

## BOARD OF SELECTMEN MEETING

January 26, 2015

Chairman Judith L. O'Connell called the meeting to order at 6:00 p.m. in Room 9 of the Town Hall. Present were Selectmen Michael L. Champoux, Louis Cimaglia, IV, Michael V. McCoy and Michael J. Newhouse. Also present was Town Manager Jeffrey M. Hull.

A motion was duly made and seconded and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen adjourn to Executive Session for the purpose of discussing collective bargaining issues with the intention to return to open session.

Chairman Judith L. O'Connell called the meeting to order at 7:13 p.m. in Room 9 of the Town Hall. Present were Selectmen Michael L. Champoux, Louis Cimaglia, Michael V. McCoy and Michael J. Newhouse. Also present was Town Manager Jeffrey M. Hull.

### TREASURY WARRANTS

Chairman O'Connell asked for a motion to accept the Treasury Warrants. A motion was made by Selectman McCoy, seconded by Selectman Cimaglia and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 30, 30A, 31 and 31A.

### MINUTES

A motion was made by Selectman Cimaglia, seconded by Selectman Champoux and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the minutes of their meetings held September 8, 2014, November 10, 2014 and November 24, 2014 and all action taken is hereby ratified and confirmed.

### **INTRODUCTION OF PLANNING AND CONSERVATION DIRECTOR VALERIE GINGRICH**

Chairman O'Connell thanked Ms. Gingrich for attending the meeting and advised that the Board of Selectmen had been provided with a memorandum regarding her appointment. Town Manager Hull advised that Ms. Gingrich began her employment on January 12. He advised that she participated in a recent Yentile Farm Development Committee meeting and the Community Development Technical Review Team which was held today. The first Planning Board meeting will be held in the near future.

Town Manager Hull stated that Ms. Gingrich has been getting to know her staff and reviewing procedures. He said he is happy to have her on board as she adds a lot of talent and leadership to the Planning and Conservation Department.

Chairman O'Connell offered Ms. Gingrich the opportunity to address the Board. Ms. Gingrich stated that she is enjoying getting to know her staff and is developing an understanding of the by-laws. She stated that she believes there is an opportunity to upgrade and enhance the by-laws.

Members of the Board of Selectmen welcomed Ms. Gingrich to Wilmington.

### COMMUNICATIONS

Town Manager Hull reviewed his letter to Kimberly Bose, Secretary, Federal Energy Regulatory Commission (FERC), relative to the Kinder Morgan Lynnfield Lateral Pipeline Proposal. Town Manager Hull wrote to advise FERC that the Town of Wilmington, through the Board of Selectmen, voted unanimously to strongly oppose the project as currently defined. Town Manager

Hull noted that the proposed pipeline would impact environmentally sensitive areas specifically the Browns Crossing and Salem Street well fields.

Town Manager Hull reviewed a letter from the Water and Sewer Commission to Kimberly Bose, Secretary, Federal Energy Regulatory Commission, relative to the Kinder Morgan Lynnfield Lateral Pipeline. The Commission wrote in opposition to the pipeline and cited that the proposed pipeline extends through the Massachusetts Department of Environmental Protection Designated Zone 1 Area for both the Browns Crossing and Salem Street well fields. The Water and Sewer Commission noted that these well fields are the primary drinking water sources for the Town.

Town Manager Hull reviewed a letter from Paul Alunni, Town Engineer, to Lori Ferry, AECOM Project Manager, in response to a request for information. Mr. Alunni wrote that a request was received by various Town departments requesting to review records relative to land areas impacted by the Kinder Morgan/Tennessee Gas Pipeline proposal and requested that the Town identify sensitive environmental areas within .25 miles of the proposed gas pipeline.

Town Manager Hull reviewed his memorandum to the Board of Selectmen regarding the Kinder Morgan Pipeline Project. Town Manager Hull advised that he, Town Engineer Paul Alunni and Assistant Director of Planning and Conservation Winifred McGowan attended a forum relative to the pipeline project and was sponsored by Wilmington Pipeline Awareness. Town Manager Hull advised that in addition to submitting correspondence to FERC and the town's legislative delegation opposing the proposed pipeline route, an e-mail was sent to Beverly Woods, Executive Director of the Northern Middlesex Council of Governments, advising her of the Board of Selectmen's vote to formally join the Northeast Gas Pipeline Coalition.

Town Manager Hull reviewed his memorandum providing an update relative to Yentile Farm. Town Manager Hull advised that the Yentile Farm Development Committee recommended that the contract with Waterfield Design be terminated and to solicit for a new design firm specializing in engineering of athletic and recreational spaces. Town Manager Hull advised that the decision to terminate Waterfield was a matter of refining the direction of the project and refocusing on different components in the design. Town Manager Hull outlined the process for the Request for Proposal and advised that following the process, the staff recommended Green International w/Stantec and GEI for the role of project engineer. Stantec's expertise with artificial turf fields, Green's positive track record with the Town and GEI's reputation as geotechnical engineers were strong components that resulted in their recommendation. Town Manager Hull advised that total design services fees through construction bids are \$241,823. They also proposed a fee for an optional large scale Town presentation which would be \$7,624.

