

BOARD OF SELECTMEN MEETING

December 16, 2019

Chairman Gregory B. Bendel called the meeting to order at 6:00 p.m. in Room 9 of the Town Hall. Present were Selectmen Kevin A. Caira, Jonathan R. Eaton, Michael V. McCoy and Jomarie F. O'Mahony. Also present was Town Manager Jeffrey M. Hull.

A motion was made and duly seconded and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen enter Executive Session for the purpose of discussing strategies with respect to litigation involving a claim before the Massachusetts Commission Against Discrimination by Police Officer Anthony Fiore in accordance with Massachusetts General Law Chapter 30A, Section 21(a)3, as an open meeting may have a detrimental effect on the Town's position as so determined by the Chair and further to consider Executive Session minutes from November 12, 2019 and November 25, 2019 in accordance with Massachusetts General Law Chapter 30A, Section 22.

Chairman Gregory B. Bendel reconvened the meeting at 7:05 p.m. in Room 9 of the Town Hall. Present were Selectmen Kevin A. Caira, Jonathan R. Eaton, Michael V. McCoy and Jomarie F. O'Mahony. Also present was Town Manager Jeffrey M. Hull.

Chairman Bendel asked those present to rise and he led the pledge of allegiance.

TREASURY WARRANTS

Chairman Bendel asked for a motion to accept the Treasury Warrants. A motion was made by Selectman Eaton, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 22, 22A, 23, 23A, 24 and 24A.

SOUNDSCAPE

Chairman Bendel welcomed members of SoundScape, a vocal group from Wilmington High School. Chairman Bendel recognized the attendance of Principal Linda Peters and Superintendent of Schools Dr. Glenn Brand in addition to their leader Mr. Ferrara. The group performed multiple songs including We Wish You a Merry Christmas, Rudolph the Red Nosed Reindeer and Deck the Halls to the enjoyment of those in the audience. Following the performance members of the group introduced themselves.

Chairman Bendel thanked each member and provided them with a certificate from the Board of Selectmen and Town Manager.

INTRODUCTION OF POLICE OFFICERS MEGHAN SOUSA AND JOSEPH FITZGERALD

Chairman Bendel welcomed the newest members of the Wilmington Police Department, Officers Meghan Sousa and Joseph FitzGerald. Chief Joseph Desmond stated that he and Deputy Chief Brian Pupa look forward to the opportunity to formally introduce Meghan and Joe to the community. Chief Desmond stated that the officers graduated from the academy in October and are currently in field training which lasts approximately 12 weeks.

Chairman Bendel stated that the Board of Selectmen wish both officers well and a long, happy career with the Town of Wilmington. He stated that the residents appreciate their service. He offered them an opportunity to speak to the community. Officer Sousa stated that she grew up in Wilmington and is currently a resident of Chelmsford. She stated that she is excited to have the opportunity to work for the Town.

Officer FitzGerald stated that he also grew up in Wilmington and looks forward to serving the Town. Chairman Bendel asked if there were any comments from the Board. Members thanked Officers Sousa and FitzGerald for their service, congratulated them and wished them well.

**JOSEPH H. DEVLIN, ESQUIRE, ON BEHALF OF 99 RESTAURANTS OF BOSTON, LLC
DBA 99 RESTAURANT & PUB, RE: PUBLIC HEARING ON THE APPLICATION FOR
CHANGE OF OFFICER AND CHANGE OF BENEFICIAL INTEREST OF 99
RESTAURANTS OF BOSTON, LLC DBA 99 RESTAURANT & PUB, 144 LOWELL
STREET**

Michael Newhouse, Esquire, stated that Mr. Devlin is Counsel of Record on the matter before the Board. He was unable to be present and asked Mr. Newhouse to fill in. Mr. Newhouse advised that the 99 Restaurant & Pub is an establishment that has operated at 144 Lowell Street for almost 20 years. No operational changes are anticipated and the application seeks to change officers/managers of the entity that owns the establishment and also seeks approval of a change in beneficial interest. The company that owns the establishment is a limited liability company so the changes to management and beneficial interest has to do with restructuring the publicly traded shares of a corporation.

Chairman Bendel asked Town Manager Hull if there were recommendations from applicable departments. Town Manager Hull advised that, in this particular case, there are numerous communities across the Commonwealth affected by this change and therefor is being handled by the Alcoholic Beverages Control Commission. He noted correspondence from Executive Director Ralph Sacramone advises that the documentation satisfies the transaction and is consistent for the purpose of the law.

Chairman Bendel asked if there were any questions or comments from members of the Board and there were none. Chairman Bendel asked if there were questions or comments from the audience and there were none. A motion was made by Selectman Caira, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the public hearing be closed.

A motion was made by Selectman McCoy, seconded by Selectman O'Mahony and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the application for Change of Officer and Change of Beneficial Interest of 99 Restaurants of Boston, LLC DBA 99 Restaurant & Pub, 144 Lowell Street.

