

BOARD OF SELECTMEN MEETING

November 9, 2020

Chairman Jonathan R. Eaton called the meeting to order at 6:00 p.m. This meeting was held via ZOOM. Present were Selectmen Gregory B. Bendel, Kevin A. Caira, Gary B. DePalma and Jomarie F. O'Mahony. Also present was Town Manager Jeffrey M. Hull.

A motion was made and duly seconded and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen enter Executive Session for the purpose of discussing collective bargaining strategy with respect to the American Federation of State, County and Municipal Employees Local 1703, Unit 2, and Wilmington Police Superior's Association in accordance with Massachusetts General Law Chapter 30A, Section 21(a)3, as an open meeting may have a detrimental effect on the negotiating position of the Town as so determined by the Chairman and further to consider Executive Session minutes from April 13, 2020, July 20, 2020, August 17, 2020 and September 14, 2020 in accordance with Massachusetts General Law Chapter 30A, Section 22.

Chairman Jonathan R. Eaton reconvened the meeting at 7:03 p.m. This meeting was held via ZOOM. Present were Selectmen Gregory B. Bendel, Kevin A. Caira, Gary B. DePalma and Jomarie F. O'Mahony. Also present was Town Manager Jeffrey M. Hull.

Chairman Eaton thanked WCTV and IT Director John O'Neil for facilitating the meeting.

Chairman Eaton stated that pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law, G.L. Chapter 30A, Section 18, and the Governor's March 15, 2020 order imposing strict limitations on the number of people that may gather in one place, members of the public who wish to watch and listen to the meeting may do so in the following manner: WCTV (Channel 9 – Comcast xFinity; Channel 37 Verizon FiOS, and live stream wctv.org). No in-person attendance of members of the public will be permitted but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. Members of the public who would like to listen to this meeting while in progress may also do so via telephone by dialing 1-646-558-8656 and enter meeting ID 861 3395 3724 then press # and press # again at the next voice prompt. Members of the public attending this meeting virtually will be allowed to make comments if they wish to do so, during the portion of the meeting designated for public comment, by following the steps previously noted then press *9 on their telephone keypad. This will notify the meeting host that the caller wishes to speak. All callers using this feature will be placed in queue in the order they entered the prompt. In the event that, despite our best efforts, we are not able to provide for real-time access, we will post a record of this meeting on the Town's website as soon as we are able.

Chairman Eaton asked meeting participants to rise and he led the pledge of allegiance.

TREASURY WARRANTS

Chairman Eaton asked for a motion to accept the Treasury Warrants. A motion was made by Selectman DePalma, seconded by Selectman O'Mahony and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen accept Treasury Warrants 18, 18A, 19 & 19A.

MINUTES

A motion was made by Selectman DePalma, seconded by Selectman Bendel and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen approve the minutes of their meeting held September 28, 2020 and that all action taken is hereby ratified and confirmed.

A motion was made by Selectman Cairra, seconded by Selectman Bendel and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen approve the minutes of their meeting held October 13, 2020 and that all action taken is hereby ratified and confirmed.

SHELLY NEWHOUSE, HEALTH DIRECTOR, AND WILLIAM CAVANAUGH, FIRE CHIEF, RE: UPDATE ON COVID-19

Chairman Eaton wished Ms. Newhouse a belated happy birthday.

Chairman Eaton noted that the Board is not meeting in person at the High School. He stated that, in consultation with Town Manager Hull and Ms. Newhouse and due to the rising number of cases, it was determined it would be best not to host an event that may accelerate the spread of the coronavirus. Ms. Newhouse advised that as of today there are 51 positive cases and well over 100 people in quarantine. The trend she is finding is that whole families are getting it. She stated that she is seeing 20 to 30 years olds are getting it. Ms. Newhouse stated that they are having small gatherings, not parties, and becoming infected and bringing it home to their families.

