

*Town of Wilmington*  
*Water & Sewer Commission*  
*January 16, 2020 Meeting*

The Water and Sewer Commission met on January 16, 2020 in Room 9 at the Town Hall. The meeting was called to order at 5:30 PM. Present were Chairman Joseph Balliro, Commissioner Robert LaVita, Utility & Business Manager Joseph Lobao, and Recording Secretary Diane Forest.

Approval of Minutes – September 19, 2019 – Tabled

Approval of Minutes – November 21, 2019 – Tabled

Approval of Minutes – December 19, 2019 – Tabled

Billing Adjustments & Corrections - There were none.

Monthly Report

The December 2019 monthly report was presented to and reviewed by the Commission members.

Nassau Avenue Water Storage Tank Update

Mr. Lobao informed the W&S Commission members that Nassau Avenue WST construction is nearing the end. We began draining the existing tank this week. Once the tank is drained, the contractor will return to finish up with some exterior piping. The new tank will subsequently be filled and sampled. DEP will perform inspections in order to give the Town final approval. The tank should be live by the next meeting. The demolition of the existing tank will begin in Fiscal 2021.

Sewer Division Rules & Regulations

The Sewer Division Rules and Regulations are currently under review. The Engineering Division is working with us to update them to modern day standards. We are in the process of comparing procedures and requirements with surrounding Towns. A draft will be submitted to the Water & Sewer Commission for review and discussion. A vote will need to be taken by the Commission in order to adopt the revised set of Sewer Rules and Regulations.

FY2021 Water & Sewer Budget Update

Mr. Lobao informed the Commission that the FY2021 Water & Sewer Division Budgets are getting a final review by the Town Manager and the Town Accountant. The budgets will be presented to the Finance Committee on February 4, 2020 at 7:00 PM and members are welcome to attend the meeting.

Olin – Cook Avenue Water Main

Mr. Lobao informed the Commission members that there is no Town water available on Cook Avenue, which is off Main Street near the Woburn line and the Olin site. Contaminants had been identified in the private wells and ever since then, Olin has been supplying the residents with bottled water. The Town has been negotiating with Olin and Olin has agreed to bring Town water to that neighborhood. The project is in the conceptual planning stages. The existing water main in Main Street would be tapped and approximately 800 feet of 8" water main would be extended up Cook

Avenue with a fire hydrant installed at the end of the main. Olin will fund the entire project including engineering, materials, labor and connection costs for each home. Mr. Lobao will keep the Commission informed.

**Princeton Properties - Jefferson Road Sewer Extension**

Princeton Properties is proposing to develop 2 buildings consisting of 108 apartment units on Jefferson Road. In order to do this, the developer would need public sewer, which is currently unavailable in this area. They are applying for a grant through the State to extend the sewer from Salem Street to Jefferson Road. The Commission will be kept informed.

**Other Business** - None

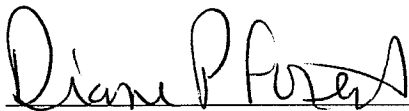
**Public Comment Period** - None

**Next Meeting**

The next meeting is scheduled to be held on February 20, 2020.

There being no further business a motion to adjourn carries at 5:45 PM.

Respectfully Submitted by:

A handwritten signature in black ink, appearing to read "Diane P Forest", written over a horizontal line.

Diane Forest, Recording Secretary