

BOARD OF SELECTMEN MEETING

August 10, 2015

Chairman Michael L. Champoux called the meeting to order at 7:05 p.m. in Room 9 of the Town Hall. Present were Selectmen Michael V. McCoy and Judith L. O'Connell. Also present was Assistant Town Manager Kendra L. Amaral.

Chairman Champoux asked those present to rise and he led the pledge of allegiance.

TREASURY WARRANTS

Chairman Champoux asked for a motion to accept the Treasury Warrants. A motion was made by Selectman O'Connell, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 3, 3A, 4, 4A, 5, 5A, 6 & 6A.

MINUTES

A motion was made by Selectman McCoy, seconded by Selectman O'Connell and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the minutes of their meetings held December 15, 2014, June 8, 2015 and July 13, 2015 and that all actions taken are hereby ratified and confirmed.

JUDITH O'CONNELL, CHAIRMAN, YENTILE FARM DEVELOPMENT COMMITTEE, RE: UPDATE ON THE YENTILE FARM PROJECT

Selectman O'Connell thanked Chairman Champoux and members of the Board for having the Yentile Farm Committee before them to provide an update on the project. Selectman O'Connell also thanked members of the committee who were in the audience this evening.

Selectman O'Connell stated that she would be discussing key components of the project including design, permitting, fundraising and timeline. The design development phase will be completed in September 2015 and the committee has made decisions on critical design features including the pavilion, concession stand, bathrooms and storage facility, bench, game tables and lighting for the park and parking lot, trash and recycling receptacles and bicycle racks. She noted that the committee was conscientious in choosing the lighting for the parking lot. Those lights are more efficient and offer more light than the ambient lighting on the pathways throughout the park.

The design has been reviewed internally by the Community Development Technical Review Team which is comprised of representatives of the Planning & Conservation Department, Engineering Division, Health Department, Building Inspector, Public Works Department, Police Department and the Fire Department.

Selectman O'Connell advised that the committee has been engaged in trying to get the design cost down and noted that the budget has been trimmed by over \$400,000 without losing any programs or quality and expects that the next updated cost estimate will be on target.

Selectman O'Connell stated that construction documents will commence once permitting is complete and that is expected to be in September 2015. Selectman O'Connell reviewed the permitting phase and noted that they have completed the Conservation Commission permitting. She advised that it will be necessary to apply for an Earth Removal Permit and she expects that to occur within the next couple of months. Selectman O'Connell stated that bid construction and

awarding of a contract will be done during January and February of 2016 with the expectation that construction will begin in March 2016. She stated that construction is expected to be complete in 2016 and acknowledged that it may be necessary to do some plantings and final finishes in the spring of 2017.

Selectman O'Connell stated that a subcommittee was formed to address fundraising and through their efforts a non-profit was established and a donor plan has been developed which outlines the monetary giving level for various components. In addition, the committee developed an outreach plan and a website is being designed for fundraising purposes. She stated that donation opportunities range from \$250,000 for the turf field sponsorship and \$125 for an engraved brick.

Selectman O'Connell advised that the Town applied for the PARC grant which is offered by the Executive Office of Energy and Environmental Affairs. The maximum award is \$400,000 and Wilmington is one of 44 applicants. She noted that applications are scored based on a system of points relative to the goals of the PARC program. Decisions are expected in October or November of this year. Selectman O'Connell acknowledged the efforts of Assistant Town Manager Kendra Amaral and Director of Planning and Conservation Valerie Gingrich to submit the application. Selectman O'Connell noted that a site visit was conducted recently and believes that to be a positive sign.

Selectman O'Connell noted that the non-profit fundraising group is being led by committee members Ed Riekstins and Kevin Cairra. She stated that she is not actively participating in the fundraising because she is a member of the Board of Selectmen.

Selectman O'Connell advised that the construction documents phase will include the development of detailed drawings and specifications for every element of the project. The committee expects to meet periodically during this phase to ensure costs remain on target and to continue to provide guidance on the design. She stated that the project is expected to be bid in 2016 and that construction is expected to begin in March 2016 and it is anticipated to take one year to complete.

Selectman O'Connell thanked members of the Board of Selectmen, the Yentile Farm Committee and the residents for their support.

