

## BOARD OF SELECTMEN MEETING

January 27, 2014

Chairman Michael V. McCoy called the meeting to order at 7:05 p.m. in Room 9 of the Town Hall. Present were Selectmen Michael L. Champoux, Louis Cimaglia, IV, Michael J. Newhouse and Judith L. O'Connell. Also present was Town Manager Jeffrey M. Hull.

### TREASURY WARRANTS

Chairman McCoy asked for a motion to accept the Treasury Warrants. A motion was made by Selectman O'Connell, seconded by Selectman Cimaglia and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 29, 29A, 30 and 31A.

### **MICHAEL LOMBARD, PRESIDENT; FRANK SCHETTINO, SH&E MANAGER; AND PAUL BLINN, OPERATIONS MANAGER, ALLCOAT TECHNOLOGY, RE: PUBLIC HEARING RELATIVE TO THE REQUEST FOR A FLAMMABLE LICENSE FOR PROPERTY LOCATED AT 100 EAMES STREET**

Mr. Blinn stated he was present before the Board of Selectmen as a result of discussions with the Wilmington Fire Department. He said that they were asked by the Fire Department to reaffirm their Flammable License for the property. Mr. Blinn stated that the business has been operating for approximately 90 years and has been in Wilmington since 1951. Mr. Blinn advised that they make textile coatings, mostly sold for industrial purposes, used in products such as tarps, backpacks, sails, military tents, clothing and clothing care labels. He said they do a lot of specialty items that are customer driven.

Mr. Blinn advised that AllCoat Technology is on 17 acres of land, he said that last year 7 acres were sold and that is the construction activity that is on-going on site.

Chairman McCoy asked Town Manager Hull to provide recommendations. Town Manager Hull requested Mr. Blinn to provide the receipts of the certified mailing to abutters. Town Manager Hull advised that Inspector of Buildings Al Spaulding stated that he reviewed the application and there are no outstanding zoning or building code issues. Deputy Fire Chief Richard McClellan wrote that the Wilmington Fire Department approved the application as submitted.

Chairman McCoy asked if there were any questions or comments from the audience and there were none.

Chairman McCoy asked if there were any questions, comments or a motion from the Board. Selectman Champoux asked what precipitated the need to reaffirm the license. He asked whether there was a change in the types or volume of chemicals. Mr. Lombard stated that when the Fire Department visited AllCoat approximately a year ago, the history of the license from 1950 forward was unclear. He stated that AllCoat had some information and the Town had some information based on records of the previous owner. Mr. Lombard stated that there were a couple of decades where information was missing. The determination was to start fresh, update all information, given the lack of clear history on volumes and capacity.

Selectman Champoux asked what the process is to dispose of the chemicals after use. Mr. Schettino stated that waste is transported off site, burned in cement kilns and converted to energy.

Town Manager Hull advised that over the past three years, the Fire Chief and Deputy Chief have been reviewing flammable licenses to ensure that they are updated. He stated that AllCoat has reduced the storage capacity but they have to be licensed based upon the quantity of flammables that they can store.

Chairman McCoy asked if there were any additional questions, comments or a motion. A motion was made by Selectman Newhouse, seconded by Selectman O'Connell and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen grant a Flammable License to AllCoat Technology for property located at 100 Eames Street.

**JEAN CHANG, CO-CHAIRMAN, COUNCIL FOR THE ARTS, RE: OVERVIEW OF ACTIVITIES OF THE COUNCIL FOR THE ARTS**

Ms. Chang was present to provide information about the activities of the Council for the Arts. She stated that the Wilmington Council for the Arts is a local component of the Massachusetts Cultural Council, a state agency. The Massachusetts Cultural Council receives an annual appropriation from the state legislature as well as funds from the National Endowment for the Arts. These funds are then distributed among the communities for the purpose of funding cultural projects that will benefit each town to the greatest possible extent. She stated that Wilmington is one of the few towns that have a dedicated building for the Arts Council. They have been located in the Old Town Hall since 1986.

Ms. Chang explained the make-up of the Council for the Arts and stated that members can serve for six consecutive years and must step down to the Advisory Board for one year. Ms. Chang advised that potential members are interviewed at an introductory meeting. A letter recommending appointment is then sent to the Board of Selectmen for their consideration.

