duly seconded it was voted to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by rezoning from Residential 60 (R60) to Residential 20 (R20), the following described parcel of land:

The land at and known as 417 Andover Street, Wilmington Ma. 01887, Middlesex County, MA as more fully described in a deed recorded in Middlesex North District Registry of Deeds Book 23986, Page 154, said premises containing 19.379 square feet of land on Assessors Map R3, Parcel 15.

Beginning at a stone bound on Andover Street, which is one hundred twelve (112) Feet North of the corner of Andover Street and the road leading into Foster's Pond – North 65 degrees East two hundred seventeen (217) feet to a stone bound on the shore of Foster's Pond. Then in a Northerly direction along the shore of said pond one hundred (100) feet to an iron pipe. Then South sixty-five degrees West in a line parallel to the first mentioned line one hundred sixty-eight (168) feet to an iron pipe in Andover Street. The distance between the two parallel lines mentioned being one hundred (100) feet. Then in a Southerly direction along Andover Street one hundred twenty-four and 35/100 (124.35) feet to the point of beginning. The moderator declared the motion as passed.

ARTICLE 55. (drawn #42) To see if the Town will vote to acquire land behind 12 Ohio Street Wilmington

Hello neighbor,

We are looking to acquire the land behind our home at 12 Ohio Street. This property is currently town owned but after speaking to multiple parties at the Wilmington Town Hall it is believed that the property had once belonged to our home however it was never claimed. Being able to purchase this property would bring our lot to almost the same size as the rest of the neighborhood.

Our intent is to be able to clean up the area beside and behind our home and to be able to finally give our children a proper and safe backyard. Thank you for your time and support – We are looking forward to having our family grow in this great neighborhood.

or take any other action related thereto.

The petitioner would like to withdraw the article.

VOTED: Motion was made by Mr. Doherty to pass over Article 55. The Moderator declared the action of Town of Wilmington Town Meeting as to have passed over Article 55.

ARTICLE 56. (drawn #51) To see if the Town will vote to authorize the Board of Selectmen to enter into an agreement, the terms of which shall be determined by the Selectmen, to sell, convey or otherwise dispose of any land within the parcel depicted by Assessors Map 6 as Map 6 Parcels 149 and 150 in which the Town might claim a right, title or interest to, following a determination made by the Town Manager that such land is not needed for any municipal purpose, in accordance with Chapter 3, Section 16 of the Bylaws of the Inhabitants of the Town of Wilmington Revised and other applicable law, or take any other action related thereto. A true copy of Map 6 is on file with the Town Clerk's Office.

Planning Board recommends Disapproval of Article 56.

VOTED: On motion made by Michael Newhouse and seconded by Mr. Doherty it was voted to transfer from the Tax Title Custodian for tax purposes to the Board of Selectmen for the purpose of disposition by sale, and that the Board of Selectmen be authorized to dispose of the property in the best interest of the Town.

By teller vote, the Town of Wilmington Town Meeting voted 16 in favor and 169 opposed. The article fails.

ARTICLE 57. (drawn #44) To see if the Town will vote to Dispose of Town-owned property at 848 Woburn Street, Wilmington

To Whom it May Concern,

Brookfield Properties develops and Operates more than 625 properties and 325MM square feet of high-quality, sustainability-focused real estate assets around the globe. Our team employs a fresh approach, unparalleled creativity and relentless innovation to the planning, development, and management of our buildings. In conjunction with local contractors, Brookfield Properties has developed a +\$4.0MM capital plan to upgrade the property with a focus on improving the appearance, functionality, and efficiency of the building. Because the property has not been properly maintained or renovated since 1974, planned capital improvement include ADA and Fire Life Safety system updates, enhancing the building profile through façade and landscaping improvements, and parking lot and truck court upgrades. The current configuration lacks suitable car parking, which is a critical piece to improve the functionality of this building. With the inclusion of the additional city-owned parcel, the site offers more efficient traffic flow, enhanced safety through separate car and the truck traffic and parking, and the ability to attract multiple tenants and long-term jobs to the building and the Town of Wilmington.

We are excited about pursuing the Proposed Transaction and are prepared to discuss any aspect of it with you. Should you have any questions, please contact Philip Verre at Philip.verre@CushWake.com or take any other action related thereto.

VOTED: Motion made by Ms. Manganelli and duly seconded it was voted that Map 46 Parcel 134A be transferred from the Water & Sewer Commission for water and sewer purposes to the Board of Selectmen for the purpose of disposition by sale, and that the Board of Selectmen be authorized to dispose of the property in the best interest of the Town. The moderator declared the motion as passed.

ARTICLE 58. (drawn #49) To see if the Town of Wilmington will vote to amend the Zoning By-laws of the Town of Wilmington and Associated Zoning Map of the Town of Wilmington by voting to rezone from General Business (GB) to Neighborhood Mixed Use (NM) the parcels of land identified as Parcels 11 & 13 on Town of Wilmington Assessors Map 40.

For a more particular description of the subject premises, see deed recorded at the Middlesex North District Registry of Deeds at Book 35186, Page 80.

or take any other action related thereto.

Finance Committee recommends Disapproval of Article 58.

VOTED: Motion was made by Robert Peterson and duly seconded it was voted to amend the Zoning By-laws of the Town of Wilmington and Associated Zoning Map of the Town of Wilmington by rezoning from General Business (GB) to Neighborhood Mixed Use (NM) the parcels of land identified as Parcels 11 & 13 on Town of Wilmington Assessors Map 40.

By teller vote, the Town of Wilmington Town Meeting voted 195 in favor and 56 opposed that the subject zoning by-law be amended. The article passed.

ARTICLE 59. (drawn #64) To see if the Town will vote to authorize the Selectman to enter into an agreement, the terms of which shall be determined by the Selectman, to sell, convey or otherwise dispose of all or part of the following described parcel: following a determination made by the Town Manager that the land is not needed for any municipal purpose, and in accordance with Chapter 3, Section 16 of the By-Laws of the Inhabitants of the Town of Wilmington Revised and other applicable law; the parcel being located on Aldrich Road, and described in the Town of Wilmington Assessor' records as Map 9 Lot 56; or take any other action related thereto.

VOTED: Motion was made by Michael Faulkingham and duly seconded it was voted that Map 9 Parcel 56 be transferred from the Tax Title Custodian for tax purposes to the Board of Selectmen for the purpose of disposition by sale, and that the Board of Selectmen are authorized to dispose of the property in the best interest of the Town.

By teller vote, the Town of Wilmington Town Meeting voted 91 in favor and 11 opposed. The article passed.

ARTICLE 60. (drawn #58) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows:

By rezoning from Residential 60 (R60) to Highway Industrial (HI) the land shown as Parcel 2A on Assessor's Map R1; the land shown as Parcel 19A on Assessor's Map R2; and the land shown as Parcels 24 and 24A on Assessor's Map 103, and further by rezoning from General Industrial (GI) to Highway Industrial (HI) the land shown as Parcel 1A on Assessor's Map R1, all of which premises are a portion of the land described in a deed recorded at the Middlesex North District Registry of Deeds in Book 15876, Page 245, or do anything in relation thereto.

Planning Board recommends Disapproval of Article 60.

VOTED: Motion was made by Mr. Newhouse and seconded by Mr. Doherty that the Town vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington as follows:

By rezoning from Residential 60 (R60) to Highway Industrial (HI) the land shown as Parcel 2A on Assessor's Map R1; the land shown as Parcel 19A on Assessor's Map R2; and the land shown as Parcels 24 and 24A on Assessor's Map 103, and further by rezoning from General Industrial (GI) to Highway Industrial (HI) the land shown as Parcel 1A on Assessor's Map R1, all of which premises are a portion of the land described in a deed recorded at the Middlesex North District Registry of Deeds in Book 15876, Page 245.

By teller vote, the Town of Wilmington Town Meeting voted 48 in favor and 198 opposed that the subject Zoning By-law and Zoning Map be amended. The article failed.

ARTICLE 61. (drawn #43) To see if the Town will vote to authorize the Board of Selectmen to acquire by gift a parcel of land being shown as Parcel 1 on Assessor's Map R1, which premises are a portion of the land described in a deed recorded at the Middlesex North District Registry of Deeds in Book 15876, Page 245, or do anything in relation thereto.

VOTED: Motion was made by Mr. Newhouse and seconded by Mr. Doherty that the Town vote to authorize the Board of Selectmen to acquire by gift a parcel of land being shown as Parcel 1 on Assessor's Map R1, which premises are a portion of the land described in a deed recorded at the Middlesex North District Registry of Deeds in Book 1876, Page 245.

By teller vote, the Town of Wilmington Town Meeting voted 93 in favor and 186 opposed that the subject zoning by-law be amended. The article failed.

ARTICLE 62. (drawn #57) To see if the Town will vote to amend Section 3.5.8 of Table 1 of the Principal Use Regulations of the Town of Wilmington (Funeral Home) by deleting the word "No" under the Zoning Classification R-10 and by replacing the deleted word "No" with the letter "PB".

The AMENDED Section 3.5.8 of Table 1 of the Principal Use Regulations of the Town of Wilmington shall thereafter appear as follows:

| PRINCIPAL USES | RESIDENTIAL DISTRICTS | | | NEIGHBOR-BUSINESS HOOD MIXED USE | INDUSTRIAL DISTRICTS | | | SITE PLAN REV | GWPD | | | |
|--------------------|-----------------------|-----|-----|----------------------------------|----------------------|-----|----|---------------|------|------|---|---|
| | R10 | R20 | R60 | O55 NM | NB | GB | CB | GI | HI | LI/O | | |
| 3.5.8 Funeral Home | PB | No | No | Yes | No | Yes | No | No | No | No | R | * |

or take any other action related thereto.