**JASBIR S. SAINI, SUMANBEERA, INC. DBA MICHAEL'S PLACE, RE: PUBLIC
HEARING ON THE APPLICATION TO CHANGE MANAGER FROM BEERA RAM TO
JASBIR S. SAINI**

Selectman McCoy recused himself and left the room at this time.

Chairman Bendel introduced the purpose of the hearing and asked Mr. Saini to introduce himself. Mr. Saini stated that he has been working as the person in charge at Michael's Place. Also present was Sohan Saini.

Chairman Bendel asked if there were any questions or comments from members of the Board and there were none. Chairman Bendel asked if there were questions or comments from the audience and there were none. A motion was made by Selectman Caira, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the public hearing be closed.

Town Manager Hull advised that the current manager is Beera Ram, the application was reviewed by the Police Department and Police Chief Desmond advised that the department does not object to the change in manager.

A motion was made by Selectman Eaton, seconded by Selectman O'Mahony and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the application to change the manager from Beera Ram to Jasbir S. Saini for Sumanbeera, Inc. DBA Michael's Place.

Selectman McCoy returned to the meeting.

BOARD OF SELECTMEN DISCUSSION, RE: DISCUSSION WITH ELDERLY SERVICES COMMISSION, RE: RECOMMENDATIONS FOR NEW SENIOR CENTER

Chairman Bendel welcomed members of the Elderly Services Commission and reminded members of the Board of Selectmen and those in the audience that, at a previous meeting, Board members met with members of the Facility Master Plan, Finance Committee and the School Committee regarding future capital improvement projects.

John Wallace, Chairman of the Elderly Services Commission, expressed his appreciation to the Board of Selectmen for the invitation to be before them. Commissioners Mark Ryan, Gail Protopappas, Robin Theodos and Mary D'Eon were also present. Charlotte DeMarco and Pat Robarge were unable to attend.

Mr. Wallace read a prepared statement regarding the mission of the Commission. He noted that the Buzzell School opened in 1935 and in the 1980s a volunteer group of tradesmen, local companies and citizens refurbished the building and has served the community since April 6, 1986 as the Buzzell Senior Center. He advised that over 30% of Wilmington's population is over the age of 60. Mr. Wallace provided additional statistical information on the number of seniors in the community, how many are members of the Buzzell Senior Center and the number of visits at the Senior Center during the previous year.

Mark Ryan, Vice Chairman of the Elderly Services Commission, spoke regarding building deficiencies. He advised the Board that the Senior Center lacks dedicated administrative office space, likelihood of asbestos in the building, lack of a sprinkler system and the bathroom facilities are inadequate. In addition, they are unable to use downstairs due to drainage pipes in poor condition, poor ventilation for ceramics or woodworking, the wooden stairs to the basement are unsafe, no handicapped access to the basement and there are no windows. Mr. Ryan noted that the building was retrofitted for wheelchair accessibility and the building is not energy efficient and the HVAC system is antiquated leaving hot and cold spots throughout the building. He noted that there is no space to conduct confidential meetings or phone calls. Mr. Ryan stated that the parking is inadequate and results in overflow parking on the street or at the bottom of the hill in the Swain School parking lot. The Commission had photographs that were presented on the screen and Mr. Ryan explained what was being shown in the photos.

Mr. Ryan reviewed program needs for the center. He advised the Board of Selectmen that programs have been cancelled due to lack of space. Other programs including the Memory Café and the art class are being held at the Fourth of July Building. He noted that, while the programs are being held at an alternate location, materials for those programs must be brought in to the building / removed from the building and stored at the senior center. Mr. Ryan continued that upgrades are needed for the media equipment and the furnishings, which were acquired second hand through donations. Storage space is also needed and indicated the need for an outdoor shed to house medical equipment.

Ms. Protopappas advised the Board that a group visited senior centers in Tewksbury, Wakefield and Newburyport. She stated that the recommendation of the Facility Master Plan is that a new senior center be a minimum of 14,000 square feet, noting the current building has 2,800 square feet of useable space. Additional recommendations are dedicated administrative offices, large commercial kitchen, large function room that may be divided for multiple purposes, large conference room for educational seminars, dedicated office space for private discussions, dedicated room for computers and training, outdoor space including walking trails and a garden. Ms. Protopappas stated that they recommend that the Memory Café and art programs be held at the senior center and reactivate cancelled programs such as woodworking.

Debra Russo, member of the Senior Center Focus Group, advised that a subset of the group visited local senior centers and she was present to report on two of the visits. She stated that Wakefield opened in 2002 in a 100-year-old former elementary school with a renovation cost of \$3 million. She advised that the previous senior center was two rooms and they were desperate for more space and the school was available. Subsequently, they determined that the building and parking space was not adequate and funds were insufficient to complete the renovations. Ms. Russo stated that the Executive Director's advice was to "Go Big and Go New". She advised that Newburyport did both. Newburyport's senior center was built in 2015 on the site of a former elementary school which was razed because the cost to rehabilitate for a senior center were prohibitive. It is a three-story structure of approximately 16,000 square feet. Ms. Russo described the attributes of Newburyport's senior center including the interior climate, programming and parking facility.

