

## BOARD OF SELECTMEN MEETING

April 23, 2018

Chairman Michael L. Champoux called the meeting to order at 6:00 p.m. in Room 9 of the Town Hall. Present were Selectmen Gregory B. Bendel, Kevin A. Caira and Edward P. Loud, Sr. Also present was Town Manager Jeffrey M. Hull.

A motion was made and duly seconded and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen enter Executive Session for the purpose of discussing the purchase, exchange, lease or value of real property at 333 Andover Street in accordance with Massachusetts General Law Chapter 30A, Section 21(A)6, as an open meeting may have a detrimental effect on the Town's position and to approve Executive Session minutes from December 11, 2017, February 5, 2018, March 26, 2018, April 2, 2018 and April 9, 2018 in accordance with G. L. Ch. 30A, Sec. 22 with the intention to return to open session.

Chairman Michael L. Champoux called the meeting to order at 7:03 p.m. in Room 9 of the Town Hall. Present were Selectmen Gregory B. Bendel, Kevin A. Caira and Edward P. Loud, Sr. Also present was Town Manager Jeffrey M. Hull. Chairman Champoux noted the absence of Selectman McCoy and that Selectman McCoy was the nephew of Representative James Miceli and it is his presumption that he is spending this time with family.

Chairman Champoux asked those present to rise and he led the pledge of allegiance.

Chairman Champoux noted that members of the Board of Selectmen were wearing an article of blue clothing and the lights on the common are in blue in recognition of Autism Awareness Month.

Chairman Champoux requested that the Board of Selectmen observe a moment of silence in honor of Representative James R. Miceli who passed away on Saturday, April 21. Members of the Board offered comments regarding Representative Miceli and condolences to his family.

### TREASURY WARRANTS

Chairman Champoux asked for a motion to accept the Treasury Warrants. A motion was made by Selectman Caira, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 41, 41A, 42 and 42A.

### MINUTES

A motion was made by Selectman Loud, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the minutes of their meeting held January 22, 2018 and all action taken is hereby ratified and confirmed.

A motion was made by Selectman Bendel, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the minutes of their meeting held February 5, 2018 and all action taken is hereby ratified and confirmed.

**LOU CIMAGLIA, DIRECTOR OF VETERANS' SERVICES, RE: UPDATE RELATIVE TO PROGRAMS**

Mr. Cimaglia thanked the Board of Selectmen for the opportunity to be before them. He stated that he was present at the Little League celebrations and was standing next to Representative Miceli. He stated that each year two veterans are asked to throw out the first pitch and this year the two veterans happened to be Wilmington Police Officers Nicholas Nofle and Michael Johnson who quickly responded to aid Representative Miceli.

Mr. Cimaglia stated that his office is very busy and advised there are 500 open Veterans Administration claims. Veterans' benefits are an asset, especially to senior veterans and surviving spouses. Mr. Cimaglia noted that the Town receives 75% reimbursement from the state.

Mr. Cimaglia reviewed ceremonies and activities scheduled to observe Memorial Day. He advised that Mr. Andrew Biggio will be the guest speaker at the cemetery on Memorial Day. Mr. Biggio served for a period of time as the Veterans' Agent in Saugus, is a veteran of the Marine Corp who served in Afghanistan and founded the Boston Wounded Vet Run. The Boston Wounded Vet Run is a motorcycle run with over 5,000 motorcyclists participating and the money raised benefits wounded veterans. He stated that there are now twelve states that have a motorcycle run to benefit wounded veterans. Mr. Biggio currently serves as an MBTA police officer.

Mr. Cimaglia stated that in September 2008 Wilmington hosted the Vietnam Moving Wall and noted that Wilmington will again host the Moving Wall beginning July 26. He stated that the program has not been finalized but there will be a ceremony each evening beginning at 7:00 p.m. The Department of Veterans' Services will be looking for volunteers to help set up the display, assist in obtaining rubbings or finding names, to walk The Wall 24 hours a day and to disassemble The Wall.

Chairman Champoux stated that he volunteered in 2008 and that was a catalyst for him to enter public service and seek election to the Board of Selectmen.

Mr. Cimaglia stated that they will be selling t-shirts to raise funds as it costs approximately \$7,000 to bring The Wall to Wilmington.

Chairman Champoux asked if there were any questions or comments from the Board. Members of the Board expressed their appreciation to Mr. Cimaglia for his work with Wilmington's veterans.