Ms. Newhouse stated that the Department of Public Health (DPH) has changed how it is reporting cases. She stated that Wilmington is in the yellow where last week the Town was in the red. The change is due to the change in the DPH metric system which she believes is a more realistic way of reporting. The DPH is taking into account the population, the community numbers and are not adding in closed pods (nursing homes). She explained the new metric system. Wilmington is in the yellow because there is greater than 10 average cases per 100,000 residents or greater than 5% positivity rate, Wilmington is currently 2.5%. Wilmington will move to the red if it has a greater than 10 average cases per 100,000 residents and greater than 5% positivity rate. Ms. Newhouse advised that Wilmington's numbers have been rising and are currently greater than the state average of 1.7% positivity.

Ms. Newhouse stated there was a big change with the Governor's implementation of a curfew and requirement to wear masks in public. She noted that she has not received negative feedback as people want to do the right thing and stop the number of cases from rising.

Chairman Eaton commented about the additional work each time the state changes the mandates and metrics and can only imagine the changes take up a lot of time. He asked if there were trends that make the situation more difficult. Ms. Newhouse noted that people who are carpooling and do not reside in the same household should be wearing a mask. She was pleased to report that there were no cases in the nursing homes.

Chairman Eaton recognized Fire Chief Cavanaugh. Chief Cavanaugh reported that they have seen an increase in cases at public safety. Police, Fire and Dispatch have all been affected. He advised that at one point the fire side had seven (7) positive cases with an additional seven (7) cases in quarantine. The Police Department had five (5) positive cases, two of whom have

returned to work. Chief Cavanaugh stated all of the fire fighters have returned to work and there is one dispatcher in quarantine. He advised the Board that he is working with Ms. Newhouse and the Department of Public Health to determine how the virus entered the station.

Chief Cavanaugh stated that they are doing their best to social distance and are wearing masks but given the nature of their occupations, it is not easy.

Chairman Eaton stated that they were hoping Town personnel would avoid infection and are happy to hear most are on the road to recovery. He asked about operations at the Fire Department. Chief Cavanaugh advised that they changed how they address medical aide calls noting that they suit up in Tyvek suits going into COVID suspected or positive facilities or homes. He stated that they are using as few personnel as possible to avoid contamination. The kits are smaller and are easier to decontaminate, the ambulance returns to the station “out of service” so that it may be decontaminated to limit exposure to personnel and to the next residence or facility where it responds. Chief Cavanaugh noted that it is more time consuming and labor intensive.

Chairman Eaton asked if there were questions or comments from the Board. Selectmen Bendel thanked Chief Cavanaugh and Ms. Newhouse for the update and stated he is happy to hear members of the public safety departments are recovering.

Selectman Caira asked Ms. Newhouse about flu shots and whether they are still being distributed. She stated that they have completed distribution and advised that over 700 were given out. If residents still need a flu shot, Ms. Newhouse recommends they try CVS, Target or their doctor’s office.

Selectman O’Mahony noted that protocols changed regarding the size of gatherings and the use of masks and asked Ms. Newhouse or Chief Cavanaugh to speak to those in the event residents are not aware. Ms. Newhouse stated that when one is in public, they must wear a mask. If you are walking by yourself on trails, it is not necessary to have on, but you need to have one with you in the event you cross paths with other individuals.

Ms. Newhouse stated that she has met with businesses that she believes would be affected by the reduced capacity such as sporting events and games. She reported that she receives a lot of complaints daily from businesses and people wanting to make sure businesses are doing the right thing. She stated that she has not run into people who are defiant.

Town Manager Hull stated that the level of activity Shelly and her staff are under is tremendous with contact tracing and keeping businesses apprised of changes and asked Ms. Newhouse to speak to efforts for contact tracing. She advised that people are good but it is challenging with schools being open and there can be a time lapse from receiving notice of a positive case, contacting them to get information then contacting those that may have been exposed. She stated that three individuals are contact tracing mornings, nights, weekends. She stated that she receives cases 24 hours a day.

Town Manager Hull stated that he is glad that folks are on the road to recovery at the public safety building and noted that one of the challenges is the staffing impacts in this situation and will have implications on the overtime budgets.

