

BOARD OF SELECTMEN MEETING

August 13, 2018

Chairman Kevin A. Caira called the meeting to order at 6:00 p.m. in Room 9 of the Town Hall. Present were Selectmen Gregory B. Bendel, Jonathan R. Eaton, Edward P. Loud, Sr. and Michael V. McCoy. Also present was Town Manager Jeffrey M. Hull.

A motion was made and duly seconded and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen enter Executive Session for the Purpose of Considering the Purchase, Exchange, Lease or Value of Real Property at 333 Andover Street in Accordance with MGL Chapter 30A, Section 21(a)6 and Further for the Purpose of Discussing Strategies with Respect to Collective Bargaining with International Association of Fire Fighters Local 1730 and American Federation of State, County and Municipal Employees Local 1703, Units 1 and 2 in Accordance with MGL Chapter 30A, Section 21(a)3 as the Chairman Declares that an Open Meeting May Have a Detrimental Effect on the Negotiating Position of the Town.

Chairman Kevin A. Caira called the meeting to order at 7:15 p.m. in Room 9 of the Town Hall. Present were Selectmen Gregory B. Bendel, Jonathan R. Eaton and Edward P. Loud, Sr. Also present was Town Manager Jeffrey M. Hull.

Chairman Caira noted that while Selectman McCoy was present at the beginning of the Executive Session, he was not feeling well and it was necessary for him to leave. Chairman Caira offered the Board's well wishes.

Chairman Caira asked those present to rise and he led the pledge of allegiance.

TREASURY WARRANTS

Chairman Caira asked for a motion to accept the Treasury Warrants. A motion was made by Selectman Loud, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 54, 54A, 2, 2A, 3, 3A, 4, 4A, 5, 5A, 6 & 6A.

MINUTES

A motion was made by Selectman Bendel, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the minutes of their meeting held June 25, 2018 and all action taken is hereby ratified and confirmed.

A motion was made by Selectman Loud, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the minutes of their meeting held July 9, 2018 and all action taken is hereby ratified and confirmed.

JULIE BROUSSARD, CHAIRMAN, AND MEMBERS OF THE WILMINGTON SCHOOL COMMITTEE, RE: APPOINTMENT TO FILL THE VACANCY ON THE SCHOOL COMMITTEE

Chairman Caira stated that the purpose of tonight's meeting was to fill the position on the School Committee vacated by Peggy Kane. He commented that both boards initially wanted to have a full board when making this decision and noted that the Board of Selectmen was down one member.

He asked the School Committee's thoughts on moving forward. Mr. Bjork asked whether Selectman McCoy was asked his thoughts of the two boards proceeding. Members of the School Committee expressed their desire to move forward as there are upcoming workshops that they would like the new member involved in.

Chairman Caira stated his intention to allow each candidate the opportunity to introduce themselves and for members of both boards to ask questions if they desire. He emphasized that it was not mandatory to attend tonight's meeting.

Each candidate was present and introduced themselves. Mr. Jesse Fennelly was a candidate for School Committee during the Annual Town Election. He has a child entering second grade and one entering Kindergarten. Mrs. Jo Newhouse stated that she has considered running for School Committee in the past and believes this is the opportune time to step forward. She has been an active member of the Special Education Parent Advisory Council (SEPAC). Mr. Scott Trach stated that he wanted to effect change and the way to do that was to get involved. He commended the other candidates for stepping forward and thanked the Board of Selectmen and School Committee for the opportunity to introduce himself. Mr. Trach has been involved in education as a classroom teacher, administrator for grades K-12 and is currently an Associate Dean at Berkley School of Music.

Chairman Caira stated that the successful candidate will serve on the School Committee until April 2019. He advised that if there were no comments he would call for a roll call vote starting with members of the School Committee with the Chairpersons speaking last.

Members of the Board of Selectmen and School Committee thanked each of the three individuals for stepping forward. Selectman Bendel recognized the many years of service of Ms. Kane and wished her well.

Chairman Caira stated that, when voting, members should state the candidate's name for whom they are voting.