Mr. Cimaglia thanked Chairman Champoux for his service to the Town.

**DISCUSSION AND ASSIGNMENT OF MOTIONS FOR THE ANNUAL TOWN MEETING**

Town Manager Hull reviewed the articles and noted which Selectman will make the motion. Motions were assigned in rotation beginning with Selectman McCoy followed by Selectman Caira, Selectman Loud, New Selectman and Selectman Bendel. Article 5 will be offered by the Chairman of the Finance Committee, Articles 21 through 24, 38 and 39 will be offered by the Chairman of the School Committee and Articles 41 through 46 will be offered by the Chairman of the Planning Board.

Chairman Champoux asked if there were any questions or comments and there were none.

## **RECOGNITION OF CHAIRMAN MICHAEL L. CHAMPOUX**

Selectman Caira stated Chairman Champoux has been in Wilmington for twenty (20) years and for fifteen (15) of those years he has been involved in the community. Selectman Caira stated that he has served under two chairmen and every decision made by Chairman Champoux has been in the best interest of the community and its residents. Chairman Champoux has attended each of the MMA conferences as well as the legislative breakfast meetings that are held regionally. Selectman Caira opined that Chairman Champoux has represented the Wilmington Board of Selectmen admirably and thanked Chairman Champoux for his public service. Selectmen Loud and Bendel also expressed their appreciation. Selectman Caira recognized Chairman Champoux' family were in the audience and thanked his wife Doreen and children Michael and Jackie.

Chairman Champoux stated that he discussed the idea with his wife and at the time his children were young and he hopes that his service is an example to his children.

Judith O'Connell stated that she respects his work ethic, sincerity, professionalism and that human element and always wanting to do the right thing. She offered her congratulations and best wishes.

Selectman Bendel presented a plaque to Chairman Champoux on behalf of the Board of Selectmen and residents of the Town of Wilmington.

Chairman Champoux thanked his colleagues and former colleagues for the kind words.

## **COMMUNICATIONS**

Town Manager Hull reviewed his letter to Michael Bell, Executive Director, Woodbriar, expressing the Town's appreciation for assistance offered to a 90 year old resident of the Town during one of the major snow events of March 8. The resident arrived at the Senior Center due to the conditions in his home and was unable to return home because trees and limbs were down due to the heavy snow and the resulting loss of power. The Director of Elderly Services made multiple calls to local hotels seeking to obtain a room for the evening but was unsuccessful until contacting Mr. Bell. Town Manager Hull stated in his letter "Wilmington prides itself on being a community in which residents look out for another. It is gratifying to know that Woodbriar Health Center demonstrates the same level of generosity when a resident is in need."

Town Manager Hull reviewed information from the Massachusetts Municipal Association regarding the Massachusetts Selectmen's Association. The May Regional Meeting will take place on Wednesday, May 16 in Boston. The topic of the meeting will be "Marijuana in Massachusetts: What Now?" The meeting is free of charge but registration is required.

Town Manager Hull reviewed correspondence from Niall Connors, Verizon FiOS, regarding programming changes, 2017 Verizon New England consolidated financial statements; Form 200 and Form 400.

Town Manager Hull reviewed correspondence from Catherine Mahoney, Comcast xfinity, regarding the new bill design for xfinity services from Comcast and information on video packaging.

Town Manager Hull reviewed a letter from Daniel Veerman who wrote expressing his wish to be reappointed to the Board of Appeals.

Town Manager Hull reviewed letters from Paul Bruce, Jr. and Ronald DiGiorgio who wrote expressing their wish to be reappointed as a Constable.

Town Manager Hull reviewed his letter to Erika F. Johnson, Democratic Town Committee, regarding the reappointment of Alice Hooper to the Board of Registrars.

Town Manager Hull reviewed a letter from Alice M. Hooper regarding her wish to be reappointed to the Board of Registrars.

Town Manager Hull reviewed an e-mail from Erika F. Johnson, Democratic Town Committee, where she nominated two individuals for appointment to the Board of Registrars.