Chairman Eaton thanked Ms. Newhouse, Chief Cavanaugh and their respective departments noting the pandemic has been eight months and their departments are getting busier. He stated that their work it is appreciated and is increasing in need as numbers continue to rise.

DANIEL FURBUSH, WILMINGTON POLICE DEPARTMENT, RE: 2020 SANTA PARADE

Officer Furbush noted that 2020 will mark the 6th Annual Santa Parade and each year they are amazed at the number of residents who come out to wave and/or meet at one of the stops. Officer Furbush stated that the committee met a couple of weeks ago and decided that because so many events have been cancelled they opted to modify the parade. He stated this year, due to COVID-19, the parade will not be able to stop in predetermined locations for children to visit with Santa and friends. He advised that residents will have the opportunity to make donations to the Community Fund Food Pantry, Fire Department Toys for Wilmington Children and letters to veterans. He stated that as the parade passes by, volunteers adhering to the safety guidelines, will collect donations. He advised that they will begin the parade at 9:00 a.m. and noted that inclement weather conditions may necessitate making changes to the route, for everyone's safety.

Chairman Eaton asked if they will be livestreaming to update their location and was advised that they would.

Chairman Eaton asked if there were any questions or comments from the Board. Members of the Board expressed their appreciation to the members of the Police and Fire Departments who organize the event and each of the volunteers who make it a success.

Chairman Eaton stated that, provided there are no objections, he would like to take item 12 of the agenda out of order. There being no objections, Chairman Eaton called for a motion. A motion was made by Selectman Cairra, seconded by Selectman Bendel and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen approve the request of Daniel Furbush, Wilmington Police Department, to conduct the 6th Annual Santa Parade on Sunday, December 6, 2020 beginning at 9:00 a.m.

COMMUNICATIONS

Selectman Gregory Bendel reviewed his email advising that the Senior Center Owners Project Manager Committee met on Tuesday, October 27 to discuss a final recommendation to the Town Manager. A vote was made to recommend P3 as the OPM for a potential new Senior Center to the Town Manager. A letter will be sent to each of the three firms who interviewed but were not chosen to thank them for their interest. The reference checks had very high praise for P3 and Selectman Bendel noted their extensive municipal experience.

Selectman O'Mahony thanked Selectman Bendel for providing the updates and expressed her appreciation to members of the committee for working quickly.

Town Manager Hull stated that he and George Hooper, Superintendent of Public Buildings, had a conference call with Daniel Pallota, Principal, P3 Project Planning Professions, regarding the arrangement for services. Town Manager Hull advised that a contract will be sent this week and the first responsibility will be developing a request for qualifications for a designer who will work to identify an appropriate site.

Selectman Jomarie O'Mahony reviewed her email regarding the MBTA Advisory Board meeting that was held on November 4. She advised that the Advisory Board historically has scheduled its next meeting at the conclusion of meetings and noted that they are working to develop a schedule so that members can anticipate meeting dates. Selectman O'Mahony noted that the Advisory Board just recently initiated by-laws and they are available on the website for review. She also noted that the MBTA Advisory Board has weighted voting and Wilmington has 1.5 votes.

Selectman O'Mahony advised that relative to multiple members, there can only be one member and that individual must be either the Town Manager, Chairman of the Board of Selectmen or the Board of Selectmen's designee. In the event she is unable to attend a meeting either the Town Manager or Chairman may attend in her absence. Selectman O'Mahony also reported that the Advisory Board is creating subcommittees, named a treasurer for the first time and that a supplemental meeting will be held November 16.

Town Manager Hull reviewed a letter from Eric Hocky, Clark Hill, to Cynthia Brown, Surface Transportation Board, advising that as noted in previous reports, in October 2018 representatives of Wilmington Woburn Intermodal (WWI) presented to the Wilmington Board of Selectmen its concept for a potential project alternative to the project which is the subject of New England Transrail's (NET) petition before the STB. The USEPA has circulated its proposed remedial action plan and has made it available for comment. The USEPA is expected to issue a further revised plan, although the logistics of the process have been slowed by COVID-19, the involved parties continue to use their best efforts to move the process forward.