Planning Board recommends Disapproval of Article 62.

VOTED: A motion was made and duly seconded to amend Section 3.5.8 of Table 1 of the Principal Use Regulations of the Town of Wilmington (Funeral Home) by deleting the word “No” under the Zoning Classification R-10 and by replacing the deleted word “No” with the Letter “PB”

By teller vote, the Town of Wilmington Town Meeting voted 218 in favor and 6 opposed that the subject zoning by-law be amended. The article passed.

ARTICLE 63. (drawn #59) To see if the Town will vote to amend the Zoning By-laws of the Town of Wilmington and Associated Zoning Map of the Town of Wilmington by voting to rezone from Residential (R-10) to Neighborhood Mixed Use (NM) the parcel of land identified as Parcel 15 on Town of Wilmington Assessors Map 66.

For a more particular description of the subject premises, see the deed recorded at the Middlesex North District Registry of Deeds at Book 34026, Page 6.

or take any other action related thereto.

Finance Committee and Planning Board recommend Disapproval of Article 63.

VOTED: Motion was made by Robert Peterson and duly seconded to Passover. The Moderator declared the action of Town of Wilmington Town Meeting as to have passed over Article 63.

ARTICLE 64. (drawn #54) To see if the Town will vote to amend the Zoning By-law of the Town of Wilmington as follows:

By amending Section 3.5.19 of Table 1 Principal Use Regulations as follows:

By deleting the word “No” and inserting in its place “PB” in the column described as “HI”, thereby making Pet Care Facilities allowed by Planning Board Special Permit in the Highway Industrial (“HI”) District; and

By deleting “PB” and inserting in its place the word “No” in the column described as “NM”, thereby eliminating Pet Care Facilities as a permitted use in the Neighborhood Mixed Use District

And further to amend Section 3.5.19 by deleting it in its entirety and inserting the following in its place:

3.5.19 Pet Care Facility – A facility for the care of domestic pets (a) which provides either boarding or day care services, or (b) which provides three or more of the following services: grooming services, retail sales related to pet products, veterinary care services, pet training classes, and any other use related to domestic pet care not specifically set forth in this Section which, in the opinion of the Planning Board, constitutes domestic pet care services and complies with the intent and purpose of this By-law and Section 3.8.14.

VOTED: Motion was made by Mr. Newhouse and seconded by Mr. Doherty that the Town amend the Zoning By-law of the Town of Wilmington as follows:

By amending Section 3.5.19 of Table 1 Principal Use Regulations as follows:

By deleting the word “No” and inserting in its place “PB” in the column described as “HI”, thereby making Pet Care Facilities allowed by Planning Board Special Permit in the Highway Industrial (“HI”) District.

And further to amend Section 3.5.19 by deleting it in its entirety and inserting the following in its place:

3.5.19 Pet Care Facility – A facility for the care of domestic pets (a) which provides either boarding or day care services, or (b) which provides three or more of the following services: grooming services, retail sales related to pet products, veterinary care services, pet training classes, and any other use related to domestic pet care not specifically set forth in this Section which, in the opinion of the Planning Board, constitutes domestic pet care services and complies with the intent and purpose of this By-law and Section 3.8.14.

And Further to amend Section 3.8.14 as follows:

3.8.14 Pet Care Facilities in a General Business District, Highway Industrial District, Neighborhood Mixed Use District, or a General Industrial District shall be allowed only by Special Permit from the Planning Board, and Further only upon Site Plan Approval by the Town of Wilmington Planning Board. Pet Care Facilities shall also be subject to the following minimum Special Permit criteria:

Use to be allowed in the General Business District, Highway Industrial District, or a General Industrial District only.

Pet Care Facilities shall have a minimum of 3,0-00 square feet of area, inclusive of all floors dedicated to any use allowed by this Section, and exclusive of any exterior area.

Such use shall be subject to any and all Rules and Regulations as may from time to time be promulgated by the Board of Health and further subject to the Approval of the Health Director

The moderator declared the motion as passed.

With all business concluded at the May 1, 2021 Town Meeting, a Motion to Adjourn was made and seconded. Voted. Adjourned at 5:07 p.m.

Number of Registered Voters in Attendance: 403

Number of Non-voters in Attendance: 30

SPECIAL TOWN ELECTION SEPTEMBER 2, 2021 WITH ACTION TAKEN THEREON

TO: THE CONSTABLE OF THE TOWN OF WILMINGTON

GREETINGS:

In the name of the Commonwealth of Massachusetts and in the manner prescribed in the By-laws of said Town, you are hereby directed to notify and warn the inhabitants of the Town qualified to vote in Town affairs to meet and assemble at the Boutwell School (Precincts 1 and 2), Wildwood School (Precincts 3 and 4) and the Town Hall Auditorium (Precincts 5 and 6),, on Thursday the second day of September, A.D. 2021 at 7:45 a.m. in the forenoon, the polls to be opened at 8:00 a.m. and shall be closed at 8:00 p.m. for the special election for the election of Town Officer:

To bring in your votes on one ballot respectively for the following named offices to wit:

One Selectman to fill a vacancy

The results were as follows:

Board of Selectmen for a term of two years (vote for one)

| | |
|------------------|---------|
| Mark Nelson | 129 |
| Judith O'Connell | 588 |
| Robert Fasulo | 11 |
| Write-ins | 4 |
| Blanks | 3 |
| TOTAL | 735 |

| | | |
|-----------------------------|--------|--|
| Ballots Cast | 735 | |
| Number of Registered Voters | 17,845 | |
| Turnout | 4.12% | |



Town Clerk Christina Touma-Conway Swears in
Judith O'Connell Following the Special Election

Directory of Officials - January 1, 2022

| | | |
|----------------------------------|--------------------------------------|------|
| <u>Board of Selectmen</u> | Lilia Maselli, Chairman | 2024 |
| | Gregory B. Bendel | 2022 |
| | Kevin A. Caira | 2022 |
| | Gary B. DePalma | 2023 |
| | Judith L. O'Connell | 2023 |
| <u>Town Manager</u> | Jeffrey M. Hull | |
| <u>Moderator</u> | Jonathan R. Eaton | 2024 |
| <u>School Committee</u> | Jennifer R. Bryson, Chairman | 2023 |
| | David A. Ragsdale, Vice Chairman | 2024 |
| | Jesse L. Fennelly | 2022 |
| | Jo Ellen Newhouse | 2022 |
| | Jason G. Samaha | 2022 |
| | Melissa Plowman | 2023 |
| | Mary Jane Byrnes | 2024 |
| <u>Superintendent of Schools</u> | Glenn A. Brand, Ed. D. | |
| <u>Finance Committee</u> | John F. Doherty, III, Chairman | 2023 |
| | Theresa M. Manganelli, Vice Chairman | 2023 |
| | Marianne J. Gallezzo | 2022 |
| | Andrew N. Lavigne | 2022 |
| | Leigh J. Martinson | 2022 |
| | Jonathan M. Dugas | 2023 |
| | Joseph Lavino, PharmD, RPh, JD | 2024 |
| | Scott P. Neville | 2024 |
| | David Tamang, PhD | 2024 |

Boards, Committees & Commissions - January 1, 2022

| | <u>Term Expires</u> | | <u>Term Expires</u> |
|--|---------------------|---|---------------------|
| <u>Appeals, Board of</u> | | <u>Disabilities, Commission on</u> | |
| Daniel J. Veerman, Chairman | 2023 | Robert N. Oliveri, Chairman | 2022 |
| Anthony J. Barletta, Jr. | 2024 | Phyllis P. Genetti | 2023 |
| Raymond N. Lepore | 2025 | Arianna H. Faro | 2024 |
| Jacquelyn Santini | 2026 | Carol Hilbinger | 2022 |
| Thomas W. Siracusa | 2022 | Gary B. DePalma, Selectman Liaison | |
| <u>Assessors, Board of</u> | | <u>Elderly Services Commission</u> | |
| Karen L. Rassias, Principal Assessor | | John C. Wallace, Chairman | 2023 |
| George W. Hooper, II | | Mark K. Ryan, Vice Chairman | 2022 |
| Roger J. Lessard | | Gail A. Protopapas | 2022 |
| | | Nancy A. Otovic | 2022 |
| | | Robin Theodos | 2023 |
| | | Kenneth P. Clarkin | 2024 |
| | | Linda DePietro Walsh | 2024 |
| <u>By-Law Study Committee</u> | | <u>Emergency Management Committee</u> | |
| Robert G. Peterson, Jr., Esquire, Chairman | | Jeffrey M. Hull | |
| John R. Romano, Vice Chairman | | William F. Cavanaugh, III | |
| Daniel M. Ardito | | Joseph A. Desmond | |
| Gary B. DePalma, Selectman Liaison | | George W. Hooper, II | |
| Joseph A. Desmond | | Shelly M. Newhouse | |
| Valerie J. Gingrich | | Bryan T. Perry | |
| Francis X. Olivieri, Esquire | | John T. Spaulding | |
| Michael V. McCoy | | Michael J. Woods | |
| Elizabeth M. Lawrenson, Ex-Officio | | | |
| <u>Cable TV Advisory Task Force</u> | | <u>Health, Board of</u> | |
| Kerry L. Colburn-Dion, Chairman | | Elizabeth E. Sabounjian, Chairman | 2023 |
| George J. Breslin | | Jane A. Williams, MD, V. Chairman | 2024 |
| Karen E. Campbell | | Daniel J. King, DMD | 2022 |
| Kenneth A. Lord | | | |
| John O'Neill | | | |
| <u>Carter Lecture Fund Committee</u> | | <u>Historical Commission</u> | |
| Adele C. Passmore, Chairman | 2022 | Bonny A. Smith, Chairman | 2022 |
| Ann H. Berghaus, Rec. Sec. | 2024 | Joseph A. Jackson | 2022 |
| Andrea B. Houser, Corr. Sec. | 2023 | Gerald R. Duggan | 2023 |
| Barbara J. Bishop | 2022 | Christine M. Johnston | 2023 |
| Margaret A. St. Onge | 2024 | Robert Mallett | 2023 |
| | | Paul L. Chalifour | 2024 |
| | | Diane T. Harvey | 2024 |
| <u>Cemetery Commission</u> | | <u>Housing Authority</u> | |
| Cynthia A. McCue, Chairman | 2022 | Robert C. DiPasquale, Chairman | 2023 |
| Pasquale D'Antonio | 2023 | Stacie A. Murphy, Vice Chairman | 2022 |
| John P. Cushing | 2024 | Audrey Reed, Treasurer | 2025 |
| | | Lorraine Penney, Assistant Treasurer | 2026 |
| <u>Conservation Commission</u> | | Vacancy (State Appointee) | |
| Donald J. Pearson, Chairman | 2022 | | |
| Michael J. McInnis | 2022 | | |
| Theron R. Bradley | 2022 | | |
| Laura T. deWahl | 2023 | | |
| Alexander M. Rittershaus | 2023 | | |
| Vincent Licciardi | 2024 | | |
| Nestor J. Salazar | 2024 | | |