**BOARD TO CONSIDER REQUEST OF MICHAEL MURPHY TO FLY A “DONATE LIFE” FLAG AT TOWN HALL**

Mr. Murphy introduced himself to the Board and advised that he is a 33 year resident of the Town, served as a Stoneham fire fighter and retired as Fire Chief for the Town of Wayland. He also served as Wilmington’s Code Hearing Officer. Mr. Murphy stated that in 1975 he donated a kidney to his sister and went on to live a normal life. After retirement he worked with the Federal Emergency Management Agency (FEMA) and contracted a virus that settled in his kidney. He stated that he received a donated kidney two years ago and now volunteers his time for New England Donor Services. He encouraged individuals to sign up to be an organ donor. Mr. Murphy advised the Board that April is also Donate Life Month and he was present requesting that the Donate Life flag be flown at Town Hall. He noted that 8,000 people annually die while waiting for an organ. Chairman Champoux asked if there were any questions or comments from the Board. Selectman Bendel thanked Mr. Murphy for bringing this matter to their attention. Chairman Champoux suggested that Mr. Murphy make the request in March next year so that the flag may be flown for the entire month.

A motion was made by Selectman Bendel, seconded by Selectman Cairra and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Michael Murphy to fly the Donate Life flag at Wilmington Town Hall for a period of two weeks.

**BOARD TO CONSIDER REQUEST OF THE WILMINGTON/TEWKSBURY CHAMBER OF COMMERCE TO RESCHEDULE RACE PREVIOUSLY APPROVED FOR SUNDAY, SEPTEMBER 16 TO SUNDAY, SEPTEMBER 23, 2018**

A motion was made by Selectman Loud, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of the Wilmington/Tewksbury Chamber of Commerce to reschedule race from Sunday, September 16 to Sunday, September 23, 2018.

**BOARD TO CONSIDER REQUEST OF CHRISTINA STEWART, LIBRARY DIRECTOR, RE: REQUEST TO USE THE SWAIN GREEN ON THURSDAY, AUGUST 9, 2018 FROM 5:00 P.M. TO 7:30 P.M. FOR THEIR ANNUAL SUMMER BASH AND ON FRIDAYS, AUGUST 3, AUGUST 10, AUGUST 17 AND AUGUST 24, 2018 FROM 7:45 P.M. TO 10:00 P.M. TO CONDUCT MOVIE NIGHTS**

A motion was made by Selectman Loud, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Christina Stewart, Library Director, to use the Swain Green on Thursday, August 9, 2018 from 5:00 p.m. to 7:30

p.m. for the Annual Summer Bash and on Fridays, August 3, August 10, August 17 and August 24, 2018 from 7:45 p.m. to 10:00 p.m. to conduct Movie Nights.

**BOARD TO CONSIDER APPROVING THE RENEWAL OF THE SECONDHAND DEALER LICENSE FOR ROBERT P. FLAHERTY JEWELER, INC.**

Town Manager Hull reviewed favorable recommendations received from Police Chief Michael Begonis, Fire Chief Joseph McMahon, Treasurer/Collector Pamela MacKenzie and Building Inspector Al Spaulding advised that there are no outstanding zoning issues. A motion was made by Selectman Loud, seconded by Selectman Cairra and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request to renew the Secondhand Dealer License for Robert P. Flaherty Jeweler, Inc.

**BOARD TO CONSIDER APPROVING THE RENEWAL OF THE SECONDHAND DEALER LICENSE FOR GAMESTOP**

Town Manager Hull reviewed favorable recommendations received from Police Chief Michael Begonis, Fire Chief Joseph McMahon, Treasurer/Collector Pamela MacKenzie and Building Inspector Al Spaulding advised that there are no outstanding zoning issues. A motion was made by Selectman Loud, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request to renew the Secondhand Dealer License for GameStop.

**BOARD TO CONSIDER ISSUING A SUNDAY ENTERTAINMENT LICENSE TO CUSHING AMUSEMENTS IN CONJUNCTION WITH FOURTH OF JULY CELEBRATION**

Town Manager Hull reviewed a recommendation from Michael R. Begonis, Police Chief. Chief Begonis recommended approval of the application. A motion was made by Selectman Loud, seconded by Selectman Cairra and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen issue a Sunday Entertainment License to Cushing Amusements in conjunction with the Fourth of July celebration.

**BOARD TO CONSIDER APPOINTING WILLIAM F. CAVANAUGH AS RECORDS ACCESS OFFICER FOR THE WILMINGTON FIRE DEPARTMENT**

Town Manager Hull noted that there was a modification to the public records law and each city and town is required to establish records access officers. A motion was made by Selectman Bendel, seconded by Selectman Loud and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen appoint William F. Cavanaugh as Records Access Officer for the Town of Wilmington Fire Department.