Town Manager Hull reviewed a letter submitted to Cynthia Brown, Surface Transportation Board (STB), on behalf of the Town of Wilmington by Daniel R. Deutsch, Special Counsel. Mr. Deutsch wrote that previous reports summarized past discussions between Wilmington and WWI/GFI concerning a conceptual alternative to the project that is the subject of the above-noted proceeding. The pace and timing of WWI's engineering and planning of a protentional alternative redevelopment project depend upon both the development and approval of remedial options for clean-up of the Olin site by USEPA and Olin Corporation and also the decision-making of WWI and NET, matters which largely are beyond the control of Wilmington. Mr. Deutsch continued that Wilmington stands ready to resume consideration of any additional relevant information and submittals from WWI and NET when circumstances permit.

Town Manager Hull reviewed his memorandum to the Town Hall/School Administration Building Committee regarding the Request for Qualifications for Owners Project Manager. Proposals are due Thursday, November 19, 2020 at 2:00 p.m. The memorandum provided the names and roles of committee members, information on where the project was advertised and potential dates to conduct a Zoom meeting.

Town Manager Hull reviewed his memorandum regarding the intersection at Route 38 and Wilmington Crossing. Concerns have been expressed by Selectman Cairra and others regarding the intersection. In particular the observation was made that it does not appear that motorists traveling north on Route 38 and seeking to turn left into Wilmington Crossing ever have a green arrow. Town Manager Hull advised that he reached out to Jamie Magaldi, Public Works Operations Manager, regarding concerns about this signalized intersection. Pictures of the intersection were provided illustrating a green arrow for traffic seeking to make the left turn into Wilmington Crossing. Mr. Magaldi noted that the signal has an advanced single-eye traffic camera which detects traffic queuing in all approaches. Since the signals are under the jurisdiction of the Massachusetts Department of Transportation (MassDOT), he does not have any direct access to the operations of the signals but speculated that the green arrow may only activate when traffic between the Richmond Street intersection and Wilmington Crossing is of a light enough volume to permit traffic to turn left into Wilmington Crossing without leading to a significant back-up of southbound traffic on Route 38. Recently, Police Chief Joseph Desmond contacted John Gregg from MassDOT to investigate the performance of the signal equipment. Mr. Gregg responded that a check of their crash data confirms that there were eight reported crashes

between August 28, 2014 and July 24, 2020. Six of those accidents were angle accidents and two were sideswipes. The angle accidents occurred during clear weather with dry road surfaces. Mr. Gregg believes that most of the angle crashes were due to motorists in the northbound lane taking the left turn during the “permitted” as opposed to the “protected” phase of the light cycle. He advised that converting the inside left turn lanes on the north and south bound approaches to the intersection to dedicated turn lanes would then only provide for one dedicated through lane leading to traffic back-ups. The signals at Route 38 and Wilmington Crossing are coordinated with the signals at Route 38 and Santander Bank, on the southerly end of the plaza and with signals at Route 38 and Richmond Street just north of Cumberland Farms. Minor adjustments were made to the signals by “stealing” time from the southbound signal for through traffic on Route 38. This may lead to traffic delays for motorists traveling south through that intersection.

Town Manager Hull reviewed his memorandum regarding preparation of the FY 2022 budget. He advised that department heads were provided with operating budget instructions at their department meeting on November 4, 2020. Due to the COVID pandemic, there is a great deal of uncertainty with respect to the budgets for the balance of fiscal year 2021 and fiscal year 2022. The message to department heads is to “hold the line”. The goals for FY2022 will be to maintain existing levels of service to the fullest extent possible, avoid layoffs and keep the overall budget increase to 1%. He advised that there is also likely to be a decrease in the amount of capital improvement projects. Town Manager Hull noted that the Town is in a strong position with \$25.1 million in available funds as of July 1, 2020 and a capital stabilization balance of \$15.0 million and advised that the funds will be needed to reduce borrowing costs.

