

BOARD OF SELECTMEN MEETING

November 13, 2017

Chairman Michael L. Champoux called the meeting to order at 6:30 p.m. in the High School Auditorium. Present were Selectmen Gregory B. Bendel, Kevin A. Caira, Edward P. Loud, Sr. and Michael V. McCoy. Also present was Town Manager Jeffrey M. Hull.

A motion was duly made by Selectman Loud, seconded by Selectman Bendel and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen enter Executive Session for purpose 7, to review and approve executive session minutes in accordance with M.G.L. Chapter 30A Section 22 and further that upon the conclusion of the executive session the Board will reconvene in open session.

Chairman Michael L. Champoux called the meeting to order at 7:01 p.m. in the High School Auditorium. Present were Selectmen Gregory B. Bendel, Kevin A. Caira, Edward P. Loud, Sr. and Michael V. McCoy. Also present was Town Manager, Jeffrey M. Hull.

Chairman Champoux stated that the Board just concluded in Executive Session for purpose 7, to review and approve executive session minutes in accordance with M.G.L. Chapter 30A Section 22. He then asked those present to rise and he led the pledge of allegiance.

Chairman Champoux stated that Selectman Bendel had sad news to share. Selectmen Bendel stated that over the weekend, Wilmington resident and Army Specialist, Ryan Giroux, had passed away and asked all to share a moment of silence.

TREASURY WARRANTS

Chairman Champoux asked for a motion to accept the Treasury Warrants. A motion was made by Selectman Bendel, seconded by Selectman Caira and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants, 19, and 19A.

MINUTES

A motion was made by Selectman Caira, seconded by Selectman Bendel and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen approve the minutes of their meeting held October 10, 2016 and that all action taken is hereby ratified and confirmed.

FRANK WEST AND SERGEANT RYAN HALL, RE: TOYS FOR TOTS PROGRAM

Mr. West and Sergeant Hall were present to provide information on the Toys for Tots program. Mr. West noted that there are more than 75 locations between Wilmington and Tewksbury, including at Wilmington High School, Town Hall, and many local businesses. Residents are welcome to drop new, unwrapped toys at any drop-off location. Sgt. Hall noted that if residents donate a toy in Wilmington, it will likely go to a child in need in Wilmington. Residents in need can go to toysfortots.org and complete a request for donated toys.

Mr. West stated that he brought wrist bands as a token of thanks for each Selectman and Sgt. Hall presented the Board with a certificate of appreciation to thank the Town for supporting the Toys for Tots program.

Chairman Champoux asked the Board if there were any questions or comments. Chairman Champoux and each member of the Board expressed sincere thanks to Mr. West for coordinating the program and Sgt. Hall for his service.

DENISE CASEY, ASSISTANT TOWN MANAGER RE: RENEWAL OF COMCAST TELEVISION LICENSE

Ms. Casey stated that she was joined by two members of the Cable Advisory Task Force, Robert Lopez and George Breslin, Bill August, Cable Counsel, Kathy Maloney, Regional Manager from Comcast, and Shaun Neville, Executive Director of WCTV, and thanked all for assisting throughout the license renewal process. She then thanked former IT Director, Kendra Rozett, and former school IT Director, Neal Ellis, for their involvement, and Beverly Dalton, Administrative Assistant, who chaired the Task Force prior to her arrival.

Ms. Casey read the legal notice into the record, then provided an overview of the license renewal process. She noted the differences between the new contract and the previous contract including a franchise fee of 5%, capital funding of \$210,000 per year for ten years, a two dollar discount for the digital starter package for senior subscribers age 65 and older, and end coder upgrade to help the digital interface with cable stations.

Mr. Neville stated that WCTV is satisfied with the arrangement even though it did not include high definition (HD) capabilities. He and Mr. August stated that Comcast does not afford control over HD transmission to local franchise authorities at this time. When Comcast is technologically ready, the capability will be rolled out regionally, not on a town-by-town basis, and will not have to wait for another contract renewal.

Artem Loshak, 15 Beech Street, asked if the Town has a preference for Comcast or other provider, and when the Verizon contract is up for renewal. Ms. Casey stated that the Town does not have a preference for cable providers and the Verizon contract is due for renewal in five years.