Boards, Committees & Commissions - January 1, 2022

| | <u>Term Expires</u> | | <u>Term Expires</u> |
|---|---------------------|--|---------------------|
| <u>Library Trustees</u> | | <u>Registrars, Board of</u> | |
| Daniel J. Hall, Chairman | 2024 | Mary H. Osgood, Chairman | 2024 |
| James M. Lemay, Vice Chairman | 2023 | Priscilla R. Ward | 2022 |
| Jeffrey H. Nussbaum | 2022 | Roberta L. Lasky | 2023 |
| Donald J. Pearson | 2022 | Elizabeth M. Lawrenson, Clerk | |
| Eileen L. MacDougall | 2023 | | |
| Megan Delehanty Coslik | 2024 | | |
| <u>Permanent Building Committee</u> | | <u>Scholarship Fund Committee</u> | |
| George W. Hooper, II, Chairman | 2023 | Dr. Glenn Brand, Chairman | 2023 |
| John C. Holloway | 2023 | Christine Bento | 2023 |
| Diane M. Allan | 2024 | Paul D. Cavanaugh | 2023 |
| Paul J. Melaragni | 2024 | Carol A. King | 2023 |
| | | Robert G. Peterson | 2023 |
| <u>Planning Board</u> | | <u>Trustees of Trust Funds</u> | |
| Michael A. Sorrentino, Chairman | 2022 | Bryan T. Perry, Chairman | 2024 |
| Terence R. Boland | 2023 | Pennilyn Dudley | 2024 |
| Angelina Marcolina | 2024 | Pamela L. MacKenzie | 2024 |
| Randi R. Holland | 2025 | | |
| Sean T. Hennigan | 2026 | <u>Water and Sewer Commissioners</u> | |
| | | George R. Allan, Chairman | 2023 |
| <u>Recreation Commission</u> | | Robert W. LaVita | 2024 |
| C. Michael Burns, Chairman | 2023 | Michael A. Camoscio | 2022 |
| Charles Biondo, Vice Chairman | 2022 | | |
| Jennifer M. Crane | 2022 | <u>Wilmington Arts Council</u> | |
| Saresh Alambath | 2024 | Jean A. Chang, Co-Chairman | 2023 |
| Laurie Robarge | 2024 | Linda D. Molloy, Co-Chairman | 2022 |
| | | Diane L. Giamberardino | 2022 |
| <u>Regional Vocational Technical School Committee</u> | | Judith A. Hughes | 2022 |
| Robert G. Peterson | 2022 | Holly B. Popeo | 2022 |
| Charles Fiore, Jr. | 2024 | Louise A. Anderson | 2023 |
| | | Jeannette Corbett | 2023 |

Boards, Committees & Commissions - January 1, 2022

Wilmington Election Officers – Term Expires Annually

| | | | |
|--------------------|--------------------------|---------------------|-----------------------|
| Jawad Alhady | Marie Creeth | Lori Hayes | Anna Rainone |
| David Anick | Beverly Dalton | Jody Heffernan | Tyler Ressler |
| Alfred Antinarelli | Judith Dankese | Lillian Hupper | Charles Robinson |
| Donald Armstrong | Alma D'Antonio | Meghan Jones | Clarice Ross |
| Lynne Ayvazian | Patricia Dennis | Ronald Judkins | Michelle Rossman |
| Susan Bakhtiari | Judith Lee Dickson | Mary Kiesinger | Alice Rourke |
| Jennifer Begon | Wendy Diecidue | Carol King | Rosemary Russo |
| Beth Bergman | Dianna DiGregorio | April Kingston | Jacquelyn Santini |
| Catherine Bimbo | Christine Downey | Nicholas Labello | Matthew Savage |
| Barbara Bishop | Deborah Dudley | Janice LaCasse | Julia Sbraccia-Marios |
| Karin Bloom | Pennilyn Dudley | Janice Lapham | Mary Schultz |
| Jeanne Buck | John Duhamel | Rosalie McConologue | Sean Scott |
| James Buckley | Carol Dwyer | Cynthia McCue | Joan Searfoss |
| Christine Caggiano | Jennifer Erickson | Patricia McKenna | Annette Shelley |
| Ryen Cahill | Carolyn Fenn | Susan McNamara | Ellen Sullivan |
| Elaine Calvo | Lisa Ferranti | Shawn Moran | Robert Sweet |
| Paul Chalifour | Donna Flynn | Christine Murphy | Debra Thomas |
| Joanna Clayton | Mary Ann Fogarty | Kim Mytych | Alicia Verno |
| Sandra Cosman | Michelle Getchell | Joanne Neale | Frank West |
| Sarah Cosman | Kathleen Gorvin | Marjorie Pearson | Karen West |
| Linda Costantino | Jeanne Grant | Judith Perry | Jayne Wierzbicki |
| Robert Costine | Charlotte Grasso | Kimberly Peterson | Diana Wilson |
| Diana Couture | Christine Hauray-Gilbert | Gail Protopapas | Kristine Zuk |

Officers and Department Heads - January 1, 2022

| | | |
|--|-------------------------|------------------------|
| Accountant | Bryan T. Perry | 694-2029 |
| Administrative Assistant | Beverly J. Dalton | 658-3311 |
| Animal Control Officer | Christopher H. Sullivan | 658-5071 |
| Assistant Town Manager | Kerry L. Colburn-Dion | 658-3311 |
| Assessor, Principal | Karen L. Rassias | 658-3675 |
| Constable | Jason Costa | 447-1276 |
| Elderly Services Director | Theresa Marciello | 657-7595 |
| Emergency Management Director | William F. Cavanaugh | 658-3346 |
| Fence Viewer | Paul Alunni | 658-4499 |
| | John T. Spaulding | 658-4531 |
| Fire Chief | William F. Cavanaugh | 658-3346 |
| Housing Authority Executive Director | Katelynn Lemieux | 658-8531 |
| Information Technology Director | John F. O'Neil | 658-3311 |
| Inspector of Buildings | John T. Spaulding | 658-4531 |
| Librarian | Christina A. Stewart | 658-2967 |
| Mass. Bay Transportation Authority Advisory Board | Judith L. O'Connell | 658-3311 |
| Mass. Water Resource Authority Advisory Board | Michael J. Woods | 658-4711 |
| Metropolitan Area Planning Council | Valerie J. Gingrich | 658-8238 |
| Middlesex Canal Commission | Betty M. Bigwood | 657-7870 |
| | Michael J. McInnis | |
| Museum Curator | Cienna Lyon | 658-5475 |
| Planning/Conservation Director | Valerie J. Gingrich | 658-8238 |
| Plumbing and Gas Inspector | Shawn Inman | 658-4531 |
| Police Chief | Joseph A. Desmond | 658-5071 |
| Public Buildings Superintendent | George W. Hooper, II | 658-3017 |
| Public Health Director | Shelly M. Newhouse | 658-4298 |
| Public Health Nurse | Traci A. Mello | 694-2041 |
| Public Works Director | Michael J. Woods | 658-4481 |
| Reading Municipal Light Dept. Advisory Board | George W. Hooper, II | 658-3017 |
| | Dennis Kelley | 658-3017 |
| Recreation Director | Karen E. Campbell | 658-4270 |
| Sealer of Weights and Measures | James P. Cassidy, Jr. | (617) 727-3480 x 21131 |
| Town Clerk | Elizabeth M. Lawrenson | 658-2030 |
| Town Counsel | Mark R. Reich | (617) 556-0007 |
| Town Engineer | Paul Alunni | 658-4499 |
| Town Manager | Jeffrey M. Hull | 658-3311 |
| Treasurer/Collector | Pamela L. MacKenzie | 658-3531 |
| Veterans' Agent/Grave Officer | Louis Cimaglia, IV | 694-2040 |
| Water & Sewer Superintendent | Michael J. Woods | 658-4711 |
| Wiring Inspector | Frederick Sutter | 658-4531 |



TOWN OF WILMINGTON MUNICIPAL SERVICES GUIDE

GENERAL ADMINISTRATION

Board of Selectmen (Meeting dates - 2nd & 4th Monday evening 7:00 p.m.)

The Board of Selectmen is recognized by the General Laws of the Commonwealth of Massachusetts as the Town's chief elected officials. The Board is responsible for appointing the Town Manager, the Board of Appeals, the Town Counsel and the Town Accountant. The Selectmen are also responsible for issuing numerous licenses including alcohol licenses, common victualer licenses and licenses to operate automobile dealerships. The Selectmen serve on a part-time basis.

