

Town of Wilmington
Water & Sewer Commission
December 19, 2019 Meeting

The Water and Sewer Commission met on December 19, 2019 in Room 4 at the Town Hall. The meeting was called to order at 5:30 PM. Present were Chairman Joseph Balliro, Commissioner George Allan, Utility & Business Manager Joseph Lobao, and Recording Secretary Diane Forest.

Approval of Minutes – September 19, 2019 – Tabled

Approval of Minutes – November 21, 2019 – Tabled

Billing Adjustments & Corrections

There were none.

Monthly Report

The November 2019 monthly report was presented to and reviewed by the Commission members.

Pilcher Drive – Bid Opening

There was \$150,000 in the FY2019 Capital Outlay Sewer Budget for the installation of a grinder pump assembly at the Pilcher Drive Sewer Pump Station in order to alleviate continuous problems with rags clogging the station. The bid opening took place on December 11, 2019 and the bid amounts ranged from \$283,000 to \$457,000. Due to the high bid amounts, the Town will not be moving forward with the project at this time.

Nassau Avenue Water Storage Tank Update

Mr. Lobao updated the W&S Commission members of the progress at the Nassau Avenue WST. The contractor continues to button up the finishing touches. The tank is all bolted and the sealant and the garage & manway door are completed. The overhead & pass through door, the lightning protection, and the gravel access driveway are all near completion. The tank needs to be filled and the old tank will be drained. It is still anticipated that the new tank will be placed on line in the beginning of the year following D.E.P. approval.

FY2021 Water & Sewer Budget Update

The draft Capital Outlay Budget has been submitted for review and the Operating Budget continues to be worked on. A meeting with Town Manager, Jeffrey Hull is scheduled for next week. Mr. Lobao will keep the Commission informed.

Annual Water Storage Tank Inspections

Mr. Lobao informed the Commission that the Town's water storage tanks are inspected every year in order to identify any necessary repairs and/or upgrades. A final report of the inspection results will be submitted to the Town. Any large recommended repairs or upgrades would become a capital outlay item, however nothing of any significance stood out in the preliminary findings.

Other Business – None

Public Comment Period - None

Next Meeting

The next meeting is scheduled to be held on January 16, 2020.

There being no further business a motion to adjourn carries at 6:00 PM.

Respectfully Submitted by:



Diane Forest, Recording Secretary