BOARD TO CONSIDER CABLE LICENSE RENEWAL FOR COMCAST CABLE LLC

Following a brief discussion on tiers of service, Chairman Champoux thanked all who participated in the renewal process and stated that he would accept a motion to approve the license for the contract with Comcast. Selectman Cairra made a motion to accept, seconded by Selectman Loud, and by the affirmative vote of all it was

VOTED: That the Board of Selectmen approve the renewal contract with Comcast Cable LLC.

DENISE Y. CASEY, ASSISTANT TOWN MANAGER, RE: ASSESSMENT CENTERS FOR POLICE & FIRE

Ms. Casey was present and provided an overview of the assessment center process and why it is a smart business decision. Assessment centers evaluate management and administrative competencies of supervisors, managers and executives. They are commonly used to fill Police command, Fire command, Town Administrators, Town Managers, and Department Head level positions.

Ms. Casey stated that over the next few months, Wilmington is testing for the Fire Chief, Fire Deputy Chief, and Fire Lieutenant positions. For the Police Department, the Town is testing for Police lieutenant, and Police Sergeant. There is a current vacancy for Police Sergeant. The assessment center for Sergeant will take place first and it is best practice to have an existing exam from which promotion can be decided once an exam takes place. Ms. Casey then provided an

overview of the characteristics and skills evaluated, who participates, types of exercises, and the scoring process, and the costs of an assessment center. She stated that following the Request for Proposals put out by the Town, the assessment center contract was awarded to the Massachusetts Municipal Association as they proposed the most comprehensive exam at the lowest price.

Selectman Loud asked if assessment centers are only performed for public safety employees and why they are not performed for school or other department heads. Ms. Casey stated that it is not restricted to public safety and has seen it done for a variety of different positions. Town Manager Hull stated that he has not considered assessment centers for other departments and is not aware if the schools have considered an assessment center for the superintendant search.

Selectman Loud asked what if a candidate from an outside Police Department wants to be considered for the open Sergeant position. Ms. Casey stated that the assessment center is restricted to a promotion for an internal candidate only, and outside candidates will not be considered.

Fire Chief McClellan stated that his appointed to Chief was the result of an assessment center. Prior to assessment centers, appointments were made as a result of a civil service test which entailed reading 2,000 to 4,000 pages of text, and scores were based more on ability to retain information, as opposed to being able to perform under certain scenarios. Assessment centers ensure the best-rounded individual will be promoted.

Chief Begonis stated that he supports assessment centers as they measure the dimensions of an individual. Assessment centers can be tailored to the needs of Wilmington, Town bylaws, policies, and procedures. He stated that the use of assessment centers have been included in bargaining agreements with the unions and will be the platform used for promotions within the department going forward.

Members of the Board expressed their appreciation to Ms. Casey, Chief McClellan, and Chief Begonis for their input.

VALERIE GINGRICH, PLANNING & CONSERVATION DIRECTOR, RE: RECEIVING DIRECTION ON WHETHER TO PREPARE AN ARTICLE FOR THE 2018 ANNUAL TOWN MEETING TO SELL TOWN-OWNED LAND FOR DEVELOPMENT OF AFFORDABLE HOUSING

Valerie Gingrich, Director of Planning & Conservation, was present to provide information on the status of affordable housing in Wilmington. She noted that it is the Commonwealth's goal to provide affordable housing in each city and town, and requires 10% of each municipality's housing stock be affordable. If a town is under the 10% threshold, it becomes susceptible to 40B projects, which can be larger, denser, may not comply with local zoning, and can be built in non-residential districts.

Ms. Gingrich explained that Wilmington's current affordable housing stock is 10.4% based on 2010 census figures. That number does not reflect the 228 units added since 2010, which when factored in, bring Wilmington's affordable housing stock to 10.1%. With no addition of affordable housing, an increasing number of dwellings, and a number of units losing their affordable status, it is projected that affordable units will decrease to 9.4% after the 2020 census. The Town would need between sixty and seventy units created to get back to 10%.

