

Town of Wilmington
Water & Sewer Commission
January 18, 2018 Meeting

The Water and Sewer Commission met on January 18, 2018 in the Small Conference Room at the Town Hall. The meeting was called to order at 5:35 PM. Present were Chairman Joseph Balliro, Commissioner George Allan, Commissioner Robert LaVita, Utility & Business Manager Joseph Lobao, and Recording Secretary Diane Forest.

Approval of Minutes

October 19, 2017

ON A MOTION MADE BY COMMISSIONER LAVITA SECONDED BY COMMISSIONER ALLAN IT WAS VOTED TO APPROVE THE MINUTES OF THE OCTOBER 19, 2017 WATER & SEWER COMMISSION MEETING. (Chairman Balliro not present)

November 16, 2017

ON A MOTION MADE BY COMMISSIONER LAVITA SECONDED BY COMMISSIONER ALLAN IT WAS UNANIMOUSLY VOTED TO APPROVE THE MINUTES OF THE NOVEMBER 15, 2017 WATER & SEWER COMMISSION MEETING.

December 28, 2017

ON A MOTION MADE BY COMMISSIONER ALLAN SECONDED BY CHAIRMAN BALLIRO IT WAS VOTED TO APPROVE THE MINUTES OF THE DECEMBER 28, 2017 WATER & SEWER COMMISSION MEETING. (Commissioner LaVita not present)

15 Crystal Road – Abatement Request

At the November 2017 meeting, an application for abatement filed by Jessica Connolly and Geoffrey E Lucius, owners of 15 Crystal Road, for water usage reflected on the November 1, 2017 water & sewer bill was reviewed, discussed and denied by the Water & Sewer Commission. The applicants were not present at the December 2017 meeting. The applicants appeared before the Commission tonight to request that any late fees be waived and a payment plan be agreed upon. ON A MOTION MADE BY COMMISSIONER ALLAN SECONDED BY COMMISSIONER LAVITA IT WAS UNANIMOUSLY VOTED TO APPROVE THAT THE LATE FEES BE WAIVED AND A PAYMENT PLAN WAS APPROVED AS REQUESTED – DETAILS TO BE WORKED OUT BETWEEN THE DPW ADMINISTRATIVE OFFICE AND THE APPLICANTS. Chairman Balliro instructed the applicants to contact the DPW Directors Office to work out a payment arrangement.

Billing Adjustments & Corrections

ON A MOTION MADE BY COMMISSIONER ALLAN SECONDED BY CHAIRMAN BALLIRO IT WAS VOTED TO RATIFY THE BILLING ADJUSTMENTS AND CORRECTIONS AS APPROVED BY JOSEPH LOBAO, DPW UTILITY & BUSINESS MANAGER AND/OR PAMELA MACKENZIE, TREASURER/COLLECTOR.

Monthly Report

The December 2017 monthly report was submitted to and reviewed by Commission members.

Conflict of Interest & Open Meeting Law Acknowledgement

Chairman Balliro was presented with a copy of the Conflict of Interest and Open Meeting Law Packets and acknowledgement sheets were signed.

Nassau Avenue Water Storage Tank

There was a brief discussion relative to the aesthetics and construction costs of the new Nassau Avenue Water Storage Tank. Mr. Lobao informed the Commission that a meeting is scheduled for January 26, 2018 to discuss the project with the cellular providers who lease space on the existing tank. Commissioner Allan suggested that at some point, an informal meeting be held with the abutter's to inform and discuss the project with them.

I-93 Bridge – Water Main

Mr. Lobao informed the Commission that on December 29, 2017 during a stretch of unusually cold weather the suspended 10" cast iron water main located on the Route 93 southbound overpass at Woburn Street froze and broke. The broken pipe was isolated by shutting valves on the west and east sides of the bridge. On January 11, 2018, the Town's engineering consultant, Green International Associates, assessed the condition of the remaining lengths of pipe under the bridge. Based on the results of the inspection, the consultant's structural engineers recommended that the entire length of pipe be removed. Due to the location above I-93 and potential of falling pipe, it was acknowledged that leaving the pipe in place was a threat to the health and safety of passing vehicles. This emergency work will consist of removing approximately 170' of 10" cast iron pipe. The estimated cost is \$75,000. Mr. Lobao requested that the Commission approve a transfer of funds from existing accounts budgeted as follows:

Floor Drain Replacement	\$38,000
Secure WTP Vents	\$30,000
Well Redevelopment (Fwd)	\$15,440.61
Leak Detection	\$7,750
Total	\$91,190.61

ON A MOTION MADE BY COMMISSIONER LAVITA SECONDED BY COMMISSIONER ALLAN IT WAS UNANIMOUSLY VOTED TO TRANSFER THE REQUESTED FUNDS AS OUTLINED ABOVE TO COVER THE EMERGENCY COST OF REMOVING THE 10" CAST IRON WATER MAIN LOCATED ON THE WOBURN STREET OVERPASS BRIDGE.

Other Business

1. The FY2019 Water & Sewer Budgets have been submitted to the Town Manager and will be reviewed with the Finance Committee on February 8, 2018.
2. The Commission was informed that on January 8, 2018 a fire protection line in a vacant building located at 220 Main Street (Sonic) froze and burst causing the Plaza Sewer Pump Station to fill setting off alarms. The cost of addressing the issues at the pump station amounted to \$5,755.51 which JAM Enterprises will be billed for.

Public Comment Period

None

Next Meeting

The next regularly scheduled meeting of the Water & Sewer Commission will be held February 15, 2018 in Room 9 at Town Hall unless otherwise posted.

There being no further business a motion to adjourn carries at 6:50 PM.

Respectfully Submitted by:

Diane Forest, Recording Secretary