She stated that the Wilmington Council for the Arts received \$4,100 from the State to dispense through grants. Ms. Chang noted that there are more requests for grants than they have the ability to fund. Recipients are chosen based upon grant money available and dividing amongst a diverse group of projects. Projects include museum passes, painting lessons, musical activities and plays. Projects are funded to benefit individuals of all ages.

Ms. Chang provided an overview of future activities at the Arts Center.

Members of the Board thanked Ms. Chang for attending and noted that though they were aware of the existence of the Council for the Arts, they did not realize the scope of activities. Members also thanked Ms. Chang for volunteering her time to serve on the Council for the Arts and they were pleased to learn about the collaboration with Wilmington High School and Wilmington Memorial Library.

Selectman Cimaglia noted that there were two items under Board to Consider relative to the Council for the Arts and suggested that the Board act upon those while Ms. Chang was in attendance.

**BOARD TO CONSIDER APPOINTING LOUISE ANDERSON TO THE WILMINGTON COUNCIL FOR THE ARTS FOR A TERM TO EXPIRE APRIL 30, 2016**

Chairman McCoy asked if there were any questions, comments or a motion. A motion was made by Selectman Cimaglia, seconded by Selectman O'Connell and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen appoint Louise Anderson as a member of the Council for the Arts for a term to expire April 30, 2016.

**BOARD TO CONSIDER APPOINTING STEVE GRECO TO THE WILMINGTON COUNCIL FOR THE ARTS FOR A TERM TO EXPIRE APRIL 30, 2016**

Chairman McCoy asked if there were any questions, comments or a motion. A motion was made by Selectman Newhouse, seconded by Selectman O'Connell and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen appoint Steve Greco as a member of the Council for the Arts for a term to expire April 30, 2016.

**RECOGNITION OF MICHAEL SCANLON, PUBLIC BUILDINGS DEPARTMENT**

Chairman McCoy stated that he asked that Mr. Scanlon and his family be invited to this meeting, as well as Daevin Harless and his family. Chairman McCoy stated it was his understanding that on Monday, January 13, 2014 at the North Intermediate School, Mr. Scanlon became aware of a commotion in the cafeteria. Mr. Scanlon entered the cafeteria believing a child may be sick, instead he found student Daevin Harless in distress. Mr. Scanlon preformed the Heimlich maneuver and dislodged food that was blocking the airway. Chairman McCoy expressed his appreciation, noting that Mr. Scanlon saved the student's life. Chairman McCoy asked Daevin Harless if he would like to make a comment. Daevin expressed his appreciation to Mr. Scanlon for his actions. Chairman McCoy asked Mr. Scanlon if he would like to comment. Mr. Scanlon stated that he is thankful that it turned out the way it did, it could have ended in a tragedy. Chairman McCoy stated that it was his understanding that Mr. Scanlon was trained by a prior employer. Mr. Scanlon confirmed that he was trained by his former employer, AllCoat Technology, although while he was employed with the company it was known as Raffi & Swanson.

Members of Daevin's family expressed their appreciation to Mr. Scanlon.

Chairman McCoy presented a Certificate of Recognition to Mr. Scanlon on behalf of the Board of Selectmen.

Chairman McCoy asked if there were any comments from members of the Board. Selectman Newhouse stated that he was appreciative of Mr. Scanlon's actions and stated that the Board presents certificates because people are deserving of recognition, it helps to focus on what is important. Members of the Board offered comments expressing their appreciation.

Selectman O'Connell asked if there are any best practices that can be adopted relative to a voluntary training program where employees on both the Town and School side can have training on a voluntary basis. Town Manager Hull stated that he has had conversations with George Hooper, Superintendent of Public Buildings, about setting up a program to offer training on the Heimlich maneuver and Basic First Aid. He stated that it is their expectation to offer it over the summer when things are less hectic.

**MARIO MARCHESE, WORSHIPFUL MASTER, FRIENDSHIP LODGE A. F. & A. M., RE: OVERVIEW OF ACTIVITIES OF THE WILMINGTON MASONIC LODGE**

Mario Marchese was present with Jesse Pouff, Sr. Deacon; Tom Morang, Jr. Steward and Hal Woodbury, Lodge Treasurer. Mr. Marchese provided a history of free masonry and stated that it is the world's oldest and largest fraternity of adult men, 18 years of age and older, of good character from every country, religion, race, age, income, education and opinion who believe in a supreme being. Its body acknowledges a system of ethics, based on the belief that each man has a responsibility to improve himself while being devoted to his family, faith, country and fraternity.