Chairman Champoux asked if the athletic field will be lit and was advised that it would be. He asked about the donation information being provided to the public. It is expected to be available in September 2015.

Selectman McCoy acknowledged Selectman O'Connell's efforts and her accomplishments as Chairman of the committee. Selectman O'Connell thanked the Board for their kind comments and reiterated that the accomplishments have been a team effort.

COMMUNICATIONS

Assistant Town Manager Amaral reviewed a letter from Senator Bruce Tarr advising that the Senate voted to override the Governor's veto and restore funding for kindergarten expansion grants.

Assistant Town Manager Amaral reviewed a letter from Senator Bruce Tarr to Matthew A. Beaton, Secretary, Executive Office of Energy and Environmental Affairs. Senator Tarr expressed his support for the Town's application for a 2015 Parkland Acquisitions and Renovations for Communities (PARC) Grant for the Yentile Farm Recreational Facility Project.

Assistant Town Manager Amaral reviewed correspondence from Deborah Boyce, First Vice President, Massachusetts Development Finance Agency (MassDevelopment). Ms. Boyce wrote to advise that MassDevelopment will be considering approval of a revenue bond finance for a project being undertaken by Lahey Clinic Foundation, Inc. A public hearing will be held for the purpose of receiving comments from interested parties.

Assistant Town Manager Amaral reviewed correspondence from Paul Alunni, Town Engineer, relative to the Butters Row Culvert Replacement Project. The project is expected to be complete by Friday, August 14.

Assistant Town Manager Amaral reviewed a memorandum from Town Manager Hull regarding the public hearing conducted by the Energy Facilities Siting Board to gather input about the Northeast Energy Direct pipeline proposal. Town Manager Hull advised that public comments reflected common themes including the impact on property values and the environment, proximity of the pipeline to homes and schools and noise impacts to nearby residents. He advised that his remarks focused on the fact that although Kinder Morgan verbally stated that the pipeline through Wilmington would be altered to move the pipeline away from two drinking water wells, it was not made official until July 24; the revised route places the pipeline in close proximity to an active quarry and that construction along the pipeline route will directly impact resource areas such as wetlands, buffer zones and Zone II groundwater protection district. The next FERC public hearing will take place at Dracut High School on Tuesday, August 11 at 7:00 p.m.

Assistant Town Manager Amaral reviewed a memorandum from Town Manager Hull regarding the facility master plan process. The 2015 Annual Town Meeting approved the funding of a Facility Master Plan to evaluate and prioritize the Town's needs and to develop long term solutions. The vote also included a directive to address senior housing needs. Town Manager Hull will form a Facility Master Plan Committee which will be comprised of the Permanent Building Committee, Superintendent of Public Buildings, Superintendent of Public Schools and the Director of Planning and Conservation. Assistant Town Manager Amaral reviewed the expected timeline.

Assistant Town Manager Amaral reviewed an invitation from Archbishop Seán O'Malley to attend a special Mass in thanksgiving for all the men and women who serve our communities as public safety personnel. The mass is scheduled to take place at 11:30 a.m. on Sunday, October 4, 2015 at the Cathedral of the Holy Cross in Boston. Chairman Champoux stated that he hopes to be able to attend.

BOARD TO CONSIDER REQUEST OF GIGI SHENLOOGIAN THAT WILMINGTON TOWN COMMON BE ILLUMINATED IN PINK DURING THE MONTH OF OCTOBER IN OBSERVANCE OF BREAST CANCER AWARENESS

Ms. Shenloogian is requesting to light the common pink during the month of October. She wrote that this donation will be made in celebration of her 15th 'Cancerversary'. Assistant Town Manager Amaral advised that the request has been reviewed by the Department of Public Works and the Town is in full support.

Chairman Champoux asked if there were any question, comments or a motion from the Board. A motion was made by Selectman O'Connell, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen authorize the Town Common be illuminated in pink during the month of October in observance of Breast Cancer Awareness, through a donation from Gigi Shenloogian.

Members of the Board expressed their appreciation and wished her well.

BOARD TO CONSIDER SIGNING THIRD AMENDMENT TO REGULATORY AGREEMENT FOR WHISPERING PINES

Assistant Town Manager Amaral advised that the amendment reflects a change in ownership of Phase II of the project and reflects the change in the number of affordable units, from 30% to 25%, as approved by the Board of Appeals. Assistant Town Manager Amaral stated that Phase II of the project will add five affordable units to the project.