Diane Allan, member of the Senior Center Focus Group, introduced herself and noted she is also a member of the Facility Master Plan. She summarized key points in this evening's presentation. She stated that she and the others were present to ask that the Board of Selectmen sponsor an all-inclusive article on the 2020 Annual Town Meeting Warrant for a new senior center. She stated the article would take the project from inception through final construction including preliminary engineering design, final design, construction and construction administration. The preliminary engineering design would include siting, addressing land requirements, environmental impacts, building schematics, borings, project schedule, detailed cost estimates and permit requirements. The final design would include preparation of plans, specifications and contract documents for public bid. Ms. Allan stated that they estimate the total project cost at \$8.75 million. She then reviewed how that figure was determined. Ms. Allan stated that it is their opinion that the funding should come from Free Cash or the Capital Stabilization Fund with no impact on the tax rate. Ms. Allan concluded her statement with the saying "A journey of a thousand miles begins with a single step". She stated that Wilmington seniors are ready to take that first step.

Chairman Bendel asked that the presentation this evening be provided to the Town Manager's office for distribution to the Board of Selectmen. Chairman Bendel advised that he is not opposed to include on the agenda for a future meeting but the Board cannot take up a vote of that magnitude without informing the public.

Chairman Bendel asked to confirm the hours of the senior center as Monday through Friday, 9:00 a.m. to 4:30 p.m. which was confirmed. Chairman Bendel asked, relative to the presented article, what is the proposed location. Ms. Allan advised that the consultant will be directed to review what was proposed in the Facilities Master Plan and noted the available space at Town Hall. If the Town Hall location is not feasible, the consultant will then be directed to identify a site from available Town owned land. Chairman Bendel asked if there would be a targeted opening date and was advised that would be included in a request for proposals.

Chairman Bendel asked if there were any questions or comments from the Board. Selectman McCoy commented that the message is clear that the seniors would like a new senior center, sooner rather than later. He commented regarding Wilmington's free cash and neighboring communities' free cash. Selectman McCoy stated that he would like to hear his colleagues comments and then would like to offer a motion. He rationalized that it is almost January and articles must be received in February for inclusion on the Warrant. Chairman Bendel responded that he would like Town Counsel to review the proposed article before a vote is taken and he reiterated the need to provide notice of the potential vote to the public.

Selectman Caira thanked members of the Elderly Services Commission for the presentation and characterized it as "eye opening". He asked how many acres the Newburyport Senior Center is located on. Ms. Russo stated that she was unsure but would obtain the information.

Selectman Caira commented regarding possible sites including the current Town Hall location and the site next to St. Dorothy's Church. He noted that Swampscott has a new Senior Center which was built attached to the high school. Selectman Caira commented that something to consider is whether to attach a senior center to a town hall or to keep it separate and noted that would need to be assessed. He expressed his preference for a Town Hall / School Administration building to be located at the site next to St. Dorothy's and a senior center built on the current Town Hall site. Ms. Allan commented regarding the town hall site expressing her view that there is not an immediate need to demolish the current Town Hall and there are many options available.

Selectman Eaton thanked members of the Elderly Services Commission for their presentation and noted that there are many projects competing for funds. He is in support of a new senior center and commented relative to the need to comply with the Open Meeting Law including the Board's intention to vote on the agenda. Selectman Eaton stated that relative to financing, he is confident that the Town Manager and Town Accountant/Finance Director will work with the Finance Committee to identify appropriate funding. He opined that the Town cannot solve financing for only one project without considering the needs of the other projects. He commented that identifying a location will be one of the biggest hurdles and commented on challenges of parking at Town Hall.

Selectman O'Mahony stated that at a previous meeting she made a motion to establish a committee, referencing a community center, and her motion was not seconded. She stated the seniors have made it clear they want their own space and do not want to share it. Selectman O'Mahony expressed concern that a location has not been identified and that if a senior center is built on specific property, there will be a domino affect of having to address other needs.

Selectman O'Mahony addressed Selectman McCoy's comments relative to neighboring town's free cash balances. She asked what the bond rating is of those communities citing Wilmington's favorable AA+ rating. She expressed concern of taking an action without having all the information. Selectman O'Mahony stated that she would support a warrant article for the feasibility study and final design, including the identification of a location, to be completed between the 2020 and 2021 Annual Town Meeting.

Chairman Bendel stated that there isn't opposition from the Board of Selectmen for a new Senior Center but the Board wants to ensure that it is completed right, must be beneficial to everyone and fiscally responsible. He stated that if the article is to be sponsored by the Board of Selectmen, Town officials ought to have an opportunity to review the article, ask questions and make a recommendation. Chairman Bendel stated that he has reservations about using free cash to fund the entire project.

Town Manager Hull stated that there is clearly a need as identified in the Facilities Master Plan and noted the challenge is having multiple buildings in a distressed state.