Ms. Gingrich stated that if the Town does nothing, the affordable stock will likely fall below the 10% threshold, forcing the Zoning Board of Appeals to approve 40B projects, in which the developer would be able to determine size, density, and location. She stated that the Town could

leverage its resources and use town-owned land to create age restricted, over 55, apartments for a range of incomes with at least 25% of the units designated as affordable. She noted another option to leverage town-owned land as mentioned in the Facility Master Plan, and as directed by the annual town meeting in 2015. The plan includes consideration for age-restricted housing. The 7.5 acre town-owned parcel next to St. Dorothy's church on Main Street and Glen Road is suitable for this use.

Ms. Gingrich asked the Board whether the Town should try to create affordable housing on town-owned land to stay above 10%, and whether the idea should be placed on the annual town meeting warrant for the residents to vote.

Chairman Champoux thanked Ms. Gingrich for her concise and comprehensive presentation, and invited residents in attendance to share their opinion on whether or not an article should appear on the 2018 annual town meeting warrant to use town-owned land for the purpose of building affordable housing.

Stephen Turner, 59 Washington Avenue, opined that the 10% regulation is fantastic and provides diversity in the community. His concern of using town-owned land now without another element would put the Town in the same situation in another 10 years. He asked if it could be a two-part proposal by using town-owned land, but also use another element to require any new construction with more than 5 units have a minimum designated as affordable.

Ms. Gingrich explained inclusionary zoning and writing into the bylaw a zoning requirement for affordable units. She stated that the challenge is figuring out the proper ratio, and it may be rushed for the 2018 town meeting, but should definitely be included in the 2019 town meeting.

Selectmen Caira stated that this has been talked about for over a year and asked why there is a delay. Ms. Gingrich noted that there were discussions on the topic prior to her employment with the Town and it was not a popular idea. She noted that she has discussed the idea with developers to get their opinions in order to develop a bylaw that would benefit the Town, and that developers would support. Town Manager Hull stated that it is appropriate that the discussions happen with developers rather than dictate what the requirements should be.

Terri Marciello, Director of Elderly Services, stated that Ms. Gingrich had spoken to the Elderly Services Commission and elders who frequent the senior center, and the consensus was happiness to see something finally happening with affordable housing. There is a need for 55 and older affordable housing because this segment of the population either can no longer afford the property taxes, or are looking to downsize, and want to stay in Wilmington. Ms. Marciello stated that she had a petition signed by 95 residents who are interested in seeing town-owned land used for the development of 55 and older affordable housing.

Artem Loshak, 15 Beech Street, asked if 40B means that a developer can tear down a single family house and construct a multi-family house. Ms. Gingrich confirmed that a developer could do that.

Selectman Caira asked if all 54 units that are coming off the affordable list will all be removed by 2020. Ms. Gingrich stated that most of them will expire by 2020.

Mr. Loshak asked if the Town subsidizes affordable housing in any way. Ms. Gingrich stated that the Town does not subsidize affordable housing.

Frank West, 2 Birchwood Road, asked if there were different types of real estate transactions the Town could utilize to acquire units deemed affordable to purchase and resell. Ms. Gingrich stated that they could not be sold as they were homeowner rehab loans and the state does not recognize

that program anymore. Mr. West asked if there were other spot lots in Town that could be used for affordable housing, not just the St. Dorothy's land. Town Manager Hull stated that though that might not solve the problem, it is being considered. Mr. West asked if there was a way to mandate an affordability component for new developments. Ms. Gingrich noted that other communities include a buy-out option, so developers can pay money into a fund in lieu of building affordable units.

Amanda Wallace, 73 Clark Street, stated that she did not like the idea of selling town-owned land, but was in favor of selling it for the purpose of affordable senior housing because people she has spoken with believe this is a good use of the land. She noted that she was dumbfounded by the lack of attendance, but understands as seniors are hesitant to drive in dark, rainy weather such as tonight and believed there would have been a better showing had the discussion been during daylight hours. She urged the Selectmen to consider putting the issue of selling town-owned land on the Town Meeting warrant.