Phone 978 - 658-3311

Lilia Maselli, Chairman
Gregory B. Bendel
Kevin A. Caira
Gary B. DePalma
Judith L. O'Connell

Town Manager – Jeffrey M. Hull – 978 - 658-3311

The Town Manager is the Chief Administrative Officer of the Town. He supervises and directs the administration of all departments, boards and commissions except for the Board of Selectmen, Town Moderator, Finance Committee, Schools, Board of Appeals, Election Officers and Registrars of Voters. His duties include the appointment and removal, if necessary, of staff and members of certain boards and commissions; attendance at all regularly scheduled meetings of the Board of Selectmen to advise and recommend specific courses of action regarding issues affecting the Town; representing the Town in all litigation to which the Town is a party; acting as the Chief Fiscal Officer of the Town; preparation and administration of a comprehensive annual budget and directing the procurement of all goods and services on behalf of the Town.

Assistant Town Manager/Human Resources Director – Kerry L. Colburn-Dion – 978 - 658-3311

The Assistant Town Manager serves as the town's risk manager responsible for arranging the purchase of all lines of municipal insurance, chairing the town Safety Committee meetings, arranging for loss control training and working with insurance carriers to respond to claims against the town; serves in a human resources role informing employees about the various benefits available to them and establishing practices to comply with state and federal employment regulations; serves as a resource for departments seeking guidance on compliance with state procurement regulations; serves as the town's "point person" on cable licensing and assists the Town Manager with municipal administration including annual budget preparation, collective bargaining with unions and responding to questions or requests for assistance from residents.

Town Clerk – Elizabeth M. Lawrenson – 978 - 658-2030

State law assigns duties to the Town Clerk in three major areas, the keeping of records and documents, the issuance of licenses and the administration of elections. In terms of the Town records the Clerk records proceedings of all town meetings and elections. The Town Clerk is Registrar of all vital statistics and Filing Officer for birth and death certificates, zoning decisions, etc. The Clerk's office also issues marriage licenses, dog licenses, etc. The Clerk is the Chief Election Official for all elections and serves as clerk of the Board of Registrars.

FINANCIAL ADMINISTRATION

Finance Director/Town Accountant – Bryan T. Perry – 978 - 658-2029

The Accounting Department reviews all requests for payment which involve Town funds. The department prepares warrants on a weekly basis for payment of all bills owed by the Town. The Accountant maintains the complete official financial records of the Town and prepares other financial records and reports as needed. The office provides information for the annual audit and bond ratings. Additionally, this office participates in the preparation of the annual budget. The Accounting Department is also responsible for the management of the Town's Information Systems, including financial systems, electronic mail and the Town's website.

Principal Assessor – Karen L. Rassias – 978 - 658-3675

The main responsibility of the Board of Assessors is to levy the property taxes necessary to meet appropriations and to insure that taxes are allocated equitably on the basis of the property owned by each taxpayer. The assessors are required to compute the tax rate and assess all real and personal property within the Town at fair-market value i.e. close to the true market value, except for property qualifying for preferential assessments such as forest, agricultural or recreation land. Tax rates depend on three factors: (1) the valuation of taxable property, (2) the tax levy or amount to be raised from property taxation and (3) property classification.

Treasurer/Collector – Pamela L. MacKenzie – 978 - 658-3531

The Treasurer/Collector is responsible for the billing and collection of monies due the Town including property and motor vehicle excise taxes and charges for water, sewer and ambulance services. This department is responsible for preparing the weekly payroll. The Treasurer/Collector monitors the Town's cash flow and arranges for short-term and long-term borrowing. The department serves as custodian of all Town funds. All municipal bank accounts are controlled by this office. The tax title and foreclosure proceedings for non-payment of taxes are handled by the Treasurer/Collector.

COMMUNITY DEVELOPMENT

Planning/Conservation Director – Valerie J. Gingrich – 978 - 658-8238

The major responsibilities of the Planning Department are to: undertake studies of land use, economic development, housing, transportation and other matters related to community development; compile and maintain maps, statistics and records related to land use and development; review individual proposals for development and for compliance with the subdivision regulations and zoning by-law; and prepare applications and administer grants related to planning and development.

The primary function of the Conservation Department is the administration and enforcement of the Wetlands Protection Act, Massachusetts General Laws Chapter 131, Section 40. The Act is intended to protect seven public interest issues related to wetlands: flood control, storm damage prevention, protection of public and private water supply, protection of ground water supply, prevention of pollution, protection of fisheries and protection of land containing shellfish. Some of the department's responsibilities include reviewing and inspecting development projects to insure their compliance with the Town and State wetlands statutes. In addition, the department manages several pieces of property throughout Town which have been placed into the Town's custody as conservation land.

Building Inspector – John T. Spaulding – 978 - 658-4531

The Building Inspector interprets and enforces the Town's Zoning By-Law, the State Uniform Building Code and certain other State codes. This department provides assistance to the Zoning Board of Appeals, architects, engineers, contractors and individual property owners in preparing zoning cases, plans and permit applications. The Building Inspector is responsible for plumbing, gas fitting and wiring inspections.

Director of Public Health – Shelly M. Newhouse – 978 - 658-4298

The department provides two primary types of service. Inspectional services include restaurant, retail food stores, cafeterias in industrial buildings and schools, all mobile food trucks, ice cream trucks and caterers. In addition, the department conducts percolation tests for the location of septic systems, septic system inspections, nuisance inspections and responds to citizens' complaints regarding dumping, air pollution and noise pollution and hazardous waste spills. The department provides public nursing services. This includes an annual rabies clinic for dogs and immunization for influenza, pneumonia, polio and various other diseases. The Town Nurse provides blood pressure and cholesterol screenings to Town residents. In addition, the nurse provides home health care visits to elderly residents of the Town.

PUBLIC SAFETY

Fire Chief – William F. Cavanaugh, III – 978 - 658-3346 -- Emergency Number - 9-1-1

The Wilmington Fire Department is responsible for providing fire protection and emergency medical services to the Town of Wilmington. Statutory and Regulatory Laws and regulations are enforced through the Fire prevention Office.

Inspections of fire alarm systems, smoke detectors, sprinkler systems, flammable and combustible liquids and explosives. Propane tank installations, oil burner installations and hazardous materials conducted by fire prevention and shift personnel.

Police Chief – Joseph A. Desmond – 978 - 658-5071 -- Emergency Number - 9-1-1

The principle responsibility of the Wilmington Police Department is the protection of people and property through enforcement of criminal laws and traffic regulations. The department also enforces certain local by-laws and provides public education such as the DARE program. Animal Control services are provided through this department.

Dispatch Supervisor – Corey K. Swift – 978 - 658-5071 -- Emergency Number - 9-1-1

The Public Safety Dispatch Department is responsible for providing emergency communications for the Wilmington Police and Fire Departments. The department answers all E-9-1-1 lines, dispatches police, fire and EMS as needed and handles all incoming business calls for personnel of both departments. The department also assists other town departments in handling their after-hours emergency calls such as water main breaks, animal control calls, notification to the DPW of road conditions and other public service needs.

DEPARTMENT OF PUBLIC WORKS

Director - Michael J. Woods – 978 - 658-4481 or 978 - 658-4484

The Public Works Department is responsible for highways, trees, parks, cemeteries, water, sewers, refuse and recycling. The Highway Division is responsible for the care and maintenance of the roads, sidewalks, parking areas and traffic lights. The Engineering Division assists town departments, boards and commissions with engineering related projects, such as drainage problems, review of subdivision plans and inspection of subdivision roadway construction. The Parks & Grounds Division is responsible for the maintenance of the Town's commons, parks and recreation areas. The Tree Division is responsible for the Town's public shade and ornamental trees and maintenance of the trees on the Town Common. The Public Works Department is also responsible for the operation of the Town's water supply, distribution, treatment systems, septic pumping stations, the sanitary sewer collection systems and the septic disposal station. These responsibilities are assumed by the Water & Sewer Department. The Department operates two water treatment plants in accordance with regulations established by the Commonwealth of Massachusetts Department of Environmental Protection (DEP) and the federal Environmental Agency (EPA).

In addition, the Public Works Department operates a curbside recycling program for many household items, maintains a composting center for brush and leaf disposal and oversees a contract for residential solid waste collection.

PUBLIC BUILDINGS DEPARTMENT

Superintendent – George W. Hooper, II – 978 - 658-3017 or 978 - 658-8124

The Public Buildings Department is responsible for approximately 714,000 square feet of building space. The department provides custodial services for all school buildings and most of the general government buildings. In addition to the custodial services, the department repairs and maintains all of the Town's municipal buildings. Public Buildings provides for the complete set-up at all Town elections and the annual and special town meetings.

HUMAN SERVICES

Elderly Services Director – Theresa Marciello – 978 - 657-7595

Wilmington Department of Elderly Services is committed to continuously advocating, promoting and providing services to Wilmington citizens 60 and over. These services contribute to the well-being of our seniors in the following ways: Information and Referral, Care Planning and Management, Health and Wellness Services, Transportation Service, Educational Programs, Counseling and Family Support Services, Financial and Health Insurance Counseling and Medical Advocacy.

The Buzzell Senior Center has an environment that is not only inviting, but also safe and enjoyable for elderly residents to be able to communicate with their peers and participate in many daily classes and activities.

