

BOARD OF SELECTMEN MEETING

April 22, 2019

Chairman Kevin A. Caira called the meeting to order at 6:00 p.m. in Room 9 of the Town Hall. Present were Selectmen Gregory B. Bendel, Jonathan R. Eaton and Michael V. McCoy. Also present was Town Manager Jeffrey M. Hull.

A motion was made and duly seconded and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen enter Executive Session for the purpose of discussing strategy regarding litigation involving Eco-Site, Inc. and T-Mobile and to approve Executive Session minutes from Tuesday November 13, 2018, November 26, 2018, December 10, 2018, January 14, 2019 (prior), January 14, 2019 (post), March 11, 2019, March 25, 2019 (prior) and March 25, 2019 (post) in accordance with M. G. L. Ch. 30A, Sec. 22 with the intention to return to open session.

Chairman Kevin A. Caira called the meeting to order at 7:05 p.m. in Room 9 of the Town Hall. Present were Selectmen Gregory B. Bendel, Jonathan R. Eaton and Michael V. McCoy. Also present was Town Manager Jeffrey M. Hull.

Chairman Caira asked those present to rise and he led the pledge of allegiance.

Chairman Caira noted that members of the Board of Selectmen were wearing an article of blue clothing and the lights on the common are in blue in recognition of Autism Awareness Month.

TREASURY WARRANTS

Chairman Caira asked for a motion to accept the Treasury Warrants. A motion was made by Selectman McCoy, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 41, 41A, 42 and 42A.

LOUIS CIMAGLIA, DIRECTOR OF VETERANS' SERVICES, RE: UPDATE RELATIVE TO PROGRAMS

Mr. Cimaglia provided the Board of Selectmen with a new flyer from the Massachusetts Department of Veterans' Services entitled "We Owe You". The flyer contains information regarding benefits eligibility.

Mr. Cimaglia reviewed activities and services planned for Memorial Day. He stated that ceremonies will recognize the 75th Anniversary of the D-Day Invasion and the 75th Anniversary of Wilmington's youngest war casualty. Seaman 2nd Class Elmer Malcolm Drew was 17 years old when he was killed in action at Omaha Beach.

He urged residents that know, or meet, a veteran of World War II to talk to them and ask how they are doing and listen to their stories. He noted that the number of living WWII veterans is becoming less each day.

Mr. Cimaglia advised that on Saturday, May 25, 2019 at 8:00 a.m. veterans and residents wishing to participate will meet at the Veterans' Lot to decorate graves. He advised that all veterans' graves in Wildwood Cemetery will be decorated with a geranium and a flag. At approximately 10:15 a.m. they will leave the cemetery and go to each memorial to place a wreath and flag. He stated that an honor guard will be present and Taps will be played.

Sunday, May 26 at 11 a.m. Mass will be celebrated at St. Elizabeth's Church on Forest Street. At 1:00 p.m. the Police and Fire Memorial will be rededicated followed by a ceremony at the Veterans' Monument on Town Common.

The Memorial Day Parade will assemble on Monday, May 27 at 9:00 a.m. at the Market Basket Plaza on Main Street. At 11:00 a.m. a ceremony will take place at the Veterans' Lot at Wildwood Cemetery. He acknowledged that it is difficult for some to watch the parade and get to the cemetery before the ceremony begins. He explained that some of the participants in Wilmington's events also participate in events for other towns.

Mr. Cimaglia thanked the public for their support and noted the Town of Wilmington is extremely patriotic and goes above and beyond for its veterans. Chairman Caira expressed his appreciation to Mr. Cimaglia and Veterans' Services Officer Mike Frotten. He noted that they do yeoman's work twenty-four hours a day, seven days a week.

Chairman Caira asked if there were any questions or comments from the Board. Members thanked Mr. Cimaglia and Mr. Frotten. Selectman Bendel expressed his condolences for the loss of Ken Buffam who served Billerica as its Veterans' Services Officer for four decades.

Selectman Eaton offered comments regarding the phenomenal speaker that was at last year's ceremonies. He stated that he was not surprised that Wilmington's Department of Veterans' Services is stepping up to assist Billerica's veterans at this time. He commented that to Mr. Cimaglia and Mr. Frotten, it is not a job, but a passion.

Town Manager Hull recognized Mr. Cimaglia's level of dedication to veterans and noted that he has been recognized across the state.