Michael Newhouse, 439R Middlesex Avenue, opined that he did not believe that being proactive working within current 40B is mutually exclusive, and that there is still time to work with developers in the private sector. Diversifying housing stock is a distinct but related issue to affordable housing, and "affordable" doesn't necessarily mean affordable to those in Wilmington. He noted that the discussion is only addressing one demographic, the seniors, not the young families of Wilmington.

Michael Caira, 5 Fletcher Lane, stated that the private sector option should be explored. He stated that he is opposed to the St. Dorothy's land being sold and town-owned land should be retained as there may be a future need for it. He stated that the town should be acquiring property as space is needed for cemeteries. He noted that the Town had worked collaboratively in the past with developers of Avalon, Regency Place, and 10 Burlington Ave and urged the Board to take action to not create a warrant article for Town Meeting.

John Wallace, Elderly Services Commissioner, 73 Clark Street, stated that in talks with elders about housing, they would like the residents in Town to have the option to vote on the issue of selling town-owned land to build affordable senior housing.

Selectman Loud stated that as a result of listening to affordable housing discussions over the past few months, he is no longer for selling town-owned land as it is only focused on one part of the population. Young people in Town are unable to afford a house. If adding 70 units barely gets the Town to 10%, then he has concerns about selling town-owned land to reach such an attainable measure which is open to a broader population.

Selectman Bendel stated that Wilmington is one of the only communities to have town-owned land available. Many neighboring communities are below the 10% threshold and it would be a premature move to sell town-owned land as maintaining 10% in Wilmington can be achieved through working with developers.

Selectman Caira stated that he does not believe that the Town has a surplus of land to sell. The Town should keep what it has and work with developers. The issue should be revisited in 2019.

Chairman Champoux stated that though he is not sure about using the St. Dorothy's land specifically, he is still in favor of giving attendees of Town Meeting the chance to hear the case that was heard today. There is a way that the Town can accommodate 40B requirements on its own terms, while accommodating over 55 residents with residential opportunities. He stated that

property was acquired as an asset and he could understand a case for affordable senior housing being an appropriate use for this land. The Town and the Board could continue to educate and be educated about the prospect, and having the warrant article would afford the residents a chance to vote.

Gayle Protopapas, 10 Pilling Road, stated that seniors are becoming unable to keep up with their home and asked where they are supposed to go if they cannot afford their homes. They want to stay in Wilmington.

Selectman Bendel asked if the measure was voted for by residents, there would not be a guarantee that all the units would go to Wilmington residents. Ms. Gingrich stated that there could be a two-thirds preference for Wilmington residents at the start. Selectman Caira noted that if the two-thirds are not filled, then they would go to individuals living outside Wilmington.

BOARD TO CONSIDER AUTHORIZING PREPARATION OF ANNUAL TOWN MEETING WARRANT ARTICLES TO SELL TOWN-OWNED LAND, KNOWN AS 120 MAIN STREET, LOTS 1, 3, 4, 5, 6, & 7 TO DEVELOP AFFORDABLE HOUSING

A motion was made by Selectman McCoy, seconded by Selectman Caira, and by a vote of 4-1, with Selectmen McCoy, Caira, Bendel, and Loud for and Chairman Champoux against, it was

VOTED: That the Board of Selectmen direct the Town Manager not to prepare any article for the upcoming 2018 Annual Town Meeting for the purpose of selling any town-owned property.

Ms. Marciello opined that senior housing still needs to be discussed. Wilmington would not be what it is without its seniors and the subject of affordable housing for seniors cannot be dismissed.

COMMUNICATIONS

Town Manager Hull reviewed a memorandum from Michael Morris, Town Accountant regarding audit renewal services. Mr. Morris advises the Board of his recommendation to hire current auditing firm, Roselli, Clark & Associates. This firm has provided auditing services to the Town for a number of years, and provided the lowest price of \$35,000 out of three firms.

Town Manager Hull read a letter from David Scaringella, Site Lead at Textron regarding workforce reductions at Textron's 201 Lowell Street site. Mr. Scaringella states that 51 employees will be affected and separations are scheduled to occur between December 31, 2017 and June 30, 2018.