Library Director – Christina A. Stewart – 978 - 658-2967

The Wilmington Memorial Library has over 65,000 items including books and audio books, movies and music, games and software, newspapers and magazines. With a library card, residents can access authoritative databases, downloadable audio books and ebooks. The library is a member of the Merrimack Valley Library Consortium (MVLC), a system of 35 libraries with a common catalog providing access to more than 3 million items. Items owned by MVLC libraries may be requested for delivery to our library. The library has computer workstations with high speed Internet connection, Microsoft Office and black/white or color printing. Wireless access is available throughout the library. Scanners, copiers and a fax machine are also available. With supplemental support from the Friends of the Library, the library offers a variety of programming for all ages year round. The calendar of events can be found on the library's web site www.wilmlibrary.org.

Recreation Director – Karen E. Campbell – 978 - 658-4270

The goal of the Wilmington Recreation Department is to offer high quality, relevant and affordable programs and services to the residents of Wilmington. We provide a variety of leisure services that are under constant review, with a focus on evolving offerings to keep pace with local demand and changing trends. We offer classes for all ages, sports and other programs to promote physical health and day and overnight trips to provide life-long education and entertainment. Our commitment is to excellence in our programming, presented with superior customer service.

Veterans' Agent – Louis Cimaglia, IV – 978 - 694-2040

The Veterans' Agent administers a State public assistance program for veterans and their dependents who qualify. Financial aid which, is reimbursed in a large part by the Commonwealth, is rendered in the form of cash grants to cover such items as living expenses and medical bills. The Veteran's Agent also offers assistance in applying for pensions and other programs administered by the United States Veterans Administration.

Boards, Committees & Commissions

Meeting Dates & Times

| Board, Committee, Commission | Date | Room | Building | Time |
|-------------------------------------|---|-------------|-----------------|-------------|
| APPEALS, BOARD OF | 2 ND Wednesday | 9 | Town Hall | 7:00 p.m. |
| ARTS, COUNCIL FOR THE | 1 ST Wednesday | | TBD | 7:00 p.m. |
| ASSESSORS, BOARD OF | As Needed | SM CONF | Town Hall | 2:00 p.m. |
| CARTER LECTURE FUND | As Needed | | | |
| CEMETERY COMMISSIONERS | As Needed | | Town Hall | |
| COMMUNITY DEVELOPMENT | 4 TH Monday | 9 | Town Hall | 9:30 a.m. |
| CONSERVATION COMMISSION | 1 ST Wednesday | 9 | Town Hall | 7:00 p.m. |
| DISABILITIES, WILMINGTON COMM. | Bi-Monthly | | Town Hall | 6:30 p.m. |
| ELDERLY SERVICES COMMISSION | 3 RD Thursday | | Sr. Center | 1:30 p.m. |
| FACILITY MASTER PLAN COMMITTEE | As Needed | 9 | Town Hall | 6:00 p.m. |
| FINANCE COMMITTEE | 2 ND Tuesday | 9 | Town Hall | 7:00 p.m. |
| HEALTH, BOARD OF | 1 ST & 3 RD Tuesday | 9 | Town Hall | 5:30 p.m. |
| HISTORICAL COMMISSION | 2 ND Monday | | Harnden Tavern | 7:30 p.m. |
| HOUSING AUTHORITY | 2 ND Monday | | Deming Way | 10:00 a.m. |
| LIBRARY TRUSTEES | 3 RD Tuesday | | Library | 7:00 p.m. |
| OPEN SPACE AND RECREATION | As Needed | | Town Hall | |
| PERMANENT BUILDING COMM. | As Needed | | Town Hall | 7:00 p.m. |
| PLANNING BOARD | 1 ST Tuesday | 9 | Town Hall | 7:30 p.m. |
| RECREATION COMMISSION | 1 ST Thursday | 9 | Town Hall | 5:00 p.m. |
| REG. VOC./TECH. SCHOOL COMM. | Monthly | | Shaw. Tech. | 7:30 p.m. |
| REGISTRARS, BOARD OF | As Needed | SM CONF | Town Hall | |
| SCHOOL COMMITTEE | 2 ND & 4 TH Wednesday | 1-062 | High School | 7:00 p.m. |
| SELECTMEN, BOARD OF | 2 ND & 4 TH Monday | 9 | Town Hall | 7:00 p.m. |
| WATER & SEWER COMMISSION | 3 RD Thursday | 9 | Town Hall | 5:00 p.m. |

Accepted Streets

| STREET | LOCATION | LENGTH | DATE(S) ACCEPTED |
|--------------------|--|--------|------------------|
| Acorn Drive | from Oakridge Circle thru cul-de-sac | 385 | 1998 |
| Adams Street | from Middlesex Avenue to Parker Street | 2,915 | 1908 |
| Adelaide Street | from Church Street to Middlesex Avenue | 666 | 1976 |
| Agostino Drive | from Gandalf Way | 999 | 1979 |
| Agostino Drive | from Agostino Drive to end of cul-de-sac | 580 | 1996 |
| Aldrich Road | from Shawsheen Avenue to Billerica Line | 6,740 | 1894 |
| Allgrove Lane | from Woburn Street | 470 | 1993 |
| Allgrove Lane | from Allgrove Lane to dead-end | 430 | 1996 |
| Allenhurst Way | from Woburn Street | 1,161 | 1994 |
| Allen Park Drive | from Fairmont Avenue to Fairmont Avenue | 2,319 | 1971 1984 |
| Amherst Road | from Shawsheen Avenue to end of cul-de-sac | 1,500 | 1996 |
| Andover Street | from Salem Street | 180 | 1894 |
| Andover Street | from Andover Line to beyond Woburn Street | 11,300 | 1894 1970 |
| Andrew Street | from Aldrich Road to beyond Houghton Road | 435 | 1985 |
| Anthony Avenue | from Salem Street to Catherine Avenue | 300 | 1966 |
| Apache Way | from Aldrich Road thru cul-de-sac | 1,675 | 1998 |
| Apollo Drive | from Charlotte Road to Draper Drive | 300 | 1971 |
| Appletree Lane | from Chestnut Street to Towpath Drive | 994 | 1990 |
| Arlene Avenue | from Salem Street to Ella Avenue | 3,754 | 1966 1978 |
| Ashwood Avenue | from Andover Street thru cul-de-sac | 2,800 | 1998 |
| Aspen Drive | from Russell Road thru cul-de-sac | 320 | 1999 |
| Auburn Avenue | from Shawsheen Avenue | 755 | 1945 |
| Avon Street | from Avery Street thru cul-de-sac | 320 | 1999 |
| Ayotte Street | from Westdale Avenue to Crest Avenue | 240 | 1947 |
| Bailey Road | from Apache Way northeasterly to Bailey Road | 165 | 1998 |
| Bailey Road | from Aldrich Road southeasterly to Bailey Road | 538 | 1999 |
| Baker Street | from Brand Avenue to beyond Phillips Avenue | 684 | 1945 |
| Baker Street | from Existing Baker Street | 135 | 2001 |
| Baland Road | from Ballardvale Street | 540 | 1972 |
| Ballardvale Street | from Salem Street to Route 125 | 965 | 1894 |
| Ballardvale Street | from Route 125 to Andover Line | 12,000 | 1894 1985 |
| Bancroft Street | from Liberty Street | 400 | 1952 |
| Barbara Avenue | from Anthony Avenue to Dorothy Avenue | 850 | 1966 |
| Beacon Street | from Church Street to Belmont Avenue | 970 | 1915 |
| Beech Street | from Burlington Avenue to Byron Street | 1,005 | 1947 |
| Beeching Avenue | from Cunningham Street to Faulkner Avenue | 440 | 1959 |
| Belmont Avenue | from Columbia Street to State Street | 980 | 1933 |
| Benson Road | from Radcliff Road to Tewksbury Line | 616 | 1971 |
| Biggar Avenue | from Salem Street to Ring Avenue | 1,282 | 1975 |
| Birch Road | from Birch Road easterly thru cul-de-sac | 345 | 1999 |
| Birchwood Road | from Shady Lane Drive | 1,197 | 1952 |
| Birchwood Road | from Judith Road | 400 | 1953 |
| Blanchard Road | from Kendall Road | 625 | 1989 |
| Blueberry Lane | from Ashwood Avenue thru cul-de-sac | 1,600 | 1998 |