Town Manager Hull reviewed a letter to Gary Bartlett, Potentate, Shriners Auditorium, expressing the Town’s gratitude for the use of the auditorium to conduct the State Election on Tuesday, November 3. Town Manager Hull also recognized the assistance of Sheila Bissett, Events Manager.

Town Manager Hull reviewed a press release from the Department of Veterans’ Services relative to Veterans’ Day ceremonies. The ceremony will be livestreamed through WCTV. Due to the limit of people who may assemble in an outdoor setting, the community is asked to honor its veterans by joining the event remotely.

BOARD TO CONSIDER REQUEST OF JOHN ROMANO, PRESIDENT, SONS OF ITALY, TO USE THE TOWN COMMON MUNICIPAL PARKING LOT ON SUNDAY, DECEMBER 13, 2020, 9:30 A.M. TO 11:00 A.M. FOR THE PURPOSE OF A DRIVE BY ANNUAL MEMBER’S CHILDREN’S CHRISTMAS PARTY

Chairman Eaton asked if there were any questions, comments or a motion. A motion was made by Selectman DePalma, seconded by Selectman O’Mahony and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen approve the request of the Sons of Italy to use the Town Common municipal parking lot on Sunday, December 13, 2020 from 9:30 a.m. to 11:00 a.m. for the purpose of a drive-by annual Member’s Children’s Christmas Party.

BOARD TO CONSIDER REQUEST OF JOHN ROMANO, PRESIDENT, SONS OF ITALY, TO USE THE TOWN COMMON MUNICIPAL PARKING LOT ON SATURDAY, DECEMBER 26, 2020, 8:00 A.M. TO 4:00 P.M. FOR THE PURPOSE OF A BLOOD DRIVE

Chairman Eaton asked if there were any questions, comments or a motion. A motion was made by Selectman O’Mahony, seconded by Selectman DePalma and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen approve the request of the Sons of Italy to use the Town Common municipal parking lot on Saturday, December 26, 2020, 8:00 a.m. to 4:00 p.m. for the purpose of a Blood Drive.

BOARD TO CONSIDER REQUEST OF WILMINGTON SONS OF ITALY AND WILMINGTON BAND PARENTS TO USE THE SWAIN SCHOOL PARKING LOT ON SATURDAY, SEPTEMBER 11, 2021, 7:00 A.M. TO 5:30 P.M., FOR THE PURPOSE OF CONDUCTING A YARD SALE TO RAISE FUNDS (RAINDATE: SATURDAY, SEPTEMBER 18)

Town Manager Hull advised that he spoke with Mr. Sica of the Wilmington Band Parents and noted that September 11, 2021 will mark the 20th anniversary of the attacks on America. Town Manager Hull suggested that it may be advisable to start later or choose a different date. Mr. Sica advised that they would like to conduct the yard sale on Saturday, September 18 with a raindate of Saturday, September 25.

Chairman Eaton asked if there were any questions, comments or a motion. A motion was made by Selectman Bendel, seconded by Selectman Caira and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen approve the request of the Sons of Italy and Wilmington Band Parents to use the Swain School parking lot on Saturday, September 18, 2021 from 7:00 a.m. to 5:30 p.m. (raindate: Saturday, September 25) for the purpose of conducting a yard sale to raise funds.

BOARD TO CONSIDER REQUEST OF DIANNA DIGREGORIO, PRESIDENT, WILMINGTON COMMUNITY FUND, TO USE THE MUNICIPAL PARKING LOT ON SATURDAY, APRIL 10, 2021 FROM 9:00 A.M. TO 12:00 P.M. FOR THE PURPOSE OF A COMMUNITY SHREDDING EVENT

Chairman Eaton asked if there were any questions, comments or a motion. A motion was made by Selectman Bendel, seconded by Selectman O'Mahony and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen approve the request of the Wilmington Community Fund to use the municipal parking lot on Saturday, April 10, 2021 from 9:00 a.m. to 12:00 p.m. for the purpose of a community shredding event.