Chairman Champoux asked if there were any questions, comments or a motion. Selectman O'Connell asked how many units remain to be sold. Edward Loud, member of the Board of Appeals, advised that all units in the first building are sold. A motion was made by Selectman McCoy, seconded by Selectman O'Connell and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen sign the third amendment to Regulatory Agreement for Whispering Pines.

BOARD TO CONSIDER EXECUTING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF WILMINGTON AND THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL 1370, FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2018

Assistant Town Manager Amaral summarized the changes that have been agreed to. Those changes include an amendment to the residency requirement; establish an administrative schedule for employees placed on paid administrative leave; allows fire fighters to take vacation between December 15 and December 31; amend flexible spending program, amend education incentive and COLA increases of 2% effective July 1, 2015; 2.25% effective July 1, 2016 and 2% effective July 1, 2017.

Chairman Champoux asked if there were any questions, comments or a motion. A motion was made by Selectman O'Connell, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen execute the Collective Bargaining Agreement between the Town of Wilmington and the International Association of Fire Fighters, Local 1370, for the period July 1, 2015 through June 30, 2018.

BOARD TO CONSIDER REQUEST OF WILMINGTON ROTARY CLUB TO USE ROTARY PARK FOR A COMMUNITY ICE BUCKET CHALLENGE ON SATURDAY, AUGUST 29, 2015 AT 10:00 A.M.

Assistant Town Manager Amaral advised that the request was reviewed by the Department of Public Works, Police Department and Fire Department. Wilmington Little League was also contacted to ensure there were no games on that date. All funds will be donated to fund ALS research.

Chairman Champoux asked if there were any questions, comments or a motion. A motion was made by Selectman McCoy, seconded by Selectman O'Connell and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Wilmington Rotary Club to use Rotary Park for a community Ice Bucket Challenge on Saturday, August 29, 2015 at 10:00 a.m.

PUBLIC COMMENTS

Mr. Edward Loud, Valyn Lane, offered comments relative to Selectman O'Connell's phenomenal leadership guiding the Yentile Farm Development Committee. He also offered favorable comments regarding town employees who are involved in the committee.

NEW BUSINESS

Selectman O'Connell thanked Chairman Champoux for the opportunity to provide an update on the Yentile Farm project.

Selectman O'Connell acknowledged the invitation received from Sheriff Koutoujian to attend the Youth Public Safety Academy graduation. Selectman McCoy stated that he attended the graduation and commented that was a great program.

Selectman McCoy requested that letters be sent to Senator Tarr, Representative Miceli and Representative Gordon for their support relative to Kindergarten funding.

Chairman Champoux advised that he and Selectman McCoy have met with Town Manager Hull relative to negotiating a contract.

Chairman Champoux stated that he attended the Eagle Scout Court of Honor for Brent Johnson on August 9 at Camp 40 Acres.

Selectman O'Connell acknowledged that the Board of Selectmen next meets after school begins in September and welcomed back students and teachers. Chairman Champoux thanked Selectman O'Connell and reminded residents to be aware and drive carefully.

IMPORTANT DATES

Assistant Town Manager Amaral reviewed important dates including:

Sundays Through

- October 11 – Farmer's Market – Town Common Parking Lot – 10:00 a.m. to 1:00 p.m.
- August 11 – Federal Energy Regulatory Commission Scoping Session
Dracut Senior High School - 1540 Lakeview Avenue - 7:00 p.m.
- August 16 – Town Beach Closes for Season
- August 18 – High School Building Committee – Town Hall – Room 9 – 6:30 p.m.
- September 1 – Schools Open – Grades 1 – 12
- September 2 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- September 5 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- September 7 – Labor Day – *Town Offices Closed*
- September 8 – 1st Day of Kindergarten
- September 12 – Library Resumes Saturday Schedule – 9:00 a.m. to 5:00 p.m.
- September 13 – Harnden Tavern Open House – 2:00 p.m. to 4:00 p.m.
- September 14 – Board of Selectmen Meeting – Town Hall – Room 9 – 7:00 p.m.

There being no further business to come before the Board, a motion was made by Selectman O'Connell, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 7:56 p.m.

Respectfully submitted,

Recording Secretary