He noted the need for a public safety substation is a priority but there is a limited amount of free cash. Town Manager Hull stated that he is sensitive to maintaining the Town's bond rating and reviewed how that may be affected by drawing on free cash. He noted the need for a healthy amount of available funds in the event of an economic downturn.

Ms. Allan asked to clarify that no one wants to pit one project against another. She stated that they were before the Board to express their position that a new senior center is a priority to start with. She opined that preliminary design will provide the appropriate site for the building. Ms. Allan noted that it won't be the first time for two building projects to go before Town Meeting the same year and referenced the Middle School and Public Safety Building projects. She advised that they were present to advocate for the project without raising the tax rate. It is her understanding that the Capital Stabilization Fund was started so the burden of building new facilities would not be placed on the taxpayer. She opined that voters want the new buildings with no new taxes.

Selectman McCoy opined that priority ought to be given to a substation and senior center.

Town Manager Hull stated that he will look into the capacity to draw from the Capital Stabilization Account. He confirmed that it was established for the purpose of larger scale projects.

Selectman O'Mahony asked whether the Town Manager could provide information to the Board regarding how much may be drawn from the fund without affecting the bond rating.

Town Manager Hull reviewed the multiple factors that determine the bond rating and advised it is not simply the amount of free cash.

Chairman Bendel thanked the members of the Commission for the presentation and stated that he looks forward to continuing the discussion. He stated that if there were no objections from members of the Board, he would entertain public comments at this time. He asked speakers to identify themselves for the record.

Suzanne Clarkin, Reno Road, commented that the Town of Wilmington ranks fifth among 365 communities in Massachusetts in terms of its free cash. She stated that the need for a new senior center was identified in 1999 and since that time, the Town has built a middle school, public safety building and new high school.

Robin Theodos, Clark Street, stated that she moved into Wilmington in 1972 and has paid taxes which has contributed to Free Cash and the Capital Stabilization Fund and opined that it is time seniors get something back for their money. She commented that Selectman Caira has expressed his preference that the property next to St. Dorothy's be used for a new Town Hall. She stated that members of the Board have not referenced affordable senior housing and asked selectmen to state what they envision to be located at that site. Selectman O'Mahony stated that she would like

to see senior housing at that site and the senior center at the Town Hall site. Selectman McCoy stated that he would like the senior center at Town Hall and noted that true affordable housing is based on social security income. Chairman Bendel stated that his priorities are a substation in North Wilmington, Senior Center and Wildwood School.

Debra Russo, Lords Court, commented that the Board of Selectmen has indicated they are in favor of a senior center with a “but”. She asked the Board to look at members of the audience and noted that they are not kids. Ms. Russo opined that if requests for funds must be made at multiple Town Meetings there will be more competition for the funds. She asked that the project be funded in its entirety.

George Allan, Stonehedge Drive, opined that the seniors wanted to leave tonight’s meeting knowing whether this Board is going to sponsor an article at the Annual Town Meeting. He stated that they need the decision before February 7 as that is the deadline for submission of petition warrant articles. Mr. Allan stated that relative to providing an article to the Board, it is not their job to write the article, it is the job of the Selectmen.

Chairman Bendel reiterated that taking a vote this evening would be a violation of the Open Meeting Law. He stated he has already committed to placing it on a future agenda item. Chairman Bendel advised that the Board of Selectmen, a volunteer group of individuals, do not write the articles.

Mary D’Eon, Manning Street, stated she attended Facility Master Plan meetings where the domino effect was referenced. She stated that Town Hall would be located at the Town Common and she opined that it belongs in that location as that is the center of town.

Al Maiella, Sheridan Road, asked to confirm the accuracy of Selectman McCoy’s values of local communities’ free cash. He stated that communities considered wealthier than Wilmington have less in their accounts and, if that is the case, he asked why the Town is saving it.

A motion was made by Chairman Bendel, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen recess for 10 minutes.

Chairman Bendel reconvened the meeting at 9:12 p.m. with all members present.

PAUL ALUNNI, TOWN ENGINEER, RE: UNACCEPTED STREET UPDATE

Chairman Bendel welcomed Mr. Alunni. Mr. Alunni advised that at the Board’s November 12 meeting he presented a concept for a more affordable cost sharing street acceptance program. He explained that the Town would pay for the cost of improvements and the residents would pay for upfront costs associated with laying out the way. He stated that a question was raised by the Board whether betterments could be assessed for the upfront costs. He stated that Town Counsel was consulted and he was advised that residents could be assessed if appropriate documentation is received. Mr. Alunni stated that Town Counsel will review the Dedham Street Acceptance Policy which was provided to the Board of Selectmen. He stated that Dedham is similar to Wilmington regarding the number of miles of roadway that is unaccepted. He stated that, in addition, he provided the Town’s road acceptance policy and procedures and frequently asked questions.

