

## BOARD OF SELECTMEN MEETING

July 8, 2019

Chairman Gregory B. Bendel called the meeting to order at 6:15 p.m. in Room 9 of the Town Hall. Present were Selectmen Kevin A. Caira, Jonathan R. Eaton, Michael V. McCoy and Jomarie F. O'Mahony. Also present was Town Manager Jeffrey M. Hull.

A motion was made and duly seconded and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen enter Executive Session for the purpose of discussing strategies with respect to collective bargaining with the American Federation of State, County and Municipal Employees (AFSCME) Local 1703 Unit II (Public Works, Clerical & Library employees) in accordance with MGL Chapter 30A, Section 21(a)3 as an Open Meeting may have a detrimental effect on the negotiating position of the Town and the Chair so declares and to approve Executive Session minutes from June 24, 2019 in accordance with MGL Chapter 30A, Section 22.

Chairman Gregory B. Bendel called the meeting to order at 7:00 p.m. in Room 9 of the Town Hall. Present were Selectmen Kevin A. Caira, Jonathan R. Eaton, Michael V. McCoy and Jomarie F. O'Mahony. Also present was Town Manager Jeffrey M. Hull.

Chairman Bendel asked those present to rise and he led the pledge of allegiance.

### TREASURY WARRANTS

Chairman Bendel asked for a motion to accept the Treasury Warrants. A motion was made by Selectman McCoy, seconded by Selectman O'Mahony and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrant 52, 52A, 53 and 53A.

### **MIKE ERRERA, VICE PRESIDENT OF SUPPLY CHAIN PLANNING & LOGISTICS AND GENERAL MANAGER, ANALOG DEVICES, RE: STATUS OF EXPANSION TO ANALOG CAMPUS**

Mr. Errera stated that he was present with Michelle Guy, Project Manager. Town Manager Hull provided background information relative to the Tax Increment Financing Agreement (TIF).

Mr. Errera offered a PowerPoint presentation which had slides showing the site at the time of the groundbreaking and as it appears currently. Mr. Errera advised that Analog is not simply expanding their facilities but will be moving their headquarters from Norwood, Massachusetts to Wilmington. He described the new construction including a new office building that will serve as a "hub" and a garage that will hold approximately 600 vehicles. Existing office buildings will be renovated. He likened the construction to a game of shells where there is constant movement.

Mr. Errera stated that Analog is also looking at sustainability by installing a solar system on top of the garage and the installation of charging stations for electric vehicles. He commented that Town departments, including the Fire Department, Planning Department and Assessors, have been very helpful. He advised that plans for one of the buildings changed as they have added a patio area on the roof deck. Mr. Errera stated that construction is currently on schedule and on budget.

Chairman Bendel thanked Mr. Errera for the presentation. He asked if there were any questions or comments from the Board. Members thanked Mr. Errera and Ms. Guy for being present and indicated that they look forward to seeing the final result.

Chairman Bendel asked if there would be an open house for the community. Mr. Errera stated that they had not planned one, but it would be nice as Analog would like to “show off” their headquarters.

Selectman O’Mahony thanked Mr. Errera for the work Analog does with Wilmington students. Members thanked Analog for the donation of trees and contributions for other events.

Town Manager Hull asked if there were any issues that the Town could be of assistance. He stated that at one point when he spoke with Mr. Errera, there was discussion about transportation. Mr. Errera stated that he believes they will set up an arrangement with either UBER or LYFT to allow employees to take the train to Anderson Transportation Center in Woburn and Analog will provide reimbursement. Ms. Guy noted that many companies are facing this issue. Ms. Guy stated that one challenge with shuttles is that they are not flexible and can be costly. Mr. Errera noted that Analog may offer their own shuttle in the future and that Analog could benefit from the opening of the New Boston Street Bridge in Woburn.

### COMMUNICATIONS

Town Manager Hull reviewed a memorandum from Valerie Gingrich, Planning & Conservation Director, who advised that the Department of Planning & Conservation will begin a planning process to update the Town’s 2015 Open Space and Recreation Plan that expires in 2020. The Open Space and Recreation Plan provides an inventory of the Town’s open space lands, speaks to progress on goals set in the last plan and provides new open space goals and action items for the next five years. Having an approved plan provides guidance and prioritization for the Town’s open space efforts and enables the Town to apply for open space funds through grant programs administered by the Commonwealth.

Town Manager Hull reviewed a letter from Kerry Bogdan, Risk Analysis Branch Chief, Mitigation Division, Federal Emergency Management Agency (FEMA), advising that Digital Flood Insurance Rate Maps for Middlesex County were issued on July 6, 2016 under the Map Modernization program. Due to flood map improvements initiated under the RiskMAP program, the U. S. Geological Survey has updated the engineering analysis on several river reaches in Middlesex County. Three Flood Risk Review Meetings have been scheduled for communities to review the workmaps.