Town Manager Hull reviewed an email from Paul Alunni, Town Engineer, regarding repair work on the Butters Row bridge. Work was scheduled to be completed by November 10th. However, MassDOT notified DPW that due to unforeseen conditions, the completion was delayed and is now scheduled to be completed by Friday, December 8th.

Town Manager Hull reviewed his memorandum to the Board regarding the release of Executive Session Minutes. The meeting dates released were: February 25, 2013, May 13, 2013, June 10, 2013, June 24, 2013, October 9, 2013, November 25, 2013, April 14, 2014, and May 12, 2014.

Town Manager Hull reviewed correspondence from Valerie Gingrich, Planning & Conservation Director, which outlined the current state of Affordable Housing in Wilmington. The information was presented as part of the Affordable Housing discussion.

Town Manager Hull reviewed a memorandum from Valerie Gingrich, Planning & Conservation Director, regarding a recommendation of acceptance of a donation of land on Ballardvale Street. The land is Map 98 Parcel 8, is 20,472 square feet and largely wetlands. The Wilmington Conservation Commission voted to accept the donation at its November 1st meeting.

BOARD TO CONSIDER ACCEPTANCE OF DONATION OF LAND – MAP 98 PARCEL 8 ON BALLARDVALE STREET

After a review of the memorandum from Ms. Gingrich, Chairman Champoux asked if there was a motion to accept. A motion was made by Selectman Bendel, seconded by Selectman Loud, and by the affirmative vote of all it was

VOTED: that the Board of Selectmen accept the donation of land Map 98 Parcel 8 on Ballardvale Street.

COMMUNICATIONS (continued)

Town Manager Hull reviewed a memorandum from Denise Casey, Assistant Town Manager regarding Comcast Cable license renewal.

Town Manager Hull reviewed his memorandum to the Board regarding event requests requiring traffic control. The purpose of receiving the requests assists the Town with budgeting for and staffing such events.

BOARD TO CONSIDER REQUESTS OF COMMUNITY GROUPS TO CONDUCT EVENTS WHICH REQUIRE ROAD CLOSURES

Applications were received for the following events:

Organization	Event	Date(s)
Wilmington Little League	Little League Parade	4/21/2018 @ 8 AM
Wilmington Little League	Little League Parade	4/20/2019 @ 8 AM
We're One Wilmington	5K Run/Walk	4/21/2019 @ 10 AM
Pan Mass Challenge	Kids Bike Ride	5/19/2019 @ 7 AM
Brady Foundation	5K Run/Walk	6/10/2018 @ 8 AM
Brady Foundation	5K Run/Walk	6/09/2019 @ 8 AM
Fourth of July Committee	Fun on the Fourth	7/01/2018 & 7/02/2018
Wilmington/Tewksbury Chamber	Half Marathon/5K	9/16/2018 @ 10 AM
Tony A 5K	5K Run/Walk	10/06 or 10/07/2018 @ 9 AM
Sole Sisters Running Club	5K Run/Walk	12/01/2018 @ 10 AM

Town Manager Hull recommended that the Board consider each event individually.

A motion was made by Selectmen Bendel to approve both requests of Wilmington Little League, seconded by Selectman Loud, and by the affirmative vote of all it was:

VOTED: that the Board of Selectmen approve the request of the Wilmington Little League to conduct a parade on April 21, 2018 at 8:00 a.m., and April 20, 2019 at 8:00 a.m.

A motion was made by Selectmen Bendel to approve the request of We're One Wilmington, seconded by Selectman Loud, and by the affirmative vote of all it was:

VOTED: that the Board of Selectmen approve the request of We're One Wilmington to conduct a 5K Run/Walk on April 21, 2019 at 10:00 a.m.

A motion was made by Selectmen Loud to approve the request of the Pan Mass Challenge Kids Bike Ride, seconded by Selectman Bendel, and by the affirmative vote of all it was:

VOTED: that the Board of Selectmen approve the request of the Pan Mass Challenge Kids Bike Ride to conduct an event on Carter Lane on May 19, 2019 at 7:00 a.m.

A motion was made by Selectmen Loud to approve both requests of the Brady Foundation, seconded by Selectman Bendel, and by the affirmative vote of all it was:

VOTED: that the Board of Selectmen approve the request of the Brady Foundation to conduct a 5K Run/Walk on June 10, 2018 at 8:00 a.m., and June 9, 2019 at 8:00 a.m.