DISCUSSION AND ASSIGNMENT OF MOTIONS FOR THE ANNUAL TOWN MEETING

Town Manager Hull reviewed the articles and noted which Selectman will make the motion. Motions were assigned in rotation beginning with Selectman McCoy followed by Selectman Eaton, Chairman Caira, Selectman Bendel and the new Selectman. Article 5 will be offered by the Chairman of the Finance Committee, Articles 17 through 23 will be offered by a representative of the School Committee and Articles 39 through 42 will be offered by the Chairman of the Planning Board.

Chairman Caira asked if there were any questions or comments and there were none.

COMMUNICATIONS

Town Manager Hull reviewed his memorandum to the Board of Selectmen regarding individuals he has identified to serve on the Rink Committee. Those individuals include a member of the Board of Selectmen, a member of the Finance Committee, George Hooper, Public Buildings Superintendent; Karen Campbell, Recreation Director; a representative of the Town's finance department; Daniel Ardito, Wilmington Resident; Robert Peterson, Jr., Wilmington Resident; Scott Audette, Wilmington Youth Hockey; Timothy Alberts, Athletic Director, or Paul Ruggiero, Assistant Superintendent of Administration and Finance, representing Wilmington High School Hockey and a representative of Wilmington Skating Club.

Town Manager Hull advised that he was contacted by the Skating Club who advised that they will not be designating an individual to serve on the Committee.

Selectman McCoy expressed his interest in serving on the Committee. Chairman Caira advised the Board that it will make their appointment to the Committee in May.

Town Manager Hull reviewed information regarding a regional workshop for grandparents raising grandchildren. The workshop will be held on April 29 from 5:30 p.m. to 8:30 p.m. at the Sawyer Free Library in Gloucester. Registration is required.

Town Manager Hull reviewed a letter from Tony Barletta expressing interest in being reappointed to the Board of Appeals.

Town Manager Hull reviewed letters from Paul Bruce, Jr. and Ronald M. DiGiorgio requesting to be reappointed as Constable.

Town Manager Hull reviewed his letter to John P. Goggin, Chairman, Republican Town Committee, regarding the appointment of a member to the Board of Registrars.

BOARD TO CONSIDER CHANGE IN FLAG STOPS AT NORTH WILMINGTON COMMUTER STATION

Chairman Caira asked if there were any questions or comments from the Board. Selectman Bendel asked if the Town received a response to his inquiry about the Town's assessment. He had asked whether the Town's assessment would be reduced if there is a reduction in stops. Town Manager Hull advised that the Town received a response and there would not be a reduction. The assessment is based upon the Town's population.

Selectman McCoy stated that his position has not changed and that he does not believe the Town should give up stops.

Selectman Eaton stated that he is hesitant to set a precedent. He is encouraged that the MBTA has improved the issue. The MBTA has indicated it revises its schedule every six months and he suggested that Board revisit the issue in six months.

A motion was made by Selectman Eaton, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen recommend that the flag stops at the North Wilmington Commuter Rail Station not be eliminated.

Chairman Caira stated that the MBTA conducted a survey and he would like the MBTA to make the survey wider in scope. Selectman Eaton requested that the Board remain in contact with Public Safety personnel regarding the issue of the train blocking Middlesex Avenue.

BOARD TO CONSIDER REQUEST OF KRISTINE NORRIS, TO HAVE A NEIGHBORHOOD BLOCK PARTY ON GLORIA WAY, SATURDAY, JULY 20, 2019, 12:00 P.M. TO 8:00 P.M.

Chairman Caira asked if there were any questions, comments or a motion. A motion was made by Selectman Bendel, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Kristine Norris to have a neighborhood block party on Gloria Way, Saturday, July 20, 2019, 12:00 p.m. to 8:00 p.m.

BOARD TO CONSIDER REQUEST OF DIANNA DiGREGORIO, PRESIDENT, WILMINGTON COMMUNITY FUND, TO USE THE MUNICIPAL PARKING LOT ON SATURDAY, SEPTEMBER 14, 2019 FROM 9:00 A.M. TO 12:00 P.M.

Chairman Caira asked if there were any questions, comments or a motion. A motion was made by Selectman Bendel, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Dianna DiGregorio, President, Wilmington Community Fund, to use the municipal parking lot on Saturday, September 14, 2019 from 9:00 a.m. to 12:00 p.m.