| STREET | LOCATION | LENGTH | DATE(S) ACCEPTED | | |
|-------------------|--|--------|------------------|------|------|
| Boutwell Street | from Burlington Avenue to Aldrich Road | 4,144 | 1894 | 1960 | 1971 |
| Brand Avenue | from Bridge Lane | 510 | 1933 | 1943 | |
| Brand Avenue | from Baker Street to beyond Wisser Street | 950 | 1933 | 1943 | |
| Brattle Street | from Massachusetts Avenue to Garden Avenue | 1,066 | 1945 | | |
| Brentwood Avenue | from Woburn Street to Woodside Avenue | 1,017 | 1938 | | |
| Bridge Lane | from Shawsheen Avenue | 455 | 1894 | | |
| Bridge Lane | from Main Street to beyond Brand Avenue | 754 | 1894 | | |
| Broad Street | from King Street | 1,377 | 1954 | | |
| Burlington Avenue | from Main Street to Burlington Line | 8,588 | 1894 | | |
| Burnap Street | from Grove Avenue | 1,145 | 1953 | | |
| Burnap Street | from Winchell Road | 484 | 1945 | | |
| Burt Road | from Cedar Street to beyond Water Street | 1,653 | 1945 | 1946 | |
| Butters Row | from Main Street to Chestnut Street | 3,577 | 1894 | | |
| Buzzell Drive | from Draper Drive to Evans Drive | 600 | 1971 | | |
| Canal Street | from Shawsheen Avenue to Burt Road | 1,505 | 1939 | 1955 | |
| Carolyn Road | from North Street to Marcia Road | 1,268 | 1960 | 1971 | |
| Carson Avenue | from Marie Drive to beyond Hathaway Road | 1,017 | 1961 | | |
| Carter Lane | from Shawsheen Avenue to beyond Norfolk Avenue | 1,411 | 1957 | | |
| Castle Drive | from Burlington Avenue left to Burlington Avenue | 1,325 | 1997 | | |
| Catherine Avenue | from Anthony Avenue to Arlene Avenue | 1,000 | 1966 | | |
| Cedar Street | from Burt Road to Harris Street | 687 | 1945 | | |
| Cedar Crest Road | from Pinewood Road to Judith Road | 1,100 | 1963 | | |
| Central Street | from Church Street to Middlesex Avenue | 552 | 1950 | | |
| Chandler Road | from Adams Street to Kelley Road | 400 | 1957 | | |
| Chapman Avenue | from Hathaway Road to Sheridan Road | 1,575 | 1951 | 1971 | |
| Charlotte Road | from Gunderson Road to beyond Apollo Drive | 859 | 1971 | | |
| Chase Road | from Hathaway Road | 297 | 1953 | | |
| Cherokee Lane | from Woburn Street easterly thru cul-de-sac | 812 | 1999 | | |
| Chestnut Street | from Burlington Avenue to Woburn Line | 11,480 | 1894 | | |
| Cheyenne Drive | from Concord Street to end of cul-de-sac | 528 | 2017 | | |
| Chisholm Way | from Mink Run to end of cul-de-sac | 427 | 2008 | | |
| Church Street | from Main Street to Middlesex Avenue | 4,285 | 1894 | | |
| Clark Street | from Main Street to Church Street | 2,470 | 1894 | 1969 | |
| Clorinda Road | from Agostino Drive | 887 | 1979 | | |
| Colonial Drive | from Middlesex Avenue thru cul-de-sac | 375 | 1997 | | |
| Cochrane Road | from Forest Street to Wabash Road | 800 | 1947 | | |
| Columbia Street | from Church Street to beyond Belmont Avenue | 1,150 | 1908 | 1933 | |
| Concord Street | from Federal Street to North Reading Line | 5,803 | 1894 | | |
| Congress Street | from Forest Street to Burlington Line | 977 | 1939 | | |
| Cook Avenue | from Main Street | 813 | 1946 | | |
| Coolidge Road | from Hathaway Road | 270 | 1951 | | |
| Corey Avenue | from Canal Street to Grand Street | 366 | 1951 | | |
| Cornell Place | from Fordham Road | 747 | 1982 | | |
| Cottage Street | from Main Street | 927 | 1954 | | |
| Cottonwood Circle | from Blueberry Lane thru cul-de-sac | 280 | 1998 | | |

| STREET | LOCATION | LENGTH | DATE(S) ACCEPTED | | |
|-------------------|--|--------|------------------|------|------|
| Crest Avenue | from Ayotte Street | 558 | 1947 | | |
| Cross Street | from Main Street to Lowell Street | 697 | 1894 | | |
| Crystal Road | from Woburn Street to end of cul-de-sac | 895 | 1996 | | |
| Cunningham Street | from Salem Street to Beeching Avenue | 2,447 | 1944 | 1952 | 1953 |
| Cushing Drive | from Shawsheen Avenue | 990 | 1993 | | |
| Cypress Street | from Glen Road | 260 | 1951 | | |
| Dadant Drive | from North Street to North Street | 1,760 | 1964 | | |
| Davis Road | from Main Street | 500 | 1952 | | |
| Dayton Road | from Hathaway Road | 170 | 1951 | | |
| Dell Drive | from Burlington Avenue | 1,794 | 1958 | 1971 | |
| Dexter Street | from Main Street | 480 | 1979 | | |
| Dobson Street | from Glen Road to beyond Garden Avenue | 1,402 | 1954 | | |
| Dogwood Lane | from Blueberry Lane to Ashwood Avenue | 550 | 1997 | | |
| Dorchester Street | from Billerica Line | 1,214 | 1951 | | |
| Dorothy Avenue | from Arlene Avenue to Barbara Avenue | 1,490 | 1960 | | |
| Douglas Avenue | from Palmer Way | 1,017 | 1989 | | |
| Draper Drive | from Gunderson Road to Evans Drive | 1,560 | 1959 | 1971 | |
| Drury Lane | from Glen Road to School Street | 633 | 1963 | | |
| Dublin Avenue | from Main Street | 500 | 1951 | | |
| Dunton Road | from Nassau Avenue | 649 | 1956 | | |
| Eleanor Drive | from Marion Street | 894 | 2014 | | |
| Eames Street | from Main Street to Woburn Street | 3,200 | 1894 | | |
| Earles Row | from Route 62 | 820 | 1994 | | |
| Edward Road | from Forest Street to beyond Baldwin Road | 450 | 1947 | | |
| Elizabeth Drive | from Butters Row thru cul-de-sac | 1,348 | 1999 | | |
| Ella Avenue | from Arlene Avenue to Arlene Avenue | 1,043 | 1978 | | |
| Elwood Road | from Forest Street | 642 | 1968 | | |
| Emerson Street | from Faulkner Avenue to Oakwood Road | 590 | 1951 | | |
| Emerald Avenue | from Andover Street westerly thru cul-de-sac | 400 | 2000 | | |
| Englewood Drive | from Kenwood Drive | 455 | 1971 | | |
| Evans Drive | from Gunderson Road to Draper Drive | 2,071 | 1971 | | |
| Everett Avenue | from Faulkner Avenue to Cunningham Street | 480 | 1979 | | |
| Fairfield Road | from Main Street | 1,299 | 1946 | | |
| Fairmeadow Road | from Nichols Street to Nichols Street | 2,328 | 1958 | | |
| Fairmont Avenue | from Molloy Road | 952 | 1971 | | |
| Fairview Avenue | from State Street | 648 | 1933 | | |
| Faneuil Drive | from Mass. Avenue to beyond Harvard Avenue | 790 | 1950 | | |
| Faulkner Avenue | from Glen Road to Jacobs Street | 1,946 | 1944 | 1953 | |
| Faulkner Avenue | from Faulkner Avenue northeasterly to dead end | 125 | 1999 | | |
| Fay Street | from Glen Road to Garden Avenue | 714 | 1938 | 1945 | |
| Federal Street | from Middlesex Avenue to Woburn Street | 5,740 | 1894 | | |
| Fenway Street | from Rollins Road to end of cul-de-sac | 375 | 2004 | | |
| Ferguson Road | from Shawsheen Avenue | 1,073 | 1967 | | |
| Fernbanks Road | from Mill Road to end of cul-de-sac | 550 | 1996 | | |

| STREET | LOCATION | LENGTH | DATE(S) ACCEPTED | |
|------------------|---|--------|------------------|-----------|
| Fiorenza Drive | from Andover Street | 4,087 | 2012 | |
| Flagstaff Road | from Nichols Street | 587 | 1989 | |
| Fletcher Lane | from Kilmarnock Street to Morgan Road | 792 | 1977 | |
| Floradale Avenue | from Burlington Avenue | 627 | 1970 | |
| Flynn Way | from Federal Street to end of cul-de-sac | 680 | 1996 | |
| Foley Farm Road | from Kilmarnock Street to end of cul-de-sac | 363 | 2004 | |
| Fordham Road | from North Reading Line | 3,714 | 1971 | |
| Forest Street | from Burlington Avenue to Aldrich Road | 4,100 | 1894 | 1976 |
| Fox Run Drive | from High Street | 975 | 1989 | |
| Franklin Avenue | from Arlene Avenue to Arlene Avenue | 739 | 1978 | |
| Frederick Drive | from Salem Street | 1,070 | 1966 | |
| Freeport Drive | from Park Street to Lucaya Circle | 2,086 | 1979 | |
| Gandalf Way | from Glen Road to Agostino Drive | 549 | 1979 | |
| Gatehouse Lane | from Towpath Road | 380 | 1994 | |
| Gearty Street | from Ring Avenue | 627 | 1989 | |
| Glen Road | from Middlesex Avenue to Main Street | 6,870 | 1894 | |
| Glendale Circle | from Glen Road to Lawrence Street | 1,304 | 1952 | |
| Glenview Road | from Suncrest Avenue | 365 | 1959 | |
| Gloria Way | from Broad Street | 770 | 1989 | |
| Gowing Road | from Park Street to Marcus Road | 941 | 1956 | |
| Grace Drive | from Shawsheen Avenue to beyond Melody Lane | 2,514 | 1966 | |
| Grand Avenue | from Corey Avenue | 815 | 1952 | |
| Grant Street | from Federal Street | 780 | 1943 | |
| Great Neck Drive | from Woburn Street | 536 | 1989 | |
| Grove Avenue | from Main Street to Lake Street | 4,147 | 1910 | |
| Grove Street | from Reading Line | 120 | 1957 | |
| Gunderson Road | from Marie Drive to beyond Evans Drive | 1,506 | 1959 | 1966 |
| Hamlin Lane | from Lawrence Street | 540 | 1962 | |
| Hanover Street | from Atlantic Avenue | 574 | 1988 | |
| Hanson Road | from Woodland Road | 838 | 1969 | |
| Hardin Street | from Aldrich Road to Jaquith Road | 428 | 1951 | |
| Harnden Street | from Main Street to Glen Road | 600 | 1895 | |
| Harold Avenue | from Shawsheen Avenue to Reed Street | 1,312 | 1971 | |
| Harris Street | from Burlington Avenue to Cedar Street | 806 | 1945 | |
| Harvard Avenue | from Main Street to River Street | 430 | 1951 | |
| Hathaway Road | from Woburn Street to Evans Drive | 3,270 | 1951 | 1953 1959 |
| Hawthorne Road | from Woburn Street | 230 | 1956 | |
| Heather Drive | from Freeport Drive to North Reading Line | 1,286 | 1979 | |
| Henry L. Drive | from Woburn Street | 651 | 1993 | |
| High Street | from Middlesex Avenue to Woburn Street | 3,585 | 1894 | |
| Hillside Way | from Chestnut Street to Burlington Line | 2,230 | 1914 | |
| Hilltop Road | from Suncrest Avenue | 364 | 1959 | |
| Hobson Avenue | from Pine Avenue to beyond Wisser Street | 1,560 | 1945 | 1951 1952 |
| Hopkins Street | from Shawsheen Avenue to Billerica Line | 3,051 | 1894 | 1972 1975 |
| Houghton Road | from Kendall Street to Andrew Street | 1,702 | 1985 | |