A motion was made by Selectmen Bendel to approve the request of the Fourth of July Committee, seconded by Selectman Caira, and by the affirmative vote of all it was:

VOTED: that the Board of Selectmen approve the request of the Fourth of July Committee to conduct the Fourth of July celebrations on the Town Common from July 1, 2018 through July 2, 2018.

A motion was made by Selectmen Loud to approve the request of the Wilmington/Tewksbury Chamber of Commerce, seconded by Selectman Bendel. Selectman Caira asked if the events in September and October would affect the Farmer's Market. Chairman Champoux and Town Manager Hull noted that there would be no conflict, and the route for this event does not go past Town Common. By the affirmative vote of all it was:

VOTED: that the Board of Selectmen approve the request of the Wilmington/Tewksbury Chamber of Commerce to conduct a Half Marathon/5K on September 16, 2018 at 10:00 a.m.

A motion was made by Selectmen Loud to approve the request of the Tony Alonardo Foundation, seconded by Selectman Bendel, and by the affirmative vote of all it was:

VOTED: that the Board of Selectmen approve the request of the Tony Alonardo Foundation to conduct a 5K Run/Walk on October 6, 2018 or October 7, 2018 at 9:00 a.m.

A motion was made by Selectmen Loud to approve the request of the Sole Sisters Running Club, seconded by Selectman Bendel, and by the affirmative vote of all it was:

VOTED: that the Board of Selectmen approve the request of the Sole Sisters Running Club to conduct a 5K Run/Walk on December 1, 2018 at 10:00 a.m.

Chairman Champoux commended the community organizations for being receptive to and compliant with the Town's new policy.

COMMUNICATIONS (continued)

Town Manager Hull reviewed a memorandum from Karen Campbell, Recreation Director, regarding the Town Beach non-resident fee policy. The memo is a follow up from Ms. Campbell's presentation at the October 23rd Selectmen's meeting. In the memo, Ms. Campbell poses a number of questions requesting clarification to the changes the Board is seeking. Chairman Champoux asked if there was something on which the Board should be voting. Town Manager Hull stated that it is intended to be discussed at an upcoming Selectmen's meeting.

Town Manager Hull reviewed a memorandum from George Hooper, Superintendent of Public Buildings, regarding water testing performed as a result of a complaint received relative to a water fountain in Town Hall on September 26th. Samples were collected on September 27th and tested. All levels came back within acceptable range.

Town Manager Hull reviewed his memorandum to the Board regarding correspondence received from the Surface Transportation Board stating that the final scope of study for the New England Transrail environmental impact statement has been completed.

Town Manager Hull read a memorandum from Michael Begonis, Police Chief, stating that the Wilmington Police Department has received re-Accreditation from the Massachusetts Police Accreditation Commission on October 12, 2017.

Town Manager Hull read a memorandum from Michael Begonis, Police Chief, announcing the Santa Run, an event which Wilmington Police and Fire departments will visit youngsters throughout Town along with Santa and Mrs. Claus, on December 9, 2017, and collect donations for Toys for Tots.

Town Manager Hull reviewed his memorandum to the Board and correspondence from Tennessee Gas Pipeline Company notifying the Town and affected residents of right-of-way maintenance to remove vegetation from the path of the pipeline.

Town Manager Hull reviewed a memorandum from Michael Woods, DPW Director, regarding the plan to replace the Nassau Ave Water Tank rather than rehab the existing tank. The replacement will be paid for by the water account.

Town Manager Hull reviewed a memorandum from Michael Woods, DPW Director, providing a status update regarding additions to the Yentile Farm Recreational Facility. Components added include police cameras, emergency call box, vacuum for concession building, picnic tables, automatic defibrillators, and a utility vehicle for the turf field.

BOARD TO SIGN WARRANT FOR SPECIAL TOWN MEETING TO BE HELD ON SATURDAY, DECEMBER 16, 2017

Selectman McCoy stated his concern as to whether the High School Auditorium could accommodate the Special Town Meeting. Town Manager Hull stated that it has approximately 600 seats and the cafeteria can accommodate an additional 100-120 people. Selectman McCoy stated his preference to hold the meeting in the High School gymnasium. Selectman Caira stated that holding the meeting in the gymnasium would mean an added expense of renting chairs, and could potentially cause damage to the floor.