BOARD TO CONSIDER REQUEST OF NANCY LIVELY, WE'RE ONE WILMINGTON, TO PLACE SIGNS ON THE TOWN COMMON ADVERTISING WOW'S 5K ON SUNDAY, MAY 5, 2019 AT 11:00 A.M.

Chairman Caira asked if there were any questions, comments or a motion. A motion was made by Selectman Eaton, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Nancy Lively, We're One Wilmington, to place signs on the Town Common advertising WOW's 5K on Sunday, May 5, 2019 at 11:00 a.m.

BOARD TO CONSIDER REQUEST OF STEPHEN S. MORAD, BSA SCOUTING TROOP 126, TO USE THE MUNICIPAL PARKING LOT FOR A FUNDRAISING CAR WASH ON SUNDAY, MAY 19, 2019 FROM 8:00 A.M. TO 3:00 P.M.

Chairman Caira asked if there were any questions, comments or a motion. A motion was made by Selectman Bendel, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Stephen S. Morad, BSA Scouting Troop 126 to use the municipal parking lot for a fundraising car wash on Sunday, May 19, 2019 from 8:00 a.m. to 3:00 p.m.

BOARD TO CONSIDER REQUEST OF CHRISTINE R. TOUMA-CONWAY, TOWN CLERK, TO APPOINT ADDITIONAL ELECTION WORKERS FOR 2019

Chairman Caira asked if there were any questions, comments or a motion. A motion was made by Selectman McCoy, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen appoint Christine Caggiano, Dianna DiGregorio, Lisa Ferranti, Janice Lapham, John Lynch, Rebecca McGrath and Joanne Neale as additional election workers for 2019.

BOARD TO CONSIDER REQUEST OF DENISE BRESNAHAN, RE: DISCLOSURE IN ACCORDANCE WITH CHAPTER 268A, SECTION 20 (B) RELATIVE TO SUMMER EMPLOYMENT WITH WILMINGTON RECREATION

Town Manager Hull advised the Board that Ms. Bresnahan is an employee with the School Department. She also works for the Recreation Department during the summer. One of the requirements, because she is employed in two different capacities, is to seek an exemption from the Board of Selectmen. Town Manager Hull read requirements that must be met before the Board of Selectmen may grant the waiver.

Chairman Caira asked if there were any questions, comments or a motion. A motion was made by Selectman Bendel, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen acknowledges receipt of Denise Bresnahan's disclosure and determine that her employment with the Recreation Department is not so substantial as to be deemed likely to affect the integrity of the services which the municipality may expect from the employee.

BOARD TO CONSIDER REQUEST OF ERIN COWDEN, RE: DISCLOSURE IN ACCORDANCE WITH CHAPTER 268A, SECTION 20 (B) RELATIVE TO SUMMER EMPLOYMENT WITH WILMINGTON RECREATION

Town Manager Hull advised the Board that Ms. Cowden is an employee with the School Department. She also works for the Recreation Department during the summer.

Chairman Caira asked if there were any questions, comments or a motion. A motion was made by Selectman Bendel, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen acknowledges receipt of Erin Cowden's disclosure and determine that her employment with the Recreation Department is not so substantial as to be deemed likely to affect the integrity of the services which the municipality may expect from the employee.

BOARD TO CONSIDER APPOINTMENTS AND REAPPOINTMENTS TO ANIMAL CONTROL OFFICER, THE BOARD OF APPEALS, BOARD OF REGISTRARS, COUNCIL FOR THE ARTS, FENCE VIEWER, TOWN COUNSEL, SPECIAL COUNSEL AND CONSTABLES

ANIMAL CONTROL OFFICER

A motion was made by Selectman Bendel, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen reappoint Christopher H. Sullivan as Animal Control Officer for a term to expire April 30, 2020.

BOARD OF APPEALS

A motion was made by Selectman Eaton, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen reappoint Anthony J. Barletta, Jr. as a member of the Board of Appeals for a term to expire April 30, 2024.

BOARD OF REGISTRARS

A motion was made by Selectman McCoy, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen reappoint Priscilla R. Ward as a member of the Board of Registrars for a term to expire April 30, 2022.