Roll Call

SCHOOL COMMITTEE

Mr. Bjork	Mrs. Newhouse
Ms. Bryson	Mrs. Newhouse
Ms. Byrnes	Mrs. Newhouse
Mr. Ragsdale	Mrs. Newhouse
Mr. Talbot	Mr. Fennelly
Chairman Broussard	Mrs. Newhouse

BOARD OF SELECTMEN

Mr. Bendel	Mrs. Newhouse
Mr. Eaton	Mrs. Newhouse
Mr. Loud	Mrs. Newhouse
Mr. McCoy	<i>absent</i>
Chairman Caira	Mrs. Newhouse

Chairman Caira advised that, with nine (9) votes, Mrs. Newhouse received the majority vote and has been elected to fill the vacancy. Members of both Boards acknowledged that all three

candidates were well qualified and encouraged the two who were not selected to continue to be involved in serving the community.

BARBARA RAAB, YOUTH SERVICES LIBRARIAN, RE: PROPOSAL TO INSTALL STORYWALK AT ROTARY PARK

Ms. Raab stated that storywalks have been installed in parks all over the country and described it as a child's picture book where the pages have been enlarged, laminated and mounted to poles. The library would like to install a storywalk around the pond at Rotary Park. Ms. Raab stated that she has met with Jamie Magaldi of the Department of Public Works to locate the pages so as not to interfere with mowing operations. Ms. Raab stated that the intention is to swap out the books every few months. The library will maintain the storywalk and noted that they have been contacted by a Girl Scout who would like to participate in the project an effort to earn the Silver Award.

Chairman Cairra stated that he is familiar with storywalks and asked whether there will be a concrete base to make sure it is stable and nothing happens. He was advised by Ms. Raab that it is seen as a pilot project and they are not asking for permanency at this time. Library staff will check often to ensure it is secure.

Chairman Cairra asked about cost and was advised cost is minimal and will be sponsored by the Friends of the Library.

Selectman Loud asked what age group is targeted and Ms. Raab advised that they will be picture books and therefor will target preschool to early elementary.

Selectman Eaton stated that the library personnel's intention to swap books every three months will keep the storywalk fresh.

Members of the Board expressed their appreciation to the Friends of the Library.

A motion was made by Selectman Eaton, seconded by Selectman Loud and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Wilmington Memorial Library to install a Storywalk at Rotary Park.

COMMUNICATIONS

Town Manager Hull reviewed his memorandum regarding a meeting scheduled with the Finance Committee to discuss Fire Department Overtime. Town Manager Hull noted in his memorandum that the Finance Committee expressed concerns about overtime during the budget deliberations and members are seeking to more fully understand the factors that are leading to the increasing overtime costs, the hiring process and the options being considered to address increases in Fire Department overtime.

Town Manager Hull reviewed his memorandum regarding the Library Trustees meeting on August 21 to consider a proposal by Library Director Tina Stewart to conduct a pre-design architectural/engineering feasibility study that evaluates the cost of making renovations to the Wilmington Memorial Library. The renovations would be intended to increase space on the second floor of the library for meetings and other purposes by potentially adding two rooms. Funds for the work would be drawn from the Barbara Johnson donation account. Town Manager Hull noted that under the schedule established in the Facility Master Plan, the library will not be addressed until 2034.

Town Manager Hull reviewed his memorandum regarding Tax Increment Financing (TIF) Policy. He advised that discussions took place with Valerie Gingrich, Planning & Conservation Director; Denise Casey, Assistant Town Manager; Karen Rassias, Principal Assessor and himself regarding the advantages and disadvantages of establishing a TIF policy and it is his recommendation that the Board of Selectmen refrain from adopting a TIF policy. The group noted the importance of having the flexibility to consider each TIF application on its individual merits. The applicant's demands on Town resources, the impact on the community, the type of business operation, the proposed location, the size and scale of the project, the number of employees to be retained or brought to the community and the economic climate at the time of the application are all factors that should be considered. Town Manager Hull noted that the communities of Tewksbury, Billerica, Burlington, Bedford and Andover have authorized TIFs and do not have a policy.