**BOARD TO CONSIDER APPOINTMENTS AND REAPPOINTMENTS TO ANIMAL CONTROL OFFICER, BOARD OF APPEALS, BOARD OF REGISTRARS, COUNCIL FOR THE ARTS, FENCE VIEWER AND CONSTABLES**

Selectman Cairra noted that the reappointments are typically made after Town Meeting. Town Manager Hull advised that the appointments to Boards, Committees and Commissions expire on April 30 each year. There are multiple boards that will hold critical hearings prior to members being reappointed by the Board if it waits until after Town Meeting.

#### ANIMAL CONTROL OFFICER

A motion was made by Selectman Loud, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen reappoint Christopher H. Sullivan as Animal Control Officer for a term to expire April 30, 2019.

#### BOARD OF APPEALS

A motion was made by Selectman Loud, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen reappoint Daniel J. Veerman as a member of the Board of Appeals for a term to expire April 30, 2023.

#### BOARD OF REGISTRARS

Erika Johnson, Chairman, Democratic Town Committee, advised the Board that Ms. Hooper has not been an active member of the Democratic Town Committee for three years. She stated that both individuals listed in her letter are active members and have expressed a willingness to serve on the Board of Registrars and report back to the Democratic Town Committee. A motion was made by Selectman Bendel, seconded by Selectman Loud and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen appoint Mary Osgood to serve on the Board of Registrars for a term to expire April 30, 2021.

#### COUNCIL FOR THE ARTS

A motion was made by Selectman Loud, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen reappoint Louise A. Anderson, Ruth E. Camber and Jane M. Crane as members of the Council for the Arts for a term to expire April 30, 2020.

#### FENCE VIEWER

A motion was made by Selectman Bendel, seconded by Selectman Loud and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen reappoint Paul Alunni and John T. Spaulding to serve as Fence Viewer for a term to expire June 30, 2019.

#### CONSTABLES

Town Manager Hull advised that favorable recommendations were received from Police Chief Michael Begonis and Town Clerk Sharon George.

A motion was made by Selectman Bendel, seconded by Selectman Loud and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen reappoint Barbara J. Calla, Jason F. Costa and Eric R. Randell as Constables for a term to expire April 30, 2019; John B. Bridges, Jr., Paul D. Bruce, Jr., Ronald M. DiGiorgio, Dennis C. Otis, William F. A. Pepicelli and Anthony J. Saia as Constables, with the restriction not to solicit clients but have the authority to serve civil process for clients who need service into Wilmington, for a

term to expire April 30, 2019 and Christopher H. Sullivan as Constable in conjunction with his duties as Animal Control Officer for a term to expire April 30, 2019.

**BOARD TO CONSIDER RATIFICATION OF TOWN MANAGER'S APPOINTMENTS AND REAPPOINTMENTS TO THE COMMISSION ON DISABILITIES, HISTORICAL COMMISSION AND PERMANENT BUILDING COMMITTEE**

Town Manager Hull noted that there are currently multiple vacancies on the Commission on Disabilities and advised a notice will be posted on the Town's website.

A motion was made by Selectman Cairra, seconded by Selectman Loud and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen ratify the Town Manager's reappointment of Kathleen A. Delaney and Diane T. Harvey to the Historical Commission for a term to expire April 30, 2021.

A motion was made by Selectman Loud, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen ratify the Town Manager's reappointment of Diane M. Allen and Paul J. Melaragni to the Permanent Building Committee for a term to expire April 30, 2021.

**TOWN MANAGER TO ANNOUNCE HIS APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES, COMMISSIONS**

Town Manager Hull announced his appointments to various boards, committees and town offices. A copy of those appointments is made part of the minutes by attachment.

**BOARD TO CONSIDER SUMMER MEETING SCHEDULE: PROPOSED DATES – JULY 16, AUGUST 13**

Members of the Board discussed the proposed dates and indicated that July 16 was not convenient. It was the consensus of the Board to establish its summer meeting schedule as Monday, July 9 and Monday, August 13.

**PUBLIC COMMENTS**

There were none.

**NEW BUSINESS**

Selectman Loud recognized Paul Agostino who served in the United States Army. Mr. Agostino is a longtime Wilmington resident and volunteers his time to help Wilmington veterans.

Selectman Loud stated that the Special Olympics will take place on May 2 and encouraged residents to attend the events.

Members of the Board encouraged residents to vote in the Annual Election on Saturday, April 28 and the Annual Town Meeting on Saturday, May 5. Chairman Champoux stated that there is a lot of social media discussion regarding the town and region. The purest form of government is voting and opined that if residents don't take the time to vote, they give up their right to chime in on social media. The candidates have invested time, energy and money and encouraged residents to vote.