Town Manager Hull reviewed a memorandum from Paul Alunni, Town Engineer, regarding correspondence received from FEMA. He advised that the Engineering Division has attended previous meetings and will attend a workshop scheduled for July 16, 2019 to review updated Flood Insurance Rate Maps for the Shawsheen River Basin.

Town Manager Hull reviewed his memorandum regarding the By-Law Study Committee in which he advised the Board of Selectmen that Hiram Shah has communicated his intention to step down from the Committee. He advised that Daniel Stewart has also communicated his desire to step down. Prior to the Inhabitant By-Law Study Committee convening to engage in the most recent effort to prepare recommended updates, members on the Board of Selectmen each appointed one member. Town Manager Hull stated that the Board may wish to give Chairman Bendel and Selectman O’Mahony an opportunity to bring forward the name of a resident to serve on the committee. Selectman O’Mahony stated that she has reached out to an individual.

Town Manager Hull reviewed correspondence from him where he advised the Board that Robert Hayes contacted him regarding the process “if the Ice Rink and Recreation Facility Committee recommend the Town build a rink or purchase a rink and the price tag is \$2.25 million or less, and the Selectmen agree, what happens?” Town Manager Hull stated that he reviewed Article 1 of the

December 4, 2014 Special Town Meeting to confirm the language. He advised that the language in the article is specific to the purchase of the Elinor M. Ristuccia Memorial Arena. As a consequence, unless the Town acquires the Ristuccia Rink for a price of \$2.25 million or less, a new article will be required to be presented for a future Annual or Special Town Meeting.

Town Manager Hull reviewed correspondence from the Massachusetts Office on Disability regarding the Municipal ADA Improvement Grant Program application and selection process for FY20. Grants will support capital improvements specifically dedicated to improving programmatic access and/or removing barriers encountered by persons with disabilities in applicant facilities. Grants can be applied for to receive up to \$250,000 in funding to assist applicants in improving access in their communities. Town Manager Hull advised that a copy of the correspondence was provided to George Hooper, Superintendent of Public Buildings, and Dee Genetti, Chairman of the Commission on Disabilities.

Town Manager Hull reviewed correspondence from Eric Jewel, Government and Public Affairs Co-Op, Massachusetts Department of Transportation, regarding an increase in fares effective July 1, 2019.

Town Manager Hull reviewed correspondence from Mia Kania, Communities Responding to Extreme Weather, a non-profit that works with communities to help prepare for climate change impacts such as extreme heat, stronger storms and sea level rise. Ms. Kania noted that Climate Prep Week takes place at the end of National Preparedness Month, during September 24-30 and is an opportunity to raise awareness of climate change impacts. She requested that the Board consider issuing a resolution declaring September 24-30, 2019 as Climate Prep Week.

Town Manager Hull reviewed correspondence from Niall Connors, Verizon Fios, regarding pricing changes to the Regional Sports Network.

Town Manager Hull reviewed a letter from Catherine Maloney, Comcast xfinity, regarding the xfinity On Demand app. This app will no longer be available on TiVo devices.

**BOARD TO CONSIDER REQUEST OF REV. RONALD D. GRIMLEY, ABUNDANT LIFE CHURCH OF WILMINGTON, TO USE THE TOWN COMMON FOR A WEDDING ON SATURDAY, AUGUST 31, 2019**

Chairman Bendel asked if there were any questions, comments or a motion. A motion was made by Selectman Cairra, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Reverend Ronald Grimley to use the Town Common for a wedding on Saturday, August 31, 2019.

**BOARD TO CONSIDER REQUEST OF AMY BISHOP FOR WILMINGTON HIGH GIRLS VARSITY HOCKEY TEAM TO CONDUCT A FUNDRAISING CAR WASH ON SEPTEMBER 22, 2019 FROM 10 A.M. TO 1 P.M. AT THE FOURTH OF JULY PARKING LOT**

Chairman Bendel asked if there were any questions, comments or a motion. A motion was made by Selectman Cairra, seconded by Selectman O'Mahony and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the request of Amy Bishop for Wilmington High Girls Varsity Hockey Team to conduct a fundraising car wash on September 22, 2019 from 10 a.m. to 1 p.m. at the Fourth of July parking lot.