Town Manager Hull reviewed his memorandum regarding Russell Disposal. Town Manager Hull advised that the Town received notice mid-June that the performance bond for Russell Disposal, Inc. would not be renewed on July 1, 2018. A performance bond is a requirement of the Trash and Recycling Collection Contract. Notice was provided to Russell Disposal that they had until July 27, 2018 to provide the necessary performance bond and a response was received that it was likely they would not be able to but were seeking to work with another broker to provide the bond. On August 1, 2018 correspondence was issued to Russell Disposal, Inc. again noting that the company is in breach of the agreement and giving them 14 days to provide an alternative means to provide security to the Town in the event of non-performance.

Town Manager Hull reviewed his memorandum advising that Sierra Pelletier has been appointed to the position of Assistant Planner effective July 16. Ms. Pelletier received a Masters of Regional Planning from the University of Massachusetts in 2018. While attending graduate school in Amherst she served on the Belchertown Planning Board and worked with the Massachusetts Fair Housing Center in Holyoke.

Town Manager Hull reviewed his memorandum advising the Board that Senator Bruce Tarr has advised the Town that included in the State's Economic Development Bond Bill "not less than \$1,000,000 shall be expended for improvements to commuter parking and other facilities for the North Wilmington commuter rail station in the town of Wilmington; provided further, that not less than \$250,000 shall be expended for economic development infrastructure improvements on the route 38 corridor in the town of Wilmington." Funding would likely be applied towards engineering plan design associated with an upgraded, fully accessible rail station. Town Manager Hull stated that the Town would still need to seek funding from the Massachusetts Department of Transportation through their multi-year capital plan for construction of the station.

Town Manager Hull reviewed his memorandum regarding the National Grid Lock Out. He stated that Marcy Reed, President MA and EVP Policy and Social Impact, stated that the two sides met on August 2nd and are scheduled to meet again with the Steelworker's Union on August 9, 12 and 15. Ms. Reed encourages the Board to not make any immediate and unnecessary decisions about National Grid work. Although an agreement has not yet been made, Ms. Reed believes they are making progress.

Town Manager Hull reviewed correspondence from Paul Regan, Executive Director, MBTA Advisory Board, and Marc Draisen, Executive Director, Metropolitan Area Planning Council, regarding Municipal Elections to the Boston Region Metropolitan Planning Organization. Nomination papers are due Friday, September 28, 2018 and the Election will occur Wednesday, October 31, 2018.

**BOARD TO CONSIDER ADOPTING AND SIGNING PROCLAMATION THAT
SEPTEMBER 2018 BE DECLARED REVIVE CIVILITY MONTH IN THE TOWN OF
WILMINGTON**

A motion was made by Selectman Eaton, seconded by Selectman Loud and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adopt and sign the proclamation declaring September 2018 Revive Civility Month in the Town of Wilmington.

**BOARD TO CONSIDER SIGNING WARRANT FOR STATE PRIMARY TO BE HELD
TUESDAY, SEPTEMBER 4, 2018**

Town Manager Hull reviewed the offices on the ballot and noted polls will be open from 7:00 a.m. to 8:00 p.m. A motion was made by Selectman Loud, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen sign the Warrant for the State Primary to be held on Tuesday, September 4, 2018.

BOARD TO CONSIDER SIGNING CONTRACT FOR SPECIAL COUNSEL SERVICES

A motion was made by Selectman Bendel, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen sign the contract with Brooks and DeRensis for Special Counsel Services.

**BOARD TO CONSIDER APPROVING CHANGE IN BENEFICIAL INTEREST FORDHAM
ASSOCIATES DBA ALEPPO TEMPLE**

Town Manager Hull reviewed actions the Board has taken and advised the necessity to change the beneficial interest. A motion was made by Selectman Eaton, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the change in beneficial interest for Fordham Associates DBA Aleppo Temple.