Selectman McCoy asked if the Town spent monies with Waterfield. Town Manager Hull advised that Waterfield was paid for services they provided. He noted that they are an architectural firm and the Town received the services that it was looking for and at this point the Town is in need of engineering services for the project. Selectman McCoy inquired how much money was expended to Waterfield and how much is owed. Town Manager Hull advised that Waterfield has been paid in full for services provided but does not have the dollar amount at this time.

Town Manager Hull reviewed communication from Jill Reddish, FiOS, regarding upcoming FiOS TV pricing changes.

#### **BOARD TO CONSIDER APPOINTING PAUL ALUNNI AS A FENCE VIEWER**

Town Manager Hull advised that he is recommending Paul Alunni be appointed as a Fence Viewer. Mr. Alunni will fill the vacancy created by Anthony Pronski, former Director of Engineering.

Chairman O'Connell asked if there were any questions, comments or a motion. A motion was made by Selectman Champoux, seconded by Selectman Cimaglia and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen appoint Paul Alunni as a Fence Viewer.

#### PUBLIC COMMENTS

Kevin MacDonald, 140 Andover Street, rose to speak and was advised by Chairman O'Connell that she would not be recognizing him. Chairman O'Connell advised that over the past three meetings he has been given the opportunity to speak and he has illustrated and demonstrated a progressive decline to respect the public process. Mr. MacDonald spoke over Chairman O'Connell during her explanation with an increasing volume. Mr. MacDonald continued to make comments on a variety of topics, including the Yentile Farm Development Project, with a raised tone of voice, despite Chairman O'Connell ruling him out of order and repeatedly asking him to refrain from speaking. Chairman O'Connell requested that Chief Begonis remove Mr. MacDonald from the meeting.

#### NEW BUSINESS

Members of the Board of Selectmen asked members of the community to stay safe over the next few days.

Selectman Champoux stated that the entire process of the Yentile Farm Development Committee has been transparent and open to the public. He commended Chairman O'Connell for her work on the Yentile Farm Development Committee and her work as chairperson of the Board of Selectmen.

Selectman Champoux stated that he attended the Massachusetts Municipal Association Annual Meeting which was held in Boston on Friday and Saturday.

Chairman O'Connell stated that the Yentile Farm project is on track and on budget. She stated that there is still a lot of work to do.

Town Manager Hull advised that at the Massachusetts Municipal Association's meeting the Town of Wilmington was recognized as one of nine recipients of Excellence in Loss Control. He advised that Massachusetts Interlocal Insurance Association is the provider for the Town's various insurances.

Town Manager Hull advised that town offices will be closed tomorrow, January 27, due to the snowstorm. He stated that incorrect information was in the Lowell Sun advising that the Middle School would be used as a shelter and emphasized that is not the case. He advised that the Massachusetts Emergency Management Agency (MEMA) will establish regional shelters. People should stay in their homes to the extent they can and noted that Governor Baker has declared a state of emergency and travel is prohibited after midnight. Town Manager Hull stated that residents with concerns can call the non-emergency number at the public safety building, 978-658-5071. Town Manager Hull advised that trash and recycling is cancelled for tomorrow. Collection will be a day delayed for the remainder of the week.

#### IMPORTANT DATES

Town Manager Hull reviewed important dates including:

February 1 – Harnden Tavern Open House – 2:00 p.m. to 4:00 p.m.

- February 2 – Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.  
Town Manager’s FY 2016 Budget Presentation
- February 3 – Finance Committee Meeting – Town Hall – Room 9 – 7:00 p.m.  
*FY 16 BUDGET OVERVIEW; REVENUE; GENERAL GOVERNMENT*
- February 4 – T-Ball “Rookies” Registration Begins – Grades K-1
- February 5 – Finance Committee Meeting – Town Hall – Room 9 – 7:00 p.m.  
*PLANNING & CONSERVATION; BUILDING INSPECTOR/ BOARD OF APPEALS; BOARD OF HEALTH*
- February 6 – Last Day to Submit Petitioned Warrant Articles for Inclusion on the  
Warrant for the Annual Town Meeting – May 2, 2015
- February 9 – Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.
- February 10 – Finance Committee Meeting – Town Hall – Room 9 – 7:00 p.m.  
*DEPARTMENT OF PUBLIC WORKS, PUBLIC BUILDINGS*

There being no further business to come before the Board, a motion was made by Selectman Cimaglia, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 7:44 p.m.

Respectfully submitted,

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Recording Secretary