Mr. Alunni stated that on a case by case basis the Board of Selectmen has the discretion to assess betterments for the entire costs, upfront costs and cost for improvements or not. He stated that in most cases they expect the Town to pay 100 percent of improvements. He stated that roadways are characterized in groups based upon condition. The process is approximately 18 months and if accepted they are added to the backlog of all roadways waiting for improvements which is estimated at a 10 to 12 year backlog.

Chairman Bendel thanked Mr. Alunni for his efforts and asked whether there were any questions or comments from the Board. Selectman O'Mahony asked how acceptance of a road would be impacted when a paper street is involved as there has to be 100 percent participation. Mr. Alunni advised that it would be just for the constructed portion of the roadway.

Town Manager Hull stated that if there is a desire of the Board to take action on a policy for the upcoming Town Meeting, it would be advisable to provide direction at their January 13 meeting.

COMMUNICATIONS

Town Manager Hull reviewed a memorandum from Bryan Perry, Finance Director/Town Accountant, advising that the Department of Revenue's Division of Local Services approved the Tax Rate for the Town of Wilmington on December 11, 2019. Mr. Perry advised that, during the Tax Classification hearing on November 25, 2019 it was presented to the Board that the potential tax split would be \$13.59 Residential and \$30.61 for CIP. The approved rate set by the state came in nominally lower, at \$13.58 Residential and \$30.59 for CIP.

Town Manager Hull reviewed a memorandum from Bryan Perry, Finance Director/Town Accountant, who provided an update regarding MUNIS. He provided background information from the time Town Meeting voted the initial appropriation and noted that for a variety of reasons, including turnover of key personnel, this project stalled during the last few months of 2018 and early 2019. Since reconvening the project in August, work has continued in earnest on the project. CliftonLarsonAllen (CLA) has continued their work on the Chart of Accounts and expects to finish all of their conversion work and have all their respective files cleanly imported into MUNIS by the end of December. Ongoing analysis and development has intensified with the project team from Tyler Technologies and the Town. Onsite meetings were held and involved members from the Town's IT Department, Accounting Office and School Department as well as project members from Tyler. The General Ledger (GL) component is expected to go live as of July 1, 2020 while the Payroll (PR) component will go live on January 1, 2021. Once the transition has been steadied, additional modules will be rolled out for Tax Collection, Permits/Licensing, Assessing and Utility Buildings. The July 1 date on the GL side coincides with the start of the Fiscal Year while the January 1 date on PR coincides with the calendar year and individual tax reporting calendar.

Town Manager Hull reviewed his memorandum relative to his recommendation with respect to execution of the Facilities Master Plan or a modified version of the plan. He advised that he continues to believe that the recommendations prepared by the Harriman Group, which were issued in final form in January 2018, remain valid. There are multiple general government and school buildings in need of significant rehabilitation or replacement. With the submission of six Statements of Interest, designating the Wildwood School as the priority, the goal is to be invited into the Massachusetts School Building Authority funding program which would begin with a feasibility study. The Town has received indications that the feasibility study would be an opportunity to revisit the six schools with respect to grade configuration/consolidation and sequencing all in support of addressing the Wildwood School. The timing of replacement/rehabilitation of these schools must be completed in coordinated manner with work to general government buildings. A meeting has been scheduled with the Town's financial advisor

the week of December 16 to begin development of a funding plan for these projects. Issues to be considered will include timing and sequencing of projects, funding from free cash and borrowing within the limits of Proposition 2 ½ along with the consideration of debt exclusions. These major capital improvements must be paid for in a manner that is financially sustainable based upon anticipated future revenues and operating and capital expenditures. Maintaining the Town's AA+ bond rating and a favorable review by the rating agency is extremely important.

Town Manager Hull reviewed a letter from Daniel R. Deutsch, Esquire, to Cynthia T. Brown, Surface Transportation Board (STB), who reported that the Town of Wilmington accepts the report submitted by New England Transrail (NET) and Wilmington Woburn Intermodal (WWI) on November 8, 2019, except to note that the pace and timing of WWI's engineering and planning of a potential alternative redevelopment project depends upon both the development and approval of remedial options for clean-up of the Olin site by EPA and Olin Corporation and also the decision-making of WWI and NET, matters which largely are beyond the control of Wilmington. Wilmington stands ready to resume consideration of any additional relevant information and submittals from WWI and NET when circumstances permit. In the meantime, Wilmington continues to confer with Olin and EPA as appropriate regarding the development of the clean-up plan and ROD for the Superfund Site.

Town Manager Hull reviewed correspondence from Niall Connors, Verizon Fios TV, advising that on or after December 19, 2019, the TVP Polonia channel will be removed from the Fios TV channel lineup. Paid subscribers will be removed and automatically credited for any amounts paid in advance for days the programming is no longer available. This is a provider driven change. Mr. Connors provided information on how subscribers will be notified.

BOARD TO CONSIDER REQUEST OF CHRISTINE TOUMA-CONWAY, TOWN CLERK, TO APPOINT ELECTION WORKERS FOR 2020

Chairman Bendel asked if there were any questions or comments from the Board. He stated that unless a member objects, he will take up as a group for consideration. A motion was made by Selectman Eaton, seconded by Selectman Cairra and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen appoint the following individuals as Election Workers for the year 2020.