A motion was made by Selectman McCoy, seconded by Chairman Champoux, and by the affirmative vote all it was

VOTED: that the Board of Selectmen sign the Warrant for the Special Town Meeting to be held on Saturday, December 16, 2017.

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS

Town Manager Hull stated that Scott Garrant, Chairman of the Fourth of July Committee, notified him that Mr. Larry Cushing, of Cushing Amusements, has offered to provide two or 3 “kiddie” rides, at no charge, at the Tree Lighting on Town Common on December 2, 2017. Town Manager Hull stated that he advised Mr. Garrant that a preferable location for the rides would be on Swain Green, an arrangement to which Mr. Garrant was amenable. Town Manager Hull stated that a letter would be sent to abutters to make them aware of the rides at the event. Chairman Champoux stated that it is prudent to send notification to the residents. He stated that the rides will enhance the celebration and thanked Mr. Cushing for arranging the rides.

Selectman Bendel thanked the Veterans Services office for their great job of honoring veterans at the Veterans Day ceremony on November 11, 2017, and expressed appreciation to the band. He also wished everyone a Happy Thanksgiving.

Selectman Cairra agreed that the Veterans Day ceremony was a solemn occasion and Lou Cimaglia, Veterans Services Director, did a great job of organizing it. He also wished everyone a Happy Thanksgiving.

Chairman Champoux agreed that the High School band is the best in the land. He wished everyone an enjoyable and safe Thanksgiving and encouraged everyone to keep perspective on the world by spending time with the people you love.

Selectman McCoy echoed his fellow Selectmen’s sentiments.

Selectman Loud wished everyone a safe and Happy Thanksgiving with family. He also gave an honorable mention to John Wallace, Vietnam Veteran, who volunteers at the Buzzell Senior Center, helps out at the Veterans office, and delivers meals on wheels. He also gave an honorable mention to the three new Police officers who started this past week and wished them a long, happy, and safe career in Wilmington.

IMPORTANT DATES

Town Manager Hull reviewed important dates including:

Through-

November 25 – Curbside Collection of Yardwaste

November 15 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.

November 18 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.

November 18 – Shawsheen Tech Craft Fair – 100 Cook Street, Billerica – 9:00 a.m. to 3:00 p.m.

November 22 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.

November 23 – Thanksgiving Day - *Town Offices Closed*

November 24 – *Town Offices Closed*

- November 25 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 27 – Board of Selectmen Meeting – Town Hall – Room 9 – 7:00 p.m.
- November 27 – Discussion of Local Property Tax Policy with Reference to Classification for FY-2017 – Board of Selectmen Meeting – Town Hall – Room 9 – 7:00 p.m.
- November 30 – Finance Committee/Planning Board Joint Public Hearing re: Special Town Meeting – Town Hall Auditorium – 7:00 p.m.
- December 2 – Christmas Tree Lighting – Town Common – 4:00 p.m.
- December 2 & – Festival of Trees – Villanova Hall
- December 3
- December 3 – Breakfast with Santa – Knights of Columbus Hall
8:30 a.m. to 10:00 a.m. *or* 10:30 a.m. to 12:00 p.m.
- December 3 – Holiday Social – Harnden Tavern – 1:00 p.m. to 4:00 p.m.
- December 7 – Santa’s Workshop – Town Hall – Room 9 – 6:00 p.m. to 7:30 p.m.
- December 9 – Santa Run – Detailed Plan with Locations and Times will be Posted Prior to December 9th – 8:30 a.m. to 2:30 p.m.
- December 11 – Board of Selectmen Meeting – Town Hall – Room 9 – 7:00 p.m.
- December 16 – Special Town Meeting – High School Auditorium – 10:30 a.m.

There being no further business to come before the Board, a motion was made by Selectman Loud, seconded by Selectman Cairra and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 10:24 p.m.

Respectfully submitted,

Recording Secretary