COUNCIL FOR THE ARTS

A motion was made by Selectman Bendel, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen reappoint Sara E. Brook, Jean A. Chang, Jeannette A. Corbett and Marguerite Elia as members of the Council for the Arts for a term to expire April 30, 2022.

COUNCIL FOR THE ARTS – ADVISORY BOARD

A motion was made by Selectman Bendel, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen appoint Linda D. Malloy as a member of the Council for the Arts – Advisory Board for a term to expire April 30, 2020.

FENCE VIEWER

A motion was made by Selectman Eaton, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen reappoint Paul Alunni and John T. Spaulding as Fence Viewers for a term to expire April 30, 2020.

TOWN COUNSEL

A motion was made by Selectman Bendel, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen reappoint K|P Law to serve as Town Counsel for a term to expire April 30, 2020.

SPECIAL TOWN COUNSEL

A motion was made by Selectman Eaton, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen reappoint Daniel R. Deutsch, Esquire, Brooks & DeRensis to serve as Special Town Counsel for a term to expire April 30, 2020.

CONSTABLES

A motion was made by Selectman Bendel, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen reappoint Barbara J. Calla, Jason F. Costa and Eric R. Randell as Constables for a term to expire April 30, 2020; John B. Bridges, Jr., Paul D. Bruce, Jr., Ronald M. DiGiorgio, Dennis C. Otis, William F. A. Pepicelli and Anthony J. Saia as Constables, with the restriction not to solicit clients but have the authority to serve civil process for clients who need service into Wilmington, for a term to expire April 30, 2020 and Christopher H. Sullivan as Constable in conjunction with his duties as Animal Control Officer for a term to expire April 30, 2020.

BOARD TO CONSIDER RATIFICATION OF TOWN MANAGER'S APPOINTMENTS AND REAPPOINTMENTS TO THE COMMISSION OF DISABILITIES, HISTORICAL COMMISSION AND PERMANENT BUILDING COMMITTEE

Town Manager Hull advised that there are vacancies on the Commission on Disabilities and the Permanent Building Committee. The vacancies will be posted on the website.

A motion was made by Selectman Bendel, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen reappoint Carol Hilbinger, Robert N. Oliveri and Cheryl Slater as members of the Commission on Disabilities for a term to expire April 30, 2022.

A motion was made by Selectman Eaton, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen reappoint Megan E. Delehanty Coslick and Bonny A. Smith as members of the Historical Commission for a term to expire April 30, 2022.

TOWN MANAGER TO ANNOUNCE HIS APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, COMMISSIONS

Town Manager Hull announced his appointments to various boards, committees and town offices. A copy of those appointments is made part of the minutes by attachment.

BOARD TO CONSIDER SUMMER MEETING SCHEDULE: PROPOSED DATES JULY 15, AUGUST 12

Members of the Board discussed the proposed dates. Selectman Eaton advised that he would not be available July 15. It was the consensus of the Board to not make a decision until after the Town Election to allow the new selectman an opportunity to comment.

PUBLIC COMMENTS

Chairman Caira noted that Public Comments is not intended to be a question and answer session, residents may ask questions but if it is not on the agenda Board members may choose to make note of the question and respond at a future meeting.

Kevin MacDonald, Wilmington, Massachusetts, offered comments regarding the MBTA Commuter Rail Station, a Board of Appeals decision regarding the denial of a cell tower, Executive Session minutes, housing at Deming Way and employment of a grant writer.

Geoff Wood, Frederick Drive, noted that in the Finance Committee Booklet mailed to residents in advance of Town Meeting, there are only two instances where the Finance Committee disagreed with the Town Manager and both are regarding the Police Department. He stated that a review he did a couple of years ago regarding crime statistics, the Wilmington Police Department is “knocking it out of the park”. He expressed his desire that in the FY2021 budget additional police officers be hired. He does not understand why the police budget was reduced by \$300,000.

Mr. Wood commented regarding the 2018 Audit that is on the Town’s website. He noted that the audit identifies the Town is \$16 million in the red primarily due to unfunded liabilities.

ANNOUNCEMENTS

Selectman Bendel recognized the service of Michael Johnson and Nicholas Nofle, members of Wilmington’s Police Department. Mr. Johnson and Mr. Nofle were scheduled to throw out the first pitch of the Little League game, had it not rained. He also wished members of the Little League best of luck this season.