Alfred Antinarelli
Georgia Arbo
Donald Armstrong
Catherine Bimbo
Barbara Bishop
Karin Bloom
Jeanne Buck
James Buckley
Maria Burns
Christine Caggiano
Elaine Calvo
Paul Chalifour
Joanna Clayton
Sandra Cosman

Sarah Cosman
Linda Costantino
Marie Creeth
Beverly Dalton
Alma D'Antonio
Patricia Dennis
Mary D'Eon
Wendy Diecidue
Dianna DiGregorio
Christina Downey
Pennilynn Dudley
Carol Dwyer
Lisa Ferranti
Mary Giroux

Jeanne Grant
Charlotte Grasso
Lorraine Hermann
Andrea Houser
John Karonis
Carolyn Kenney
Mary Kiesinger
Cynthia Kilday
Carol King
April Kingston
Mary Krikorian
Janice LaCasse
Janice Lapham
John Lynch
Janet Lyons
Janet Marchillo
Rosalie McConologue
Cynthia McCue
Rebecca McGrath
Patricia McKenna
Susan McNamara
Medora Miller
Christine Murphy
Kim Mytych
Jeanne Nasiff
Joanne Neale

Judith Perry
Gail Protopapas
Janice Quandt
Anna Rainone
Margaret Reese
Judith Revelas
David Riese
Susan Riese
Clarice Ross
Alice Rourke
Rosemary Russo
Jacquelyn Santini
Julie Sbraccia-Marios
Mary Schultz
Joan Searfoss
Annette Shelley
Ruth Ann Soderholm
Ellen Sullivan
Robert Sweet
Debra Thomas
Paul Verlardo
Nicole Vitale
Sandra Volpe
Margaret White
Linda Williamson
Diana Wilson

BOARD TO CONSIDER REQUEST OF JEFF CRANFORD TO SUPPORT A WARRANT ARTICLE TO NAME AND DEDICATE THE MUSIC ROOM AT WILMINGTON HIGH SCHOOL IN HONOR OF BARBARA METTE

Chairman Bendel expressed his appreciation to Mr. Cranford for bringing the request forward and stated that he was notified that the School Committee voted to support Mr. Cranford's request. Chairman Bendel asked if there were any questions, comments or a motion from the Board.

A motion was made by Selectman O'Mahony, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen support the request of Jeff Cranford and place an article on the Annual Town Meeting Warrant to name and dedicate the Music Room at Wilmington High School in honor of Barbara Mette.

BOARD TO CONSIDER RECOMMENDATIONS OF INHABITANT BY-LAW STUDY COMMITTEE, RE: ANNUAL TOWN MEETING

Town Manager Hull stated that these recommendations were brought forward at a previous Board of Selectmen meeting and he is looking to ascertain whether the Board would like to take action on them. He advised that he is looking for direction on how to proceed at the upcoming Town Meeting. Chairman Bendel asked whether the By-Law Committee had an opportunity to reconvene since the Board's last discussion. Town Manager Hull stated that he is not aware that they did. Chairman Bendel stated that the Board had a lot of feedback and asked whether they had an opportunity to review and digest the Selectmen's comments. Chairman Bendel suggested that the Town Manager provide a memo to the By-Law Committee.

A motion was made by Selectman Caira, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen table this agenda item until their meeting of January 27, 2020 and further to direct the Town Manager to provide a memorandum outlining the comments provided by the Board of Selectmen to the By-Law Review Committee.

BOARD TO CONSIDER APPROVAL OF THE 2020 LICENSES FOR ALCOHOLIC BEVERAGES, AUTOMATIC AMUSEMENT DEVICE, BILLIARD ROOM, CLASS I VEHICLE SALES, CLASS II VEHICLE SALES, COMMON VICTUALER AND ENTERTAINMENT

Town Manager Hull advised that the applications were reviewed by applicable department heads and have received favorable recommendations.

ALCOHOL

A motion was made by Selectman McCoy, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the renewal of an All Alcohol Beverage License - Club for Fordham Associates DBA Aleppo Temple, 99 Fordham Road, and 4982 Building Association DBA Knights of Columbus, 112 Middlesex Avenue.

A motion was made by Selectman Caira, seconded by Selectman O'Mahony and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the renewal of an All Alcohol Beverage License - Package Store for Aviarch, LLC DBA Colonial Park Liquors, 35 Lowell Street, #9; 211 Lowell Street Corp. DBA East Gate Liquor Store, 211 Lowell Street; Shop-Rite Liquors, Inc. DBA Elia's Country Store, 381 Middlesex Avenue; Super Target Liquor of Massachusetts DBA Target, 210 Ballardvale Street, and N R Wilmington, Inc. DBA Wilmington Plaza Wine & Spirit, 258 Main Street.