**BOARD TO CONSIDER REQUEST OF DEBBY LONG TO USE ROTARY PARK FOR A
BIRTHDAY PARTY**

Town Manager Hull stated that Ms. Long has been advised that the park will remain open to the public and grills are not allowed. A motion was made by Selectman Bendel, seconded by Selectman Loud and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Debby Long to use Rotary Park for a birthday party.

PUBLIC COMMENTS

There were none.

NEW BUSINESS

Members of the Board of Selectmen complimented the Department of Veterans' Services for their efforts in bringing the Moving Wall to Wilmington. It was a fitting tribute to those who served.

Members of the Board of Selectmen complimented the Wilmington Police and Fire Departments for the National Night Out event that was held on Tuesday, August 7. Despite the heat, it was a great night.

Selectman Bendel noted that students and teachers would be returning to school prior to the Board's next meeting and wished them the best of luck.

Selectman Eaton noted that on Wednesday, August 15, residents will have the opportunity to have a discussion with local police during the Library's Coffee with a Cop event.

Selectman Eaton noted that on Sunday, September 9 the Elderly Services Department is holding an event at the Yentile Farm Recreational Facility.

Selectman Eaton noted that on Saturday, August 18, Wilmington Rotary will host the Ice Bucket Challenge at Rotary Park to raise funds for Amyotrophic Lateral Sclerosis (ALS) also known as Lou Gehrig's Disease.

Selectman Loud recognized the service of Robert Oliveri, United States Air Force, Retired. Major Oliveri volunteers on the Commission on Disabilities, assisted with the Moving Wall and donates gas and food cards to needy Wilmington Veterans.

IMPORTANT DATES

Town Manager Hull reviewed important dates including:

Sundays Through	
September 30	– Farmer's Market – Town Common Parking Lot – 10:00 a.m. to 1:00 p.m.
August 14	– Finance Committee Meeting – Town Hall – Room 9 – 7:00 p.m.
August 15	– Last Day to Register to Vote in State Primary Town Clerk's Office Open Until 8:00 p.m.
August 15	– Coffee with a Cop – Memorial Library – 10:00 a.m.
August 17	– Library/Rotary Movie Night – <i>Sing</i> – Swain Green – 7:45 p.m.
August 18	– Ice Bucket Challenge – Rotary Park – 10:00 a.m.
August 21	– Board of Library Trustees Meeting – Library – James Banda Room – 7:00 p.m. <i>Feasibility Study</i>
August 24	– Library/Rotary Movie Night – <i>Grease</i> – Swain Green – 7:45 p.m.
August 28	– Schools Open – Grades 1 – 12
September 3	– Labor Day – <i>Town Offices Closed</i>
September 4	– State Primary Election – Polls Open 7:00 a.m. to 8:00 p.m.
September 5	– 1 st Day of Kindergarten
September 5	– Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
September 8	– Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
September 8	– Library Resumes Saturday Schedule – 9:00 a.m. to 5:00 p.m.
September 9	– Harnden Tavern Open House – 2:00 p.m. to 4:00 p.m.
September 10	– Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.

- September 17 – Candlelight Vigil – Town Common – 5:00 p.m. to 10:00 p.m.
- September 19 – Coffee with a Cop – Memorial Library – 10:00 a.m.
- September 22 – Shredding Day – Municipal Parking Lot – 9:00 a.m. to 12:00 p.m.
- September 23 – Chamber of Commerce Half Marathon and 5K Run/Walk
- September 24 – Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.
- September 25 – Wilmington Incorporated 288 Years Ago

A motion was made by Selectman Loud, seconded by Selectman Eaton and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen enter Executive Session for the purpose of discussing negotiations with Jeffrey Hull, Town Manager, over the terms of a potential employment agreement in accordance with MGL Chapter 30A Section 21(a) 2 as the Chairman declares an open meeting may have a detrimental effect on the negotiating position of the Town with the intention not to return to open session.

Meeting adjourned at 8:32 p.m.

Respectfully submitted,

Recording Secretary