**BOARD TO CONSIDER REQUEST OF MICHELLE GARCIA TO USE ROTARY PARK FOR A BIRTHDAY PARTY ON AUGUST 17, 2019 FROM 10 A.M. TO 1 P.M.**

Town Manager Hull advised that this request was received in June. On Friday, a letter was dropped off on behalf of Wilmington Rotary to utilize Rotary Park for their Annual Ice Bucket Challenge. In anticipation of Rotary's request, Ms. Garcia was contacted and graciously agreed to adjust the time to 12:00 noon to 3:00 p.m. to accommodate Rotary's event. The past four years Rotary has held their event from 8:00 a.m. to 12 noon, this year's request was 8:00 a.m. to 3:00 p.m. Town Manager Hull advised that the biggest obstacle would be parking. He contacted Mike Burns, of Wilmington Rotary, who agreed to conduct the event between 8:00 a.m. and 12:00 noon.

Chairman Bendel asked if there were any questions, comments or a motion. A motion was made by Selectman Eaton, seconded by Selectman McCoy and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen grant the request of Michelle Garcia to use Rotary Park for the purpose of conducting a birthday party on Saturday, August 17, 2019 from 12:00 p.m. to 3:00 p.m.

**BOARD TO CONSIDER REQUEST OF WILMINGTON ROTARY CLUB TO USE ROTARY PARK FOR THE FIFTH COMMUNITY ICE BUCKET CHALLENGE ON SATURDAY, AUGUST 17, 2019 AT 8 A.M. TO 3 P.M.**

Chairman Bendel asked if there were any questions, comments or a motion. A motion was made by Selectman McCoy, seconded by Selectman Cairra and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen grant the request of Wilmington Rotary Club to use Rotary Park for the fifth community Ice Bucket Challenge on Saturday, August 17, 2019 from 8:00 a.m. to 12:00 p.m.

**BOARD TO CONSIDER REQUEST TO INSTALL A STOP SIGN ON McDONALD ROAD**

Town Manager Hull advised that a request was received from a resident of Tanner Road who wrote requesting either a single stop sign or four-way intersection stop sign for the intersection of McDonald Road/Tanner Road citing increased traffic due to the number of new homes at the end of McDonald Road. The request was reviewed by the Department of Public Works and the Police Department. Jamie Magaldi, PE, MCA, Operations Manager for the Department of Public Works, notes that the major leg of the intersection changes direction, in addition to the increase in traffic generated from recent projects and the unconventional proximity of existing driveways, it is recommended based on engineering judgment that the intersection be controlled with a 4-way stop sign. It is recommended that new stop signs be installed at McDonald Road at McDonald Road (heading northbound); McDonald Road at McDonald Road (heading eastbound) and Butterworth Street at McDonald Road.

Chairman Bendel asked if there were any questions, comments or a motion. A motion was made by Selectman Cairra, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen authorize the installation of stop signs at McDonald Road at McDonald Road (heading northbound); McDonald Road at McDonald Road (heading eastbound) and Butterworth Street at McDonald Road.

**PUBLIC COMMENTS**

There were none.

### ANNOUNCEMENTS

Selectman Eaton noted that he and other members attended a retirement party for Michael Morris. Mr. Morris is retiring after 32 years as the Town Accountant. Selectman Eaton noted that the Assistant Town Accountant, Lorraine Hermann, recently retired. Members of the Board thanked Mr. Morris and Ms. Hermann and wished them well.

Members of the Board welcomed Bryan Perry to the position of Finance Director.

Selectman Caira commented that the Fourth of July celebration was successful and well attended.

Selectman O'Mahony thanked the Wilmington Police Department for their Facebook posts during the events. She noted that they were entertaining as well as informative.

Chairman Bendel thanked the volunteers who worked tirelessly to ensure the celebration was successful.

### NEW BUSINESS

There was none

### IMPORTANT DATES

Town Manager Hull reviewed important dates including:

Through

October 13 – Farmers Market – Town Common Parking Lot – 10:00 a.m. to 1:00 p.m.

July 10 – Concert on the Common – “Ball in the House” – 6:30 p.m. to 8:00 p.m.

July 10 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.

July 11 – Inhabitant By-Law Study Committee – Town Hall – Room 9 – 6:00 p.m.

July 13 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.

July 17 – Concert on the Common – “Jimmy & the Jesters” – 6:30 p.m. to 8:00 p.m.

July 17 – Ice Rink and Recreation Facility Committee – Town Hall – Auditorium – 7:00 p.m.

July 24 – Concert on the Common – “BackTrack” – 6:30 p.m. to 8:00 p.m.

July 31 – Concert on the Common – “60's Invasion” – 6:30 p.m. to 8:00 p.m.

August 7 – Board of Selectmen – Town Hall – Room 9 – 7:00 p.m.

A motion was made by Selectman Caira, seconded by Selectman Eaton and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

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Recording Secretary