A motion was made by Selectman Eaton, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the renewal of an All Alcohol Beverage License - Restaurant for 99 Restaurants of Boston, LLC DBA 99 Restaurant & Pub #3007599, 144 Lowell Street; Green Sauce, Inc. DBA Casa Blanca Mexican Restaurant, 207 Lowell Street; A & C Stone, Inc. DBA Golden Ginger Restaurant, 225 Main Street; Pacific Sunshine, Inc. DBA Pacific Grove, 211E (aka 217) Lowell Street; Pancho's Inc.

DBA Pancho's Cantina, Unit 7, 206 Ballardvale Street; BGP Tavern, LLC DBA Red Heat Tavern, 300 Lowell Street; C & C Restaurant Group, LLC DBA Rocco's Restaurant, Inc., 193 Main Street, and LLM, Inc. DBA Tremezzo, 2 Lowell Street.

A motion was made by Selectman O'Mahony, seconded by Selectman Eaton and by the affirmative vote of four with Selectman McCoy abstaining, it was

VOTED: That the Board of Selectmen approve the renewal of an All Alcohol Beverage License - Restaurant for Sumanbeera Inc. DBA Michael's Place, 110 Lowell Street.

AUTOMATIC AMUSEMENT DEVICE LICENSE

Town Manager Hull stated that this request is for renewal of thirteen (13) automatic amusement devices and the addition of five (5) devices. He advised that the application for the additional devices was reviewed by the Police Chief who provided a favorable recommendation.

A motion was made by Selectman Cairra, seconded by Selectman Eaton, and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the renewal of an Automatic Amusement Device License to K1 Speed, 40 Fordham Road, eighteen (18) devices.

BILLIARD ROOM LICENSE

Town Manager Hull stated that this request is for renewal of four (4) tables.

A motion was made by Selectman Eaton, seconded by Selectman O'Mahony, and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the renewal of a Billiard Room License to K1 Speed, 40 Fordham Road, four (4) tables.

CLASS I VEHICLE SALES

A motion was made by Selectman Cairra, seconded by Selectman McCoy, and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the renewal of a Class I Vehicle Sales License to Dube Auto Group, Inc. DBA Bill Dube Hyundai, 271 Main Street and Cimino Automotive, Inc. DBA Cornerstone Automotive, 580 Main Street.

CLASS II VEHICLE SALES

A motion was made by Selectman Cairra, seconded by Selectman O'Mahony and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the renewal of Class II Vehicle Sales Licenses to Wilmington Shell, Inc. DBA Advanced Automotive, 779 Woburn Street; B and L Enterprises, 880 Main Street; DJ Auto Sales, 127 Main Street; Forrest Auto Repair, 600 Main Street; Heavy Equipment Connection, Inc., 239 Andover Street; Imperial Auto, LLC, 845 Woburn Street, #5; J & E Services, Inc., 619 Rear Main Street; Triple Nickel Auto Body & Repair, LLC, 555 Main Street, and Naya, Inc. DBA Z & S Gas & Service, 603 Main Street.

COMMON VICTUALER

A motion was made by Selectman McCoy, seconded by Selectman O'Mahony and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the renewal of a Common Victualer License to 99 Restaurants of Boston LLC DBA 99 Restaurant & Pub, 144 Lowell Street; ANJAM Corp DBA AJ's Kitchen, 162 Lowell Street; Fordham Associates, Inc. DBA Aleppo Temple, 99 Fordham Road; Sale, LLC DBA As Good As It Gets Café, 35 Lowell Street; Mastoran Corporation LBK LLC DBA Burger King Restaurant, 280 Lowell Street; Hong Tai DBA China Wok, 329 Main Street; Krish Convenience DBA The Corner Store, 296 Shawsheen Avenue; Country Chef Restaurant, 139 Main Street; Adam Donuts, Inc. DBA Dunkin', 211 Lowell Street; DJQ Donuts, LLC DBA Dunkin', 66-S Concord Street; Hannon Donuts, LLC DBA Dunkin', 357 Middlesex Avenue; Janemarie Donuts, LLC DBA Dunkin', 206 Ballardvale Street; C & C Donuts, Inc. DBA Dunkin', 195 Main Street; Wilmington Donuts, Inc. DBA Dunkin', 321 Main Street; A & C Stone, Inc. DBA Golden Ginger Restaurant, 225 Main Street; Wilmington Heavenly Donuts, LLC DBA Heav'nly Donuts, 579 Main Street; DDK Baking, LLC DBA Josie's Bakery, Unit 8, 2 Lowell Street; Zhong Hua, Inc. DBA Lin Garden, 35 Lowell Street; K1 Speed, Inc., 40 Fordham Road; 4982 Building Association, Inc. DBA Knights of Columbus, 112 Middlesex Avenue; Doodlesack, LLC DBA LaRosa's, Unit 211, 269 Main Street; TH McCoy Restaurant Group, LLC DBA McDonald's Restaurant, 212 Main Street; Mona's Kitchen, 66U Concord Street; Nick's Pizza, Roast Beef & Subs, 331 Main Street; Pacific Sunshine, Inc. DBA Pacific Grove, 211E (aka 217) Lowell Street; Pancho's Inc. DBA Pancho's Cantina, Unit 7, 206 Ballardvale Street; PR Restaurants LLC DBA Panera Bread #202117, 228 Main Street; K. Q., Inc. DBA Peter's Pizza, Roast Beef & Seafood, 2 Lowell Street, Unit 10; BGP Tavern, LLC DBA Red Heat Tavern, 300 Lowell Street; Saint Moses, Inc. DBA Rizzo's Roast Beef & Pizza, Inc., 3 Church Street; C & C Restaurant Group, LLC DBA Rocco's Restaurant, 193 Main Street; Charlies II Corporation DBA Simard's Super Beef, 279 Main Street; Starbucks Corporation DBA Starbucks Coffee #11757, 253 Main Street; 337 Main Street DBA Subway #66331, 337 Main Street; Watertown Enterprises, Inc. DBA Subway; 206 Ballardvale Street, Unit 2; CDC Diner DBA Sunnyside Café, 2 Jefferson Road; Target Corporation, 210 Ballardvale Street; LLM, Inc. DBA Tremezzo, 2 Lowell Street; WF Pizza Company, LLC DBA Tremezzo Pizzeria, 296 Shawsheen Street, and Jelev Enterprises, LLC DBA Wilmington House of Pizza, 325 Main Street.