Mr. Marchese stated that free masonry enhances and strengthens the character of the individual man by providing opportunity for fellowship, charity, education and leadership based on the three ancient Masonic principals of brotherly love, relief and truth.

Mr. Marchese provided an overview of programs that they are involved in including HELP (hospital equipment loan program), Handicap Ramp Program, My ChIP where they partner with the Police Department to encourage families to bring their children in to be fingerprinted, dental impression and a photo taken; Angel Fund which provides assistance to children and families in need by providing books, clothing, funds for a field trip, glasses, tank of oil and it is done anonymously. The Masons also provide scholarships to deserving seniors.

Mr. Pouff stated that one of the principle foundations is charity, Wilmington has a true spirit of community and they come together to support worthy causes. Mr. Pouff provided information on an event scheduled to raise money for the Scholarship fund.

Mr. Marchese provided information on other upcoming events including an open house and a paper shredding truck. He extended an invitation to members of the Board to attend their next meeting on February 19.

Chairman McCoy asked if there were any questions or comments from the Board. Selectman Newhouse stated that organizations such as Friendship Lodge is another example of what makes Wilmington a community and expressed their gratitude for their activities throughout the year and how it benefits the Town in general.

Selectman O'Connell asked if there was a website for additional information. The website is [www.friendshiplodge.com](http://www.friendshiplodge.com)

#### COMMUNICATIONS

Town Manager Hull reviewed correspondence from Gina B. Daily, Director, Comprehensive Permit Program, MassHousing. Ms. Dailey provided the final report based on its analysis of EAF Wilmington Station LLC's cost examination.

Town Manager Hull reviewed information from the Massachusetts Municipal Association (MMA) regarding Governor Patrick's proposed budget. The MMA noted that the proposed budget level funds Unrestricted Municipal Aid, provides a 2.3% increase for Chapter 70, underfunds SPED Circuit Breaker by \$10 million, underfunds McKinney-Vento Reimbursements and Charter School Reimbursements and cuts Payments-in-Lieu of Taxes by \$500K.

Town Manager Hull reviewed a letter from Joan Butler, Executive Director, Minuteman Senior Services, inviting the Board to participate in the March for Meals campaign. The annual, month-long event is designed to generate public awareness about senior hunger and to help recruit new volunteers from the community.

#### **BOARD TO CONSIDER REQUEST TO CHANGE NAME ON FLAMMABLE LICENSE FROM DSM NeoRESINS INC. TO DSM COATING RESINS INC. FOR PROPERTY LOCATED AT 730 MAIN STREET**

Chairman McCoy asked if there were any questions, comments or a motion. A motion was made by Selectman Champoux, seconded by Selectman Newhouse and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request to change the name on flammable license from DSM NeoResins Inc. to DSM Coating Resins Inc. for property located at 730 Main Street.

### **BOARD TO CONSIDER ESTABLISHING LICENSE FEE FOR SECONDHAND DEALERS**

Town Manager Hull stated that the 2011 Annual Town Meeting approved the article to establish a Secondhand Dealers By-law. The Board of Selectmen is the licensing authority and have to set the fee. The Police Department recommends a fee of \$100 to be consistent with the fee established within the By-law for the Pawnbrokers License.

Chairman McCoy asked if there were any questions, comments or a motion. A motion was made by Selectman Newhouse, seconded by Selectman O'Connell and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept the recommendation of the Police Chief and establish a \$100 license fee for Secondhand Dealers.

### **BOARD TO CONSIDER DESIGNEE TO SERVE ON SCHOOL SUPERINTENDENT SEARCH ADVISORY COMMITTEE**

Chairman McCoy advised that he spoke with Town Manager Hull previous to tonight's meeting. It is his understanding that the School Superintendent Search Advisory Committee is looking for a designee from the Board of Selectmen who will be able to attend all five meetings. Chairman McCoy asked if any members of the Board were interested in serving. Selectman Newhouse stated that he is interested in representing the Board of Selectmen and acknowledged that the undertaking is not a simple one; the Town has enjoyed a long history of cooperation between the School side and Municipal side of government. He stated that the spirit of cooperation needs to continue and this process can provide an example of how it is done. Selectman Newhouse stated that one of the goals ought to be to get a second seat to represent the municipal side of government in this process. He noted that a great deal of resources are allocated to the operations of the School Department. He said he is not suggesting the Board undermine the School Committee and its process for the superintendent search. In terms of operations, it is inescapable that the Town side of government is an important part of what happens.