| STREET | LOCATION | LENGTH | DATE(S) ACCEPTED | | |
|-------------------|--|--------|------------------|------|------|
| Industrial Way | from Woburn Street to West Street | 4,430 | 1974 | | |
| Isabella Way | from West Street | 385 | 2001 | | |
| Jaques Lane | from Lake Street to the end of cul-de-sac | 873 | 2012 | | |
| Jaquith Road | from Shawsheen Avenue | 1,398 | 1938 | 1949 | 1951 |
| Jere Road | from Fairmeadow Road to Fairmeadow Road | 1,248 | 1968 | | |
| Jewel Drive | from Eames Street | 1,303 | 1985 | | |
| Jones Avenue | from Glen Road | 717 | 1940 | | |
| Jonspin Road | from Andover Street | 3,800 | 1993 | | |
| Judith Road | from Cedar Crest Road to Birchwood Road | 400 | 1953 | | |
| Kajin Way | from Woburn Street | 455 | 1989 | | |
| Kelley Road | from Chandler Road | 923 | 1957 | | |
| Kendall Street | from Aldrich Road to Blanchard Road | 1,420 | 1945 | | |
| Kenwood Avenue | from Woburn Street to beyond Englewood Drive | 1,725 | 1970 | 1971 | |
| Kiernan Avenue | from Lowell Street to beyond Naples Road | 693 | 1958 | | |
| Kilmarnock Street | from West Street to beyond Morgan Road | 1,840 | 1894 | | |
| King Street | from Glen Road to Broad Street | 2,400 | 1940 | 1945 | |
| King Street Ext. | from Glen Road | 487 | 1979 | | |
| Kirk Street | from Main Street | 575 | 1951 | | |
| Lake Street | from Main Street to Shawsheen Avenue | 3,855 | 1894 | | |
| Lang Street | from Bancroft Street | 409 | 1952 | | |
| Laurel Avenue | from Parker Street to Molloy Road | 659 | 1950 | | |
| Lawrence Court | from Lawrence Street | 728 | 1956 | | |
| Lawrence Street | from Glen Road to Shady Lane Drive | 4,013 | 1956 | | |
| Ledgewood Road | from Suncrest Avenue | 383 | 1959 | | |
| Leonard Lane | from Hopkins Street to end of cul-de-sac | 540 | 2011 | | |
| Lexington Street | from Cunningham Street to Morningside Drive | 714 | 1974 | | |
| Liberty Street | from Federal Street | 740 | 1943 | | |
| Lincoln Street | from Federal Street | 720 | 1943 | | |
| Linda Road | from High Street to beyond Pineridge Road | 1,760 | 1950 | | |
| Lloyd Road | from Main Street | 1,050 | 1951 | | |
| Lockwood Road | from Ballardvale Street | 977 | 1957 | | |
| Longview Road | from Middlesex Avenue | 650 | 1959 | | |
| Lorin Drive | from Swain Road | 560 | 1992 | | |
| Loumac Road | from Drury Lane | 510 | 1963 | | |
| Lowell Street | from Main Street to Reading Line | 10,152 | 1894 | 1978 | |
| Lowell St. Park | from Lowell Street | 580 | 1908 | 1957 | 1958 |
| Lt. Buck Drive | from Shawsheen Avenue | 906 | 2015 | | |
| Lucaya Circle | from Heather Drive to Freeport Drive | 2,469 | 1979 | | |
| Mackey Road | from Federal Street | 250 | 1943 | | |
| Magazine Road | from Wisser Street | 320 | 1973 | | |
| Magazine Street | from Taplin Avenue | 190 | 1973 | | |
| Main Street | from Tewksbury Line to Woburn Line | 21,387 | 1894 | | |

| STREET | LOCATION | LENGTH | DATE(S) ACCEPTED | |
|----------------------|---|--------|------------------|------|
| Manning Street | from Shawsheen Avenue to Moore Street | 970 | 2002 | |
| Marcia Road | from North Street to beyond Carolyn Road | 2,806 | 1962 | 1971 |
| Marcus Road | from Gowing Road | 2,315 | 1958 | |
| Marie Drive | from Woburn Street to beyond Gunderson Road | 1,525 | 1961 | 1966 |
| Marion Street | from Burlington Avenue to beyond Clifton Street | 1,876 | 1945 | |
| Marion Street | from Marion Street westerly to Marion Street | 975 | 1995 | |
| Marion Street | from Marion Street southeasterly to Marion Street | 1,133 | 2000 | |
| Marion Street | from Marion Street southerly an additional | 950 | 2001 | |
| Marion Street | from Marion Street easterly an additional | 715 | 2012 | |
| Marjorie Road | from Main Street | 1,392 | 1951 | |
| Massachusetts Ave. | from Main Street to beyond Brattle Street | 810 | 1945 | |
| McDonald Road | from Salem Street | 2,621 | 1944 | |
| Meadow Lane | from Suncrest Avenue | 364 | 1957 | |
| Meadow Lane | from Meadow Lane thru cul-de-sac | 115 | 1997 | |
| Melody Lane | from Shawsheen Avenue to Grace Drive | 245 | 1966 | |
| Meadow Brook Road | from Factory Road southeasterly | 204 | 2001 | |
| Middlesex Avenue | from Main Street to Salem Street | 12,140 | 1894 | |
| Miles Street | from Main Street to Hobson Avenue | 380 | 1945 | |
| Mill Road Ext. | from Mill Road to end of cul-de-sac | 725 | 2011 | |
| Miller Road | from Glen Road | 638 | 1945 | |
| Mink Run Road | from Hopkins Street | 1,307 | 2019 | |
| Molloy Road | from Lowell Street | 988 | 2001 | |
| Moore Street | from Shawsheen Ave to beyond Wedgewood Avenue | 1,528 | 1967 | |
| Moore Street | from Existing Moore Street | 630 | 2001 | |
| Morgan Road | from Kilmarnock Street | 653 | 1977 | |
| Morningside Drive | from Lexington Street to Fairfield Road | 693 | 1974 | |
| Morse Avenue | from Woburn Street to beyond Lawn Street | 1,360 | 1939 | |
| Mystic Avenue | from Middlesex Avenue | 1,298 | 1908 | 1988 |
| My Way Circle | from Fiorenza Drive | 341 | 2012 | |
| Nassau Avenue | from Shawsheen Avenue to Dunton Road | 1,566 | 1946 | |
| Nathan Road | from Senpek Road | 1,057 | 1971 | |
| Navajo Drive | from Chestnut Street thru cul-de-sac | 585 | 2006 | |
| Nelson Way | from High Street thru cul-de-sac | 800 | 2002 | |
| Nichols Street | from Shawsheen Avenue to Billerica Line | 3,801 | 1894 | |
| Nickerson Avenue | from West Street | 953 | 1947 | |
| Norfolk Avenue | from Carter Lane to Nassau Avenue | 537 | 1954 | |
| North Street | from Middlesex Avenue to Marcia Road | 3,515 | 1945 | |
| N. Washington Avenue | from Agostino Drive | 858 | 1979 | |
| Nottingham Drive | from Stonehedge Drive thru cul-de-sac | 480 | 1997 | |
| Nunn Road | from Kelley Road | 214 | 1965 | |
| Oak Street | from Salem Street | 355 | 1951 | |
| Oakdale Road | from Short Street to Judith Road | 2,301 | 1950 | |
| Oakridge Circle | from Gowing Road to Gowing Road | 1,730 | 1958 | |
| Oakwood Road | from Main Street to beyond Emerson Street | 800 | 1946 | |