BOARD TO CONSIDER REQUEST FROM BETH ROONEY, WHS FOOTBALL TOUCHDOWN CLUB OF WILMINGTON, TO USE THE PARKING LOT AT THE FOURTH OF JULY BUILDING FOR THE ANNUAL WHS FOOTBALL CAR WASH ON SUNDAY, SEPTEMBER 26, 2021, 9:00 A.M. TO 12:00 P.M. (RAINDATE: SUNDAY, OCTOBER 3, 2021)

Chairman Eaton asked if there were any questions, comments or a motion. Selectman Caira stated that the last organization was advised that, in the event of a drought, the car wash will not be able to occur and that they would be advised by the Board of Selectmen by August 1 whether they will be able to conduct the car wash. Selectman Caira requested that the same apply to the Touchdown Club's approval.

A motion was made by Selectman O'Mahony, seconded by Selectman DePalma and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen approve the request of WHS Football Touchdown Club of Wilmington to conduct a fundraising car wash on Sunday, September 26, 2021 from 9:00 a.m. to 12:00 p.m. (raindate of Sunday, October 3, 2021), with the caveat that in the event water restrictions are in place, the car wash will be prohibited and organizers notified not later than August 1, 2021.

BOARD TO CONSIDER REQUEST EXECUTING LEASE AGREEMENT WITH NEW CINGULAR WIRELESS PCS, LLC TO CONSTRUCT, INSTALL, OPERATE, UPGRADE AND MAINTAIN A PERSONAL COMMUNICATIONS SYSTEM

Chairman Eaton advised that the request is for a ten year lease for a cell tower on the Nassau Avenue water tank. He reviewed the base dollar amount to be paid during the lease. A motion was made by Selectman DePalma and seconded by Selectman Bendel. Selectman Caira asked if the lease was a renewal. Town Manager Hull reviewed the process noting that the Town went through procurement procedure but the company is the same as on the previous tank. The agreement was developed by Town Counsel with counsel for the other party. Town Manager Hull noted that it does not have to be a wet signature, it can be electronic and asked members to notify the recording secretary how they prefer to sign the document. A motion having been made and seconded, Chairman Eaton called for the vote and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen execute the lease agreement with New Cingular Wireless PCS, LLC to construct, install, operate, upgrade and maintain a personal communications system.

BOARD TO CONSIDER APPROVING REQUEST TO CONDUCT SANTA PARADE ON SUNDAY, DECEMBER 6, 2020

This item was taken up under appointments.

PUBLIC COMMENTS

Chairman Eaton reminded viewers of the process to make public comment.

Ethan Sawyer, Lawrence Street, thanked the Chairman for placing Public Comments at the end of the agenda.

Mr. Sawyer questioned how much is still outstanding regarding the high school reimbursement. He stated that the Massachusetts School Building Authority (MSBA) website estimates the amount at \$3 million.

Mr. Sawyer spoke relative to the Request for Qualifications (RFQ) for an Owner's Project Manager (OPM) for a Town Hall/School Administration building. He expressed concern with the timing and opined that few people were able to make the Town Meeting due to the changes. He asked that the Board reconsider before spending a million dollars on an OPM, project manager and subsequent vote.

Mr. Sawyer stated that he was glad to hear that the Board could have additional representation on the MBTA Advisory Board and asked that the Board consider appointing Mr. McCoy. Chairman Eaton clarified that each community was allowed one representative.

Chairman Eaton stated that approximately 300 residents attended Town Meeting and voted to appropriate funds for an OPM for a Town Hall/School Administration building. He recognized the concerns identified regarding the schools and the Town is moving forward to address issues with

the schools through the MSBA for new elementary schools. Earlier in the evening Selectman Bendel updated the Board relative to the process to identify an OPM for a Senior Center.