Selectman O'Connell stated that she does not have a full understanding of the composition of the School Superintendent Search Advisory Committee. Town Manager Hull stated that it is his understanding that the committee will be made up of three parents of students, three teachers, a general government representative, a representative of school administration and one or two individuals from the community-at-large and perhaps a school principal. Selectman O'Connell stated that she believes that the points Selectman Newhouse made are well-founded and the Town should try to get an additional representative on the Committee. Members of the Board agreed that one representative of Town government is needed in addition to a member of the Board of Selectmen.

Chairman McCoy asked if there were no objections from members of the Board he would designate Selectman Michael J. Newhouse to represent the Board of Selectmen on the School Superintendent Search Advisory Committee. Members of the Board had no objections.

## **BOARD TO CONSIDER MEETING WITH TOWN COUNSEL FOR UPDATE ON LEGAL SERVICES**

Town Manager Hull advised that after the renewal of the contract with Town Counsel, there was conversation about having a “check-in” to provide an update on legal cases. He stated that he believes it would be advisable to do so at this time and he would be prepared to do that. Town Manager Hull suggested that one or two members should participate in the meeting. Chairman McCoy believes there should be two members to meet with Town Counsel. He stated that he would serve as one member and asked if there were any members interested. Members agreed to contact the Chairman and advise him of their interest.

### PUBLIC COMMENTS

There were none.

### NEW BUSINESS

Selectman Champoux advised that he attended the Massachusetts Municipal Association Annual Meeting & Trade Show over the weekend. He stated that the weekend comprised of a series of workshops and symposiums. Selectman Champoux stated that the Massachusetts Selectmen’s Association met on Saturday and advised that they have started the process of creating a Selectmen’s Handbook. Selectman Champoux provided copies of Chapter 1 to members of the Board. Selectman Champoux stated that the highlight of this year’s meeting was Wilmington 6<sup>th</sup> Grader Joseph Maselli won the 6<sup>th</sup> Grade Essay Contest sponsored each year by the MMA. He stated that Joseph read his essay on Friday evening and offered congratulations to him and his family.

Selectman O’Connell stated that the Yentile Farm Development Committee will meet on January 28 at 6 p.m. at Town Hall. She advised that Waterfield Development has officially been brought on and that a public workshop will be held on February 5 at 6 p.m. at Wilmington High School.

Selectman O’Connell advised members of the Board that she was asked by Library Director Christina Stewart to join the Strategic Planning Committee for the Library as a member of the Board of Selectmen. She said that she accepted and that there will be a series of meetings to discuss the future of the library, the types of programs and how to further develop within the Town of Wilmington.

### IMPORTANT DATES

Town Manager Hull reviewed important dates including:

- January 28 – Superintendent of Schools Search Committee Meeting  
Middle School Auditorium – 7:00 p.m.
- February 2 – Harnden Tavern Open House – 2:00 p.m. to 4:00 p.m.
- February 3 – Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.  
Town Manager’s FY 2015 Budget Presentation
- February 4 – Finance Committee Meeting – Town Hall – Room 9 – 7:00 p.m.  
*FY 15 BUDGET OVERVIEW; REVENUE; GENERAL GOVERNMENT*
- February 4 – T-Ball “Rookies” Registration Begins – Grades K-1
- February 6 – Finance Committee Meeting – Town Hall – Room 9 – 7:00 p.m.  
*PLANNING & CONSERVATION; BUILDING INSPECTOR/BOARD OF APPEALS; BOARD OF HEALTH*

- February 7 – Last Day to Submit Petitioned Warrant Articles for Inclusion on the Warrant for the Annual Town Meeting – May 3, 2014
- February 9 – Middlesex Canal Association
- February 10 – Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.
- February 11 – Finance Committee Meeting – Town Hall – Room 9 – 7:00 p.m.  
*PUBLIC BUILDINGS, DEPARTMENT OF PUBLIC WORKS*

There being no further business to come before the Board, a motion was made by Selectman Cimaglia, seconded by Selectman Newhouse and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

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Recording Secretary