| STREET | LOCATION | LENGTH | DATE(S) ACCEPTED | |
|---------------------|---|--------|------------------|-----------|
| Olson Street | from Church Street | 122 | 1957 | |
| Oxbow Drive | from Woburn Street | 1,751 | 1994 | |
| Palmer Way | from Middlesex Avenue | 1,437 | 1989 | |
| Park Street | from Woburn Street to North Reading Line | 4,180 | 1895 | |
| Parker Street | from Lowell Street to Blackstone Street | 2,000 | 1919 | |
| Patches Pond Lane | from Chestnut Street to a dead end | 1,185 | 1990 | |
| Patricia Circle | from Dell Drive | 595 | 1958 | |
| Pershing Street | from Federal Street | 720 | 1943 | |
| Phillips Avenue | from Wild Avenue to beyond Baker Street | 1,519 | 1946 | 1954 1981 |
| Pilcher Drive | from the end of Gearty Street | 410 | 1989 | |
| Pilling Road | from Hathaway Road | 954 | 1959 | |
| Pine Avenue | from Main Street to Hobson Avenue | 380 | 1945 | |
| Pineridge Road | from North Street to Linda Road | 914 | 1960 | |
| Pineview Road | from Cobalt Street to Adelman Road | 450 | 1953 | |
| Pinewood Road | from Shady Lane Drive to Oakdale Road | 1,364 | 1954 | |
| Pleasant Road | from Middlesex Avenue to Linda Road | 750 | 1962 | |
| Pomfret Road | from Bernstein Road southwesterly thru cul-de-sac | 267 | 2019 | |
| Powder House Circle | from Middlesex Avenue | 710 | 1954 | |
| Presidential Drive | from Boutwell Street | 826 | 1977 | |
| Presidential Drive | from Presidential Drive thru cul-de-sac | 768 | 1998 | |
| Progress Way | from Industrial Way | 630 | 1974 | |
| Quail Run | from Woburn Street | 500 | 1992 | |
| Radcliff Road | from South Street to Benson Road | 355 | 1971 | |
| Railroad Avenue | from Clark Street | 650 | 1909 | |
| Reading Avenue | from Oakwood Road | 215 | 1979 | |
| Reading Avenue | from Faulkner Avenue northwesterly to dead-end | 160 | 1997 | |
| Redwood Terrace | from Kenwood Avenue | 645 | 1970 | |
| Reed Street | from Shawsheen Avenue to beyond Harold Avenue | 1,090 | 1971 | |
| Research Drive | from Ballardvale Street | 1,817 | 1989 | |
| Richmond Street | from Main Street to Shawsheen Avenue | 1,800 | 1973 | |
| Ridge Road | from Suncrest Avenue | 365 | 1956 | |
| Ring Avenue | from Salem Street to Biggar Avenue | 1,150 | 1975 | |
| River Street | from Massachusetts Avenue to Harvard Avenue | 453 | 1962 | |
| Roberts Road | from Burlington Avenue to Burlington Avenue | 1,861 | 1967 | |
| Rollins Road | from Marion Street to Fenway Street | 200 | 1954 | |
| Roosevelt Road | from Boutwell Street to Swain Road | 1,980 | 1946 | |
| Route 62 | from Middlesex Avenue to Salem Street | 3,343 | 1958 | |
| Royal Street | from Salem Street | 1,043 | 1951 | |
| Sachem Circle | from Elizabeth Drive thru cul-de-sac | 520 | 2005 | |
| Salem Street | from Tewksbury Line to beyond Ballardvale Street | 8,895 | 1894 | |
| Salem Street | from North Reading Line to beyond Woburn Street | 6,475 | 1894 | |
| Sarafina's Way | from Hopkins Street thru cul-de-sac | 450 | 1995 | |
| Scaltrito Drive | from Salem Street | 785 | 1974 | |

| STREET | LOCATION | LENGTH | DATE(S) ACCEPTED | |
|--------------------|---|--------|------------------|------|
| School Street | from Middlesex Avenue to beyond Drury Lane | 1,139 | 1915 | 1963 |
| Seneca Lane | from Tacoma Drive to Tacoma Drive | 1,065 | 2002 | |
| Seneca Lane | from Tacoma Drive to end of cul-de-sac | 530 | 2004 | |
| Senpek Road | from Wildwood Street to Nathan Road | 280 | 1971 | |
| Sequoia Drive | from Cherokee Lane to end of cul-de-sac | 1,152 | 2008 | |
| Serenoa Lane | from Woburn Street westerly thru cul-de-sac | 600 | 1999 | |
| Sewell Road | from Hathaway Road | 300 | 1955 | |
| Shady Lane Drive | from Middlesex Avenue to Lawrence Street | 2,904 | 1950 | 1958 |
| Shawsheen Avenue | from beyond Richmond Street to Billerica Line | 11,845 | 1894 | |
| Sherburn Place | from Shawsheen Avenue | 723 | 1975 | |
| Sheridan Road | from Woburn Street to Hathaway Road | 1,021 | 1951 | 1971 |
| Sherwood Road | from Forest Street to Cochrane Road | 445 | 1971 | |
| Silver Lake Avenue | from Lake Street to Dexter Street | 455 | 1954 | |
| Somerset Place | from Mystic Avenue easterly thru cul-de-sac | 878 | 2000 | |
| Sparhawk Drive | from Park Street to Heather Drive | 361 | 1979 | |
| Sprucewood Road | from Shady Lane Drive | 690 | 1952 | |
| State Street | from Belmont Avenue to Fairview Avenue | 315 | 1933 | |
| Stonehedge Drive | from Castle Drive northerly thru cul-de-sac | 1,400 | 1997 | |
| Strout Avenue | from Lowell Street | 908 | 1955 | |
| Suncrest Avenue | from West Street to Ledgewood Road | 1,246 | 1954 | |
| Swain Road | from Burlington Avenue to Forest Street | 2,290 | 1922 | 1929 |
| Taft Road | from Boutwell Street to Swain Road | 1,986 | 1938 | |
| Taplin Avenue | from Wisser Street | 461 | 1946 | |
| Taplin Avenue | from Baker Street | 900 | 1946 | |
| Temple Street | from Church Street | 214 | 1911 | |
| Thrush Road | from Salem Street to Marie Drive | 400 | 1961 | |
| Thurston Avenue | from Church Street to beyond Kidder Place | 623 | 1907 | |
| Tomahawk Drive | from Aldrich Road | 575 | 1989 | |
| Towpath Drive | from Towpath Drive to a dead end | 463 | 1990 | |
| Towpath Drive | from Chestnut Street to Towpath Drive | 914 | 1990 | |
| Towpath Drive | from Towpath Drive | 870 | 1993 | |
| Towpath Drive | from Towpath Drive to Butters Row | 886 | 1996 | |
| Tracy Circle | from Woburn Street | 675 | 1992 | |
| Truman Road | from Hathaway Road | 300 | 1953 | |
| Unnamed Street | from Salem Street to Andover Street | 470 | 1958 | |
| Upton Court | from Andover Street | 500 | 1894 | |
| Valyn Lane | from Salem Street | 608 | 1989 | |
| Veranda Avenue | from Main Street | 847 | 1916 | |
| Virginia Road | from North Reading Line to North Reading Line | 1,105 | 1954 | |

| STREET | LOCATION | LENGTH | DATE(S) ACCEPTED |
|-------------------|---|--------|------------------|
| Wakefield Avenue | from Buckingham Street easterly to dead end | 355 | 1999 |
| Walker Street | from Main Street | 423 | 1958 |
| Warren Road | from Wightman Road to Tewksbury Line | 97 | 1954 |
| Washington Avenue | from Clark Street to Stone Street | 1,650 | 1920 |
| Webber Street | from Burlington Avenue | 677 | 1969 |
| Wedgewood Avenue | from Moore Street | 476 | 1967 |
| Wedgewood Avenue | from Wedgewood Avenue southeast thru cul-de-sac | 75 | 1997 |
| West Street | from Woburn Street to Reading Line | 8,372 | 1894 1978 |
| Westdale Avenue | from West Street | 1,211 | 1942 |
| Wicks Circle | from Everett Avenue | 533 | 1971 |
| Wightman Road | from Warren Road to Tewksbury Line | 239 | 1954 |
| Wild Avenue | from Grove Avenue | 1,050 | 1910 |
| Wildwood Street | from Middlesex Avenue to Woburn Street | 5,290 | 1894 |
| Williams Avenue | from Main Street | 706 | 1940 |
| Wilson Street | from Federal Street | 760 | 1943 |
| Wilton Drive | from Shawsheen Avenue | 1,151 | 1966 |
| Winchell Road | from Grove Avenue to Burnap Street | 193 | 1945 |
| Wing Road | from Woburn Street | 746 | 1958 |
| Wisser Street | from Main Street to Brand Avenue | 1,146 | 1950 |
| Woburn Street | from Andover Street to Woburn Line | 23,122 | 1894 1978 |
| Woodland Road | from Lowell Street | 1,174 | 1969 |

*** * For Your Information * ***

Department Phone Directory

| Department | Telephone Number |
|-----------------------------|--|
| Accountant | 694-2029 |
| Animal Control | 658-5071 |
| Appeals Board | 658-4531 |
| Assessor | 658-3675 |
| Building Inspector | 658-4531 |
| Cemetery Department | 658-3901 |
| Collector of Taxes | 658-3531 |
| Elderly Services | 657-7595 |
| Engineer | 658-4499 |
| Fire Department | 658-3346 (Business Phone) 9-1-1 (EMERGENCY) |
| Fire Prevention | 694-2006 |
| Harnden Tavern Museum | 658-5475 |
| Health, Board of | 658-4298 |
| Library | 658-2967 |
| Nurse | 658-4298 |
| Planning/Conservation | 658-8238 |
| Plumbing Inspector | 658-4531 |
| Police Department | 658-5071 9-1-1 (EMERGENCY) 657-8368 (TDD) |
| Public Buildings Department | 658-3017 |
| Public Works Department | 658-4481 |
| Recreation Department | 658-4270 |
| School Department | 694-6000 |
| Selectmen, Board of | 658-3311 |
| Town Clerk | 658-2030 |
| Town Manager | 658-3311 694-1417 (TDD) |
| Treasurer | 658-3531 |
| Tree Department | 658-2809 |
| Veterans' Agent | 694-2040 |
| Water & Sewer | 658-4711 658-3116 (Billing) |
| Food Pantry | 658-7425 |
| Housing Authority | 658-8531 |
| Shawsheen Tech | 667-2111 |
| WCTV | 657-4066 |
| Comcast | 800 - 266-2278 |
| Mosquito Control | 508 - 393-3055 |
| National Grid (GAS) | 800 - 233-5325 |
| Reading Light Dept. | 781 - 944-1340 |
| Transitional Services | 781 - 388-7300 |
| Verizon | 800 - 837-4966 |



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*A special "thank you" to all those who contributed
photographs for the enhancement of our Annual Report.*

Bad libraries build collections,
good libraries build services,
great libraries build communities.

R. David Lankes