Selectman McCoy stated that he wished Mr. DePalma was present but in regards to how he responded to him at the last meeting, “when he questioned the validity of Ms. Sullivan’s appointment to the Economic Development Committee, I want to apologize for my tone when responding to him but not for what I said. It sounded to me that he was attacking Suzanne and I was just trying to defend her.”

Selectman Eaton noted that the Wilmington Police Department is selling patches with proceeds to be donated to the Doug Flutie, Jr. Foundation.

Selectman Eaton thanked those volunteers who were appointed and reappointed this evening.

NEW BUSINESS

There was none.

IMPORTANT DATES

Town Manager Hull reviewed important dates including:

- April 24 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- April 27 – Annual Town Election – Polls Open 8:00 a.m. to 8:00 p.m.
- April 27 – Spring Town Clean-Up Day – 8:30 a.m.
- April 27 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- April 27 – Drug Take Back – Public Safety Building – 10:00 a.m. to 2:00 p.m.
- April 27 – Land Stewardship Program Introduction Workshop – 1:00 p.m.
- April 29 – Regional Workshop Grandparents Raising Grandchildren
Sawyer Free Library, Gloucester – 5:30 p.m. – 8:30 p.m.

- May 1 – Special Olympics Opening Ceremony – Wilmington High School – 9:00 a.m.
- May 4 – Annual Town Meeting – High School Auditorium – 10:30 a.m.
- May 5 – Plastic Bag Ban in Effect
- May 13 – Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.

Chairman Cairra encouraged residents to exercise their right and vote on Saturday, April 27.

A motion was made by Selectman McCoy, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 8:12 p.m.

Respectfully submitted,

Recording Secretary



Wilmington, Massachusetts

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

TOWN MANAGER'S APPOINTMENTS AND REAPPOINTMENTS - 2019

Animal Inspector One Year Term - To Expire 2020

Christopher H. Sullivan

Building Inspector One Year Term - To Expire 2020

John T. Spaulding
Michael P. Desmond (Alternate Inspector)

Carter Lecture Fund Committee Three Year Term - To Expire 2022

Barbara J. Bishop
Adele C. Passmore

Cemetery Commission Three Year Term - To Expire 2022

Cynthia A. McCue

Conservation Commission Three Year Term - To Expire 2022

Theron R. Bradley
Donald J. Pearson

Elderly Services Commission Three Year Term - To Expire 2022

Gail A. Protopapas
Patricia Robarge
Mark K. Ryan

Electrical Inspector One Year Term - To Expire 2020

Frederick Sutter
Arthur T. Kelley (*ALTERNATE*)
James F. Largenton, Jr. (*ALTERNATE*)

Gas Inspector
One Year Term - To Expire 2020

Paul J. Raffi
John J. Mytych, Jr. (*ALTERNATE*)

Board of Health
Three Year Term - To Expire 2022

Daniel J. King, DMD

Library Trustees
Three Year Term - To Expire 2022

Jeffrey H. Nussbaum
Donald J. Pearson

Middlesex Canal Commission
Three Year Term - To Expire 2022

Betty M. Bigwood
Michael J. McInnis
Neil P. Devins (*ALTERNATE*)

Planning Board
Five Year Term - To Expire 2024

Vacancy

Plumbing Inspector
One Year Term - To Expire 2020

Paul J. Raffi
John J. Mytych, Jr. (*ALTERNATE*)

Public Weigher
One Year Term - To Expire 2020

Paul Anderson
David A. Sugrue

Recreation Commission
Three Year Term - To Expire 2022

Charles Biondo
Jennifer Crane

Veterans' Agent
One Year Term - To Expire 2020

Louis Cimaglia, IV

**Veterans' Grave Officer
One Year Term - To Expire 2020**

Louis Cimaglia, IV

**Water and Sewer Commission
Three Year Term - To Expire 2022**

Joseph J. Balliro, Jr.

**Wilmington Auxiliary Police
Three Year Term - To Expire 2022**

Stephen M. Cain

Mario R. DiMeco

Charles E. Holmes, Jr.

**Wiring Inspector
One Year Term - To Expire 2020**

Frederick Sutter

Arthur T. Kelley (*ALTERNATE*)

James F. Largenton, Jr. (*ALTERNATE*)

Jeffrey M. Hull
Town Manager