### IMPORTANT DATES

Town Manager Hull reviewed important dates including:

- April 25 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- April 25 – Finance Committee/Planning Board Public Hearing  
Town Hall Auditorium – 7:30 p.m.
- April 26 – Public Information Meeting Regarding Proposed Analog TIF Agreement –  
Town Hall Auditorium – 7:00 p.m.
- April 28 – Annual Town Election – Polls Open 8:00 a.m. to 8:00 p.m.
- April 28 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- April 28 – Drug Take Back – Public Safety Building – 10:00 a.m. to 2:00 p.m.
- April 30 -  
May 4 – Curbside Collection of Yardwaste
- May 2 – Special Olympics – Wilmington High School – 9:00 a.m.
- May 2 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- May 5 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- May 5 – Annual Town Meeting – High School Auditorium – 10:30 a.m.
- May 11 – Good Guy Award Dinner
- May 14 – Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.

Town Manager Hull advised that, out of respect for Representative Miceli, the Tax Increment Financing (TIF) forum scheduled for April 26 has been rescheduled for May 1

Town Manager Hull advised that a meeting with Environmental Protection Agency (EPA), Wilmington Environmental Restoration Committee (WERC) and Town officials has been tentatively scheduled for Tuesday, May 8 at 5:30 p.m.

A motion was made by Selectman Bendel, seconded by Selectman Loud and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,

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Recording Secretary





# *Wilmington, Massachusetts*

INTER-DEPARTMENTAL COMMUNICATION

FROM THE TOWN MANAGER

## **TOWN MANAGER'S APPOINTMENTS AND REAPPOINTMENTS - 2018**

### **Animal Inspector**

**One Year Term - To Expire 2019**

Christopher H. Sullivan

### **Building Inspector**

**One Year Term - To Expire 2019**

John T. Spaulding  
Michael P. Desmond (Alternate Inspector)

### **Carter Lecture Fund Committee**

**Three Year Term - To Expire 2021**

Ann H. Berghaus  
Margaret A. St. Onge

### **Cemetery Commission**

**Three Year Term - To Expire 2021**

John P. Cushing\*

### **Conservation Commission**

**Three Year Term - To Expire 2021**

Vincent Licciardi  
Laurie J. Finne

### **Elderly Services Commission**

**Three Year Term - To Expire 2021**

Mary S. D'Eon  
Charlotte S. DeMarco

### **Electrical Inspector**

**One Year Term - To Expire 2019**

Frederick Sutter  
Arthur T. Kelley (alternate)

**Gas Inspector**  
**One Year Term - To Expire 2019**

Paul J. Raffi  
John J. Mytych, Jr. (alternate)

**Board of Health**  
**Three Year Term - To Expire 2021**

Jane Ann Williams-Vale, MD

**Library Trustees**  
**Three Year Term - To Expire 2021**

Daniel J. Hall  
Kathleen A. Delaney\*

**Planning Board**  
**Five Year Term - To Expire 2023**

Terence R. Boland

**Plumbing Inspector**  
**One Year Term - To Expire 2019**

Paul J. Raffi  
John J. Mytych, Jr. (alternate)

**Public Weigher**  
**One Year Term - To Expire 2019**

Paul Anderson  
David A. Sugrue

**Reading Municipal Light Department Citizens Advisory Board**  
**Three Year Term - To Expire 2021**

George W. Hooper, II

**Recreation Commission**  
**Three Year Term - To Expire 2021**

Sheila Burke  
Laurie Robarge

**Trustee of Trust Funds**  
**Three Year Term - To Expire 2021**

Michael Morris  
Pennilyn Dudley  
Pamela L. MacKenzie

**Veterans' Agent**  
**One Year Term - To Expire 2019**

Louis Cimaglia, IV

**Veterans' Grave Officer**  
**One Year Term - To Expire 2019**

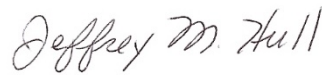
Louis Cimaglia, IV

**Water and Sewer Commission**  
**Three Year Term - To Expire 2021**

Robert W. LaVita

**Wiring Inspector**  
**One Year Term - To Expire 2019**

Frederick Sutter  
Arthur T. Kelley (alternate)



Jeffrey M. Hull  
Town Manager

\*New Appointment