

Town of Wilmington
Water & Sewer Commission
March 16, 2023 Meeting

The Water and Sewer Commission met on March 16, 2023. The meeting was called to order at 5:00 PM. Present were Chairman Michael Camoscio, Commissioner George Allan via Zoom, Commissioner Robert Lavita, Joseph Lobao, DPW Deputy Director, and Recording Secretary Ivette Garnica.

Water Rates

Bryan Perry, Town Finance Director, was present to discuss a water rate increase. The last water rate increase was voted in August 2020 and became effective with the November 2020 water bill. This was a 4% rate increase on all the rate tiers as well as for fire protection. In order to ensure that there is enough money to cover the budget for upcoming projects, Mr. Perry recommended a 7% rate increase for all tiers including fire protection.

ON A MOTION MADE BY COMMISSIONER LAVITA, SECONDED BY COMMISSIONER ALLAN, IT WAS UNANIMOUSLY VOTED TO APPROVE A 7% INCREASE ON WATER RATES TO BECOME EFFECTIVE WITH THE MAY 2023 BILLING.

Approval of Minutes February 16, 2023 Meeting

ON A MOTION MADE BY COMMISSIONER LAVITA, SECONDED BY COMMISSIONER ALLAN, IT WAS UNANIMOUSLY VOTED TO APPROVE THE MINUTES OF THE FEBRUARY 16, 2023 MEETING OF THE WATER & SEWER COMMISSION.

Billing Adjustments & Correction

Analog Devices	804 Woburn Street	Industrial	Faulty Meter	\$20,084.61
Analog Devices	804 Woburn Street	Industrial	Faulty Meter	\$17,867.21

ON A MOTION MADE BY COMMISSIONER LAVITA SECONDED BY CHAIRMAN ALLAN IT WAS UNANIMOUSLY VOTED TO RATIFY THE BILLING ADJUSTMENTS AND CORRECTIONS AS PRESENTED.

When presenting the billing adjustments to the Commissioner members, Mr. Loabo informed them that an employee from Analog Devices contacted the Water Department regarding a faulty meter that was not registering water accurately. The meter has since been repaired and new ERT installed. Commissioner Allan recommended a letter be sent to Analog Devices CC'd to Town Manager Jeff Hull, to express the Commissions gratitude for being proactive in contacting the Water Department relative to the faulty meter and addressing the issue.

Monthly Report

The February 2023 monthly report was submitted to the Commission for review.

Middlesex Avenue/Jefferson Road Sewer Project Update

Mr. Lobao updated the Commission on the progress of the project that began in November of 2022. Work has now started on the remaining 300' on Jefferson Road towards the pump station. Once the work is completed, work on the pump station will resume.

FY2024 Budget Presentation

No changes were made to the FY2024 Budget review since the last meeting.

ON A MOTION MADE BY COMMISSIONER ALLAN SECONDED BY COMMISSIONER LAVITA IT WAS UNANIMOUSLY VOTED TO SUPPORT THE FY2024 BUDGET AS PRESENTED.

Large Meter Testing

Mr. Lobao presented to the Commission a draft letter of an upcoming large meter testing program, whereas the Town will require owners of commercial and industrial meters 3" and greater to be tested for meter accuracy. In reviewing the yearly statistical information, the difference between the amount of water distributed and the amount of water being quantified through the billing department has increased. As meters age they tend to slow down their reading capacity which has a potential in loss of revenue. This testing will be done at the owner's expense.

ON A MOTION MADE BY COMMISSIONER LAVITA SECONDED BY CHAIRMAN ALLAN IT WAS UNANIMOUSLY VOTED TO SUPPORT LARGE METER TESTING.

Conflict of Interest

The Conflict-of-Interest requirements were given to Chairman Michael Camoscio, Commissioner Robert Lavita and Commissioner George Allan. The Ethics training needs to be completed by April 30th, 2023.

Other Business – There was none.

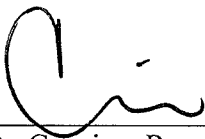
Public Comment Period – There was none.

Next Meeting

The next meeting is scheduled to be held on April 20th, 2023, at 5:00pm.

There being no further business a motion to adjourn carries at 5:33 PM.

Respectfully Submitted by:



Ivette Garnica, Recording Secretary