Town Manager Hull explained the issue regarding the MSBA reimbursement. He advised that when the school was constructed, there is a period of time for closeout but it cannot be done unless all issues are resolved. One issue that remained open until last year was the issue stemming from the gymnasium floor. During the summer of 2015 George Hooper, Public Buildings Superintendent, identified concerns with the floor. The Town was initially told by the architect and contractor that nature needed to take its course and the floor would square away. Town Manager Hull advised that the floor did not correct itself. Town Manager Hull stated that a settlement was reached last year and there could not be a closeout until the issue was resolved. In addition, there were staffing changes with NV5. He stated that the Town has one more opportunity to make a request for reimbursement. Once submitted, the close out process can begin and it requires an audit which involves MSBA. Town Manager Hull disputed the amount outstanding is \$3 million and stated that the number reflected on the free cash form from the Department of Revenue is \$1.5 million.

Chairman Eaton asked if there were additional members of the public wishing to comment and was advised there were not. He waited a moment and after confirming no additional speakers he considered Public Comments closed and continued with the remainder of the agenda.

ANNOUNCEMENTS

Selectman Bendel complimented Chairman Eaton and the Department of Veterans' Services for the fitting tribute to dedicate a street to Sgt. Veloza. Sgt. Veloza was a Purple Heart recipient during World War II. He provided the location of the street and thanked Steve Lawrenson who was involved in the development.

Selectman Bendel noted that Veterans' Day ceremony will take place on Wednesday, November 11 at 11 a.m.

Selectman O'Mahony thanked veterans and their families and thanked the Veterans' Services Director for putting together a virtual event so residents can honor the community's veterans.

Selectman Caira concurred and noted that the new monument will also be dedicated on Veterans' Day.

NEW BUSINESS

Chairman Eaton advised that he was provided an email request that was received by the Town at 8:26 p.m. on Sunday, November 8, 2020 from Jennifer Bolanos requesting permission to place signs on the Town Common to promote We're One Wilmington's Virtual Festival of Trees.

Chairman Eaton asked if there were any questions, comments or a motion. A motion was made by Selectman Caira, seconded by Selectman DePalma and by the affirmative roll call vote of all, it was

VOTED: That the Board of Selectmen approve the request of Jennifer Bolanos to place two signs on the Church Street side and two signs on the Middlesex Avenue side of the Town Common to promote We're One Wilmington's Virtual Festival of Trees.

IMPORTANT DATES

Town Manager Hull reviewed important dates including:

- Through
- December 4 – Curbside Collection of Yardwaste
- November 11 – Veterans' Day Ceremony – Town Common – 11:00 a.m. – *Town Offices Closed*
- November 12 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- November 14 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 18 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- November 21 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 23 – Board of Selectmen Meeting – Town Hall – Virtual – 7:00 p.m.
- November 23 – Discussion of Local Property Tax Policy with Reference to Classification for FY-2021 – Board of Selectmen Meeting – Town Hall – Virtual – 7:15 p.m.
- November 25 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- November 28 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.
- November 26 – Thanksgiving Day - *Town Offices Closed*
- November 27 – *Town Offices Closed*
- December 2 – Brush Drop-Off – Old Main Street – 8:00 a.m. to 2:00 p.m.
- December 5 – Brush Drop-Off – Old Main Street – 9:00 a.m. to 4:00 p.m.

SALUTE TO SERVICE

Chairman Eaton recognized Rob Oliveri and Henry Diorio. Rob is Retired Major United States Air Force and Henry is Retired Chief Coast Guard. Both gentlemen serve as Sgt. At Arms for all ceremonies and Henry is our Ceremonial Bell Ringer. Both men are very involved in town as well as with the veteran community.

A motion was made by Selectman O'Mahony, seconded by Selectman DePalma and by the affirmative vote of all, it was

VOTED: That the Board of Selectmen adjourn.

Meeting adjourned at 8:32 p.m.

Respectfully submitted,

Recording Secretary