A motion was made by Selectman Eaton, seconded by Selectman O'Mahony and by the affirmative vote of four with Selectman McCoy abstaining, it was

VOTED: That the Board of Selectmen approve the renewal of a Common Victualer License to Sumanbeera, Inc. DBA Michael's Place, 110 Lowell Street.

ENTERTAINMENT

A motion was made by Selectman Cairra, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the renewal of an Entertainment License to Pacific Sunshine, Inc. DBA Pacific Grove, 211E (aka 217) Lowell Street; BGP Tavern, LLC DBA Red Heat Tavern, 300 Lowell Street; C & C Restaurant Group, LLC DBA Rocco's Restaurant, 193 Main Street; LLM, Inc. DBA Tremezzo, 2 Lowell Street, and Pancho's Inc. DBA Pancho's Cantina, Unit 7, 206 Ballardvale Street.

A motion was made by Selectman Eaton, seconded by Selectman O'Mahony and by the affirmative vote of four with Selectman McCoy abstaining, it was

VOTED: That the Board of Selectmen approve the renewal of an Entertainment License to Sumanbeera, Inc. DBA Michael's Place, 110 Lowell Street.

BOARD TO CONSIDER EXECUTING THE ALCOHOLIC BEVERAGES CONTROL COMMISSION 2020 SEASONAL POPULATION INCREASE ESTIMATION FORM

A motion was made by Selectman O'Mahony, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen execute the Alcoholic Beverages Control Commission 2020 Seasonal Population Increase Estimation Form.

BOARD TO CONSIDER ISSUING A SUNDAY ENTERTAINMENT LICENSE TO K1 SPEED, INC.

A motion was made by Selectman Cairra, seconded by Selectman O'Mahony and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve a Sunday Entertainment License for K1 Speed, Inc., 40 Fordham Road, 10:00 a.m. to 10:00 p.m.

PUBLIC COMMENTS

Michael Shay, 31 Park Street, offered comments regarding the passing of Wilmington resident Michael Bodnar. He expressed his opinion that the Town of Wilmington was responsible, noting various interactions Mr. Bodnar had with multiple departments. Chairman Bendel thanked Mr. Shay for his comments and acknowledged members of the community mourn his loss.

ANNOUNCEMENTS

Chairman Bendel recognized Margaret Dorothy Shelley who recently turned 100 years old. He noted that Ms. Shelley has lived in Wilmington her whole life.

Members of the Board of Selectmen wished residents a Merry Christmas and Happy New Year.

NEW BUSINESS

Selectman McCoy requested an update relative to providing water to residents of Cook Avenue.

IMPORTANT DATES

Town Manager Hull reviewed important dates including:

- December 17 – Ice Rink and Recreation Facility Committee – Town Hall – Room 9 – 7:00 p.m.
- December 24 – *Town Offices Close at Noon*
- December 25 – Christmas Day - *Town Offices Closed*
- January 1 – New Year's Day - *Town Offices Closed*
- January 6 -
- January 17 – Curbside Collection of Christmas Trees
- January 7 – Ice Rink and Recreation Facility Committee – Town Hall – Auditorium – 7:00 p.m.

- January 9 – Economic Development Committee Meeting – Town Hall – Room 9 – 7:00 p.m.
- January 13 – Board of Selectmen Meeting – Town Hall – Auditorium – 7:00 p.m.
- January 20 – Town Offices Closed – *Martin Luther King Day*
- January 27 – Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.
Town Manager's FY 21 Budget Presentation

There being no further business to come before the Board, a motion was made by Selectman Eaton, seconded by Selectman O'Mahony and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 10:17 p.m.

Respectfully submitted,

Recording Secretary